

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

Public comment will be taken for each regular agenda item as each item is discussed. Individuals will be limited to one comment per agenda item. Individuals are asked to come to the microphone, sign in, and state their name. Speakers are asked to sign in so that the spelling of names is correct in the minutes of the meeting. Speakers should address all comments/questions to the Commission.

WEDNESDAY, JULY 31, 2019

Amended 07/26/19

5:30 p.m. BUSINESS MEETING

-Proclamation to recognize the "Community Health Facility's 20th Anniversary." (Cynthia Lewis, Dan Partridge and Patrick Schmitz)

-Proclamation for "Farmer's Market Week" in Douglas County. (Jasmin Moore)

CONSENT AGENDA

(1) (a) Consider approval of Commission Orders;

(b) Consider approval of Notice to Township Board for Cereal Malt Beverage License for White Tail Run Winery LLC located at 2327 N 400 Road, Edgerton, KS (Clerk's Office);

(c) Accounts payable.

REGULAR AGENDA

(2) Executive session with the County Counselor to discuss personnel matters of non-elected personnel.

(3) General Public Comment

General Public Comment will be at the end of each meeting with a limit of one comment per person and keep their comments brief. Individuals may not give unused time to other speakers. As a general practice, the Commission will not discuss/debate these items, nor will the Commission make decisions on items presented during this time, rather they will refer the items to staff for follow up, if necessary.

(4) Committee Reports

(5) Commissioner and/or Administrator Miscellaneous

(6) Adjourn

WEDNESDAY, AUGUST 7, 2019 - cancelled

WEDNESDAY, AUGUST 14, 2019

5:30 p.m.

-LDCFM Accreditation

WEDNESDAY, AUGUST 21, 2019

WEDNESDAY, AUGUST 28, 2019

-Proclamation for "First Responders Appreciation Month"

WEDNESDAY, OCTOBER 2, 2019- cancelled

***Note:** The Douglas County Commission meets regularly on Wednesdays at 5:30 p.m., and at 4:00 p.m. for Work Sessions as needed. Meetings are held at the Douglas County Courthouse (2nd Floor) at 1100 Massachusetts Street, Lawrence, KS 66044. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

P R O C L A M A T I O N

Recognition of Community Health Facility's 20th anniversary

WHEREAS, citizens of Lawrence and Douglas County have benefited from a combined two hundred and sixty-four years of service from Bert Nash Community Mental Health Center, Lawrence-Douglas County Health Department, and the Douglas County Visiting Nurses Association, occupants of the Community Health Facility; and,

WHEREAS, on November 8, 1994, the citizens of Lawrence and Douglas County voted to approve a one-cent sales tax in part to support the construction of the Community Health Facility; and

WHEREAS, on November 13, 1999, the Community Health Facility opened its doors to the public; and

WHEREAS, over the past twenty years through the Bert Nash Community Mental Health Center, Lawrence-Douglas County Health Department, and the Douglas County Visiting Nurses Association, at least 780,000 people have been directly served by this facility;

WHEREAS, in recognition of the twentieth anniversary of the Community Health Facility, an open house, entitled, "Building 20 Years of Community Service" will be held on August 8 from 4 to 6 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Douglas County, Kansas, hereby extend our deepest appreciation to the community for its public support of community health services as expressed by the willingness to build the Community Health Facility.

ADOPTED this 31st day of July 2019

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Michelle Derousseau, Chairman

Patrick Kelly, Vice Chair

Nancy Thellman, Member



Office of the County Commission

PROCLAMATION

FARMER'S MARKET WEEK

AUGUST 4-10, 2019

WHEREAS, farmers markets are important outlets for agricultural producers nationwide, providing them with increased opportunities to meet consumer demand for a variety of fresh, affordable, convenient, and healthful products sold directly from the farm; and

WHEREAS, Douglas County is proud to be home to the longest-operating farmers market in the State of Kansas; and

WHEREAS, the Farmers Markets of Kaw Valley play a key role in economic development and building strong local and regional food systems—a community priority highlighted in our new Douglas County Food System Plan—by supporting the viability family farms and agricultural lands, rural entrepreneurship, and providing opportunities for farmers and consumers to interact; and

WHEREAS, Douglas County farmers markets have led the region in expanding access to healthy, local foods by using electronic benefits transfer technology to welcome low-income Supplemental Nutritional Assistance Program recipients to redeem their benefits and support SNAP matching through Double Up Food Bucks; and

WHEREAS, Douglas County recognizes the myriad benefits of farmers markets for producers and consumers, and is fully committed to supporting our farmers markets' continued success;

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, do hereby proclaim the week of August 4-10, 2019 as “**FARMER'S MARKET WEEK**” in Douglas County in coordination with National Farmers Market Week and encourage the people of Douglas County to celebrate farmers markets.

