

Douglas County Food Policy Council

Monday, December 19, 2022

6:30pm to 8:30pm

1006 New Hampshire, Lawrence
and Zoom



I. **Administrative Items:** 6:30-6:35pm

- Determine quorum of members, agenda approval
- Approval of November meeting minutes
- Leadership updates
 - i. Membership:
 - 1. Chamber Liaison seat is currently in recruitment.
 - 2. NGO- Local Food Systems/Sustainable Ag. Liaison seat is currently vacant.
 - 3. A County at large seat is currently vacant.
- Shout outs
 - i. Celebrate FPC member Tamara Cash six years of membership.
 - ii. Appreciation for FPC Chair Tyler Lindquist and his outstanding leadership.
- Member updates
 - i. Updates from liaisons
 - ii. Updates from members at large
- Staff updates
 - i. The Sustainability Office will be matching funds to print the Urban Ag Guide. Total number of copies: 100 in English and 100 in Spanish
 - ii. Food Policy Council Member Composition & Equity Survey 2022

II. **Public Comment:** up to 3 minutes per person, please

Welcome to the monthly business meeting of the Food Policy Council. Please use the Public Comment period to share your food system interests, questions, and work with the Council. Due to limited meeting time, please refrain from interjecting comment or questions during the business portions of the meeting. However, Council leadership or members will be happy to continue discussion with you after the meeting: dcfpc@douglascountyks.org.

III. **January Meeting Reschedule:** 6:35-6:40pm

- Consider a vote to potentially move the date of January meeting to the fourth Monday of the month or have a two day retreat. The third Monday is MLK Day.

IV. **2022 Budget Review :** 6:40-45pm

- Presented by staff

- V. End of The Year Reflections 6:45-7:15pm**
 - Sustainability Office Staff: Connie
 - FPC Leadership: Emily
 - Working group chairs: Ashley, Ryan, Erin
 - Equity Advisors: Cody

- VI. Retreat Planning 7:15-7:50pm**
 - Proposed topics:
 - i. Communications and outreach goals
 - ii. Community and organizational support

- VII. Membership Updates: 7:50-8:30pm**

- VIII. Adjourn**

Next Meeting: January 16, 2023 - 1006 New Hampshire, Lawrence and Zoom @ 6:30pm

Douglas County Food Policy Council

Monday, November 21, 2022

6:30pm to 8:30pm

New Hampshire Office

1006 New Hampshire St, Lawrence, KS 66044

and Zoom



In Attendance: Erin Melton, Emiy Lysen, Cody Haynes, Ashley Hornberger, Tamara Cash, Tyler Lindquist, Margit Kaltenekker, Ben Sikes

Guests:

Absent: Ryan Bowersox, Cheryl Hunsinger, Dietrich Earnhart, Christine Ebert, Maggie Bornholdt

Staff: Connie Fitzpatrick

I. **Administrative Items:** 6:30-6:40pm

- Determine quorum of members, agenda approval
 - i. *Motion to approve the agenda by --- with the addition of changing the November meeting date, second --. All in favor. Motion passes.*
- Approval of August meeting minutes
 - i. *Motion to approve September by Liz, second by Margit. Eight members votes yes. One abstains. Motion passes.*
- Member and leadership updates
 - i. *Congratulations to Emily Lysen on wrapping up Farmers Market.*
 - 1. *Outdoor Holiday Farmers Market to take place on Saturday December 10th*
 - ii. *Congratulations to Cody on presenting the mini grant proposal for KFAN.*
 - iii. *Shout out to Tyler on the fantastic FPC update and presentation on the Dashboard during the KFAN November gathering.*

II. **Public Comment:** *Welcome to the monthly business meeting of the Food Policy Council. Please use the Public Comment period to share your food system interests, questions, and work with the Council. Due to limited meeting time, please refrain from interjecting comment or questions during the business portions of the meeting. However, Council leadership or members will be happy to continue discussion with you after the meeting: dcfpc@douglascountyks.org.*

III. **FPC Vice Chair Discussion for Vote:** 6:40-6:50pm

- Vice Chair consideration: Ryan Bowersox
 - i. *Motion to approve Ryan Bowersox as Vice Chair by Ashley. Second by Erin. All approved. Motions passes.*

IV. **End of The Year Budget Updates and FPC Promotional Materials Funding Request:** 7:00-7:15pm

- Presented by Sustainability Office Staff. FPC promotional materials request for the total of \$734.41. To be used for community engagement communications.

