



**DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD
LOCAL EMERGENCY PLANNING COMMITTEE**

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Executive Committee Meeting Minutes

Chair, Mike Russell welcomed members and called the Douglas County Emergency Management Executive Committee meeting to order on Wednesday, December 5, 2018.

Executive Committee members present at the meeting included: Mike Russell, University of Kansas; Trent McKinley, Lawrence Police Department; Shaun Coffey, Lawrence-Douglas County Fire Medical.

Other LEPC members present included: Bud Waugh,

Other guests: Nancy Thellman and Sarah Plinsky

Emergency Management staff present included: Joe Hoelscher, Jillian Rodrigue, Connie Hutchins and Stephanie Schulz.

Plan Updates:

- COOP: Meetings will be resuming.
- EMAP: Joe mentioned that EMAP will be put on hold and possibly restart in mid-spring.
- LEOP: Connie spoke with Bryan Murdie, Planning and Mitigation Branch Director of KDEM, about the Douglas County Emergency Operations Plan and the 2019 deadline.
- The ESF meetings will continue and updates will be made.

Volunteer Updates:

- The end of the year meeting for all volunteers is on the 13th, and they will go over events from 2018 and set the 2019 training calendar.
- Kate is planning for a full CERT class in April.
- Jillian is conducting a preparedness presentation Friday afternoon at Bethel Estates in Lawrence. There may be interest in a miniCERT program as well.
- EM will hold Radio training for Public Works to help with communicating efficiently during any disaster or severe weather situation.

Exercises/Pre-planned events/Activations:

- EM held a partial EOC activation with the blizzard warning, and this was a good opportunity to visit with Sean Coffey to discuss resource needs. I-70 West of Topeka was shut down, so concerns and issues were discussed about shelter.

- Connie mentioned reaching out to the Red Cross and the Sheriff's Department for support when severe weather arises.

Grants:

- The Closeout is almost complete for the 2018 HMEP Airport and Mass Casualty Grants.
- Sarah Plinsky signed off on the 2019 Grant for Tox-Medic training. The sessions will be held in the spring or summer for the Fire Departments. The HazMatIQ Tox-Medic © Course is a specialized EMS training program designed to give paramedics the knowledge and confidence required to provide advanced life support care, including anti-dote administration to patients suffering from a hazmat/WMD exposure.

Preparedness /Outreach:

- Pursuit of Preparedness campaign is underway for 2019, and EM staff will present a Severe Weather Awareness class to third graders in Lawrence.

Other:

- Connie mentioned that she will provide a presentation on the TEPW, which will be held on January 2nd at the next Full Board meeting.
- Following observations from the MCV Mangers, Paul from Heartland RV was called to conduct maintenance on the MCV. He was able to restore power to the awning and verified proper working order of the bump-out. EM will schedule to have TFM check the antennae. We are looking at tire replacements for the future.
- Staff is working with TFM on a possible radio interference issue with the sirens.
- Mike Russell mentioned a vacancy on the Executive Committee, since Tammy Bennett is no longer on the board.

Close:

A motion to adjourn was made by Mike Russell and seconded by Trent McKinley.