

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

*Public comment will be received for each item as it is discussed.

WEDNESDAY, FEBRUARY 13, 2019

4:00 p.m.

-Consider approval of the minutes for January 23 (deferred from 02/06/19) and January 30, 2019.

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider approval to Solicit Bids for Herbicides Noxious Weed Cost Share Sales and Rights of Way Control. (Keith Browning);
- (c) Consider approval to Solicit Bids for Supply of Rock Aggregates. (Keith Browning);
- (d) Consider approval to Solicit Bids for Supply of Hot Mix Asphalt (HMA). (Keith Browning);
- (e) Consider approval to Solicit Bids for Highway De-Icing Salt. (Keith Browning);
- (f) Consider authorization to purchase a pre-cast reinforced concrete frame culvert from Forterra at a cost of \$68,100.00 for Project No. 2017-55, the replacement of Structure No. 100.00-12.41E. (Keith Browning);
- (g) Consider approval of the Annual Noxious Weed Management Plan. (Keith Browning);
- (h) Consider waiving the Purchasing Procedures and awarding door and window replacement work at Building #21 on the Douglas County Fairgrounds to Ziegler Glass for \$64,545. (Sarah Plinsky);
- (i) Consider approval of 2018 Year-End Transfers (Cammy Owens); and
- (j) Accounts Payable

REGULAR AGENDA

- (2) Appointments:
 - Board of Zoning Appeals (1) position open 12/31/18
 - Building Code of Appeals Board (1) position open 12/16 (plumber)
 - Community Corrections Advisory Board (2) positions open (General/Social Services)
 - Criminal Justice Coordinating Council (1) position (District 1 Commissioner Appointee)
 - Douglas County Fair Board (1) position: Kanwaka
 - Douglas County Senior Resource Center Board of Directors: (3) positions
 - Fire District No. 1: (2) positions
 - Fire District No. 4: (1) position
 - JAAA Advisory Council (2) positions
 - JAAA Board of Directors (2) positions
 - Heritage Conservation Council: (1) position (Architect)
 - Lawrence-Douglas County Advocacy Council on Aging (10) open positions
 - Lawrence-Douglas County Health Board: (1) position
- (3) General Public Comment
- (4) Commissioner and/or Administrator Miscellaneous
- (5) Adjourn

WEDNESDAY, FEBRUARY 20, 2019

-Consider approval to increase to the Douglas County District Court Budget for a Programmer/Analyst position. (Linda Koester-Vogelsang)

WEDNESDAY, FEBRUARY 27, 2019

WEDNESDAY, MARCH 6, 2019

REGULAR - 5:30pm

SP-19-00011: Site plan for minor changes to plans approved with Conditional Use Permit, CUP-15-00613, for Calcio Village an *Athletic Field* complex for youth soccer on approximately 80 acres, located at the intersection of E. 1750 Road and N. 1300 Road. Submitted by Jambars Futbol Club

Inc./Calcio Village, LLC, on behalf of John Pendleton for Lorita H. Pendleton, Trustee, property owner of record. (Mary Miller is the Planner)

SP-18-00583: Site plan for construction of a 19,200 square foot *School* with gymnasium and classrooms and associated parking, on approximately 8.49 acres located southeast of the intersection of N. 968 Road and County Route 1045/E. 1296 Road. Submitted by Blue Mountain Capital Inc. for Veritas Christian School Society, property owner of record. (Mary Miller is the Planner)

WEDNESDAY, MARCH 13, 2019

WEDNESDAY, MARCH 20, 2019

- Agritourism Tier 1 application for Winter Schoolhouse (Tonya Voigt)
- TBU for a temporary asphalt plant for Bettis Asphalt (Tonya Voigt)

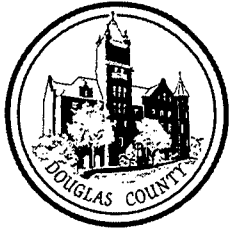
WEDNESDAY, MARCH 27, 2019

WEDNESDAY, APRIL 3, 2019

- Proclamation for "National Service Recognition Day" (Linda Brandenburger)

WEDNESDAY, OCTOBER 2, 2019- cancelled

***Note:** The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : February 4, 2019

Re : Consent Agenda Approval to Solicit Bids for Herbicides
Noxious Weed Cost Share Sales and Rights-of-Way Control

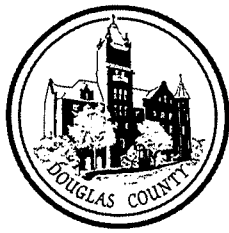
The Public Works Department requests approval to solicit bids for the supply of herbicides for the control of noxious weeds in Douglas County.

