

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

Public comment will be taken for each regular agenda item as each item is discussed. Individuals will be limited to one comment per agenda item. Individuals are asked to come to the microphone, sign in, and state their name. Speakers are asked to sign in so that the spelling of names is correct in the minutes of the meeting. Speakers should address all comments/questions to the Commission.

WEDNESDAY, AUGUST 28, 2019

5:30 p.m. BUSINESS MEETING

- Proclamation for "First Responders Appreciation Month" (Michelle Derusseau)
- Proclamation celebrating the 30 Year Anniversary of Habitat of Humanity (Stacie Schroeder)

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Review and approve FY2020 Carryover Reimbursements Plan Budget Summary and Budget Narrative for Criminal Justice Services- Adult Community Corrections (Pam Weigand);
- (c) Consider consent agenda approval of relocation of Permanent Road Record No. 553 (N 2100 Road) (Kevin Sontag);
- (d) Consider approving an agreement with Headquarters to implement Zero Suicide training for Douglas County in an amount not to exceed \$75,000. (Bob Tryanski)
- (e) Consider approval of the minutes from July 24, 2019; and
- (f) Accounts payable.

REGULAR AGENDA

- (2) Consider approval of real property disaster relief pursuant to K.S.A. 79-1613 as recommended by the County Appraiser. (Steve Miles)
- (3) General Public Comment
General Public Comment will be at the end of each meeting with a limit of one comment per person and keep their comments brief. Individuals may not give unused time to other speakers. As a general practice, the Commission will not discuss/debate these items, nor will the Commission make decisions on items presented during this time, rather they will refer the items to staff for follow up, if necessary.
- (4) Committee Reports
- (5) Commissioner and/or Administrator Miscellaneous
- (6) Adjourn

WEDNESDAY, SEPTEMBER 4, 2019

- Proclamation for Suicide Prevention

WEDNESDAY, SEPTEMBER 11, 2019

- Consider approval of a resolution establishing the Lawrence/Douglas County Joint 2020 Census Complete County Committee

WEDNESDAY, SEPTEMBER 18, 2019 – light meeting

- Word Session – Zoning Regulations

WEDNESDAY, SEPTEMBER 25, 2019

-No Work Session

WEDNESDAY, OCTOBER 2, 2019

Note: *The Douglas County Commission meets regularly on Wednesdays at 5:30 p.m., and at 4:00 p.m. for Work Sessions as needed. Meetings are held at the Douglas County Courthouse (2nd Floor) at 1100 Massachusetts Street, Lawrence, KS 66044. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

P R O C L A M A T I O N

FIRST RESPONDERS APPRECIATION MONTH

September 2019

Douglas County, Kansas

WHEREAS, there is no day in recent history more terrifying than September 11, 2001 and no day in recent history that better exemplifies the dangers faced and sacrifices made by first responders. September 11, 2001 was a day which changed our nation forever; it was a day in which over 400 fire and medical and law enforcement personnel made the ultimate sacrifice.

WHEREAS, there are men and women in our community who on a daily basis risk their lives for the lives of others; selfless men and women who run towards danger as we run for safety.

WHEREAS, they do their job well and without any fanfare which makes it easy for us to forget the dangers and we take them for granted. The anniversary of 9/11 should serve as a reminder of the risks these men and women take every day for our community and an appropriate time to acknowledge their hard work and dedication.

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, do hereby proclaim the month of September 2019 as “**First Responder Appreciation Month**” in Douglas County and call upon all citizens, government agencies, public and private institutions, businesses and schools to take a moment to show their appreciation for the men and women of the Baldwin City Fire and Police Department, Clarion Springs EMS, Clinton Township Fire, Douglas County Sheriff’s Office, Eudora Fire and Police Department, Eudora Township Fire, Kansas Highway Patrol, KU Public Safety Office, Kanwaka Township Fire, Lawrence-Douglas County Fire Medical, Lawrence Police Department, Lecompton Fire/EMS, Palmyra Township Fire, Wakarusa Township Fire and Willow Springs Township Fire Department, as well as, Douglas County Emergency Communications operators who provide the key link between the citizen in an emergency situation and the first responders.

ADOPTED this 28th day of August 2019.

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Michelle Derusseau, Chairman

Patrick Kelly, Vice Chair

Nancy Thellman, Member



Office of the County Commission

P R O C L A M A T I O N

LAWRENCE HABITAT FOR HUMANITY 30TH ANNIVERSARY CELEBRATION

WHEREAS, Lawrence Habitat for Humanity was incorporated on May 12, 1989, and officially affiliated with Habitat International in January 1987; and

WHEREAS, Lawrence Habitat for Humanity, through partnerships with homeowners, volunteers and sponsors, not only builds affordable houses, but builds homes, relationships, and neighborhoods where families in our local communities are offered a better life; where children are safe; where property values increase; and where dreams of home ownership can become a reality; and

WHEREAS, there are many such havens in Lawrence and Douglas County because of the vision of Lawrence Habitat for Humanity founders. Since 1989, Lawrence Habitat for Humanity has completed 100 homes and have helped build numerous homes through our tithing program with Habitat International; and

WHEREAS, Lawrence Habitat for Humanity's ReStore collects donations of household goods, furniture and construction materials from our community and sells these gently used items at affordable prices providing Lawrence Habitat for Humanity with a steady source of income.

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, urge all members of the community to join Lawrence Habitat for Humanity in this year's celebration of their 30th Anniversary and to honor our community's contribution.

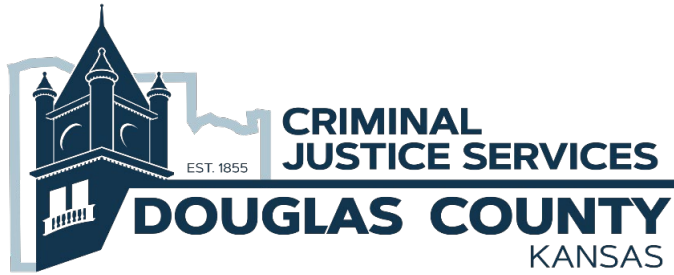
ADOPTED this 28th day of August 2019.

***BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS***

Michelle Derusseau, Chairman

Patrick Kelly, Vice Chair

Nancy Thellman, Member



MEMORANDUM

TO: Board of County Commissioners, Douglas County
Sarah Plinsky, Interim County Administrator

FROM: Pam Weigand, Criminal Justice Services Director

SUBJECT: Review and approve FY2020 Carryover Reimbursements Plan Budget Summary and Budget Narrative for Criminal Justice Services- Adult Community Corrections.

DATE: August 20, 2019

As you can see in the attached FY 2020 Carryover Reimbursement Budget Summary CJS-Adult Community Corrections had \$7,650.75 in unexpended reimbursements from program participants in SFY 2019. The Kansas Department of Corrections requires community supervision agencies to budget unexpended reimbursement funds. We plan to use the unexpended reimbursement funds to help with personnel costs and drug testing service fees in SFY 2020.

I will be in available at the Commission meeting to answer any questions you may have.

Thank you for your consideration.

SIGNATORY APPROVAL
FY 2020 Carryover Reimbursements Plan
Budget Summary and Budget Narrative

Douglas County Criminal Justice Services 7JD (Community Corrections)
(Name of Corrections Agency)

DIRECTOR / ADMINISTRATIVE CONTACT

I hereby certify by my signature that I have developed my agency's FY 2020 Carryover Reimbursements Plan, attached hereto, with the active participation of my agency's Corrections Governing/Advisory Board, and that I have reviewed the Plan for accuracy. I further certify that I find the Plan complies with the written directions supplied to me by KDOC and with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines.

Name (Typed or Printed)

Signature

Date

GOVERNING/ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Corrections Governing/Advisory Board has actively participated in the development of the attached FY 2020 Carryover Reimbursements Plan and that the Board has reviewed the Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines, and approves it.

Name (Typed or Printed)

Signature

Date

COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has reviewed the attached FY 2020 Carryover Reimbursements Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines and approves it.

Name (Typed or Printed)

Signature

Date

FY 2020

CARRYOVER REIMBURSEMENT BUDGET SUMMARY

Douglas County Criminal Justice Services 7JD (Community Corrections)

Please attach a Budget Narrative to this document

		Current Allocation
PERSONNEL SECTION		Cells auto fill-Verify amounts against Narrative
1A ADMIN PERSONNEL CATEGORY		
Salary		4,469.45
Benefits		819.26
1B AISP PERSONNEL CATEGORY		
Salary		0.00
Benefits		0.00
TOTAL PERSONNEL SECTION		5,288.71
AGENCY OPERATIONS SECTION		Cells auto fill-Verify amounts against Narrative
2A TRAVEL CATEGORY		0.00
2B TRAINING CATEGORY		0.00
2C COMMUNICATIONS CATEGORY		0.00
2D EQUIPMENT CATEGORY		0.00
2E SUPPLIES/COMMODITIES CATEGORY		0.00
2F FACILITY CATEGORY		0.00
2G CONTRACTUAL CATEGORY		0.00
TOTAL AGENCY OPERATIONS SECTION		0.00
CONTRACTS/CLIENT SERVICES SECTION		Cells auto fill-Verify amounts against Narrative
3A CONTRACTS/CLIENT SERVICES CATEGORY		
Drug Testing Supplies		0.00
Drug Testing Services		2,362.04
Substance Abuse Evaluations		0.00
Substance Abuse Treatment		0.00
Mental Health Evaluations		0.00
Mental Health Treatment		0.00
Sex Offender Evaluations		0.00
Sex Offender Treatment		0.00
Academic Education Services		0.00
Vocational Education Services		0.00
Transportation Assistance		0.00
Housing Assistance		0.00
Subsistence		0.00
Cognitive Skills		0.00
Client Incentives		0.00
Electronic Monitoring Services		0.00
Surveillance Services		0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
TOTAL CONTRACTS/CLIENT SERVICES CATEGORY		2,362.04
TOTAL CONTRACTS/CLIENT SERVICES SECTION		2,362.04
1A RESIDENTIAL PERSONNEL CATEGORY		
Salary		0.00

FY 2020

CARRYOVER REIMBURSEMENT BUDGET SUMMARY

Douglas County Criminal Justice Services 7JD (Community Corrections)

Please attach a Budget Narrative to this document

		Current Allocation
	Benefits	0.00
	TOTAL PERSONNEL SECTION	0.00
	AGENCY OPERATIONS SECTION (RESIDENTIAL)	Cells auto fill-Verify amounts against Narrative
2A	TRAVEL CATEGORY	0.00
2B	TRAINING CATEGORY	0.00
2C	COMMUNICATIONS CATEGORY	0.00
2D	EQUIPMENT CATEGORY	0.00
2E	SUPPLIES/COMMODITIES CATEGORY	0.00
2F	FACILITY CATEGORY	0.00
2G	CONTRACTUAL CATEGORY	0.00
	TOTAL AGENCY OPERATIONS SECTION (RESIDENTIAL)	0.00
	CONTRACTS/CLIENT SERVICES SECTION (RESIDENTIAL)	Cells auto fill-Verify amounts against Narrative
3A	CONTRACTS/CLIENT SERVICES CATEGORY (RESIDENTIAL)	
	Drug Testing Supplies	0.00
	Drug Testing Services	0.00
	Substance Abuse Evaluations	0.00
	Substance Abuse Treatment	0.00
	Mental Health Evaluations	0.00
	Mental Health Treatment	0.00
	Sex Offender Evaluations	0.00
	Sex Offender Treatment	0.00
	Academic Education Services	0.00
	Vocational Education Services	0.00
	Transportation Assistance	0.00
	Housing Assistance	0.00
	Subsistence	0.00
	Cognitive Skills	0.00
	Client Incentives	0.00
	Electronic Monitoring Services	0.00
	Surveillance Services	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	TOTAL CONTRACTS/CLIENT SERVICES CATEGORY (RESIDENTIAL)	0.00
	TOTAL CONTRACTS/CLIENT SERVICES SECTION	0.00
	TOTAL FY19 BUDGET SUMMARY	7,650.75



