



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

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October 3, 2018

Opening:

The Douglas County Emergency Management Board/Local Emergency Planning Committee met on October 3, 2018. Mike Russell thanked everyone for attending and called the meeting to order at 08:00 a.m. Introductions were made. The board unanimously approved the July 18 minutes. Those present in the meeting included:

Attending:

Joseph Baranski
Rich Barr
Tammy Bennett
Matthew Faulk
Matthew Golubski
Larry Gray
Tesa Green
Kay Johnson

Stone Junod
Janette Kirkpatrick
Chris Lesser
Cary Mans
Ron May
Bob Newton
Bob Nugent

Nicole Rials
H. Wayne Riley
Mike Russell
Ron May
Lane Sekavec
Chad Voight
Bud Waugh

Others Attending:

Connie Hutchins
Jillian Rodrigue
Stephanie Schulz
Teri Smith

Presentation:

Kate Dinneen presented "Until Help Arrives." The program educated the board members to take action in an emergency situation and how to provide lifesaving care before professional first responders arrive.

ByLaws Reviewed:

- **ByLaw Changes:**
 - **Page 1 Article 1 Section 3:** modified that the Annual Board meeting would be on or before July 30th every year.
 - **Article 1 Section 5:** modified Minutes of the Board meeting shall be provided to the Board members, and minutes of the Executive Committee shall be provided to the Committee members. (We could make a note that all meeting minutes and agendas are made available on the DGCOEM website.)
 - **Page 2 Article II Section 4:** If a member leaves and needs a replacement, the Executive Committee should have a nomination and bring this before the board.
- Mike Russell called for a vote to approve and all approved the change in the ByLaws.

Staff Updates:

Plan Updates:

- **COOP**-Connie is continuing with the current plan.
- **LEOP**-ESF meetings are cancelled due to the updating of a new system.
- **EMAP**-progression toward completing to get Accredited.

HMEP Grants:

- **Airport exercise**- This Multi-jurisdictional Hazardous Materials Incident Exercise took place on September 20th at the Lawrence Municipal Airport, which involved Law Enforcement, Fire, EMS, LMH, Public Information Officers, Emergency Management, Communications, Bert Nash, Red Cross, Chaplains, etc. The After Action Meeting will take place on November 14th.
- **Mass Casualty exercise**- will occur on October 9th. This exercise is a multi-jurisdictional, involving Hazardous Materials Transportation Incident and Mass Casualties. Participants will be assigned in the Field, EOC, LMH, and in the Joint Information Center. Victims are still needed for this exercise. Please contact Kate Dinneen.

Volunteer Groups:

- Walktober is the first 3 Tuesdays and Thursdays in October. Volunteers will be supporting this event – practicing with their radios and bicycles.
- Kate is working with Chief Mike Baxter to host a Stop the Bleed course.
- DCEM is hosting a CPR training for volunteers later in October.

Preparedness Campaigns:

- Kate Dinneen taught “Until Help Arrives” on September 22nd and may be looking to teach this class on a quarterly basis.

Event Support:

- EM Staff will be supporting the University of KS football games along with LDCFM, KU Facilities, Parking, Public Safety and Emergency Management.
- The Sheriff’s office will be utilizing the MCV to conduct training.

EOC Upgrades:

- Monitors in the EOC are connected into the system, so that all information can be shown on all of the monitors from any input in the EOC. If someone does not shut the system down when done with their work, there is a way it will automatically shut down, which will save on wear and tear.

Information Sharing:

- **Lawrence School District:** Several staff have taken ALICE training and are now teaching individuals within the District.
- **University of Kansas-** Mike Russell mentioned the vacant position on the LEPC Executive committee. Nicole Rials agreed to fill Tom Damewood’s position for the rest of the term. All approved on the board. Mike spoke with K-State about additional community partners for recovery.
- **ICL-** Larry Gray stated he is retiring. He has spent 45 years in the industry and will still volunteer with the Tonganoxie Fire Department. Shane Munsch, Safety & Environmental leader with ICL, will take his place.
- **Emergency Communications-** Rich Barr is updating and getting CAD Status Screens installed for Emergency Management and the EOC.
- **Union Pacific Railroad Transportation-** Lane Sekavec with Union Pacific Railroad mentioned that there will be training offered from October 9-12 in White Cloud, KS - “Tribal Emergency Response: Working Effectively with Response Agencies as First Responders”

- **American Red Cross**-Matt Golubski said that there was a hurricane on the east coast and 100 volunteers from our region participated. The Presidential Rally is this Saturday and Matt will attend.
- **LMH Health**- Jeannette Kirkpatrick announced that an EOC Safety Security Manager position is open.

Close:

A motion was made by Mike Russell to adjourn the meeting and was seconded by Wayne Riley. The motion was carried, and the meeting was adjourned.