- i. Motion to approve fund for communications strategy by Cody. Second by Ashley. All in favor. Motion passes.*

V. Climate Action Plan: 6:50-7:00pm

- Climate Action Plan FPC Representative: Ryan Bowersox
 - i. Motion to approve to have Ryan as the FPC Representative for the Climate Action Plan by Cody. Second by Ashley. All in favor. Motion Passes.*
- There will be a Climate Plan Listening Session for Douglas County Farmers in January of 2023. Margit would like to participate. The FPC can send up to two of our members who are farmers to this event. The date and time will be shared when available.

VI. Tufts University FPC Survey Results: 7:00-7:25pm

- Presented by Dr. Larissa Calancie. ([DCFPC results link](#))
- Consider to evaluate to the results during the 2023 FPC retreat.

VII. KU Campus Cupboard: 7:25-7:40pm

- KU Campus Cupboard Coordinators for the Center of Community Outreach: Any Qiang, Mia Willingham, and Hannah Chern.
 - i. KU Campus Cupboard current needs: Unable to keep up with the demand. In particular meat, produce, and eggs.
 - ii. Lawrence Farmers Market. Invitation from Emily to Coordinators to table at market.
 - iii. FORWARD working group may continue conversations with KU Campus Cupboard Coordinators.
 - iv. Sustainability Staff or FPC welcomes requests for letters of support for future funding of this program.

VIII. Food and Farm Working Group Share Out on Jamboard Exercise: 7:40-8:00pm

- Presented by FPC members Ashley and Emily.
- Water rate policy across the county.
 - i. With the goal of lowering the water rates for food growing.
- Expanding kitchen access: Douglas County Culinary Commons Kitchen.

IX. Kansas Food Action Network (KFAN) Convening Recap: 8:00pm-8:05pm

- Updates provided by FPC Chair and Sustainability Office staff.
- Mini Grant updates. FPC Selected as one of three councils across Kansas. Granted \$800.

X. 2023 Retreat Ideas: 8:05-8:10pm

- Send ideas to leadership via email.

XI. January Meeting Reschedule: 8:10-8:20pm

- Consider a vote on the December meeting to potentially move the date of January meeting to the fourth Monday of the month or have a two day retreat. The third Monday is MLK Day.

XII. Member Updates: 8:20-8:30pm

- Ashley, will be attending the KFB Annual meeting in Manhattan. They will Also be attending the American Farm B Annual Convention that will take place the first week of January in Puerto Rico.
- Erin, the Kansas Food and Farm Lobbyist Stewart and Mallory hired by the County to lobby will announce their top three priorities soon. FPC member Cheryl will also be in attendance.

XIII. Adjourn

Next Meeting: December 19, 2022 - 1006 New Hampshire, Lawrence and Zoom @ 6:30pm

Douglas County Food Policy Council Budget

As November 2022

Expenditure Category:	Vendor / Detail:	Date:	Amount:
Food Waste Survey Insert	City of Lawrence	Up to \$600 approved 11/15/2021	\$ 672.42
Travel to Food Waste Solutions Summit	ReFED	Up to \$1717 approved 1/31	
Member Registration	ReFED - Dietrich	Statement 3/23/2022	\$ 413.39
Airfare	Delta - Ryan	Statement 3/23/2022	\$ 294.20
Hotel	Ryan Reimbursement	5/5/2022	\$ 308.20
Hotel/M meal	Dietrich Reimbursement		\$ 386.34
ISU Community Food Systems Event	Refund on Registration (purchased 2021)		\$ 80.00
KFAN Advocacy Day at the Capital	Mileage - Emily, Tyler	Up to \$100 approved 2/21	\$ 66.13
FSP Community Coordinator stipends	Robin, Connie, Betty	Up to \$1050 approved 3/21	\$ 393.75
FPC Meeting/Event Food & Rental		Up to \$500 approved 6/13	\$ 145.85
July Retreat	Baker Wetlands / Med. Market / Dillons	6/14 / 7/18 / 7/18	\$ 354.15
Urban Food Systems Symposium	KSU	Up to \$1475 approved 6/13	\$ 127.36
Registration(s)	Tyler, Emily, Ryan	6/14 / 7/15 / 8/6	\$ 1,225.00
	Tyler Travel	9/27 & 28	\$ 122.64
KAW Valley Farm Tour			\$ 286.43
Dashboard Narrative Photography	Aundrea Walker	Up to \$1500 approved 6/13	\$ 1,000.00
	Casten Fellow		\$ 250.00
	Casten Fellow		\$ 1,000.00
Communications printing	Urban Ag 101 Eng/Spa, Food System sticker +		\$ 734.41
Total YTD Expended:			\$ 5,977.59
Total Deposits:			\$ 80.00
Total Allocated and Pending:			\$ 984.41
Total Budget Requests:			\$ -
Budgeted for 2022:			\$ 6,800.00
Current Balance:			\$ 902.41
Balance After Pending & Requests:			\$ (2.00)