



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

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April 4, 2018

Opening:

The Douglas County Emergency Management Board/Local Emergency Planning Committee met on April 4, 2018. Mike Russell thanked everyone for attending and called the meeting to order at 08:00 a.m. Introductions were made. The board unanimously approved the January 3rd minutes. Those present in the meeting included:

Attending:

Tammy Bennett
Keith Browning
Shaun Coffey
Bob Culley
Tom Damewood
Russell Epperson
Andrew Foster
Larry Gray

Tesa Green
Matthew Golubski
Kay Johnson
Sonia Jordan
Stone Junod
Chris Lesser
Paul Marksbury

Bob Newton
H. Wayne Riley
Mike Russell

Others Attending:

Jillian Rodrigue
Stephanie Schulz
Teri Smith

Staff Updates:

- **Plan Updates:** Connie is attending the EM Institute in Emmitsburg, MD and will obtain accreditation as an EMAP Manager.
 - **COOP-**
 - Critical facilities in Douglas County require a COOP (Continuity of Operations) Plan, and all the plans for Douglas County are uploaded into the CRMCS system, and agencies are utilizing the required data.
 - ESF meetings are underway. The EOC will activate ESF #4 for grassfires to manage resources.
 - Ag-terrorism is a concern with foreign animal disease, so Connie attended the ESF 11 Workshop to learn more.
 - Connie is working with Faith-based organizations within the community on EOP's.
 - Next year the LEOP (Local EM Operations Plan) is due for a rewrite. Connie will be reaching out to agencies regarding renewal.
 - **DAM-**
 - Taury Creek plans are completed, and the EAP's have been distributed to the appropriate agencies.

HMEP Grants:

- 2 full-scale exercises will be underway this year. June 27th will be our first exercise located at the Lawrence Municipal Airport, and the scenario is in place. The other exercise, Mass Casualty, will be on July 11th, and is moving slower due to the extent of planning.
- EM has applied for the 2019 grant, and 2 Toxic-Med courses will be conducted. In a few months EM will be planning for the 2020 exercise or training grants, and Teri would appreciate any ideas on what needs your agency has, so she can apply appropriately for the HMEP grants.

Volunteer Groups:

- **MiniCERT-**
 - Volunteers assisted with the Final 4 and Elite 8.
 - A full CERT class will be available April 13-15, which includes basic preparedness on search and rescue, fire, med ops, disaster psychology, and an exercise to complete the course.
 - Volunteer Recognition will be held on April 24th.
- **ACT/Skywarn-**
 - Volunteers assisted with the Final 4 and Elite 8.
 - Skywarn has completed all of their training, and ACT continues their weekly net.

Preparedness Campaigns:

- A Severe Weather Symposium was presented on March 3rd, and over 165 people attended, including speakers and vendors.
- The Weather 101 presentation was on April 28th at the Lawrence Art Center, and approximately 125 people attended.
- The Severe Weather Awareness Week took place on April 5-9, including a Statewide Tornado drill.
- Today EM Staff will head to the Lecompton School district to speak about Severe Weather Safety and hand out preparedness kits to the 3rd graders.
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Event Support:

- The KU basketball championship games were keeping volunteers busy. Lots of time goes into planning and the resources required to help support these events. EM was responsible for Accountability at the games and managed to keep track of all 325 individuals with CRMCS system. KU provided the drinks and snacks at these games. If anyone needs an ID badge, please get in touch with Connie.

Information Sharing:

- **Emergency Management**
 - The Reorganization Meeting will be on July 18th at the Public Works building.
 - Teri Smith and Mike Russell were asked to give a breakout session at the LEPC conference in July on Energizing Your LEPC and keeping individuals active and participating. Please email Teri if you have anything that you would like Teri or Mike to speak about at the conference.
- **University of Kansas**
 - Carrie Summers discussed that KU has a Cyber Security exercise in July and she can speak with Andrew Foster to check on how many more seats are available. She will be attending training for Program Manager and Trainer for COOP planning and programming. Carrie and Andrew assisted EM with the Final 4. Carrie and Sean Coffey delivered and ICS 300 & 400 class. There will be an EM lecture series with various topics open to the public. Please contact Carrie if you would like to attend.
 - Mike Russell encouraged everyone to consider continuing to participate on the board. He also mentioned that KU has a new science building, and also there will be a new indoor football practice facility on the west side of the stadium.

- **Douglas County Health Department**
 - Sonia Jordan stated that they received a grant on Opioid surveillance, and if anyone is interested, please contact Sonia.
- **Lawrence Humane Society**
 - Paul Marksbury announced that the shelter facility will celebrate Groundbreaking on May 3rd at 1805 East 19th Street.
- **American Red Cross**
 - Matt Golubski noted that there will be an active shooter exercise at Omaha University at the end of May, and if anyone is interested in observing, please contact him.
- **LDCFM**
 - Sean Coffey discussed and encouraged participation in ICS 300 & 400 classes. Each class is 2 full days. The ICS 300 will be held on June 7-8 at the Kansas University School of Business, Capital Federal Hall, Room 2002, 1654 Naismith Drive, Lawrence. ICS 400 will be conducted in the fall at a date to be determined.
- **LMH**
 - Tom Damewood spoke about the active shooter training that previously was conducted for LMH. This year the Lawrence PD came in to help with the active shooter training and how to be more prepared in Douglas County. LMH will have some more dates for this 1 hour class, which will be in the near future at a date to be determined.

Presentation and Tour:

- Chris Marshall, of Westar, provided a presentation on their Rapid Recovery Transformer (RRT); followed by a tour of the RRT building.

Close:

A motion was made by Mike Russell to adjourn the meeting and was seconded by Tom Damewood. The motion was carried, and the meeting was adjourned.