



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

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April 5, 2017

Opening:

The Douglas County Emergency Management Board/Local Emergency Planning Committee met on April 5th, 2017. Tom Damewood welcomed and thanked everyone for attending and called the meeting to order at 09:00 a.m. Introductions were made. At the request of Shaun Coffey a correction to the January minutes under the Grants section to reflect the change “recon rescue team” instead of “Tactical Medical Teams” was made. A motion by Chris Lesser and seconded by Tommy Johnson was made and the board unanimously approved the January minutes. Those present to the meeting included:

Attending:

Tammy Bennett
Keith Browning
Teresa Clouch
Shaun Coffey
Tom Damewood
Mathew Faulk
Larry Gray
Kay Johnson

Tommy Johnson
Sonia Jordan
Stone Junod
Jeanette Klamm
Chris Lesser
Trent McKinley
Greg Neis
Bob Newton
Shannon Oury

Wayne Riley
Mike Russell
Kristin Vernon
Bud Waugh
Bill Winegar
Matt Golubski
Russell Epperson

Others Attending:

Teri Smith
Connie Hutchins
Fatima Ndiaye (EPA Region 7)

Staff Updates:

- Teri has been working on the Budget for the EM department.
- Jillian is attending EMI this week attending the final course of the National Emergency Management Advanced Academy.
- EM is in the process of filling the position of Planner.

Grants:

- HMEP-Grant applications submissions are due April 7th, 2017. Per the board’s request, EM is applying for two grants for FY 2017-2018. These include:
 - Multi-jurisdictional full scale exercise involving hazardous materials transportation and active shooter to expand upon the tabletop exercise being conducted in 2017.
 - Multi-jurisdictional full scale airport exercise to expand on the tabletop exercise conducted in 2016.
- State Mitigation Grant-A letter of intent was written by Connie Hutchins for a backup generator for the Wakarusa Township Fire Department to accommodate response operations and an alternated EOC. This letter was submitted to the state for approval.

EMPG – Teri has been working with the International Association of Emergency Managers and the Kansas Emergency Managers Association on the Emergency Management Performance Grant program. This program has proven to be an invaluable tool for local and state emergency management practitioners who are entrusted with the responsibility of preserving the health and safety of America's local communities in the face of disasters both natural and man-made. In correspondence both in person and e-mail, Teri and her colleagues have stressed to Congress that they should, and must, continue to fully fund the program.

Plans:

- Jillian is continuing to work with Clinton Township and the town of Clinton to create an Emergency Action Plan.
- Connie will be working with agencies to develop or review their Continuity of Operations Plan.
- Connie will be resuming her work on the Recovery Plan.

Volunteer Update:

- ACT-
 - Continue to support LMH in communication capabilities in case of a failure to their main network.
 - Conduct weekly net on Mondays to ensure equipment is fully functioning and members have the opportunity to practice techniques and protocols used during an emergency, and to assess their individual readiness to serve.
 - The repeater which has been determined to be a manufacturer defect by TFM is being reviewed the company. In the meantime, temporary antennas have been at the original height.
 - In January, ACT had a meeting and discussed;
 - Equipment upgrades
 - Equipment replacement
 - Needs assessment
 - Training on net procedures was conducted
- Skywarn- spotters have completed the majority of the training on severe weather. They have even had the opportunity this year to participate in severe weather activations.
- CERT-Kate Dinneen, who is a Duty Officer for EM has taken over the responsibility for managing the CERT. The last week in April there will be a full course taught. Plans are underway to conduct quarterly miniCERT courses for vulnerable populations in the county. CERT has or will be participating in the following activities:
 - Accountability for the Elite 8 game
 - Helmet Fair
 - Haskell Fair
- A volunteer recognition banquet has been planned and will be held on April 20, 2017.

Accountability:

- To ensure resource safety, it is critical that all resources are accounted for at the scene of an emergency or large scale incident. Almost all of the local agencies have been or are in the process of having badges.

Preparedness:

- Severe Weather Awareness Week allowed EM to be on KLWN and interact with the public by giving away free gifts if an individual could answer the trivia question. Additionally, safety and preparedness tips were posted on social media.
- The annual Pursuit for Preparedness kits concluded with kits being distributed to all third grade students at Eudora Elementary school. In addition to the kits, Jillian presented on severe weather while Abby emphasized the importance of the contents of an emergency kit during a disaster or emergency.

- Leadership Lawrence was an opportunity to participate in Local Government Day, deploy the Mobile Command Vehicle and have the CERT trailer and Accountability showcased.

Outreach:

- The 16th Annual Douglas County Severe Weather Symposium was held from 8:00 a.m. – 4:00 p.m. on Saturday, March 4, 2017 at the Double Tree by Hilton. There were approximately 165 participants. The after action meeting was held on March 18th and included plans for next year.
- Weather 101 was Monday, March 28th, 2017 at the Lawrence Public Library and approximately 80 were in attendance.
- Jillian organized support for the Elite 8 game, KU coordinated accountability and volunteers provided support to the event. The EOC was activated at Level 2.

Information Sharing:

- Trent McKinley, LKPD, shared the importance of the MCV and the LDCFM assistance for crisis events.
- Kay Johnson, Prosoco, invited the public to attend a Buildsmart solar event on April 18th, 9:30-11:00.
- Shaun Coffey, LDCFM, affirmed Trent's point on the invaluable use of the MCV. He also spoke of assisting with the Reno County Fires and the value of EOCs and ESFs. He encouraged everyone to attend the EOC Leadership course being conducted in Douglas County to fully understand ESF roles and responsibilities.
- Sonia Jordan, LDCHD, shared the department will have a pandemic influenza full scale exercise on April 12, 2017.
- Tammy Bennett, Lawrence Public Works is on the planning team who is working with the Department of Homeland Security to conduct a functional exercise for the county in October or November. Planning meetings are taking place and the next one will be in April. Other LEPC members involved are Jeannette Klammer, Lawrence Utilities, and Keith Browning, Douglas County Public Works.
- Bud Waugh discussed the reorganization of LMH emergency backup radio systems. LMH is under renovation in the ER, which has required ACT members to move and reconnect equipment.
- Keith Browning, DGCO Public Works, informed the board that there will be a large road project on CR 458 beginning summer 2017. Plans have been made to accommodate Clinton Township, Fire, and emergency responders.
- Matt Golubski, ARC, extended the opportunity to utilize resources for preparedness and response by the Red Cross.
- Stone Junod, Westar Energy referenced the opportunity to utilize a trailer to accommodate the community with large events or emergencies. The trailer features include a generator, AC, phone chargers, and big screen TVs.
- Fatima Ndiaye, EPA Region 7, invited the board to attend an LEPC/TERC Emergency Planning and Response Conference to be held July 20-22, 2017 at the DoubleTree Hilton in Overland Park, KS. Information can be found at www.regonline.com/2017LEPCTERC.
- Greg Neis, Baldwin PD, announced the retirement of Bill Winegar, Public Works Director. Kenny Oshel will be filling that position.
- Tom Damewood, LMH, conferred the infectious disease exercise with the Health Dept. LMH will also be conducting multiple active shooter tabletop exercises May 30-31st. These exercises are presented by Chuck Clanahan of Homeland Security.

Close:

A motion was made by Shannon Oury to adjourn the meeting and was seconded by H. Wayne Riley. The motion was carried and the meeting was adjourned.