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer
Kevin R. Sontag, P.S., County Surveyor

Date : August 22, 2019

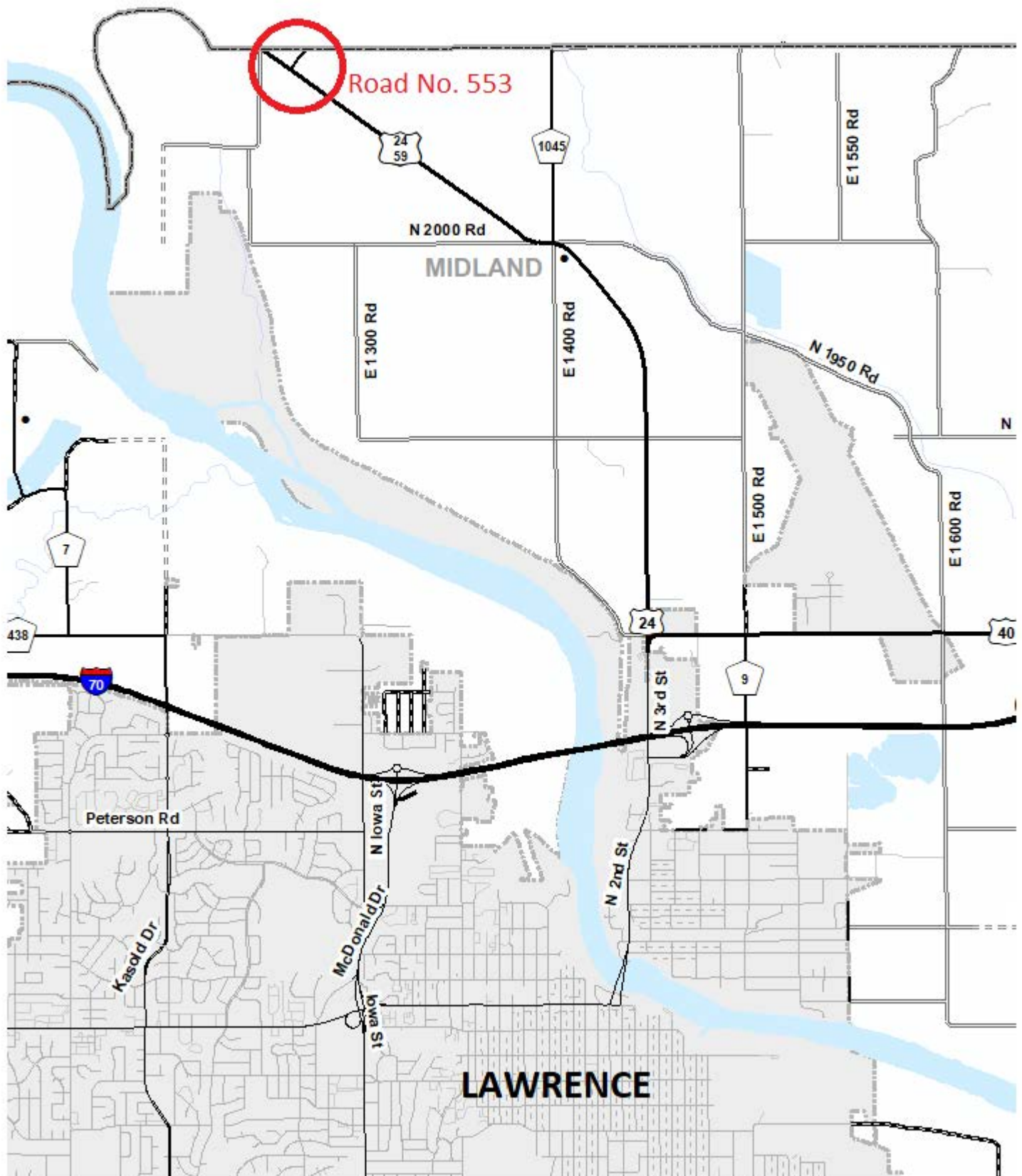
Re : Consider consent agenda approval of relocation of Permanent Road Record
No. 553 (N 2100 Road)

In 2017, N 2100 Road (Permanent Road Record No. 553) near the intersection of US Highway 24/59 with the Douglas-Jefferson County line was demolished and reconstructed in a new location. This road is the access for the landfill and quarry just north of the County line. It was moved to its new location to improve the intersection alignment for truck traffic and to increase sight distance along the highway.

Since the road construction is complete, the next step would be to update the road records that are kept at the Public Works office to show the new location. The relocation of the road can be done by resolution and without formal viewing and without the presentation of a petition. All of the right-of-way needed for the new road was donated by the land owner. Exhibit drawings have been prepared to illustrate the relocation.

Action Required: Consider consent agenda approval of a resolution that officially relocates the record location of Permanent Road Record No. 553 (N 2100 Road) to its new location.

General Location Map for Relocation of Road No. 553



RESOLUTION NO. _____

A RESOLUTION RELOCATING PERMANENT ROAD RECORD NO. 553

WHEREAS, pursuant to Douglas County Charter Resolution 07-4-1, the Board of County Commissioners may relocate any road by resolution and without formal viewing and without the presentation of a petition; and,

WHEREAS, in 2017, N 2100 Road (Permanent Road Record No. 553) near the intersection of US Highway 24/59 with the Douglas-Jefferson County line was demolished and reconstructed in a new location; and,

WHEREAS, all permanent road easement required for the new location of Permanent Road Record No. 553 has been donated to Douglas County; and,

WHEREAS, the Board of County Commissioners has determined the relocation of said road is appropriate and in the public interest; and,

WHEREAS, the County Surveyor has prepared exhibits that fully illustrate the relocation of the road and the permanent road easement (see attached Exhibits A through G); and

WHEREAS, Permanent Road Record No. 553 was originally dedicated as follows:

“A strip of land twenty feet wide across the north side of the Northwest Quarter of the Northeast Quarter of Section Two (2), Township Twelve (12), Range Nineteen (19)”, as dedicated by J. D. Lemon on December 1, 1902; and,

WHEREAS, the relocated Permanent Road Record No. 553 has a centerline described as follows:

Commencing at the northwest corner of the Northeast Quarter of Section 2, Township 12 South, Range 19 East of the 6th Principal Meridian, Douglas County, Kansas, being on the line between Douglas County and Jefferson County, Kansas; thence North 88 degrees 7 minutes 34 seconds East along the north line of said Northeast Quarter a distance of 68.30 feet, more or less, to the centerline of US Highway 24/59; thence South 55 degrees 55 minutes 59 seconds East along said centerline a distance of 955.89 feet to the point of beginning; thence North 34 degrees 4 minutes 1 second East a distance of 167.35 feet; thence along a tangent curve to the right, having a radius of 3800.00 feet, a chord bearing North 38 degrees 16 minutes 3 seconds East 556.69 feet and an arc distance of 557.19 feet to the north line of said Northeast Quarter and the point of termination; and

WHEREAS, no objections to the proposed relocation has been made;

WHEREAS, in the judgment of the Board of County Commissioners, the relocation of said Permanent Road Record No. 553 will not cause any harm or inconvenience and the original location of the road is of no public utility, provided however, that Douglas County reserves all rights-of-way and easements for utilities located in the original location of the road; and

WHEREAS, the County Engineer shall record in the public road records this resolution and attached exhibits once approved;

NOW, THEREFORE, BE IT RESOLVED BY THE DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS that Permanent Road Record No. 553 shall officially be relocated to its new location as described herein.

SIGNED this _____ day of _____, 2019

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

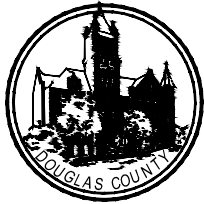
Michelle Derusseau, Chair

Patrick Kelly, Vice Chair

Nancy Thellman, Member

ATTEST:

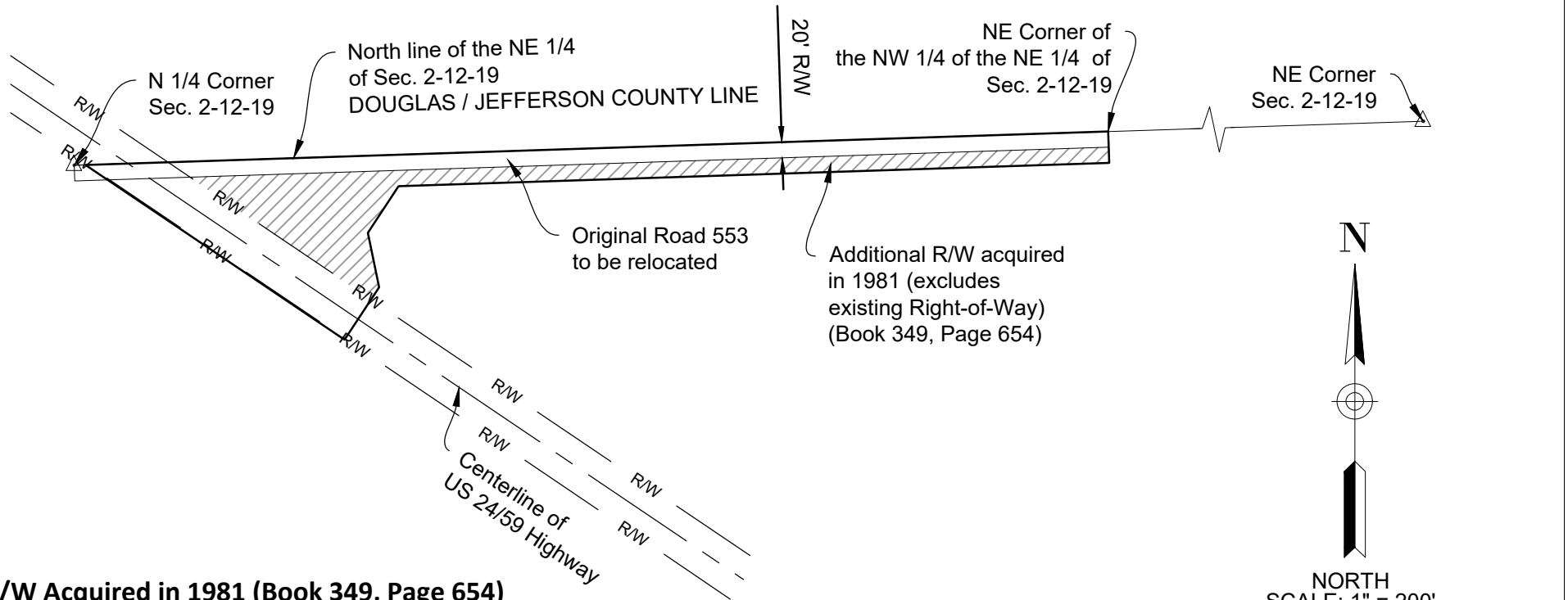
Jamie Shew, County Clerk



Douglas County Public Works

3755 E. 25th Street
Lawrence, Kansas 66046

RELOCATION OF PERMANENT ROAD RECORD #553 EXHIBIT B



R/W Acquired in 1981 (Book 349, Page 654)

Beginning at a point 14.18 feet East of the Northwest corner of the Northeast Quarter of Section 2, Township 12 South, Range 19 East of the Sixth Principal Meridian, Douglas County, Kansas, said point being on the North line of said Quarter Section; thence S. $88^{\circ}47'35''$ E. on the North line of said Quarter Section a distance of 1301.42 feet; thence S. $1^{\circ}12'25''$ W. a distance of 40.00 feet; thence N. $88^{\circ}47'35''$ W. parallel with the North line of said Quarter Section a distance of 904.23 feet; thence S. $36^{\circ}25'15''$ W. a distance of 71.10 feet; thence S. $08^{\circ}34'45''$ E. a distance of 70.71 feet; thence S. $36^{\circ}25'15''$ W. a distance of 80.00 feet; thence N. $52^{\circ}53'42''$ W. a distance of 397.60 feet to the point of beginning.