It is our intent to purchase 384 gallons of Tordon 22K, 900 gallons of 2,4-D 4 lb. Amine, 360 gallons of Glyphosate, 576 gallons of Pasture Guard HL, and 1408 ounces of Escort XP, all for initial inventory balances.

All chemicals are on the State "Approved Herbicide" list. Funds in the amount of \$125,160 were budgeted and approved for these herbicides.

We plan to open bids in March 2019. Contracts will be presented to the BOCC for approval thereafter.

Action Required: Consent Agenda approval to solicit bids for supply of herbicides as required for the 2019 spray season.



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MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : February 4, 2019

Re : Consent Agenda Approval to Solicit Bids for Supply of Rock Aggregates

The Public Works Department requests approval to solicit bids for the supply of various crushed rock aggregates for the 2019 maintenance season. These materials are used for routine maintenance of county-maintained roads and bridges.

We will structure the bid form similar to that used for asphalt supply bids. We are requesting bids for the following:

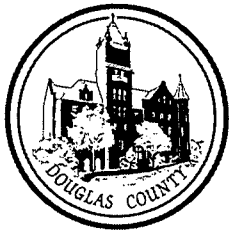
- Shot Rock (Selectable) Quarry Run - Bid Quantity Range of 100–1,500 tons
- AB-3 (Combined Material) – Bid Quantity Ranges of 100-2,000 tons
- Surfacing Material (Road Rock Special) - Bid Quantity Ranges of 1,000–5,000 tons
- Stone for Rip Rap (Light 18") - Bid Quantity Range of 100–1,500 tons
- Stone for Aggregate Ditch Lining D₅₀ (6") – Bid Quantity Range 100-2,000

For each quantity range the supplier will stipulate the quarry's location and can bid different costs depending on the quarry where the aggregate is produced. The bids will be analyzed while taking into account the haul costs from each quarry that submits a bid.

Funds in the amount of \$236,500 were budgeted in Road and Bridge and an additional \$11,700 was budgeted in Parks and Vegetation for this item.

We plan to open bids in March 2019. Contracts will be presented to the BOCC for approval thereafter.

Action Required: Consent Agenda approval to solicit bids for supply of crushed rock aggregates for the 2019 maintenance season.



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : February 4, 2019

Re : Consent Agenda Approval to Solicit Bids for Supply of Hot Mix Asphalt (HMA)

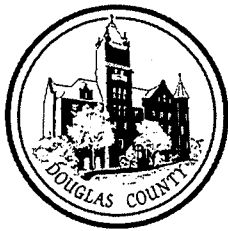
The Public Works Department requests approval to solicit bids for the supply of Hot Mix Asphalt for the 2019 maintenance season.

As in the past, this year's supply contract will include a price adjustment factor tied to KDOT's Monthly Asphalt Price Index. The adjustment factor will increase/decrease the price for asphaltic concrete mix by \$0.50/ton for each \$10.00/ton increase/decrease in the Monthly Asphalt Price Index.

Funds in the amount of \$555,000 were budgeted and approved for this item.

We plan to open bids in March 2019. Contracts will be presented to the BOCC for approval thereafter.

Action Required: Consent Agenda approval to solicit bids for supply of Hot Mix Asphalt for the 2019 maintenance season.



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer
Laura A. Glass, Administrative Services Manager

Date : February 4, 2019

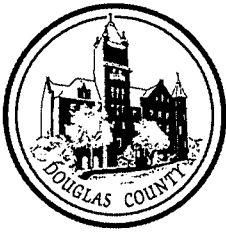
Re : Consent Agenda Approval to Solicit Bids for Highway De-Icing Salt

The Public Works Department requests approval to solicit bids for the supply of 3,000 tons of highway de-icing salt for the 2019/2020 winter storm season. Townships and surrounding cities will be given the opportunity to purchase salt as part of this bid package.

Funds in the amount of \$195,000 were budgeted and approved for this item.

We plan to open bids in April or May 2019. Contracts will be presented to the BOCC for approval thereafter.

Action Required: Consent Agenda approval to solicit bids for supply of highway de-icing salt for the 2019/2020 winter storm season.



