



**DOUGLAS COUNTY
EMERGENCY MANAGEMENT BOARD**

111 East Eleventh Street, Unit 200
Lawrence, KS 66044-2909

Office: (785) 832-5259

Fax: (785) 832-5101

October 6, 2021

Virtual

Chair Mike Baxter welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on October 6, 2021.

LEPC Board Members present in the meeting included:

Dennis Leslie
Kim Murphree
Ethan Unfred
Tony Foster
John Stipetich
Lynn Hughes
Mike Russell
Ron May
Teri Axman
Tina Rakes
David Ernst
Steve Devore
Chris Lesser
Andrew Foster
Chris LaMar

Truman Waugh
Mike Baxter
Derek Bland
Josh Carson
KJ Abel Ruch
Shane Munsch
Mike Pattrick
Teya Grigler
Allyson Wetter
Matthew Faulk
Adam Weigel
Sarah Wickham
Jasmin Moore
James Druen
Kay Johnson

Emergency Management staff included:

Robert Bieniecki
Jillian Rodrigue

Joshua Taylor
Erin Huneke

Others attending:

Veronica White
Sonia Jordan

Josh Smith
Eric Deselich

Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)
Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)
Plans: Local Emergency Operations Plan (LEOP)
COVID-19 Related: Unified Command (UC), Emergency Support Function (ESF), Recovery Support Function (RSF)
Procurement: Request for Proposal (RFP), Request for Quote (RFQ)
TEPW: Training and Exercise Planning Workshop
IPPW: Integrated Preparedness Planning Workshop



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Welcome/Minutes of July 7th, 2021

- Chair Mike Baxter called the meeting to order.
- Shane Munsch moved to approve the minutes of the July 7th Full Board Meeting. Teri Axman seconded and the motion passed.

Presentation:

- Eric Deselich (Tetra Tech), provided a summary of the completed HMEP-funded Commodity Flow Study (CFS) and Tabletop Exercise.
 - The Douglas CFS provided data on Hazardous Materials (HazMat) transports through the county via roads, railroads, and pipelines. The full study was made available to board members. Studies for Osage and Jefferson Counties were also completed.
 - A HazMat Tabletop Exercise was completed in August at KU. Emergency Management staff and partner agencies from throughout the county participated. An After Action Report was prepared detailing response strengths and areas for improvement.

Staff Updates – Robert Bieniecki, Jillian Rodrigue, Josh Taylor

- COVID Response and Recovery Updates
 - Some branches of UC have been demobilized, and UC is operating at a smaller capacity than previously. It is currently meeting every other week.
 - Pfizer booster shots are available at the LMH drive-through clinic for eligible community members. Clinics are being supported by volunteers. EM is providing some logistical support for these volunteers.
- Plans:
 - **LEOP:** The EOP has been returned to EM by KDEM, and requested revisions have been made. The EOP will be presented to the Board of County Commissioners and City Commissions for final adoption in the coming weeks.
 - **COOP:** Continuity of Operations Plans in the county will be exercised mid-January 2022.
 - **IPPW:** Collection and coordination of LEPC partner agency exercises and training schedules is a grant requirement. Please send all 2021-2022 information to Josh to aid in coordination and redundancy reduction.
- Grants:
 - **HMEP:** This year's grant paid for the CFS and Tabletop Exercise. The grant was closed out at the end of September and reimbursement will come later. We have already submitted for next year's HMEP, which we hope will cover the planned Full Scale Exercise.
 - **EMPG:** We have been approved for 2020 and the reimbursement check is on its way to the county. EMPG 2021 Reimbursement Application is due at the end of October.

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- Volunteer Groups (CERT, ACT, Skywarn)
 - New 800 megahertz radios have been and are being programmed by Emergency Communications for volunteers, staff, and the Mobile Command Vehicle. We are in the process of swapping out old radios with volunteers.
 - A CERT weekend course is being offered by EM October 15-17. Class registration is full, and social distancing and masking will be in effect.
 - There will be an end-of-year Thank You event for volunteers, which is TBD.
 - At the end of September, a CPR training course was offered for staff and volunteers.
 - Outreach and Preparedness:
 - EM is about to host (alongside KUEM) a 3rd session of the G402 ICS course for senior and elected officials.
 - Staff and volunteers supported the Great Kaw Adventure Race.
 - EM is onsite for KU Football as a weather liaison.
 - The Wildland Taskforce was requested through the state to deploy to Nebraska. EM provided some support for this deployment and will participate in an After Action Meeting and Report.
 - Sirens:
 - As part of a multi-year project to replace siren poles and equipment, 9 sirens will be finished by the end of this year.
 - CRMCS: There is now a monthly reminder to agencies to update personnel and equipment in CRMCS. Reach out to EM once updates are made and new cards will be printed.

Information Sharing

- Mike Baxter – The Wildland Taskforce had been exercised twice, and the deployment mentioned above was the first real test. 12 trucks and 26 personnel from Kansas deployed, with some assistance from other counties. Many lessons were learned and an After Action Report will be written in the coming weeks.
- Eric Deselich—The State of Kansas has a new “Spill Bill” regulating reporting requirements and financial liability for spill clean-up for responsible parties. Joe Dom at KDHE can provide a presentation for more information.
- John Stipetich: KU Police has a new chief, Nelson Mosley. Dep. Chief James Druen will continue to serve on the LEPC. KUEM will be participating in an Active Shooter Functional Exercise at the end of January with LKPD, Sherriff’s Office, and LDCFM.

Adjourn:

Mike Baxter called for a motion to adjourn. Kay Johnson so moved, and Shane Munsch seconded the motion. The motion was approved.

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