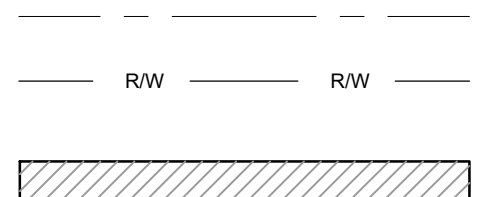
Less existing highway.

LEGEND

ROAD CENTERLINE

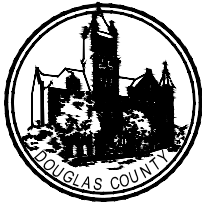
RIGHT-OF-WAY LINE

ADDITIONAL R/W ACQUIRED
IN 1981 (EXCLUDES EXISTING
RIGHT-OF-WAY)



0 100 200 400
Feet

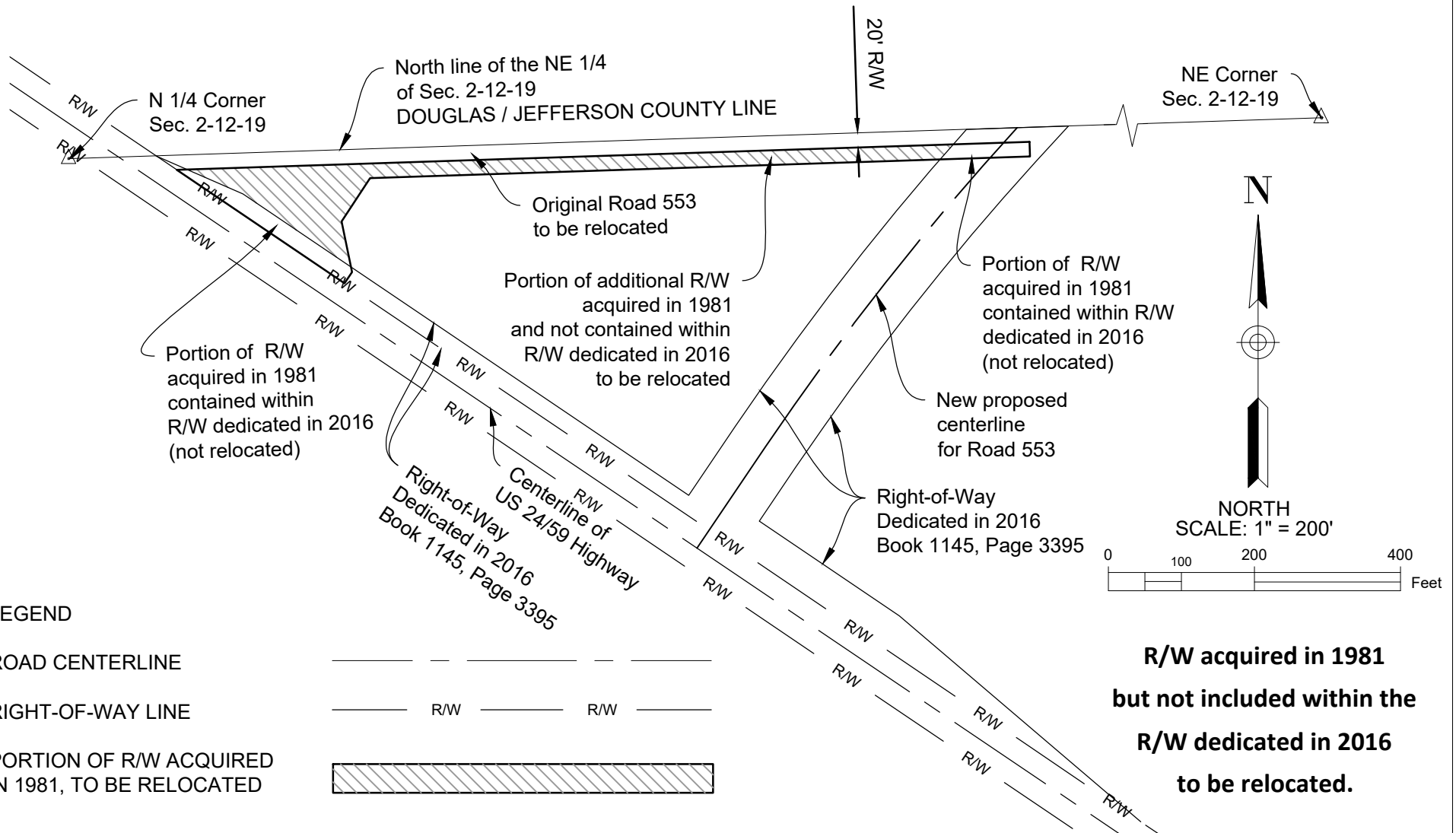
NORTH
SCALE: 1" = 200'

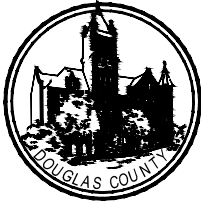


Douglas County Public Works

3755 E. 25th Street
Lawrence, Kansas 66046

RELOCATION OF PERMANENT ROAD RECORD #553 EXHIBIT C



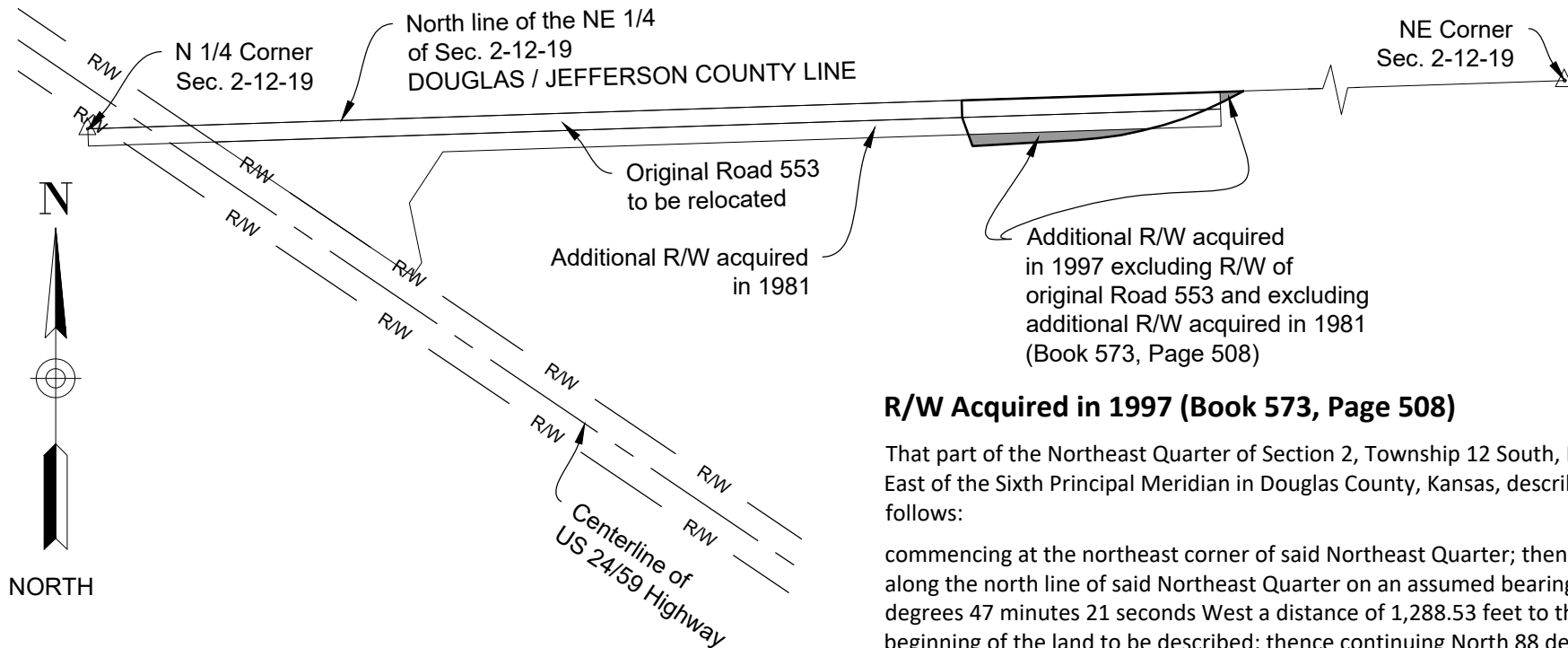
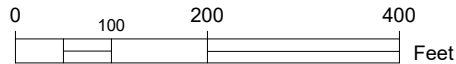


Douglas County Public Works

3755 E. 25th Street
Lawrence, Kansas 66046

RELOCATION OF PERMANENT ROAD RECORD #553 EXHIBIT D

SCALE: 1" = 200'



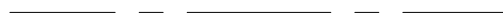
R/W Acquired in 1997 (Book 573, Page 508)

That part of the Northeast Quarter of Section 2, Township 12 South, Range 19 East of the Sixth Principal Meridian in Douglas County, Kansas, described as follows:

commencing at the northeast corner of said Northeast Quarter; thence West along the north line of said Northeast Quarter on an assumed bearing of North 88 degrees 47 minutes 21 seconds West a distance of 1,288.53 feet to the point of beginning of the land to be described; thence continuing North 88 degrees 47 minutes 21 seconds West along the north line of said Northeast Quarter a distance of 327.18 feet; thence South 1 degree 12 minutes 39 seconds West a distance of 20.00 feet to a point on the southerly right-of-way line of the existing public road; thence South 16 degrees 43 minutes 22 seconds East a distance of 35.11 feet; thence North 89 degrees 49 minutes 25 seconds East a distance of 122.24 feet; thence Northeasterly on a curve to the left with a radius of 440.00 feet an arc length of 202.39 feet (chord of said curve bears: North 76 degrees 38 minutes 47 seconds East 200.61 feet) to the point of beginning; less existing highway.

