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To: Brooke Sauer, Finance Manager
Douglas County
bsauer@douglascountyks.org

From: Lynne Crabtree, Grant Writer / Communications ^{LC}
HCCI
lcrabtree@HousingAndCredit.org

Date: May 2, 2022

Re: uploading HCCI's written accounting policy for ARPA 2021 grant application

Hello Brooke,

I left a voice message asking if I may please forward HCCI's written accounting policy to you the week of May 2 as part of HCCI's application for ARPA 2021 grant funding from Douglas County.

I apologize. I failed to ask for this policy from HCCI and I do not have access today to the file online.

I will upload this memo with my request to provide the policy by email to you later the week of May 2.

Thank you for considering this request. HCCI sincerely appreciates the opportunity to apply.



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Agency