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : February 7, 2019

Re : Consent Agenda authorization to purchase precast concrete frame culvert
Structure No. 10.00N-12.41E; Project No. 2017-55

We plan to replace an existing deficient culvert on N 1000 Road approximately 0.4 miles east of E 1200 Road. The existing culvert is comprised of two 96"-diameter corrugated metal pipes that are corroded with separated pipe sections. The replacement culvert will be a 15' span x 7' high three-sided pre-cast concrete culvert.

We received a bid (\$68,100.00) from Forterra for supply of the three-sided culvert, and a bid (\$96,828.00) from Pretech for supply of a similarly sized box culvert.

We recommend purchasing the pre-cast culvert from Forterra for \$68,100.00. The CIP includes adequate funds for the project. Department crews will construct the culvert replacement project.

Action Required: Consent Agenda authorization to purchase a pre-cast reinforced concrete frame culvert from Forterra at a cost of \$68,100.00 for Project No. 2017-55, the replacement of Structure No. 10.00N-12.41E.



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : February 8, 2019

Re : Consent Agenda Approval of Annual Noxious Weed Management Plan and
Eradication Progress Report

Attached are copies of the 2019 Douglas County Noxious Weed Management Plan and the 2018 Annual Noxious Weed Eradication Progress Report. These plans will be sent to the Kansas Department of Agriculture and require signatures of the Board of County Commissioners.

Action: Recommend approval of the plans and signatures of all Board of County Commission members.

Annual Noxious Weed Eradication Progress Report

Douglas County Noxious Weed Dept

Year
2018 ★

Estimated Acreage of Noxious Weeds

Noxious Weed	Private	County	Township	State	Federal	City	Total
Field Bindweed	2760.0	0.0	0.0	530.0	530.0	137.0	3957.0
Johnsongrass	2896.0	0.0	0.0	530.0	527.0	138.0	4091.0
Musk Thistle	5522.0	0.0	0.0	528.0	139.0	0.0	6189.0
Quackgrass	139.0			0.0			139.0
Sericea Lespedeza	2700.0	0.0	0.0	0.0	5790.0	0.0	8490.0
Totals	14017.0	0.0	0.0	1588.0	6986.0	275.0	22866.0

Estimated Acreage of Noxious Weed on Private Land sub-section

Noxious Weed	Wheat	Corn	Soybean	Grain	CRP	Pasture	Other	Fallow	Non-Ag	Total
Field Bindweed			0.0		0.0	2760.0	0.0	0.0	0.0	2760.0
Johnsongrass			0.0		0.0	2761.0	135.0	0.0	0.0	2896.0
Musk Thistle					0.0	5522.0	0.0	0.0	0.0	5522.0
Quackgrass							139.0			139.0
Sericea Lespedeza						0.0	2700.0			2700.0
Totals			0.0		0.0	11043.0	2974.0	0.0	0.0	14017.0

Weeds declared Noxious by the County: Multiflora Rose ☐ Bull Thistle ☐

Herbicide Disbursement Summary

Chemical	Purchase Price	Cost Share Price	Total Disbursed
2-4 D	\$9.14	\$9.00	235.000 gal
2-4 D + PICLORAM	\$0.00	\$0.00	0.000 gal
2-4 D Amine	\$9.04	\$9.00	1067.500 gal
GLYPHOSATE	\$10.74	\$11.00	510.000 gal
METSULFURON METHYL	\$2.09	\$2.00	1808.000 oz
PICLORAM	\$44.69	\$40.00	562.000 gal
TRICLOPYR + 2-4 D	\$86.95	\$71.00	580.000 gal
Triisopropanolammonium salt	\$277.00	\$210.00	12.500 gal
Triisopropanolammonium salt	\$70.75	\$59.00	19.000 qt

Enforcement Summary

Warning Notices	1	Diversion Agreements	0	Demonstration Plots	0
Legal Notices	8	Accounts to Tax Roll	0	Feed and Hay Inspection	0
Court Cases	0	Meetings Sponsored	2	Publish General Notice	1

Enforcement Comments:

Computer issues on and off throughout the year, casuing lower and than normal Legal Notices this year.