LEGEND

ROAD CENTERLINE

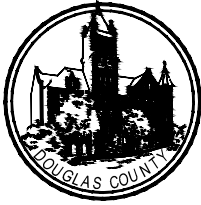


RIGHT-OF-WAY LINE



ADDITIONAL R/W ACQUIRED
IN 1997, EXCLUDING EXISTING
RIGHT-OF-WAY

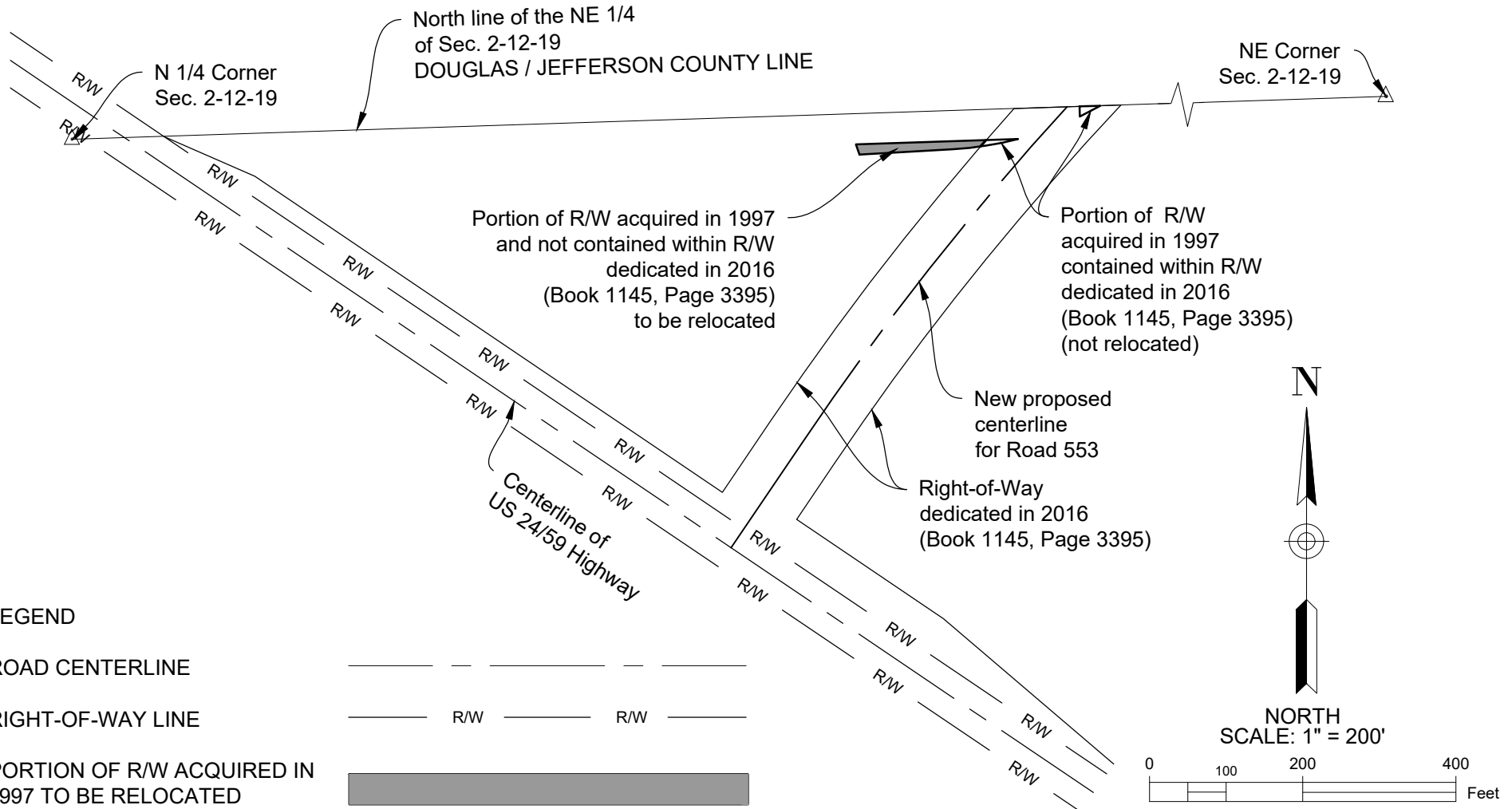


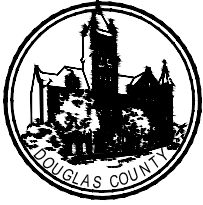


Douglas County Public Works

3755 E. 25th Street
Lawrence, Kansas 66046

RELOCATION OF PERMANENT ROAD RECORD #553 EXHIBIT E





Douglas County Public Works

3755 E. 25th Street
Lawrence, Kansas 66046

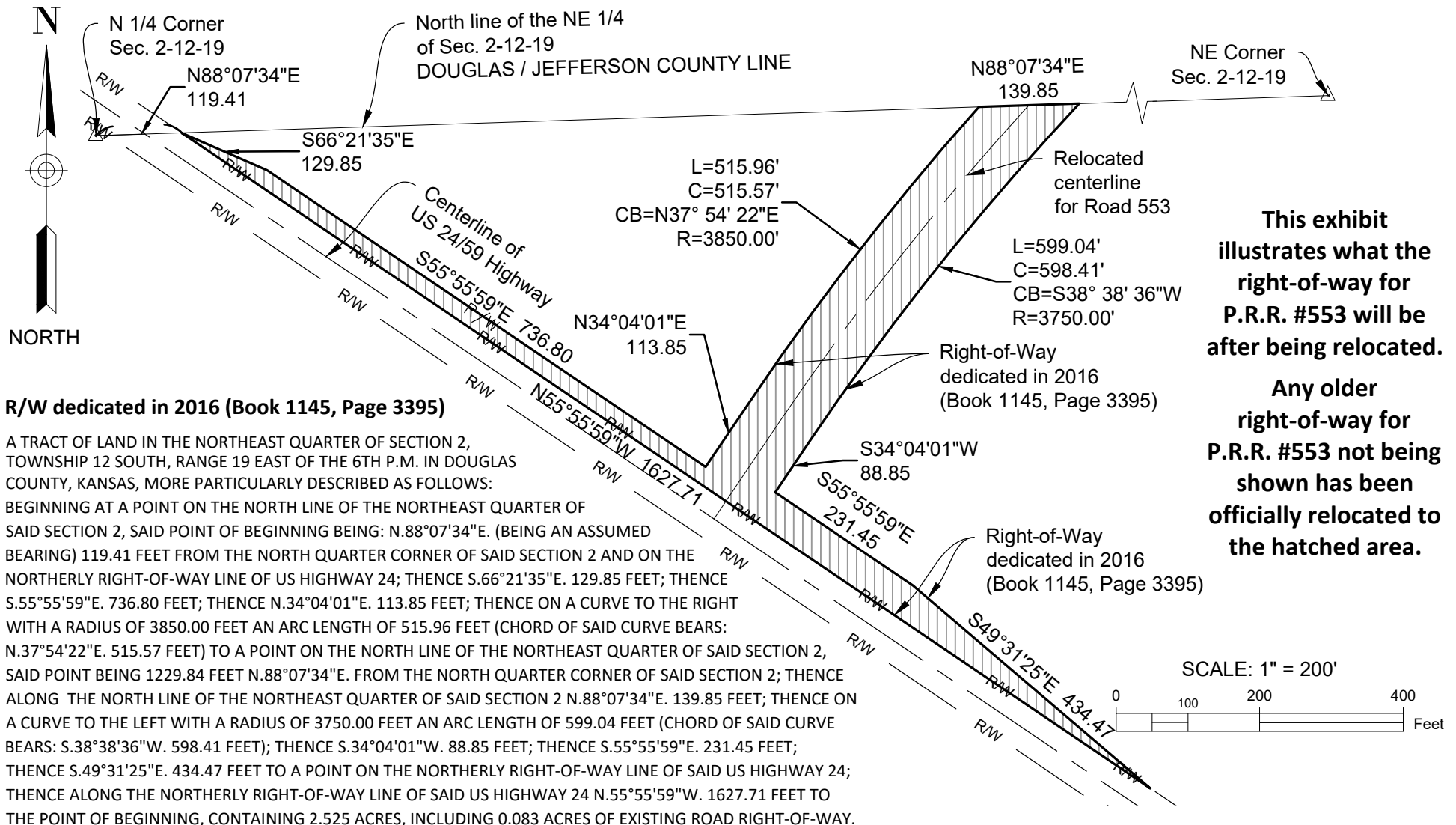
RELOCATION OF PERMANENT ROAD RECORD #553 EXHIBIT F

LEGEND

ROAD CENTERLINE

RIGHT-OF-WAY LINE

ADDITIONAL R/W DEDICATED
IN 2016 (BOOK 1145, PAGE 3395)

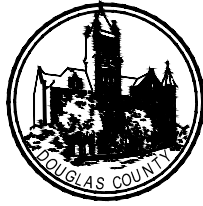


This exhibit illustrates what the right-of-way for P.R.R. #553 will be after being relocated.

Any older right-of-way for P.R.R. #553 not being shown has been officially relocated to the hatched area.

R/W dedicated in 2016 (Book 1145, Page 3395)

A TRACT OF LAND IN THE NORTHEAST QUARTER OF SECTION 2, TOWNSHIP 12 SOUTH, RANGE 19 EAST OF THE 6TH P.M. IN DOUGLAS COUNTY, KANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 2, SAID POINT OF BEGINNING BEING: N.88°07'34"E. (BEING AN ASSUMED BEARING) 119.41 FEET FROM THE NORTH QUARTER CORNER OF SAID SECTION 2 AND ON THE NORTHERLY RIGHT-OF-WAY LINE OF US HIGHWAY 24; THENCE S.66°21'35"E. 129.85 FEET; THENCE S.55°55'59"E. 736.80 FEET; THENCE N.34°04'01"E. 113.85 FEET; THENCE ON A CURVE TO THE RIGHT WITH A RADIUS OF 3850.00 FEET AN ARC LENGTH OF 515.96 FEET (CHORD OF SAID CURVE BEARS: N.37°54'22"E. 515.57 FEET) TO A POINT ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 2, SAID POINT BEING 1229.84 FEET N.88°07'34"E. FROM THE NORTH QUARTER CORNER OF SAID SECTION 2; THENCE ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 2 N.88°07'34"E. 139.85 FEET; THENCE ON A CURVE TO THE LEFT WITH A RADIUS OF 3750.00 FEET AN ARC LENGTH OF 599.04 FEET (CHORD OF SAID CURVE BEARS: S.38°38'36"W. 598.41 FEET); THENCE S.34°04'01"W. 88.85 FEET; THENCE S.55°55'59"E. 231.45 FEET; THENCE S.49°31'25"E. 434.47 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF SAID US HIGHWAY 24; THENCE ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF SAID US HIGHWAY 24 N.55°55'59"W. 1627.71 FEET TO THE POINT OF BEGINNING, CONTAINING 2.525 ACRES, INCLUDING 0.083 ACRES OF EXISTING ROAD RIGHT-OF-WAY.



Douglas County Public Works

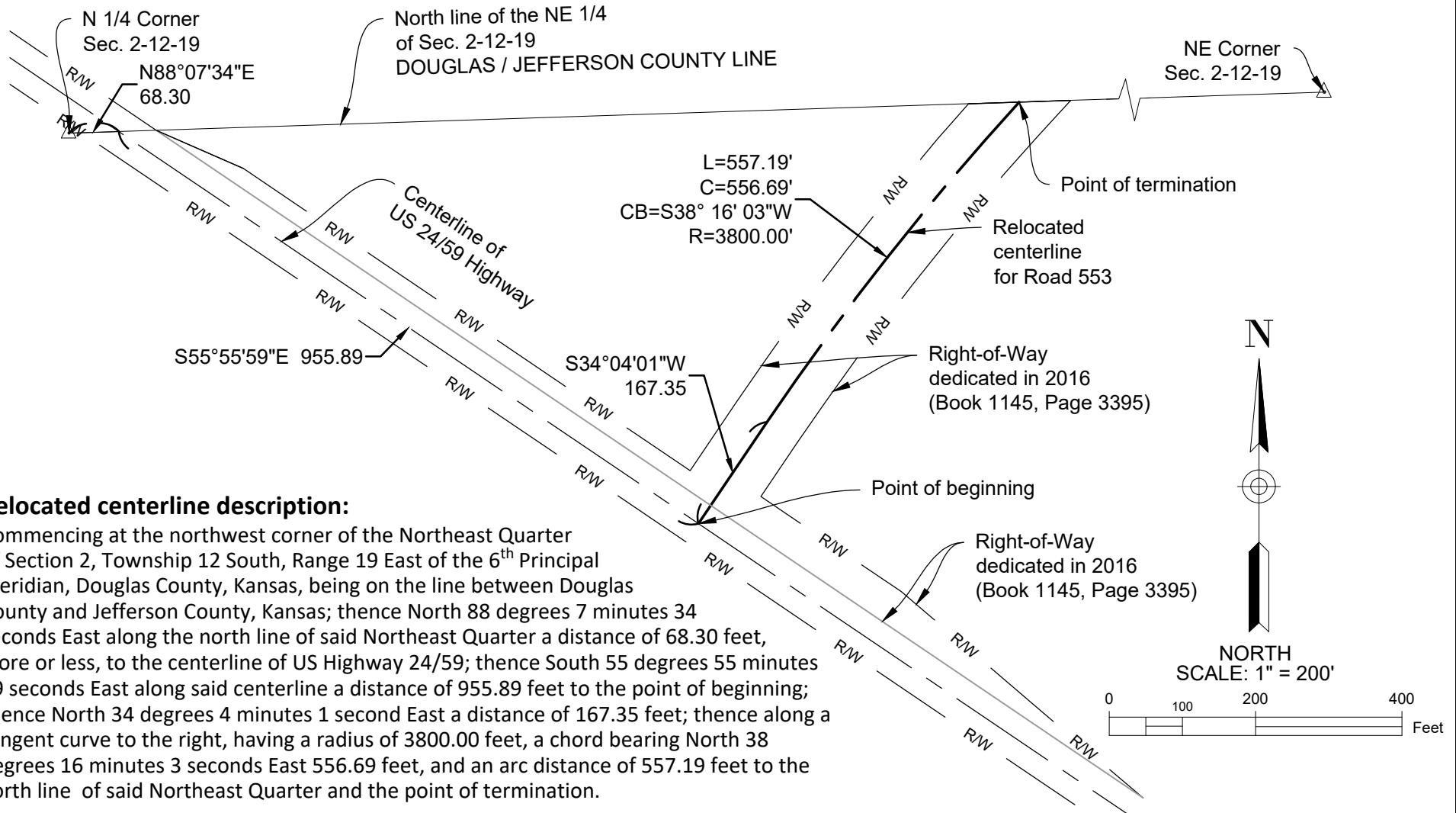
3755 E. 25th Street
Lawrence, Kansas 66046

