



**DOUGLAS COUNTY
EMERGENCY MANAGEMENT BOARD**

111 East Eleventh Street, Unit 200
Lawrence, KS 66044-2909

Office: (785) 832-5259

Fax: (785) 832-5101

October 7, 2020

Chair Kay Johnson welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on October 7, 2020.

Those present in the meeting included:

Kay Johnson	Mike Pattrick
Daniel B. Smith	Gordon Leong
Dennis Leslie	Chris Keary
Midge Grinstead	Sonia Jordan
Chris Lesser	Tony Foster
Ken Keiter	Josh Carson
Tina Rakes	Wayne Riley
Kim Murphree	Mike Baxter
Chris LaMar	Doug Green
Sarah Wickham	Shane Munsch
Marlin Bates	Amy Lurken
Teya Grigler	Cary Mans
Dave Wagner	Hubert White
Truman Waugh	Teri Smith
Mike Russell	Bob Newton
Mathew Faulk	Jasmin Moore

Emergency Management staff included:

Robert Bieniecki	Jillian Rodrigue
Josh Taylor	Jenni Blake

Others attending: None

Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)
Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)
Plans: Local Emergency Operations Plan (LEOP)
COVID-19 Related: Unified Command (UC), Emergency Support Function (ESF), Recovery Support Function (RSF)
RFP: Request for Proposal
TEPW: Training and Exercise Planning Workshop
IPPW: Integrated Preparedness Planning Workshop



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Minutes – Kay Johnson

- Suggestion was made to change closing language of July 1, 2020 minutes. Changes were made prior to publishing on public domain.
- Teri Smith made the motion to receive the July 1, 2020 meeting minutes, and seconded by Sonia Jordan. All members voted in favor to approve.

Reorganization –

2020-2021 LEPC Membership:

- Executive Committee roster – changes were made to the Executive Committee roster, which had been approved in July 2020. Motioned by Mike Russell to receive the revised roster and seconded by Kim Murphree. All members voted in favor to approve.

2020-2021 Executive Board Consists of:

Chair, Kay Johnson, PROSOCO

Vice Chair, Mike Baxter, Douglas County Consolidated Fire District #1

Mike Russell, University of Kansas

Shane Munsch, ICL

Mike Pattrick, Police Chief, Baldwin City, Kansas

Presentation – Doug Green, Lawrence-Douglas County Fire Medical

- Overview given of department capabilities with focus on Hazardous Materials team, internal and external training and community support functions.

Staff Updates – Robert Bieniecki, Jillian Rodrigue, Josh Taylor

- LEOP – Original deadline of August for LEOP submission. Due to COVID-19, the State extended deadline to August 2021. Internal goal to have completed by August of this year. Anticipating new template to be released soon. ESF reviews are complete but 90% of attachments received.
- STRATEGIC PLAN – EM staff refocusing and will adjust original time frame due to focus shift that was made due to COVID-19.
- HMEP – In-person training has received an extension due to the pandemic. Training will be completed next spring / summer and aided by Lawrence-Douglas County Fire Medical.
- EMPG – KDEM fully funded for 2020. Deadline of October 19 to submit reimbursement packet.
- COVID-19 – EM shared Unified Command Structure. Discussed positions, units and branches and what implementation means for each during Response and Recovery.
- Douglas County COVID-19 HUB contains information regarding community involvement and outreach during pandemic - <https://coronavirus-response-dgco.hub.arcgis.com/>

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Volunteer Updates – Jillian Rodrigue

- September was National Preparedness Month in which EM shared numerous articles, resources and videos on social media. <https://www.facebook.com/dgcoem>
- CERT – upcoming classes will combine virtual and in person. CERT Coordinator Kate Dinneen coordinating and conducting classes with proper COVID-19 restrictions.
- Volunteers / Staff attended virtual training through Bert Nash – Mental Health First Aid.
- EM will provide two additional training events in 2020 – communications training and end of the year meeting scheduled for December.
- ACT continues to meet Monday evenings to test communication systems.

Information Sharing –

- New Member Introduction and Updates:
 - Tina Rakes, Douglas County Zoning Department, Building Codes Director
 - Christopher Lamar, Black Hills Energy, Operations Supervisor
 - Mathew Faulk, Bert Nash – CRF will be used for persons without housing. Campground was approved and will be used for higher risk community. Long-term goal to utilize campground to free space in shelter.
 - Hubert White, Haskell – Continued COVID testing via drive thru. Administering flu vaccine via drive thru. Currently Code Green and Incident Command Team has been structured. Plan to convert storage facilities into medical facilities to house infected. University campus is temporarily closed. The Billy Mills Cross Country Course and the West Perimeter and East Perimeter Roads are open for only walking. All other areas closed until further notice. No vehicle access allowed.
 - Jasmin Moore, Equity Advisor – Helping to elevate equity within group and leverage work within planning process. Focusing on how COVID-19 is affecting different populations and elevating work within sustainability office for Douglas County and Lawrence.
 - Teya Grigler, Heartland Community Health Center – Conducting drive thru COVID-19 testing. Will begin flue clinic end of October.
 - Teri Smith, LMH – Completed tabletop exercise in September as requested by Infectious Disease Dr's to evaluate surge response. After Action Report conducted soon.
 - Sonia Jordan, LDCPH – Flu and COVID-19 clinics are ongoing.
 - David Wagner, DGCO – Continuing to test wastewater and coordinating efforts with DGCO Health Department. DNA/RNA testing is new tool in industry and will continue to test in this capacity.
 - Mike Baxter, Consolidated Fire District – Unifying all services from Douglas County Township Fire Departments means a standardization of services and trainings. Going live with funding from Douglas County in January 2021.

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Close:

A motion was made by Mike Russell to adjourn the meeting. Teri Smith seconded the motion, and the meeting adjourned.

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