



**DOUGLAS COUNTY
EMERGENCY MANAGEMENT BOARD**

111 East Eleventh Street, Unit 200
Lawrence, KS 66044-2909

Office: (785) 832-5259

Fax: (785) 832-5101

April 6, 2022

Virtual

Chair Mike Baxter welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on April 6, 2022.

LEPC Board Members present in the meeting included:

Mike Russell
Tina Rakes
Hubert White
Matthew Faulk
Chris Lesser
Teri Axman
Mike Pattrick
Chris LaMar
Shane Munsch
Tony Foster
John Stipetich
Mike Baxter
Derek Bland
Chad Voigt
Truman Waugh

Lane Sekavek
James Druen
KJ Abel Ruch
Ethan Unfred
David Ernst
Kay Johnson
Lynn Hughes
Bob Newton
Mindy Andrsevits
Ron May
Marlin Bates
Tonya Voigt
Allison Wetter
Shannon Wells

Emergency Management staff included:

Robert Bieniecki
Jillian Rodrigue

Joshua Taylor
Erin Huneke

Others attending:

Eric Nold
Nelson Mosley

Karl Bauer

Welcome/Minutes of January 5, 2022

- Chair Mike Baxter called the meeting to order and expressed his appreciation for everyone's hard work during the NCAA tournament.
- Teri Axman moved to approve the minutes of the January 5th Full Board Meeting. Mike Russell seconded and the motion passed.

Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)
Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)
Plans: Local Emergency Operations Plan (LEOP), Continuity of Operations Plan (COOP)
COVID-19 Related: Unified Command (UC), Emergency Support Function (ESF), Recovery Support Function (RSF)
Procurement: Request for Proposal (RFP), Request for Quote (RFQ)
IPPW: Integrated Preparedness Planning Workshop
ARPA: American Rescue Plan Act



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Presentation:

- Josh Taylor presented on the Integrated Preparedness Plan Workshop (IPPW).
 - The IPPW helps develop priorities for exercises across agencies in order to create the Integrated Preparedness Plan which runs on a three-year cycle.
 - Josh reviewed IPPW survey results from LEPC members.
 - At each quarterly meeting, members will be asked if they have exercises or trainings to add to the IPP Calendar. Josh will send a simple form to those who indicate they have information to share.

Staff Updates – Robert Bieniecki, Jillian Rodrigue, Josh Taylor

- NCAA Tournament:
 - Lawrence Police, Lawrence-Douglas County Fire Medical, DgCo Emergency Communications, Emergency Management, EM volunteers, and many more agencies came together for the community and worked many long nights. Thank you to all for your hard work and cooperation.
 - We now have Incident Action Plans for Elite Eight, Final Four, and National Championship Celebrations, as well as for a victory parade that can be used in future years with minimal updating.
- COVID Response and Recovery Updates
 - Douglas County COVID Dashboard: <https://reports.mysidewalk.com/4fda1b963e>
 - A Response to Recovery unit has been meeting under the Unified Command umbrella to talk about how to prepare the community to lean less on UC and the government for COVID guidance and to find a way for Public Health to get back to their regular mission. This will include an intentional, planned transition that will include less frequent COVID data dissemination.
 - UC is meeting monthly. Continued evaluation of the situation and progress will inform UC's next steps.
- Plans:
 - **LEOP:** ESF meetings are scheduled to conduct tabletop exercises and update ESF plans as needed. 2022 ESF meetings should be complete by Thanksgiving.
 - EM met with Sarah Plinsky and City of Lawrence officials to discuss the city's interaction with the County EOP. Lawrence will put together a team to make an EOP for the city and EM will support this group.
 - **COOP:** EM is developing its internal COOP process and a three-part workshop to complete with partners. This workshop will go step-by-step through the creation of COOP plans in the BOLD system. These workshops will hopefully begin in May or June.
- Grants:
 - **HMEP:**
 - 2022: EM is moving forward with a contractor to plan a full scale exercise for mid- to late-2022. Thanks to an extension from the state, we have until March 2023 to close out the 2022 HMEP grant.

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- 2023: In February, EM applied for 2023 and asked for a gap analysis to look at our whole program.
 - **EMPG:** Our 2021 Application was approved and we are applying for reimbursement.
 - **ARPA:**
 - Proposals for ARPA funding are due to County Administration May 15. EM's projects include updating the EOC, outfitting the alternative EOC, new siren capabilities, replacing the EM vehicle and CERT trailer, and PPE and equipment for staff and volunteers. All ARPA proposals are for one-time projects and costs.
 - **Annual Report:**
 - The 2020-2021 Annual Report is complete and can be viewed here: <http://gis.douglascountyks.org/portal/apps/storymaps/stories/ed58e3f136724f42947f9ead1baf5b61>
 - **Volunteer Groups (CERT, ACT, Skywarn)**
 - Volunteers were able to practice Radio Etiquette during activations for the NCAA Tournament.
 - The larger CERT Team is developing smaller teams, including Moulage, Accountability, Trailer, and CERT Class teams.
 - **Outreach and Preparedness:**
 - Weather 101 and Severe Weather Awareness Week took place in March. An After Action was completed for Weather 101 to improve the event in future.
 - A CERT Weekend Class will take place April 22-24.
 - EM did a presentation for Black Hills Energy.
 - EM will participate in Leadership Lawrence Local Government Day in April, leading a tabletop exercise with participants.
 - EM, Communications, and first responder partners will be meeting with Chemtrade and ICL. Please reach out if you'd like a similar visit for your business.
 - **Sirens:**
 - We are continuing to train staff on the new software.

Information Sharing

- John Stipetich: Andrew Foster has left KU, and John is now the Interim Emergency Management Coordinator.
- Teri Axman: The hospital is doing much better in current COVID conditions and morale is higher. Thank you to the whole community for making this possible.

Adjourn:

Mike Baxter called for a motion to adjourn. Teri Axman so moved, and Mike Russell seconded the motion. The motion was approved.

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