ADOPTED this 31st day of July, 2019.

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Michelle Derusseau, Chairman

Patrick Kelly, Vice Chair

Nancy Thellman, Member

MEMO

TO: DOUGLAS COUNTY COMMISSION
FROM: JAMIE SHEW, COUNTY CLERK
DATE: July 26, 2019
SUBJECT: CEREAL MALT BEVERAGE REQUEST

Attached is a copy of an application(s) received in this office by **White Tail Run Winery LLC** for a cereal malt beverage license to sell at retail, for consumption on the premises, located at 2327 N. 400 Rd. Edgerton, KS

K.S.A. 41-2702 provides that the County Clerk shall issue a license to any applicant outside an incorporated city as long as the applicant is eligible.

1st Meeting

The County Clerk will request a Township notice from the County Commission to be issued to the Township Clerk. The Township Clerk has 10 days to review and submit any protest.

2nd Meeting

The County Clerk will request a Resolution, and License to be issued to the applicant.

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☐ City or ☒ County of Douglas

SECTION 1 - LICENSE TYPE

Check One: ☒ New License ☐ Renew License ☐ Special Event Permit

Check One:
☒ License to sell cereal malt beverages for consumption on the premises.
☐ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-271041130F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application) # 2019-170A02012

Name of Corporation	<u>White Tail Run Winery</u>			Principal Place of Business	<u>Same</u>		
Corporation Street Address	<u>2327 N 400 Rd</u>			Corporation City	<u>Edgerton</u>	State	<u>KS</u>
Date of Incorporation				Articles of Incorporation are on file with the Secretary of State.	☒ Yes ☐ No		
Resident Agent Name	<u>CHRISTY FLYNTZ</u>			Phone No.	<u>913-893-4003</u>		
Residence Street Address	<u>513 N 400 Rd</u>			City	<u>Gardner</u>	State	<u>KS</u>
						Zip Code	<u>66030</u>

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name	Name
Business Location Address	Address
City	City
State	State
Zip	Zip
Business Phone No.	☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.
Business Location Owner Name(s) <u>CHRISTY FLYNTZ, DAN FULLER JR.</u>	

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	City	State	Date of Birth
<u>CHRISTY FLYNTZ</u>	<u>Partner</u>	<u>Gardner</u>	<u>KS</u>	<u>3/21/77</u>
Residence Street Address				Zip Code
<u>513 N Evergreen St.</u>				<u>66030</u>
Spouse Name				Date of Birth
<u>Thomas Flyntz</u>	☒			<u>5/9/77</u>
Residence Street Address				Zip Code
<u>Same</u>				
Name	Position	City	State	Date of Birth
<u>Daniel Fuller Jr.</u>	<u>Partner</u>	<u>Gardner</u>	<u>KS</u>	<u>3/15/80</u>
Residence Street Address				Zip Code
<u>629 N. Mulberry</u>				<u>66030</u>
Spouse Name				Age
<u>Jennifer Fuller</u>	☒			<u>41</u>
Residence Street Address				Zip Code
<u>Same</u>				
Name	Position	City	State	Date of Birth
<u>Daniel Fuller Sr.</u>	<u>Partner</u>	<u>Edgerton</u>	<u>KS</u>	<u>9/29/48</u>
Residence Street Address				Zip Code
<u>2327 N 400 Rd</u>				<u>66030</u>
Spouse Name				Age
<u>Nancy Fuller</u>	☒			<u>68</u>
Residence Street Address				Zip Code
<u>Same</u>				

SECTION 5 – MANAGER OR AGENT INFORMATION

N/A

My place of business or special event will be conducted by a manager or agent.

☒ Yes ☐ No

If yes, provide the following:

Manager/Agent Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

Manager or Agent Spousal Information*

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within 2 years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

☐ Yes ☒ No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:

(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

☐ Yes ☒ No

All of the individuals identified in Sections 4 & 5 are at least 21 years of age*.

