



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

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January 12, 2017

Opening:

The Douglas County Emergency Management Board/Local Emergency Planning Committee met on January 12, 2017. Tom Damewood welcomed and thanked everyone for attending and called the meeting to order at 8:30 a.m. Introductions were made. The board unanimously approved the October minutes. Those present to the meeting included:

Attending:

Rich Barr
Mike Baxter
Keith Browning
Teresa Clouch
Shaun Coffey
Tom Damewood
Russell Epperson
Andrew Foster
Matthew Golubski

Larry Gray
Kay Johnson
Tommy Johnson
Sonia Jordan
Stone Junod
Chris Keary
Ken Keiter
Jeanette Klamm
Chris Lesser

Kristin Maggette
Ron May
Trent McKinley
Bob Newton
Kenneth Oshel
Wayne Riley
Mike Russell
Bud Waugh
Bill Winegar

Others Attending:

David Hogg
Jillian Rodrigue
Connie Hutchins

Staff Updates:

- Kansas Turnpike Authority (KTA) tornado warnings were being broadcast over social media sites causing public confusion. KTA utilizes a private sector to provide weather warning and the message was shared over the social media sites to the public causing confusion with the local emergency management system. The goal is to strive to provide a consistent message to the public from all partners in order to save lives.
- Teri Smith will be attending the Master Exercise Practitioner Program at the Emergency Management Institute and will be gone the first week in February.
- Tabletop exercise at the Public Works Dept. that included Douglas County, City of Lawrence, City of Baldwin, and City of Lecompton. Valuable feedback was received. The AAR is being completed to understand the valuable lessons learned. Bill Winegar discussed the highlights of the exercise.

Grants:

- Hazmat IQ class is an 8 hour course taught by firefighters for responders to strengthen hazmat awareness, operations and decision-making. HazMat IQ teaches responders how to size-up any chemical, verify the hazards, select the proper meters and PPE and operate safely in a hot zone. Teri is working with Shaun Coffey to finalize dates to host this course.
- Douglas County is in the process of developing plans, policies and procedures for Tactical Medical Teams to deploy during events, which include hazardous materials transportation incidents involving an active shooter. To identify the overall strengths and

areas for improvement of this plan, a tabletop exercise will be conducted. An RFP is being developed to select a contractor to plan, design, implement and evaluate this exercise.

- The EOC Leadership Training and Exercise provides a total immersion in the incident-management training environment and allows supervisory-level responders a practical, simulated experience in the management of a large-scale hazardous materials transportation incident. An RFP is being developed to select a contractor to plan, design, implement and evaluate this exercise. Look for an email from Teri Smith in regard to this exercise and who would be attending in 2017.
- The Commodity Flow Study (CFS), a study indicating how hazardous material is moved throughout the community, as well as the Tier II Report, that is required by companies, is completed. Teri Smith will be sending out the final draft to the entities involved. A copy is available for viewing if so desired.
- The 2016 Chemtrade Functional Exercise is completed and will be closed shortly. The final After Action Report (AAR) was released earlier in the week and copies are available upon request to Jillian Rodrigue or Teri Smith.

Plans:

- The Mass Fatality Plan with LDCFM and other health partners is close to being completed.
- The Animal Response Plan with the Humane Society and other Veterinary facilities is close to completion.
- A Comprehensive Recovery Plan for Douglas County needs to be updated. Looking at other communities who have suffered disasters and looking at what plans they had in place prior and how they have recovered is essential in the planning process. Identifying challenges in community leader roles, housing, and other issues during the recovery phase and staying unique to our location is pertinent in the planning processes.
- Jillian and David have been working with Clinton Township to look at a plan for Clinton, which has a lake on three sides. With the possibility of something happening, there is only one road in and out and getting information to people in the event of something happening is key to response and recovery.
- Orchard Lane Assisted Living in Baldwin, KS is a facility we have been in contact with. They would like assistance with their internal emergency operations plan and are considering a mini CERT sometime after the first of the year.

Volunteer Update:

- ACT groups are going to be performing an exercise between the EOC and LMH with a date TBD. Bud and another volunteer, Bill Roach, a radio operator, are going to the hospital to test the equipment. They also participate in Kansas City Heart which is the communication system shared among the hospitals. Kansas City Heart and LMH will be collaborating with the communications system.
- Skywarn personnel have been training and will be ready for weather events.

Information Sharing:

- Chief Bill Edwards spoke of active shooter event exercises that are being performed in the Eudora schools alongside the county.
- Sonia Jordan of Douglas County Health Department, which is nationally accredited, will be having a functional exercise on April 12th, on vulnerable populations. Volunteers are being recruited.
- Tom Damewood spoke of the importance of communications in the hospital setting especially if the landlines are compromised.
- David brought forth an issue of a scheduling conflict between the Department Head meetings and the Douglas County Emergency Management Board meeting. He will be sending out a poll in the next week or so to consider the option of having the Douglas County EM board meeting at another time and asks that everyone respond to the poll in an effort resolve the scheduling issue.

Close:

A motion was made by Bob Newton to adjourn the meeting and was seconded by H. Wayne Riley. The motion was carried and the meeting was adjourned.