LEGEND

ROAD CENTERLINE ————

RIGHT-OF-WAY LINE ———— R/W ————

RELOCATION OF PERMANENT ROAD RECORD #553 EXHIBIT G



Relocated centerline description:

Commencing at the northwest corner of the Northeast Quarter of Section 2, Township 12 South, Range 19 East of the 6th Principal Meridian, Douglas County, Kansas, being on the line between Douglas County and Jefferson County, Kansas; thence North 88 degrees 7 minutes 34 seconds East along the north line of said Northeast Quarter a distance of 68.30 feet, more or less, to the centerline of US Highway 24/59; thence South 55 degrees 55 minutes 59 seconds East along said centerline a distance of 955.89 feet to the point of beginning; thence North 34 degrees 4 minutes 1 second East a distance of 167.35 feet; thence along a tangent curve to the right, having a radius of 3800.00 feet, a chord bearing North 38 degrees 16 minutes 3 seconds East 556.69 feet, and an arc distance of 557.19 feet to the north line of said Northeast Quarter and the point of termination.



DOUGLAS COUNTY ADMINISTRATOR

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5328 Fax (785) 832-5148
splinsky@douglascountyks.org

Sarah Plinsky
County Administrator

MEMO TO: Board of County Commissioners

FROM: Bob Tryanski, Director of Behavioral Health Projects

SUBJECT: Contract with Headquarters to Implement Zero Suicide Initiative

DATE: August 22, 2019

Attached for your consideration and approval is a contract between Douglas County and Headquarters Counseling Center to convene and implement a Zero Suicide initiative in Douglas County.

In alignment with the 2018-2023 Douglas County Community Health Plan strategy to prioritize prevention, Headquarters, Inc. will be the lead agency on implementing the Zero Suicide Initiative with healthcare agencies serving Douglas County residents. These include Bert Nash, LMH Health, Heartland RADAC, Lawrence-Douglas County Health Department, Heartland Community Health Center, and DCCCA. Douglas County schools will also be engaged to identify their needs for supporting students at risk of suicide. The Douglas County Suicide Prevention Coalition will provide community input and review progress of the initiative.

Zero Suicide is a healthcare systems approach to suicide prevention which starts with the belief that no one enrolled in the healthcare system should die by suicide. This is achieved through universal screening for suicide risk and enrollment in a suicide care pathway which mitigates immediate risk for suicide and goes on to treat the drivers of suicide.

As outlined in the contract, the scope of work for Headquarters, Inc. in year one will focus on three areas in alignment with the SPF process being guided by DCCCA to identify prevention strategies for Douglas County. Headquarters, Inc. will guide the participating agencies in conducting an internal assessment of their readiness and capacity to implement the Zero Suicide approach. Headquarters, Inc. will also lead the agencies in assessing the readiness of their workforce to implement the Zero Suicide approach. Both of these tasks will conclude with a list of recommendations for the implementation of Zero Suicide approved interventions in their respective agencies. Cross agency meetings used for support in the Zero Suicide initiative will be coordinated by Headquarters, Inc.

In addition to the assessment and capacity building tasks, Headquarters, Inc. will be responsible for working the Education Development Center (EDC), the entity who supports implementation of Zero Suicide nationally. The goal will be to for all Douglas County agencies to be ready to participate in an EDC Zero Suicide Academy in 2020. Funding for this initiative will come from the Behavioral Health Projects Equipment Reserve fund in 2019 and sales tax revenues in 2020.

The following motion is recommended to approve these items:

***“Recommend approval for Headquarters Counseling Center to serve as the lead agency in convening and implementing Douglas County’s Zero Suicide Initiative with a cost not to exceed \$75,000 in year one.*”**



Zero Suicide in Douglas County

In alignment with the 2018-2023 Douglas County Community Health Plan strategy to prioritize prevention, Headquarters, Inc. will be the lead agency on implementing the Zero Suicide Initiative with healthcare agencies serving Douglas County residents.

Zero Suicide is a healthcare systems approach to suicide prevention which starts with the belief that no one enrolled in the healthcare system should die by suicide. This is achieved through universal screening for suicide risk and enrollment in a suicide care pathway which mitigates immediate risk for suicide and goes on to treat the drivers of suicide.

Section I. Summary and Budget

The following healthcare agencies have expressed a commitment to reducing the suicide death and suicide attempt rate in Douglas County through implementing the Zero Suicide Initiative.

- Headquarters, Inc.
- Bert Nash
- LMH Health
- Heartland RADAC
- Lawrence-Douglas County Health Department
- Heartland Community Health Center
- DCCCA

Zero Suicide for Douglas County will be implemented with the support and partnership of:

- Douglas County Suicide Prevention Coalition
- Douglas County Schools

Year One:

The scope of work for Headquarters, Inc. in year one will focus on three areas in alignment with the SPF process being guided by DCCCA to identify prevention strategies for Douglas County. Headquarters, Inc. will guide the participating agencies in conducting an internal assessment of their readiness and capacity to implement the Zero Suicide approach. Headquarters, Inc. will also lead the agencies in assessing the readiness of their workforce to implement the Zero Suicide approach. Both of these tasks will conclude with a list of recommendations for the implementation of Zero Suicide approved interventions in their respective agencies. Cross agency meetings used for support in Zero Suicide initiative will be coordinated by Headquarters, Inc. Douglas County schools will be engaged to identify their needs for supporting students at risk of suicide.

In addition to the assessment and capacity building tasks, Headquarters, Inc. will be responsible for working the Education Development Center (EDC), the entity who supports the

AGREEMENT

This Agreement is entered into by and between the BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS ("**the County**") and HEADQUARTERS, INC., a Kansas not for profit corporation ("**Provider**") (each "**a Party**" and collectively "**the Parties**"). This Agreement is effective as of the date it has been executed by both of the Parties.

RECITALS

WHEREAS, the County desires to contract with and pay Provider to provide certain services in connection with the Zero Suicide in Douglas County Initiative, as more fully described herein, and Provider agrees to provide such services on the terms and conditions contained herein; and

WHEREAS, the services to be provided are intended to promote the general health, safety, and welfare of the citizens of Douglas County,

TERMS AND CONDITIONS

NOW THEREFORE, it is agreed as follows:

1. Term of this Agreement. The Term of this Agreement shall be for one (1) year and shall commence on September 1, 2019 and end on August 31, 2020 (the "**Term**"), unless otherwise terminated in accordance with this Agreement.
2. Engagement of Provider. The County engages Provider to provide those services as described in the Scope of Services Addendum attached hereto as Exhibit A and incorporated by reference herein ("**the Services**"), and Provider agrees to provide such Services during the Term.
3. Provider's Personnel. Provider shall utilize sufficient staffing levels to ensure that the Services are delivered in an effective and high quality manner and in accordance with the applicable standards of care. In particular, Provider agrees to adjust staffing levels as necessary and appropriate to competently render Provider's Services. Provider agrees to consult with the County regarding appointment of those "**Key Personnel Positions**" identified in Exhibit B, and the County shall have the right to provide input regarding all proposed appointments for those Key Personnel Positions. Provider shall also consult with the County in advance regarding the termination and/or transfer of any individuals serving in Key Personnel Positions.
4. Standards for Provider's Personnel. Provider will provide the Services using personnel who are adequately trained and appropriately licensed/certified/credentialed by the applicable board or authority of the State of Kansas. Upon the request of the County, Provider shall furnish the County with proof of appropriate licensure/certifications/credentials for all persons who provide any of the Services. Provider's personnel shall use that degree of learning, knowledge and skill ordinarily possessed and used by members of that profession under like circumstances at the time of the Services. In the application of this learning, knowledge and skill, at all times Provider's personnel must, at a minimum, use reasonable and ordinary care and diligence.

5. Licensure; Supervision; Compliance with Laws. Provider shall be solely responsible for obtaining and paying for any and all necessary permits, licenses, registrations, and/or approvals for the performance of the Services and shall furnish proof of such items to the County. In addition, Provider shall be solely responsible for supervising and directing its personnel in performance of the Services. The County assumes no responsibility or liability to direct, supervise, oversee or otherwise manage the work of Provider's personnel. Furthermore, Provider shall comply with all applicable laws, statutes, regulations, ordinances, and orders in the performance of the Services.

6. Compensation for Services. As compensation for the Services, the County will pay Provider an amount not to exceed Seventy-Five Thousand U.S. Dollars (\$75,000.00), with such compensation being paid in accordance with the Payment Schedule attached hereto as Exhibit C and incorporated by reference herein ("**the Payment Schedule**"). In the event of a dispute between the Parties regarding payment for the Services, the Parties shall work together in good faith to resolve each dispute, and Provider shall furnish to the County such information as permitted by federal and state law to facilitate a resolution of each dispute.

7. Additional Compensation to Provider. Other than the compensation described in Paragraph 6, the County shall have no obligation to pay any additional compensation to Provider, including but not limited to, wages, employee benefits, on-call time, overtime, taxes, insurance premiums, travel, education, or any other cost or expenditure that Provider incurs in connection with this Agreement and/or the Services.

8. Cooperation and Reporting.

(a) Provider agrees to work in good faith and to reasonably cooperate with the County to promptly address any problems or issues that arise in the performance of the Services.

(b) Provider shall promptly and thoroughly investigate and resolve any and all complaints, incidents, and accidents in connection with the Services and/or Provider's activities related in any way to provision of the Services. Provider shall promptly notify the County of any such complaints, incidents, and accidents and keep the County apprised of any resolution to such complaints, incidents, and accidents.

(c) Provider shall objectively and systematically monitor and evaluate the quality and appropriateness of the Services to maintain and/or improve the delivery of the Services and to resolve any identified problems.

(d) Provider shall complete such forms and/or reports as reasonably required by the County to discuss, monitor, evaluate, and coordinate delivery of the Services. Provider shall also provide to the County quarterly summary reports regarding the Services.