We certify this is a correct copy of the Douglas County Noxious Weed Dept Program for 2018

We certify that Alan Hollinger is employed as Douglas County Noxious Weed Dept Director for 2019

Chairman, Board of County Commissioners _____ Date _____
County Commissioner _____ Date _____
County Commissioner _____ Date _____

County Commissioner _____ Date _____
County Commissioner _____ Date _____
County Noxious Weed Director _____ Date 2/8/19

Annual Noxious Weed Eradication Progress Report 2018



as required by KSA 2-1316

Douglas County Noxious Weed Dept

Noxious Weed Supervisor:

Alan Hollinger

Noxious Weed Department Personnel

Name	Job Title	% Time Spent on Noxious Weeds	Weed Director Salary
Alan Hollinger	Noxious Weed Director	100	\$66,249.55
Brandon French	Vegetation Control Specialist	100	\$48,395.37
Lee Sigley	Vegetation Control Worker II	100	\$36,250.82
Kelby Mestagh	Vegetation Control Worker II	100	\$14,047.88
Liana Myers	Vegetation Control Worker II	100	\$3,496.65
Donna Miller	Administrative Officer	25	

Financial Summary - Noxious Weed Fund

	Amount
Mil levy for 2018	46.015
County valuation for 2018	\$1,382,107,133.00
Beginning Budget Balance for 2018	\$360,218.00

Expenditures

Commodities - Chemicals	\$125,007.70	
Commodities - Other	\$111.89	
Contractual Expenses	\$2,328.36	
Personnel Expenses	\$225,817.68	
Total Expenditures		\$353,265.63

Ending Budget Balance \$6,952.37

Carryover to next year's budget for 2018 to 2019 \$0.00

Capital Outlay Fund

	Amount
Beginning Balance	\$360,218.00
Receipts	\$0.00
Expenditures	\$353,265.63
Ending Balance	\$6,952.37

This is a General Fund Budget there is no carry over to next years budget.

Annual Noxious Weed Eradication Progress Report

Treatment Summary

2018 ★

Douglas County Noxious Weed Dept

Acres Treated

Noxious Weed	Private	County	Township	State	Federal	City	Cost Share	Total
Field Bindweed	386.67	60.15	32.57	17.5				496.89
Johnsongrass	785	21	30	74				910
Musk Thistle	12432.67	60.25	32.61	17.51				12543.04
Sericea Lespedeza	8170	5.5	18.25	76.5		32		8302.25
Totals	21774.34	146.9	113.43	185.51		32		22252.18

Acres Treated on Private Land sub-section

Noxious Weed	Wheat	Corn	Soybean	Grain	CRP	Pasture	Other	Fallow	Non-Ag	Total
Field Bindweed						326	20		20.67	386.67
Johnsongrass		55			15	655				785
Musk Thistle					10	12275.6			10.67	12432.67
Sericea Lespedeza					472	7096	32			8170
Totals		55			497	20352.6	52		31.34	21774.34

Annual Noxious Weed Eradication Progress Report

Douglas County Noxious Weed Dept

2018 ★

Field Bindweed

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
County				12.3	22.3	0.7	6.1	4.8	0.0		14.0		60.2
Private Hay Meadow									10.0			10.0	20.0
Private Non-Ag							0.7	10.0			10.0		20.7
Private Other					20.0								20.0
Private Pasture					201.0	55.0	50.0	10.0		10.0			326.0
State							17.5						17.5
Township						20.3	9.2	3.0					32.6
Total Acreage				12.3	243.3	76.0	83.5	27.8	10.0	10.0	24.0	10.0	496.9

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Kansas				12.3	243.3	76.0	83.5	27.8	10.0	10.0	24.0	10.0	496.9
Total Acreage				12.3	243.3	76.0	83.5	27.8	10.0	10.0	24.0	10.0	496.9

Annual Noxious Weed Eradication Progress Report

Douglas County Noxious Weed Dept

2018 ★

Johnsongrass

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
County							5.0	16.0	0.0				21.0
Private Corn					30.0		5.0	20.0					55.0
Private CRP						5.0			10.0				15.0
Private Hay Meadow					25.0	10.0	10.0	15.0					60.0
Private Pasture					325.0	125.0	75.0	100.0	30.0				655.0
State						40.0	24.0		10.0				74.0
Township					5.0		21.0	4.0					30.0
Total Acreage					385.0	180.0	140.0	155.0	50.0				910.0

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Kansas					385.0	180.0	140.0	155.0	50.0				910.0
Total Acreage					385.0	180.0	140.0	155.0	50.0				910.0

Annual Noxious Weed Eradication Progress Report

Douglas County Noxious Weed Dept

2018 ★

Musk Thistle

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
County				12.3	22.4	0.7	6.1	4.8			14.0		60.3
Private CRP					10.0								10.0
Private Hay Meadow			20.0	16.4	60.0	10.0		20.0		10.0			136.4
Private Non-Ag							0.7				10.0		10.7
Private Pasture	268.8	266.0	4366.0	1112.4	2453.3	1448.0	339.2	240.0	1723.2	16.0		42.7	12275.6
State							17.5						17.5
Township						20.3	9.3	3.0					32.6
Total Acreage	268.8	266.0	4386.0	1141.1	2545.7	1479.0	372.7	267.8	1723.2	26.0	24.0	42.7	12543.0

