



DOUGLAS COUNTY EMERGENCY MANAGEMENT LOCAL EMERGENCY PLANNING COMMITTEE

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Executive Committee Meeting Minutes June 3, 2020

Regular Executive Board meeting has been cancelled due to the National Pandemic of COVID-19. Executive Board and Emergency Management met virtually.

Those virtually present in the meeting included: Mike Russell – University of Kansas; Trent McKinley – Lawrence Police Department; Nicole Rials – Bert Nash; Kay Johnson – Prosoco; Joe Baranski MD, Hallmark Cards

Emergency Management staff virtually present in the meeting included: Robert Bieniecki, Jillian Rodrigue, Joshua Taylor, Jenni Blake

Minutes – Mike Russell

- Entertained a motion to receive the virtual meeting minutes for March, April and May. (Note – April full board meeting was cancelled due to COVID-19 and the Executive Committee met to discuss updates.) Joe made the motion to accept and was second by Kay. All members voted in favor to approve.

Bylaws – Mike Russell

- Bylaws were reviewed and no significant changes needed. Joe made the motion to accept and was seconded by Kay. All members voted in favor to approve.

Executive Committee Business

- Discussion regarding the July Full Board reorganization meeting:
 - Meeting will take place virtually
 - Reorganization recommendations:
 - Kay - Chair
 - Joe – Vice Chair
 - Mike – member
 - EM staff will reach out various entities and members of the community to fill vacancies left by Nicole Rials and Trent McKinley.
 - EM Staff will connect with members of the Board who have not yet completed survey.

Staff Updates – Robert Bieniecki and Jillian Rodrigue

- Preparedness Partner Awards
 - Recommendations from staff with discussion
 - Recommendations from Executive Committee with discussion
 - Moving forward with honoring four entities and recognition at July Full board meeting.
- Recovery Support Functions phase of COVID-19. Framework graph discussed.
- Recovery Team met for first meeting last Friday and will meet every other week. Each RSF meeting on their own. EM will continue to coordinate the overall recovery effort with the recovery team.

- LEOP received extension from State with new due date of August 2021. Awaiting Kansas Planner's new template to be released. EM staff plans to complete LEOP by the end of this calendar year.
- EM Staff continuing to work remotely and meets weekly and as needed to discuss.
- Duty Officer training continues every week.
- Volunteer training when possible. Looking into volunteer opportunities to hold virtually.
- May 28 tornado anniversary – EM, SO, PIO, City of Lawrence and Bert Nash prepared 7 days of social media coverage pertaining to videos, mental health, debris management and long-term recovery.
- COVID-19 for DGCO is at 67 with 64 recovered.
- COVID-19 for State of Kansas has reached 10,000.
- COVID-19 / Corona Virus hub page for Douglas County, KS: <https://coronavirus-response-dgco.hub.arcgis.com/>
- Essential action items:
 - Continuing to work on EOP
 - Keeping watch on severe weather - conducting siren tests and maintaining EOC / EMOC in preparation of severe weather and ensuring social distancing practices are being used as well as temperature checks, masks and log of everyone in office
- Non-essential action items:
 - All education and outreach programs have been cancelled until further notice
 - Annual report has been paused