(e) In addition, Provider shall ensure that its appropriate representatives attend meetings as reasonably required by the County to discuss, monitor, evaluate, and coordinate delivery of the Services. At a minimum, Provider's appropriate representatives shall meet with appropriate representatives from the County on a quarterly basis during the Term to discuss, monitor, evaluate, and coordinate delivery of the Services for purposes of maintaining and/or improving delivery of the Services and resolving any identified problems.

9. Insurance.

(a) During the Term, Provider, at Provider's sole expense, shall obtain and keep in force and effect workers' compensation insurance in accordance with statutory requirements of the State of Kansas, which insurance shall cover all persons who provide any Services under this Agreement.

(b) During the Term, Provider, at Provider's sole expense, shall obtain and keep in full force and effect professional liability insurance insuring Provider and all persons who provide any Services under this Agreement. Provider shall require any independent contractor or other person with whom Provider associates to provide any Services (other than employees of Provider, who must be covered by Provider's insurance) to obtain and maintain professional liability insurance covering any Services provided.

(c) During the Term, Provider, at Provider's sole expense, shall furnish and keep in full force and effect the following additional insurance coverages: (i) automobile liability insurance insuring the use of Provider's vehicles and all persons who operate vehicles in connection with the rendering of the Services; (ii) general liability and casualty/property insurance insuring Provider's business operations and premises.

(d) All insurance required under this Agreement shall be in coverages and amounts as reasonably required by the County and issued by insurance companies authorized to issue such insurance policies in the State of Kansas. Provider shall provide the County with Certificates of Insurance showing that all insurance required under this Agreement is in force. Provider's failure to provide and/or continue in force such insurance shall be a default of this Agreement.

10. Kansas Act Against Discrimination. As required by K.S.A. 44-1030 for companies contracting with public agencies, Provider agrees as follows:

(a) Provider shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of the work under the present contract because of race, religion, color, sex, national origin or ancestry.

(b) In all solicitations or advertisements for employees, Provider shall include the phrase, "equal opportunity employer," or a similar phrase to be approved by the Kansas Human Rights Commission.

(c) If Provider fails to comply with the manner in which Provider reports to the Kansas Human Rights Commission, in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, Provider shall be deemed to have breached this Agreement and it may be canceled, terminated or suspended, in whole or in part, by the County.

(d) If Provider is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Kansas Human Rights Commission or a court which has become final, Provider shall be deemed to have breached this Agreement and it may be canceled, terminated or suspended, in whole or in part, by the County.

(e) Provider shall include the provisions of this Paragraph in any subcontract so that the provisions will be binding upon such subcontractor.

11. Default and Termination.

(a) A material breach by Provider of any term or condition of this Agreement shall be a default (an “**Event of Default**”) of this Agreement. Upon the occurrence of an Event of Default, the County may provide written notice to Provider of said default (a “**Notice of Default**”). Any Notice of Default issued by the County will describe the default with reasonable particularity and specify a reasonable time for Provider to cure the default. If Provider fails to cure said Event of Default within the time specified for cure thereof, the County may terminate this Agreement, effective upon written notice to Provider or at other such time as may be specified by the County. Failure or forbearance by the County to act upon a particular breach or default by Provider shall not be deemed a waiver or acquiescence concerning future breaches or defaults.

(b) Upon termination of this Agreement, the County shall be entitled to keep and retain possession of any and all works, materials, resources, and other deliverables from Provider in connection with this Agreement and/or the Services, including but not limited to any materials and resources from the Educational Development Center related to the Zero Suicide Academy. At the County's election, Provider shall either: (1) permanently assign and transfer to the County any and all rights in and its entire copyright interest to such works, materials, resources, and other deliverables; or (2) perpetually and irrevocably grant the County a license to use such works, materials, resources, and other deliverables. Provider shall execute all documents and perform such acts as may be necessary for the County to secure for itself the rights herein assigned, transferred, and/or licensed.

(c) Upon termination of this Agreement, if Provider is occupying and/or utilizing the County's facilities, Provider shall immediately vacate the County's facilities, remove all of Provider's personnel and property from the County's facilities, and immediately surrender possession of any and all portions of the County facilities to the County. If Provider fails to do so, the County may immediately re-enter and take possession of its facilities and remove Provider and all persons and with all personal property found therein by any lawful means.

(d) Notwithstanding anything to the contrary above, in the event that an Event of Default creates or is reasonably anticipated to create a risk to human life, health or safety, the County may immediately terminate this Agreement and exercise all rights provided for herein, including but not limited to, taking immediate possession of the County's facilities utilized by Provider and taking such other actions as lawful and appropriate under the circumstances.

(e) Upon termination of this Agreement prior to the expiration of the Term, Provider shall no longer be entitled to any compensation under Paragraph 6 or the Payment Schedule which would be due and/or payable after the termination date.

(f) Upon the occurrence of an Event of Default, the County, in addition to any other rights and remedies that it may have at law or equity, will be entitled to recover from Provider all damages it incurs by reason of Provider's default.

(g) Provider's sole remedy for any breach of this Agreement by the County shall be to recover amounts actually due and owing from the County for Services rendered by Provider pursuant to this Agreement. **The County shall not be liable to Provider for any other amounts, including incidental, consequential, special, punitive, or any other damages or relief of any nature whatsoever. The County shall not be liable to Provider under any other theory or cause of action for relief or recovery.**

12. Termination Due To Lack Of Funding Appropriation. If, in the judgment of the Douglas County Administrator, sufficient funds are not appropriated to continue the function performed in this Agreement and for the payment of the Services hereunder, the County may terminate this Agreement at the end of its current fiscal year. The County agrees to give written notice of termination to Provider at least thirty (30) days prior to the end of such fiscal year. The County will pay to Provider all regular contractual payments incurred through the end of such fiscal year. The termination of this Agreement pursuant to this paragraph shall not cause any penalty to be charged to the County or the Provider.

13. Privacy Rights and Protections. To the extent that Provider is subject to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), which regulates the use and disclosure of Protected Health Information ("PHI") held by "covered entities," and Chapter 42 of the Code of Federal Regulations (CFR) Part 2 ("Part 2"), which applies to certain substance use disorder treatment facilities, Provider agrees to comply with HIPAA and Part 2 at all times and to advise the County concerning procedures and protocols to maintain compliance with HIPAA and Part 2 at all times.

14. Independent Contractor Status. For all purposes, including but not limited to, income tax withholding, payroll taxes, unemployment compensation, employment law, wage and hour law, workers compensation, and all other purposes, the Parties agree that Provider is an independent contractor of the County. The County and Provider are not joint employers, and no person with which Provider contracts or hires to provide the Services shall, under any circumstance, be considered an employee or direct contractor of the County. Provider shall be solely responsible for the means, manner, and method of providing the Services. Provider shall be responsible for all matters related to federal and state payroll and withholding taxes, workers compensation insurance, salaries, fringe benefits, and all other matters of the personnel it contracts with or hires to provide the Services. Provider shall require all such persons, other than Provider's direct employees, to agree in writing to all terms of this Agreement. Provider agrees to comply with all applicable laws and regulations regarding hiring, compensation, benefits, and other aspects of Provider's relationship with its employees or contractors.

15. Indemnification. Provider shall defend, indemnify, and hold harmless the County, and its elected officials, officers, employees, agents, and representatives, from and against any demand, claim, loss, injury, cost, liability, damage, or attorney's fees of any nature whatsoever arising out of or alleged to be caused by any act or omission by Provider or any of its directors, officers, employees, representatives, contractors, suppliers, vendors, or agents, or anyone else affiliated or associated with Provider, in the performance of the Services, this Agreement, and/or any other activity conducted by Provider.

16. Miscellaneous. This Agreement shall be binding upon the Parties hereto and their successors in interest. Provider shall not assign this Agreement to any other party (or parties) without the prior written consent of the County. Failure to insist upon strict compliance with any provision hereof shall not be deemed a waiver of such provision or any other provisions hereof. This Agreement may not be modified except by an agreement in writing, executed by

the Parties hereto. Notwithstanding the previous sentence, the County or its designee is hereby authorized to renew this Agreement in writing in accordance with Paragraph 1 herein. This Agreement shall be governed in all respects, including validity, interpretation and effect by the laws of the State of Kansas. Nothing with this Agreement shall serve to create any duty to or rights in third parties. No Party is relying upon any promise or representation not expressly set forth in this Agreement. This Agreement constitutes the entire understanding between the Parties and supersedes all prior negotiations and understandings, whether written or oral. Each Party represents and warrants that the person executing this Agreement on behalf of the Party has authority to do so, and that all necessary prior approvals and permissions have been obtained for said person to execute this Agreement on behalf of said Party.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the day and year first written above.

COUNTY:

Board of County Commissioners of Douglas
County, Kansas

By: _____
Michelle Derusseau, Chair of the Board of
County Commissioners

ATTEST:

Jameson D. Shew, County Clerk

PROVIDER:

Headquarters, Inc.

By: _____
Steven L. Devore, President/CEO

Exhibit A
(Scope of Services Addendum)

Overview of the Services:

During the Term, Provider's Services will generally focus on three (3) areas in alignment with the Strategic Prevention Framework ("SPF") process being guided by DCCCA to identify and implement effective suicide prevention strategies for Douglas County. Those three areas include: (1) guiding the healthcare organizations and other agencies ("**Participating Agencies**") in conducting an internal assessment of their readiness and capacity to implement the Zero Suicide Initiative; (2) leading the Participating Agencies in assessing the readiness of their workforce to implement the Zero Suicide Initiative; and (3) developing and providing strategies and recommendations for the implementation of Zero Suicide approved interventions for the Participating Agencies.

As part of the Services, Provider will also coordinate and conduct cross-agency meetings for support regarding the Zero Suicide Initiative. Provider will also engage Douglas County schools to identify their needs for supporting students at risk of suicide.

In addition to the assessment and capacity building tasks, Provider's Services will include coordinating with the Education Development Center ("**EDC**"), the entity who supports the implementation of Zero Suicide nationally. One of the primary goals of the Services will be for all Participating Agencies to be ready to attend and engage in an EDC Zero Suicide Academy in 2020. A detailed deliverable list and timeline for the Services is included in the following sections.

Task List for the Services:

Assessment Tasks:

- Meet with leadership of each Participating Agency
- Establish a Zero Suicide Implementation Team at each Participating Agency
- Complete Zero Suicide Organizational Self-Study for each Participating Agency
- Coordinate internal policy and procedure review for each Participating Agency
- Review results of Organizational Self Study with each Participating Agency
- Work with the Zero Suicide Implementation Teams to identify existing data collection and data points
- Work with existing data/evaluation teams to create list of additional data needed
- Create aggregate report on Participating Agencies' readiness to implement the Zero Suicide Initiative

Capacity Tasks:

- Assess each Participating Agency's workforce for beliefs, training and skills needed to care for individuals at risk for suicide through a survey
- Coordinate with Zero Suicide Implementation Teams to create plans for dissemination
- Review results of the surveys with Zero Suicide Implementation Teams
- Create training and policy recommendations for each Participating Agency based on survey results

Planning Tasks:

Convene and lead quarterly meetings with representatives of each Participating Agency to create a county-wide implementation team
Create recommended task lists for each Participating Agency and assess internal capacity for trainings
Coordinate and collaborate with Participating Agencies to ensure health equity and representation is prioritized in the assessment and capacity building phases
Work with the EDC to plan the Zero Suicide Academy for 2020.

Provider shall also perform such related and incidental tasks and services as reasonably necessary to, and actually associated with, the provision of the services described above.

