



**DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD
LOCAL EMERGENCY PLANNING COMMITTEE**

111 East Eleventh Street, Unit 200

Lawrence, KS 66044

Office: (785) 832-5259

Fax: (785) 832-5101

**Executive Committee Meeting Minutes
September 4, 2019**

Chair, Mike Russell welcomed members and called the Douglas County Emergency Management Executive Committee meeting to order on Wednesday, September 4, 2019.

Executive Committee members present at the meeting included: Mike Russell - University of Kansas; Nicole Rials - Bert Nash Community Health Center, Joe Baranski – Hallmark Cards, Kay Johnson – PROSOCO.

Other LEPC members present included: Bud Waugh.

Emergency Management staff present included: Joe Hoelscher, Jillian Rodrigue.

Minutes - Mike Russell

- Entertained a motion to receive the August 7, 2019 meeting minutes. Nicole made the motion to accept and was seconded by Kay. All members voted in favor to approve.

Hiring Process Update – Joe Hoelscher

- Conducted final interviews for the Director's position with two candidates. A decision is expected very soon.

Volunteers and Community Outreach Update – Jillian Rodrigue

- September is National Preparedness Month. Mike noted they have a mention on their website. Eudora Proclamation for NPM on the 26th. Will be walking through general preparedness tips on social media.
- CERT Trailer is being worked on Sept. 14th. The improvements are making the trailer multifunctional for more event support.
- A full CERT course is planned for October 11th - 13th.
- Completed the volunteer county road training which tests radio and navigation skills.
- Participated in the Community Safety Fair. The flood simulator was a huge hit to show the dangers of flooding for both children and adults alike. Great turnout.
- Participated on an interview panel for KDEM for two open planner positions.
- Staff will be onsite to support KU during football games and volunteers are assisting with accountability.
- KEMA Conference: Teaching with Chuck Magaha the EM 101 preconference training.
- Supporting DGSO on their transition to Everbridge through upcoming training sessions.

Plans Update – Joe Hoelscher

- COOP – An MOU has been developed and meetings and planning have begun. The MOU will go to legal prior to signatures.
- LEOP: Completed reviews of all ESFs. KDEM released the new standards, so additional reviews and trainings are coming later this year and next.
- Hazard Mitigation Plan has been approved.

Grant Updates – Joe Hoelscher

- HMEP – Reimbursement for the Tox-Medic classes has been received.
- HMGP – Submitted application for siren replacement project but was rejected. A new submission will be paired down and submitted for the next round. Additionally, the County is discussing flood buy-outs for properties.
- EMPG – 2018 reimbursement was received and 2019's application is being prepared for submission.
- Passed on to fire chiefs the Kansas Forest Service Hazard Mitigation Project for grassfire mitigation.

Long Term Recovery Committee – Joe Hoelscher

- A survey has been developed to identify who has received assistance and who still needs assistance. EM Volunteers made phone calls to those individuals who remained on the list for requested needs and helped them complete the survey. The survey has also been posted to the website for anyone who might not have been originally identified.
- A process has been developed to monitor help provided.

Additional Items:

- Amateur Repeater: The controller has been ordered as well as the new repeater. TFM will install the repeater and our Repeater Trustee, Kevin Oneslager, and other volunteers will install the controller and reprogram.
- October Full Board meeting: Staff will reach out to Baldwin City for a meeting space.
- The initial JLEC remodel plans were discussed along with a recommendation from the Board.

Close: A motion to adjourn was made by Mike Russell.