☒ Yes ☐ No**SECTION 7 – DURATION OF SPECIAL EVENT**

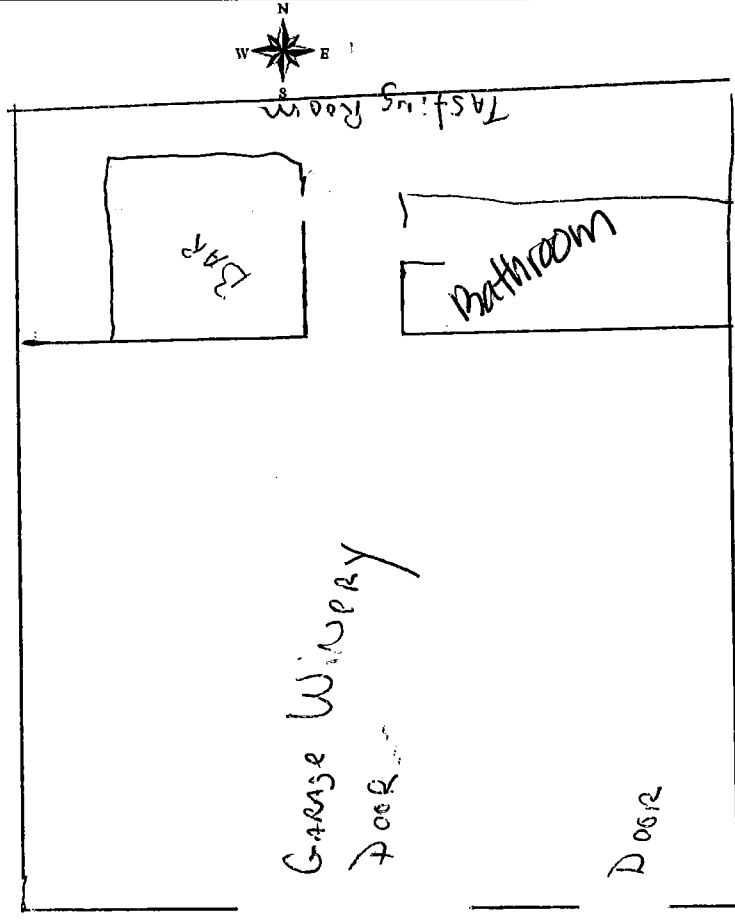
Start Date	Time	☐ AM ☐ PM
End Date	Time	☐ AM ☐ PM

Year round

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☐ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE

Chris Ely

DATE

4/20/19

FOR CITY/COUNTY OFFICE USE ONLY:

☐ License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

☐ \$25 CMB Stamp Fee Received Date _____

☐ Background Investigation

☐ Completed Date _____

☐ Qualified

☐ Disqualified

☐ Verified applicant has registered with the TTB as an Alcohol Dealer

☐ New License Approved

Valid From Date _____ to _____ By: _____

☐ License Renewed

Valid From Date _____ to _____ By: _____

☐ Special Event Permit Approved

Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET, TOPEKA, KS 66612.

* Applicant's spouse is not required to meet citizenship, residency or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

NOTICE TO THE TOWNSHIP BOARD

STATE OF KANSAS DOUGLAS COUNTY, ss

TO THE TOWNSHIP CLERK, CLINTON TOWNSHIP

This is to notify the members of your Township Board that application has been filed with the Douglas County Commission for **White Tail Run Winery LLC** to sell Cereal Malt Beverages at retail for consumption off the premises: **2327 N 400 Rd.**

The Township Board may within (10) days file an advisory recommendation as to the granting of such a license and such advisory recommendation shall be considered by the Board of County Commissioners before such license is issued KSA 41-2702.

Done by the Board of County Commissioners this **31st Day of July, 2019.**

CHAIRMAN

COUNTY CLERK

(SEAL)

The board of county commissions in any county shall not issue a license without giving the clerk of the township board in the township where the applicant desires to locate, written notice by registered mail, of the filing of the application.



DOUGLAS COUNTY ADMINISTRATOR

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5328 Fax (785) 832-5148
splinsky@douglascountyks.org

Sarah Plinsky
Interim County Administrator

Memorandum

Date: July 31, 2019

To: Douglas County Board of County Commissioners

From: Sarah Plinsky, Interim County Administrator

Subject: County Administrator's Weekly Report

Schedule Items

- Beth Ankerholz's Retirement Party
 - Thursday, August 1 from 2:00 PM – 4:00 PM in Rooms A & B of the Community Health Facility (2nd floor, 200 Maine Street)

Information Items

- Kansas Department of Revenue - 2019 Legislative Summary and 2020 Interest Rate Memo. The 2019 Legislative Summary highlights several separate bills that will impact the Division of Vehicles and the Division of Property Valuation. The 2020 Interest Rate Memo provides interest rates for counties.

Open Appointments

- Community Corrections Board Advisory Board (Social Services) - (1) position open
- Douglas County Food Policy Council (Local food system/Ag Producer) - (2) positions open
- JAAA Advisory Council - (1) position open
- JAAA Board of Directors - (1) position open
- Lawrence-Douglas County Advocacy Council on Aging - (10) open positions