



**DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD
LOCAL EMERGENCY PLANNING COMMITTEE**

111 East Eleventh Street, Unit 200
Lawrence, KS 66044

Office: (785) 832-5259

Fax: (785) 832-5101

Executive Committee Meeting Minutes

Chair, Mike Russell welcomed members and called the Douglas County Emergency Management Executive Committee meeting to order on Wednesday, February 6, 2019.

Executive Committee members present at the meeting included: Mike Russell, University of Kansas; Nicole Rials, Bert Nash Community Mental Health Center; Kay Johnson, PROSOCO.

Other LEPC members present included: Bud Waugh and Chris Keary.

Emergency Management staff present included: Joe Hoelscher, Connie Hutchins and Stephanie Schulz.

Plan Updates:

- **LEOP:** Bryan Murdie is the Branch Director of Planning at KDEM and will visit next week to answer any questions to make sure EM prioritizes parts of the LEOP.
- **Mitigation:** EM staff will attend the Region K Mitigation Kickoff on February 13th; KDEM coordinates this kickoff.
- **ESF:** Connie is in the process of scheduling meetings with all of the surrounding agencies. She met with ESF 5 and ESF 11 last week, and all other ESF's are in the process of being scheduled. The EOP completion goal is for mid-May.

Volunteer Updates:

- **CERT:** Hosted its 1st quarter meeting on the January 31st.
- **ACT:** The first exercise was cancelled and a date is yet to be given to reschedule.
- **Skywarn:** The first 3 Skywarn training and testing sessions have been completed. On February 7th there will be a Skywarn support training for volunteers. Radio Etiquette training will be for all of the groups next week on February 21st.
- EM staff attended the RD Johnson Health & Safety Fair.

Grants:

- HMEP: 3 HazMat classes were submitted to KDEM; 2 First Responder classes and 1 HazMat IQ class.
- EMPG: The 2018 Fiscal Report is almost complete and will be ready for submittal.
- HMGP: This HazMat performance grant is funding a generator for the Wakarusa Township Fire Department. The generator has been installed, and Black Hills Energy will be hooking up the natural gas supply line. Joe submitted updates to the state on the grant. The county paid Lynn Electric for the project.

Preparedness /Outreach:

- EM staff will be teaching a miniCERT class at Bethel Estates, which is an Independent Living Community. The residents will learn how to prepare to respond to any type of disaster before First Responders arrive.
- EM will present severe weather topics on March 18th to 3rd & 4th grade Sunset Hill Elementary school students.

Internships:

- Lydia Jones is a Senior from KU and is in the Atmospheric Science program in Meteorology, and will help EM 6 hours a week.
- Nate Reid from the College and Career Center will be helping out EM staff. He will have some exposure with our partner agencies and will attend some training with the Fire Department, along with Andrew Foster from KU.

First Net Discussion:

- AT&T has been discussing moving some phones to FirstNet. AT&T is asking if most agencies would be interested in this switch. The texts and calls would be prioritized in a disaster when the system gets overloaded.

Winter Weather Activations/Training:

- EM staff sends out a weather situation report daily through the Everbridge email system. Staff members look at the Sit Reports from the NWS and customize it to Douglas County and send it out to partners.

Other:

- Nicole Rials mentioned that there has been new leadership at Bert Nash Community Mental Health Center. Steven O'Neill is the new Chief Operations Officer.
- Connie Hutchins said that some of the requirements for the NIMS guideline have changed, so some of the independent study courses are not as relevant to some of our public agencies.
- Connie stated that March 20th is the Weather 101 presentation, where The National Weather Service presents to the community at the Lawrence Public Library.
- Joe Hoelscher informed member's that Douglas County the State Wide Tornado drill on March 5th.
- Mike Russell told the board that he would like them to be aware of all ESF meetings.

Close: A motion to adjourn was made by Mike Russell.