



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

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July 5, 2017

Opening:

The Douglas County Emergency Management Board/Local Emergency Planning Committee met on July 5, 2017. Tom Damewood welcomed everyone for attending and called the meeting to order at 08:00 a.m. Keith Browning noted a mistake on the April minutes – the South 59 Highway road project should have been Route 458. A motion by Lane Sekavec and seconded by Joe Baranski was made and the board unanimously approved the April minutes.

Attending:

Joseph Baranski
Rich Barr
Mike Baxter
Tammy Bennett
Keith Browning
Khalil Byrd
Tom Damewood
Russell Epperson
Mathew Faulk
Larry Gray
Tesa Green

Matthew Golubski
Gary Goombi
Midge Grinstead
Richard Haig
Shelly Hornbaker
Kay Johnson
Sonia Jordan
Stone Junod
Chris Keary
Jeannette Klamm
Chris Lesser

Kristin Magette
Paul Marsbury
Trent McKinley
Greg Neis
Shannon Oury
H. Wayne Riley
Mike Russell
Lane Sekavec
Jason Schuler
Carrie Summers
Bud Waugh

Others Attending:

Eric Holcomb
Connie Hutchins
Joe Lauria
Jillian Rodrigue

Stephanie Schulz
Teri Smith
Jeremy Taylor

Preparedness Partner Awards:

Preparedness Partner Award recipients are strong advocates of Emergency Management in their personal and professional lives. They go above and beyond to promote preparedness throughout the community and what Emergency Management and the program is doing to serve. This year's recipients are:

- Jeremy Taylor, KLWN was given an Award for his dedication and leadership in community preparedness through his advocacy of Emergency Management and its programs.
- Joe Lauria, Fox 4 Kansas City was recognized for his selfless dedication to and continued promotion of Emergency Management and the Douglas County Severe Weather Symposium.

- Eric Holcomb, KLWN was recognized for his extraordinary impact on community preparedness through proactive interviews and support of Emergency Management outreach campaigns

Reorganization:

Schedules of the 2017-2018 Full Board Meetings and LEPC Executive Board meetings were passed out in addition to the minutes. A nomination of approval for the upcoming LEPC Executive Committee Board Members was made and seconded; all board members voted in favor. The new Executive Committee Board Members are as follows:

- Chair, Trent McKinley, Lawrence Police Department
- Vice Chair, Mike Russell, University of Kansas
- Shaun Coffey, Lawrence-Douglas County Fire Medical
- Jeanette Klamm, City of Lawrence Utilities
- Tom Damewood, Lawrence Memorial Hospital

The board presented Tom Damewood with an award for his proactive leadership to champion Emergency Management missions and achieve goals through the organization of training and exercises to better prepare our community. His initiatives and encouragement have been significant while serving as the Chair on the 2016-2017 LEPC/Emergency Management Board.

Presentation:

Jackie Miller presented the Emergency Management Accreditation Program information and will be assisting Emergency Management on the accreditation process. The Emergency Management Accreditation program focuses on safer communities through measurable standards of excellence for emergency management programs.

Accreditation is about the whole community, therefore Jackie and staff will be reaching out to everyone on the board for input. Teri would like the Accreditation completed by the end of the year so we can apply and have the site visit in the first quarter of next year. The Accreditation plan is good for 5 years, and each year a report is submitted.

Staff Updates:

- Tom Damewood introduced the two new staff members of Emergency Management:
 - Connie Hutchins' in her new position as "Planner"
 - Stephanie Schulz, Administrative Secretary
- **Plans:**
 - Connie is working on Continuity of Operations Plans (COOP). She has updated Emergency Managements and is working with other essential departments to get theirs updated. If you would like assistance with your plan, please contact her.
- **HMEP Grants:**
 - HazMat IQ was conducted and there were approximately 80 attendees. Stephanie is working on the closeout documents.
 - EOC Leadership will be offered on July 17 from 1-5pm and on July 18 from 8-noon. Anyone who has a role/responsibility in the EOC should attend.
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- HazMat Transportation Exercise will be offered on July 18 from 1-5pm and on July 19 from 8-noon. This exercise will focus on how Fire, Medical and Law Enforcement interact together on a scene. Openings are still available for anyone wanting to attend.
- **LEPC Conference: July 22nd** - Teri Smith and Jillian Rodrigue will attend the luncheon and awards program. The LEPC has been nominated for the regional LEPC/TERC Website Award. Additionally, they will be giving a presentation on “The Commodity Flow Study Planning & Expectations.”
- **DHS Exercise:** Planning meetings are ongoing for this exercise which involves Utilities and Public Works and focuses on how a loss of our electricity and water effect our community. This exercise will be conducted in October.
- **Sirens:** Met with Blue Valley Public Safety to confirm the site for the 43rd outdoor warning siren which will be located on N750 Rd. Jillian stated that we are looking at the possibility to install a solar component to the outdoor warning siren to give us a backup.

Accountability:

Anyone who has a role /responsibility in the EOC when it is activated should get or already have a badge so they can be accounted for during an incident. This allows for Emergency Management to account and track for personnel. Additionally, it provides us a report with information on who participated, from what agency, as well as the duration for reimbursement purposes.

Volunteer Groups:

- ACT - The Volunteer group meets every Monday night. They are working to expand training for amateur radio operators.

Information Sharing:

- Emergency Management is assisting with the Great Kaw Adventure Race in Eudora. CERT volunteers will assist with the race.
- Route 458 Project- contractor is getting ready to replace culverts in the N1000 section. E850 road will be closed and will have detours on township roads
- Jeremy Tailor is always looking for interesting interviews. If you would to be on his show, please contact him at jeremytailor@sunflower.com. Lawrence-Douglas County Health Department stated they go on the Hank Booth show once every few weeks to make the public aware of any important information.

Close:

A motion was made by Tom Damewood to adjourn the meeting. The meeting was adjourned and a tour of the new Wakarusa Township Fire Department was provided.