Timelines for the Services:

Task	Timeline	Notes
Initiate contact with Participating Agencies and establish Zero Suicide Implementation Teams	Weeks 1-12	
Complete Zero Suicide Organizational Self-Study for each Participating Agency	Weeks 12-22	
Review results of Self-Study with each Participating Agency and create internal readiness estimate	Weeks 22-32	
Data Collection and Evaluation	Weeks 1-22	Participation in the data analyst meeting at the Health Department will begin immediately
Create Aggregate Report on Participating Agencies' Readiness to Implement Zero Suicide Initiative		
Workforce Study with and Survey of each Participating Agency	Weeks 32-36	

Share and review survey results with Zero Suicide Implementation Teams	Weeks 36-40	
Create training and policy recommendations for each Participating Agency		
Create recommended task lists for Participating Agencies and assess internal capacity for trainings		
Follow-up on recommendations and identify next implementation steps	Weeks 40-44	
Work with EDC to plan Zero Suicide Academy for 2020 Complete contract with EDC to book date for 2020 Academy	Week 1-6	
Planning for Zero Suicide Academy	Weeks 6-36	Planning will include all communication with the EDC, coordination of faculty, and working with participating agencies

Exhibit B
(Key Personnel Positions Addendum)

Monica Kurz, Director of the Kansas Suicide Prevention Resource Center

Exhibit C
(Payment Schedule Addendum)

<u>Month</u>	<u>Amount</u>
1	\$5,000.00
2	\$5,000.00
3	\$5,000.00
4	\$5,250.00
5	\$5,250.00
6	\$5,250.00
7	\$5,500.00
8	\$5,500.00
9	\$5,500.00
10	\$6,375.00
11	\$6,375.00
<u>12</u>	<u>\$15,000.00</u>
	\$75,000.00



implementation of Zero Suicide nationally. The goal will be to for all Douglas County agencies to be ready to participate in an EDC Zero Suicide Academy in 2020. Detailed deliverable list and timeline for work is included in Section II.

Year Two:

Participating agencies will conclude Year Two with a workforce competent and confident in addressing the suicide risk of anyone presenting for any type of healthcare service. Agencies will participate in a Zero Suicide Academy coordinated by Headquarters, Inc. Headquarters, Inc. will continue to work with agency implementation teams on implementing the necessary trainings and evidence-based practices within their organizations. All outside contracts will be coordinated by Headquarters, Inc. and funded through budget allocated to Headquarters, Inc. (including the Zero Suicide Academy). Quarterly county level implementation team meetings will continue to build a community of learning and continual evaluation to support the Zero Suicide Initiative. Headquarters, Inc. will offer evidence-based trainings or coordinate bringing those trainings to the providers in Douglas County.

Year Three:

Headquarters, Inc. will focus on helping agencies to review internal and county level data related to suicide. The focus of work in this year of the project will be to build capacity and expertise in evaluating this data with the purpose of continued improvement.



Projected Budget:

Zero Suicide Implementation Year	Projected Budget for Headquarters, Inc.
Year One	\$75,000
Year Two	\$110,000
Year Three	\$32,500
Total:	\$207,500

Year One Itemized Budget:

Item	Cost
.75 FTE for Zero Suicide assessment, capacity and planning tasks	\$39,607
.25 FTE for school consultation and staff development for suicide prevention	\$9,500
Benefits @ 19.65%	\$8,864
External Educational Programs to build capacity for ZS	\$4,000
School Materials	\$1,579
Equipment (2 laptop, docking station and projector)	\$3,000
General Office Supplies (7 months @ \$50/month)	\$350
Travel (1,200 miles @ \$.40/mi) to include travel to Sedgwick Co	\$600
Indirect @ 10% of total	\$7500
Total	\$75,000



Section II. Year One Tasks and Timeline

Assessment

Tasks:

1. Meet with leadership of each participating healthcare organization
2. Establish Zero Suicide Implementation Team at each organization
3. Complete Zero Suicide Organizational Self-Study
4. Coordinate internal policy and procedure review
5. Review results of Organizational Self Study with each agency
6. Work with agency implementation teams to identify existing data collection and data points
7. Work with existing data/evaluation team to create list of additional data needed
8. Create aggregate report on agencies readiness for Zero Suicide

Capacity

Tasks:

1. Workforce is assessed for beliefs, training and skills needed to care for individuals at risk for suicide through a survey
2. Headquarters will coordinate with agency implementation teams to create plan for dissemination
3. Review results of the survey with implementation teams
4. Create training and policy recommendations for each agency based on survey results

Planning

Tasks:

1. Headquarters will convene and lead quarterly meetings with representative of each agency to create a county-wide implementation team
2. Create recommended task list of each agency and assess internal capacity for trainings
3. Coordinate and collaborate with participating agencies to ensure health equity and representation is prioritized in the assessment and capacity building phases.
4. Work with the Education Development Center to plan the Zero Suicide Academy in 2020.



Task	Timeline	Notes
Initiate contact with agencies and identify implementation teams	Weeks 1-12	
Complete Organizational Self study	Weeks 12-22	
Review results of self-study and create internal readiness estimate	Weeks 22-32	
Data Evaluation	Weeks 1-22	Participation in the data analyst meeting at the Health Department will begin immediately
Workforce Study with each agency	Weeks 32-36	
Create and share recommendations	Weeks 36-40	
Follow-up on recommendations and identify next implementation steps	Weeks 40-44	
Complete contract with EDC to book date for 2020 Academy	Week 1-6	
Planning for Zero Suicide Academy	Weeks 6-36	Planning will include all communication with the EDC, coordination of faculty, and working with participating agencies



DOUGLAS COUNTY APPRAISER

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5188 Fax (785) 841-0021
smiles@douglascountyks.org

Steve Miles, RMA
Douglas County Appraiser

MEMO

To: Douglas County Commissioners
From: Steven Miles
cc: Sarah Plinsky, Interim County Administrator
Date: August 15, 2019
Re: Tax abatement under K.S.A. 79-1613

On May 28, 2019, a major storm that spawned what would become an F4 tornado entered Douglas County and first touched down southwest of Lone Star Lake. The path of travel was generally southwest to northeast passing just to the south of the City of Lawrence and continuing west of Eudora, eventually leaving Douglas County just northeast of Eudora. Fortunately, there were very few human injuries associated with this event.

However, there was considerable damage and destruction to buildings and property over the course of this storm. In 2014, the Kansas legislature enacted a statute allowing the county commission to grant abatements of all or part of the taxes due or to be charged as a result of substantial destruction of a homestead by an event deemed to be a natural disaster. A natural disaster includes, but is not limited to, tornados.

As of this memo there have been 22 applications requesting tax relief under this statute by some of those affected. Seventeen (17) applications have been reviewed and processed by the County Appraiser. Recommendations of if or how much abatement should be granted are indicated on the spreadsheet that accompanies this memo. The calculated percentage of abatement of the tax is arrived at by determining if the property meets the requirements of the statute, assuming that the land remains as useable for the purpose intended, and prorating the amount for the time remaining in the current tax year. I have interpreted the language in the statute to indicate that the abatement only applies to the residential dwelling and does not extend to the detached outbuildings, landscaping or land. The estimated dollar amount of the abatement (based on 2018 mill levies) is currently about \$30,800. Applications continue to be filed.

Each application has been treated separately. The applications, supporting documentation and calculations are on file in the Appraiser's Office. I am available to clarify or answer any questions you may have about my recommendations.

Recommended Action: Consider approval of real disaster relief pursuant to K.S.A. 79-1613 as recommended by the County Appraiser.

Steven Miles, RMA
Douglas County Appraiser



APPRAISER

DOUGLAS COUNTY
KANSAS

Memo

To: Douglas County Commissioners
From: Steven Miles
cc: Sarah Plinsky, Interim County Administrator
Date: August 15, 2019
Re: Tax abatement under K.S.A. 79-1613

On May 28, 2019, a major storm that spawned what would become an F4 tornado entered Douglas County and first touched down southwest of Lone Star Lake. The path of travel was generally southwest to northeast passing just to the south of the City of Lawrence and continuing west of Eudora, eventually leaving Douglas County just northeast of Eudora. Fortunately, there were very few human injuries associated with this event.

However, there was considerable damage and destruction to buildings and property over the course of this storm. In 2014, the Kansas legislature enacted a statute allowing the county commission to grant abatements of all or part of the taxes due or to be charged as a result of substantial destruction of a homestead by an event deemed to be a natural disaster. A natural disaster includes, but is not limited to, tornadoes.

As of this memo there have been 22 applications requesting tax relief under this statute by some of those affected. Seventeen (17) applications have been reviewed and processed by the County Appraiser. Recommendations of if or how much abatement should be granted are indicated on the spreadsheet that accompanies this memo. The calculated percentage of abatement of the tax is arrived at by determining if the property meets the requirements of the statute, assuming that the land remains as useable for the purpose intended, and prorating the amount for the time remaining in the current tax year. I have interpreted the language in the statute to indicate that the abatement only applies to the residential dwelling and does not extend to the detached outbuildings, landscaping or land. The estimated dollar amount of the abatement (based on 2018 mill levies) is currently about \$30,800. Applications continue to be filed.

Each application has been treated separately. The applications, supporting documentation and calculations are on file in the Appraiser's Office. I am available to clarify or answer any questions you may have about my recommendations.