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Kansas	268.8	266.0	4386.0	1141.1	2545.7	1479.0	372.7	267.8	1723.2	26.0	24.0	42.7	12543.0
Total Acreage	268.8	266.0	4386.0	1141.1	2545.7	1479.0	372.7	267.8	1723.2	26.0	24.0	42.7	12543.0

Annual Noxious Weed Eradication Progress Report

Douglas County Noxious Weed Dept

2018 ★

Sericea Lespedeza

Enforcement	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Warning Notice													0
Legal Notice													0
Court Cases													0
Diversion Agreements													0

Acreage Treated	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
City					16.0			16.0					32.0
County						0.0	1.8	3.8					5.5
Private CRP			24.0		168.0	88.0	24.0	72.0	64.0	32.0			472.0
Private Hay Meadow				40.0	56.0		56.0	266.0	152.0				570.0
Private Other								32.0					32.0
Private Pasture	136.0		240.0	128.0	1136.0	1288.0	536.0	1000.0	2392.0	128.0	16.0	96.0	7096.0
State						64.0	12.5						76.5
Township						9.0	6.3	3.0					18.3
Total Acreage	136.0		264.0	168.0	1376.0	1449.0	636.5	1392.8	2608.0	160.0	16.0	96.0	8302.3

Approved Herbicides and Methods	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Kansas	136.0		264.0	168.0	1376.0	1449.0	636.5	1392.8	2608.0	160.0	16.0	96.0	8302.3
Total Acreage	136.0		264.0	168.0	1376.0	1449.0	636.5	1392.8	2608.0	160.0	16.0	96.0	8302.3

Noxious Weed Survey Worksheet

Douglas County Noxious Weed Dept

2018 ★

Field Bindweed	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
City							2						2
Federal							8						8
Private Pasture							42						42
State							8						8
Total Acreage Infested							60						60

	Total Acreage Infested	Acres Surveyed 6400	County Acres 419712	Estimated Acreage	Weed Director's Adjustment	Acreage After Adjustment	Note
				0.0	0.0	0.0	
City	2.0			131.2	5.8	137.0	
County				0.0	0.0	0.0	
Federal	8.0			524.6	5.4	530.0	
Private CRP				0.0	0.0	0.0	
Private Fallow				0.0	0.0	0.0	
Private Non-Ag				0.0	0.0	0.0	
Private Other				0.0	0.0	0.0	
Private Pasture	42.0			2754.4	5.6	2760.0	
Private Railroad				0.0	0.0	0.0	
Private Soybean				0.0	0.0	0.0	
Private Urban Residential				0.0	0.0	0.0	
Private Wooded Area				0.0	0.0	0.0	
State	8.0			524.6	5.4	530.0	
Township				0.0	0.0	0.0	
	60.0	Total Estimated Acreage		3934.8	22.2	3957.0	

Noxious Weed Survey Worksheet

Douglas County Noxious Weed Dept

2018 ★

Johnsongrass	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
City							2						2
Federal							8						8
Private Pasture							42						42
Private Urban Residential							2						2
State							8						8
Total Acreage Infested							62						62

	Total Acreage Infested	Acres Surveyed 6400	County Acres 419712	Estimated Acreage	Weed Director's Adjustment	Acreage After Adjustment	Note
City	2.0			131.2	6.8	138.0	
County				0.0	0.0	0.0	
Federal	8.0			524.6	2.4	527.0	
Private CRP				0.0	0.0	0.0	
Private Fallow				0.0	0.0	0.0	
Private Non-Ag				0.0	0.0	0.0	
Private Other				0.0	0.0	0.0	
Private Pasture	42.0			2754.4	6.6	2761.0	
Private Railroad				0.0	0.0	0.0	
Private Soybean				0.0	0.0	0.0	
Private Urban Residential	2.0			131.2	3.8	135.0	
Private Wooded Area				0.0	0.0	0.0	
State	8.0			524.6	5.4	530.0	
Township				0.0	0.0	0.0	
	62.0		Total Estimated Acreage	4066.0	25.0	4091.0	

Noxious Weed Survey Worksheet

Douglas County Noxious Weed Dept

2018 ★

Musk Thistle	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Federal							2						2
Private Pasture							42						42
State							8						8
Total Acreage Infested							52						52

