



DOUGLAS COUNTY EMERGENCY MANAGEMENT LOCAL EMERGENCY PLANNING COMMITTEE

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Executive Committee Meeting Minutes November 6, 2019

Chair Mike Russell welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on Wednesday, November 6, 2019.

Those present in the meeting included: Mike Russell – University of Kansas; Joe Baranski – Hallmark; Trent McKinley – Lawrence Police Department; Kay Johnson – Prosoco.

Other LEPC members present included: Bud Waugh and Kevin Oneslager.

Emergency Management staff present included: Robert Bieniecki, Jillian Rodrigue, Jenni Blake

Minutes – Mike Russell

- Entertained a motion to receive the September 4, 2019, meeting minutes. Kay made the motion to accept and was seconded by Joe. All members voted in favor to approve.

Bylaws – Mike Russell

- Bylaws were reviewed and no significant changes needed. Kay made the motion to accept and was seconded by Joe. All members voted in favor to approve.

LEPC Compliance Form – Mike Russell

- Form reviewed and will be completed by EM Staff and submitted prior to deadline of December 31, 2019.

Full Board Meeting

- Scheduled for January 8th. Mike to check on using campus for meeting location. This meeting will include an overview and expectations of the Training and Exercise Plan Workshop scheduled for April.

Staff Updates – Robert Bieniecki

- Hiring process – introduction of new admin officer and update on EM Specialist position listing.
- Strategic Plan – Board reviewed and had recommendations of minor changes. EM Staff to update.
- LEOP – Staff attended the LEOP Workshop to learn about the new template and new standards.
- Spring CERT course announced – April 24 – 26th.
- Volunteer Recognition - 2019 Award Winners:
 - Outstanding Skywarn Member: Lisa Miller
 - Outstanding ACT Member: Bill Roach
 - Outstanding CERT Member: Lori Greenfield
 - Overall Outstanding Volunteer: Shelley Gehrke
- Grant update for 2019 / HMEP – Received State approval for the two HMEP grants, need to process through Commission for final sign off. Courses will happen in 2020.
- Preparedness / Outreach / Event Support:
 - Staff and volunteers participated in outreach during Halloween events in Eudora, Baldwin City and Lawrence.

- Volunteers participated in Ready Haskell.
- Jillian supported Bryce Hirschman from Douglas County GIS with an overview of how GIS was used during the tornado at the Kansas Mappers Conference.
- Robert and Jillian presented about the tornado and flood response for NARFE and on Hank Booth's Show.
- Jillian participated on the Kansas City Integrated Warning Team Panel Discussion concerning the May 28th Tornado response.
- Long Term Recovery Committee activities
 - Final rounds of case management work have been pretty well closed out.
 - Next steps are formalizing the group for the long term.

Close

A motion was made by Joe to adjourn the meeting. The motion was seconded by Kay, and the meeting was adjourned.