Steven Miles, RMA
Douglas County Appraiser

Address	QuickRefID	Property/Number	Owner	Prop Class	Taxing Unit Group Code	2019 valuation			Total assessed value	building value breakdown			Observed damage	2018 mill rate	Est total tax	Abatement Calculation			
						Final Land	Final Building	Final Total		AG Buildings	Misc Buildings	Res Bldg eligible for abatement				Total prorated value reduction	est tax abated	Remaining Tax due	Abatement as % of total tax
1423 E 1850 Rd	R20959	023-101-02-0-00-00-007.00-0	Richard & Linda Knabe	F	601	40980	116420	\$157,400	\$23,212	\$14,590	\$0	\$101,830	all	123.475	\$2,866.10	\$60,540	\$859.65	\$2,006.46	29.99%
1455 E 1900 Rd	R20370	023-101-02-0-00-00-016.00-0	Robert & Esther McCabria	F	603	23990	259830	\$283,820	\$41,218	\$62,730	\$0	\$197,100	all	125.565	\$5,175.54	\$117,180	\$1,692.08	\$3,483.46	32.69%
1408 E 1850 Rd	R20367	023-101-02-0-00-00-014.01-0	H. Joe & Janice Arneson	R	603	29100	234680	\$263,780	\$30,335	\$0	\$6,380	\$228,300	all	125.565	\$3,809.01	\$135,616	\$1,958.29	\$1,850.72	51.41%
1108 E 1382 Rd	R32844	023-116-24-0-40-01-022.00-0	John & Debbie Hutton/Eric Bailey	R	503	42900	526120	\$569,020	\$65,438	\$0	\$0	\$526,120	all	121.169	\$7,929.06	\$312,789	\$4,358.54	\$3,570.52	54.97%
1318 N 1031 Rd	R32864	023-117-25-0-00-01-007.06-0	Stephen & Lisa Brown/Caffman Const	R	503	42900	275300	\$318,200	\$36,594	\$0	\$0	\$275,300	all	121.169	\$4,434.06	\$163,672	\$2,280.68	\$2,153.38	51.44%
1021 E 1292 Rd	R32981	023-117-26-0-00-02-003.00-0	Billy & Julie Brumley	R	503	51660	193440	\$245,100	\$28,187	\$0	\$24,800	\$168,640	house & ga	121.169	\$3,415.39	\$100,260	\$1,397.07	\$2,018.32	40.91%
1371 N 1100 Rd	R32850	023-117-25-0-00-01-002.00-0	Louie & Betty McElhaney	F	503	38930	356350	\$395,280	\$49,963	\$26,810	\$0	\$329,540	all	121.169	\$6,053.97	\$192,286	\$2,679.40	\$3,374.57	44.26%
1357 N 1100 Rd	R32852	023-117-25-0-00-01-002.02-0	Tracy Russo/Louie McElhaney	F	503	24980	463450	\$488,430	\$56,231	\$0	\$0	\$463,450	all	121.169	\$6,813.45	\$275,531	\$3,839.37	\$2,974.09	56.35%
1260 N 1000 Rd	R32984	023-117-26-0-00-02-006.00-0	Eric & Misty Stoffer	R	503	44360	191340	\$235,700	\$27,105	\$0	\$0	\$191,340	all	121.169	\$3,284.29	\$108,976	\$1,518.52	\$1,765.77	46.24%
1504 E 2000 Rd	R17457	023-089-31-0-00-00-006.00-0	Jason Grems	R	606	24000	101880	\$125,880	\$14,476	\$0	\$4,980	\$96,900	all	139.675	\$2,021.94	\$57,609	\$925.35	\$1,096.58	45.77%
877 E 1000 Rd	R34776	023-163-05-0-00-00-015.00-0	Michelle Gunnoe, Trustee	R	902	55310	180890	\$236,200	\$27,163	\$0	\$0	\$180,890	all	119.22	\$3,238.37	\$107,543	\$1,474.45	\$1,763.93	45.53%
1322 N 1031 Rd	R32865	023-117-25-0-00-01-007.07-0	Roger & Rhonda Brown	R	503	47280	361220	\$408,500	\$46,977	\$0	\$0	\$361,220	all	121.169	\$5,692.16	\$207,105	\$2,885.89	\$2,806.26	50.70%
1268 N 1000 Rd	R32985	023-117-26-0-00-02-007.00-0	Michael & Sonja Hart	R	503	44360	205690	\$250,050	\$28,755	\$0	\$10,250	\$195,440	house	121.169	\$3,484.21	\$113,803	\$1,585.78	\$1,898.43	45.51%
627 N 600 Rd	R303684	023-156-23-0-00-00-005.03-0	Gregory & Brenda Lehman	R	751	77770	222930	\$300,700	\$34,581	\$0	\$19,310	\$203,620	house	143.027	\$4,946.02	\$119,784	\$1,970.22	\$2,975.80	39.83%
1020 E 1292 Rd	R32968	023-117-26-0-00-01-036.00-0	John & Leane Wistuba	R	503	47720	169980	\$217,700	\$25,036	\$0	\$0	\$169,980	all	121.169	\$3,033.59	\$98,227	\$1,368.74	\$1,664.85	45.12%
1003 E 1200 Rd	R33118	023-118-27-0-00-00-008.08-0	Michael & Barbara Watkins	R	503	56040	313060	\$369,100	\$42,447	\$0	\$0	\$313,060	minor dam	121.169	\$5,143.26	\$0	\$0.00	\$5,143.26	0.00%
897 E 1050 Rd	R34698	023-162-04-0-00-00-009.02-0	Michael & Mary Tye	F	902	34080	111110	\$145,190	\$19,512	\$16,930	\$0	\$94,180	building	119.22	\$2,326.22	\$0	\$0.00	\$2,326.22	0.00%
									\$5,010,050						\$73,666.63	\$2,170,921	\$30,794.01	\$42,872.62	

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-101-02-0-00-00-007.00-0

Applicant (Property owner/taxpayer—nontransferable): Richard L. Knabe & Linda J. Knabe,
Trustees

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado, and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
*(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)*

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☐ Written estimate of repairs or rebuilding costs by a licensed contractor.
- ☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on
contract or title of manufactured home
- ☒ Photos
- ☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 29.9% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-101-02-0-00-00-007.00-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-101-02-0-00-00-016.00-0

Applicant (Property owner/taxpayer—nontransferable): Robert or Esther McCabria

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado, and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
*(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)*

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☐ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on
contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

☐ No abatement or credit will be granted.

☒ Abatement / credit of 32.69% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-101-02-0-00-00-016.00-0

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-101-02-0-00-00-014.01-0

Applicant (Property owner/taxpayer—nontransferable): H. Joe and Janice A. Arneson

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado, and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☒ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

☐ No abatement or credit will be granted.

☒ Abatement / credit of 51.41% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-101-02-0-00-00-014.01-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-116-24-0-40-01-022.00-0

Applicant (Property owner/taxpayer—nontransferable): John D. and Debbie K. Hutton

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
*(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)*

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☒ Written estimate of repairs or rebuilding costs by a licensed contractor.
☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on
contract or title of manufactured home
☒ Photos
☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 54.97% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-116-24-0-40-01-022.00-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-25-0-00-01-007.06-0

Applicant (Property owner/taxpayer—nontransferable): Coffman Construction Inc.

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO

(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado** and/or was the destructive event declared a disaster by the governor of Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO

(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.

(The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☒ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☐ Abatement / credit of 51.44% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-25-0-00-01-007.06-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-26-0-00-02-003.00-0

Applicant (Property owner/taxpayer—nontransferable): Billy J. or Julie A. Brumley

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or
tornado** and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
(The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☒ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on
contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 41.0% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-26-0-00-02-003.00-0

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-25-0-00-01-002.00-0

Applicant (Property owner/taxpayer—nontransferable): Louie L. and Betty K. McElhaney

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado** and/or was the destructive event declared a disaster by the governor of Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☐ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 44.26% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-26-0-00-01-002.00-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-25-0-00-01-002.02-0

Applicant (Property owner/taxpayer—nontransferable): Louie L. and Betty K. McElhaney

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☐ YES ☐ NO

(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado, and/or was the destructive event declared a disaster by the governor of
Kansas? ☐ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☐ YES ☐ NO

(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☐ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.

The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☐ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

☐ No abatement or credit will be granted.

☒ Abatement / credit of 56.35% or \$_____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-25-0-00-01-002.02-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-26-0-00-02-006.00-0

Applicant (Property owner/taxpayer—nontransferable): Eric J. and Misty M. Stoffer

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado, and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
*(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)*

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☐ Written estimate of repairs or rebuilding costs by a licensed contractor.
- ☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home
- ☒ Photos
- ☒ Other: Insurance claim summary, aerial photos

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 46.24% or \$_____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-26-0-00-02-006.00-0

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-089-31-0-00-00-006.00-0

Applicant (Property owner/taxpayer—nontransferable): Jason Grems _____

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
*(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)*

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☐ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on
contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

☐ No abatement or credit will be granted.

☒ Abatement / credit of 45.77% or \$_____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-089-31-0-00-00-006.00-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-163-05-0-00-00-015.00-0

Applicant (Property owner/taxpayer—nontransferable): Michelle B. Gunnoe, Trustee & Robert E. Gunnoe, Trustee

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado** and/or was the destructive event declared a disaster by the governor of Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☐ Written estimate of repairs or rebuilding costs by a licensed contractor.
- ☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home
- ☒ Photos
- ☒ Other: Insurance carrier statement

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 45.53% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-163-05-0-00-00-015.00-0

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-25-0-00-01.007.07-0

Applicant (Property owner/taxpayer—nontransferable): Roger A. and Rhonda K. Brown

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
*(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)*

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☒ Written estimate of repairs or rebuilding costs by a licensed contractor.
- ☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home
- ☒ Photos
- ☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 50.7% or \$_____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-25-0-00-01-007.07-0

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-26-0-00-02-007.00-0

Applicant (Property owner/taxpayer—nontransferable): Michael R. Hart or Sonja S. Hart

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado** and/or was the destructive event declared a disaster by the governor of Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☒ Written estimate of repairs or rebuilding costs by a licensed contractor.
- ☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home
- ☒ Photos
- ☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

☐ No abatement or credit will be granted.

☒ Abatement / credit of 45.51% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-26-0-00-02-007.00-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-156-23-0-00-00-005.03-0

Applicant (Property owner/taxpayer—nontransferable): Gregory J. and Brenda K. Lehman

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm** or **tornado**, and/or was the destructive event declared a disaster by the governor of Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☐ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home

☒ Photos

☒ Other: Insurance summary of claim, aerial photos

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

☐ No abatement or credit will be granted.

☒ Abatement / credit of 39.84% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-156-23-0-00-00-005.03-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-117-26-0-00-01-036.00-0

Applicant (Property owner/taxpayer—nontransferable): John W. and Leane D Wistuba

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or
tornado** and/or was the destructive event declared a disaster by the governor of
Kansas? ☒ YES ☐ NO

Was the homestead destroyed or substantially destroyed? ☒ YES ☐ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

☒ **Abatement:** This event occurred after January 1 but prior to August 15.

☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

☒ Written estimate of repairs or rebuilding costs by a licensed contractor.

☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on
contract or title of manufactured home

☒ Photos

☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☐ No abatement or credit will be granted.
- ☒ Abatement / credit of 45.12% or \$ _____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-117-26-0-00-01-036.00-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this _____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-118-27-0-00-00-008.08-0

Applicant (Property owner/taxpayer—nontransferable): Michael A. Watkins and Barbara Ann Watkins

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or tornado**, and/or was the destructive event declared a disaster by the governor of Kansas? ☐ YES ☒ NO

Was the homestead destroyed or substantially destroyed? ☐ YES ☒ NO
(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.)

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

- ☐ **Abatement:** This event occurred after January 1 but prior to August 15.
- ☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☒ Written estimate of repairs or rebuilding costs by a licensed contractor.
- ☒ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on contract or title of manufactured home
- ☒ Photos
- ☐ Other: _____

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

☒ No abatement or credit will be granted.

☐ Abatement / credit of ____% or \$_____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this ____ day of _____, 20 ____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner

**Douglas County Commissioners
Disaster Relief Determination for:**

Property address / parcel i.d. / ref number: 023-162-04-0-00-00-009.02-0

Applicant (Property owner/taxpayer—nontransferable): Michael and/or Mary Tye

Douglas County Commissioners' summary of inquiry and findings:

Check Yes or No for each question.

Was the structure destroyed or substantially destroyed a homestead? ☒ YES ☐ NO
(Homestead means dwelling, owned or rented, which is occupied as a residence and the home site land.)

Was the homestead destroyed or substantially destroyed by **earthquake, fire, flood, storm or**
tornado, and/or was the destructive event declared a disaster by the governor of
Kansas? ☐ YES ☒ NO

Was the homestead destroyed or substantially destroyed? ☐ YES ☒ NO
*(Destroyed or substantially destroyed means the cost of restoring the homestead to it's before damaged
condition would equal or exceed 50% of the market value of the structure before the damage occurred.)*

(If any above are "NO", no tax abatement or credit can be granted.)

Based on the date of this event, check the appropriate tax treatment:

- ☐ **Abatement:** This event occurred after January 1 but prior to August 15.
- ☐ **Credit:** This event occurred on or after August 15 but prior to January 1 of the next year.
The credit can be applied to the property tax of the owner over the next three years.)

Documentation provided:

- ☐ Written estimate of repairs or rebuilding costs by a licensed contractor.
- ☐ Deed of ownership (available at Register of Deeds Office), a copy of contract if buying on
contract or title of manufactured home
- ☐ Photos
- ☒ Other: Insurance claim summary, aerial photos

IT IS THEREFORE ORDERED, based on the above information, the Board of County Commissioners of Douglas County grant:

- ☒ No abatement or credit will be granted.
☐ Abatement / credit of ____% or \$_____ of the property tax for tax year 2019 of the parcel i.d. / ref number: 023-162-04-0-00-00-009.02-0.

IT IS FURTHER ORDERED the county clerk and the county treasurer shall correct their records in accordance with the county commissioners' order.

IT IS SO ORDERED, this ____ day of _____, 20____.

_____, County Commissioner

_____, County Commissioner

_____, County Commissioner