



DOUGLAS COUNTY EMERGENCY MANAGEMENT LOCAL EMERGENCY PLANNING COMMITTEE

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Executive Committee Meeting Minutes March 4, 2020

Chair Mike Russell welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on Wednesday, March 4, 2020.

Those present in the meeting included: Mike Russell – University of Kansas; Joe Baranski – Hallmark; Kay Johnson – Prosoco; Nicole Rials – Bert Nash Center; Trent McKinley – Lawrence Police Department; Bud Waugh – City of Lawrence.

Emergency Management staff present included: Robert Bieniecki, Jillian Rodrigue, Joshua Taylor, Jenni Blake

Minutes – Mike Russell

- Entertained a motion to receive the February 5, 2019, meeting minutes. Joe made the motion to accept and was seconded by Kay. All members voted in favor to approve.

Executive Committee Business – Mike Russell

- TEPP Survey/Information: LEPC Board Survey (Survey Monkey) was sent out 3/3/2020. Concerns were discussed regarding liability with corporate employers by answering some questions on the survey. It was determined to answer survey by considering community wide response as oppose to corporate response.
- Full Board Meeting April 1, 2020 located at the JLE Center in room EOC-A.

Staff Updates – Robert Bieniecki, Jillian Rodrigue and Josh Taylor

- LEOP – Updated ESF meetings held thus far. ESF 4 and 9 meetings this week. Several community partners have been involved in these meetings. Our goal is to have the ESF meetings scheduled and share a calendar with group. ESF meetings will conclude by June.
- Volunteers –
 - Radio Etiquette class held this month. New volunteers and current volunteers attended with staff.
 - CERT class in April almost full.
 - Weather 101 – Volunteers assisted. Additional Weather 101 class will be held in Eudora on April 26th.
 - Skywarn – Training events mostly complete. One training activity planned to go over Spotter Locations.
 - GIS is helping with Rally Points. Tested with Skywarn support volunteers for input; GIS producing final map. Will be incorporated into a training in the near future.
 - Finding Resilience During Disaster – scheduled for March 19 and led by Paul Taylor, Chaplain.
- Preparedness / Outreach / Event Support:
 - County and Sheriff's Office Emergency Plans – Building and progressing into testing and exercise cycle.
 - SVR WX Awareness Week 02-06 Mar. 2020 (Statewide Tornado Drill).
 - Daily talks on radio station KLWN regarding severe weather preparedness.
 - Statewide tornado drill – county departments participated. Tested county wide notification on Everbridge for this event.
 - Creating standard messages on Everbridge for county wide information pertaining to evacuations, shelter in place, active threat/active shooter, bomb threat.

- Severe Weather Symposium – March 7th at Lawrence Arts Center. Speakers from NWS - Topeka / KCTV 5 / Chuck Magaha - LVCO EM / NWS - KC.
- Chamber Presentation – Following Leadership Lawrence class, Lawrence Chamber requested EM to present at Lunch & Learn in May. Speak with businesses about continuity and operations plans. EM staff will also speak at the Lawrence Chamber staff meeting next month.
- Wildland Task Force exercise with Wakarusa Township. MCV was deployed; accountability exercise for volunteers who scanned equipment and ID's.
- Watkins Museum requested walk thru to aid in creating EM Plans.
- Ballard Center requested walk thru to aid in creating EM Plans.
- EM coordinating after action and briefing on Corona Virus (COVID-19). Meeting was held in person and a virtual option was offered.
- Noted the Stratford Water tower issues as related to our radio repeaters. Discussed possible solutions, new locations (tower), and new equipment. Starting initial evaluation to decide what will happen.

Collaboration:

- Discussion of Virus event and future EX for said possible scenarios.

Close

A motion was made by Joe to adjourn the meeting. The motion was seconded by Nicole, and the meeting was adjourned.