	Total Acreage Infested	Acres Surveyed 6400	County Acres 419712	Estimated Acreage	Weed Director's Adjustment	Acreage After Adjustment	Note
City				0.0	0.0	0.0	
County				0.0	0.0	0.0	
Federal	2.0			131.2	7.8	139.0	
Private CRP				0.0	0.0	0.0	
Private Fallow				0.0	0.0	0.0	
Private Non-Ag				0.0	0.0	0.0	
Private Other				0.0	0.0	0.0	
Private Pasture	42.0			2754.4	6.6	2761.0	
Private Railroad				0.0	0.0	0.0	
Private Urban Residential				0.0	0.0	0.0	
Private Wooded Area				0.0	0.0	0.0	
State	8.0			524.6	3.4	528.0	
Township				0.0	0.0	0.0	
	52.0		Total Estimated Acreage	3410.2	17.8	3428.0	

Noxious Weed Survey Worksheet
Douglas County Noxious Weed Dept

2018 ★

Quackgrass	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Private Wooded Area							2						2
Total Acreage Infested							2						2

	Total Acreage Infested	Acres Surveyed 6400	County Acres 419712	Estimated Acreage	Weed Director's Adjustment	Acreage After Adjustment	Note
Private Wooded Area	2.0			131.2	7.8	139.0	
State				0.0	0.0	0.0	
	2.0	Total Estimated Acreage		131.2	7.8	139.0	

Noxious Weed Survey Worksheet

Douglas County Noxious Weed Dept

2018 ★

Sericea Lespedeza	January	February	March	April	May	June	July	August	September	October	November	December:	Totals
Federal							44						44
Private Urban Residential							5						5
Private Wooded Area							18						18
Total Acreage Infested							67						67

	Total Acreage Infested	Acres Surveyed 6400	County Acres 419712	Estimated Acreage	Weed Director's Adjustment	Acreage After Adjustment	Note
City				0.0	0.0	0.0	
County				0.0	0.0	0.0	
Federal	44.0			2885.5	9.5	2895.0	
Private Pasture				0.0	0.0	0.0	
Private Railroad				0.0	0.0	0.0	
Private Urban Residential	5.0			327.9	2.1	330.0	
Private Wooded Area	18.0			1180.4	4.6	1185.0	
State				0.0	0.0	0.0	
Township				0.0	0.0	0.0	
	67.0	Total Estimated Acreage		4393.8	16.2	4410.0	

2019 DOUGLAS COUNTY NOXIOUS WEED MANAGEMENT PLAN

PURPOSE:

The Douglas County Public Works Noxious Weed Division has the objective of enforcing the Noxious Weed Law, as well as educating the general public and governing bodies in the control of state declared noxious weeds and the Kansas Noxious Weed Law. The Noxious Weed Division is responsible for eradicating noxious weeds along County maintained highway right-of-ways and other county owned properties; In addition, by agreement, the Noxious Weed Division is responsible to treat some State highways, township roadways and drainage districts. This division will make available for sale approved herbicides for the treatment of noxious weeds.

RESOURCES:

The following resources are available to the Department to accomplish their stated purpose:

- Hours of Operations: Monday thru Friday 7:00 am to 3:30 pm
- Chemical Sales
- Full time Noxious Weed Director
- One full-time Vegetation Control Specialist
- Two full-time Vegetation Control Workers
- Administrative duties performed by the Operations Division Administrative Officer
- Additional licensed applicators (3)
- Three trucks equipped with mounted chemical sprayers w/AVL tracking abilities
- One John Deer Gator with a 45 gallon sprayer w/AVL tracking abilities
- Three rental chemical spray trailers w/300 gallon spray tanks available to County property owners. These trailers are not monitored by AVL tracking.
- Chemical warehouse with a 2,000 gallon storage capacity & eye wash station
- Digital camera

The automation of the County Appraisers Office has progressed to allow a geographical informational system. The weed department has invested in a GPS system to aid in the pinpoint accuracy of infestations, identifying property owners, and eliminating days of processing and misidentification.

Douglas County Public Works road crews are trained annually in the identification of noxious weeds and report any known infestation to the noxious weed director. In addition, the noxious weed director will conduct joint inspections with the extension agent from the county extension office as requested.

The Weed Director will maintain open communications with the official County newspaper and local radio station KLWN for public service announcements and informative articles.

PROFESSIONAL DEVELOPMENT:

The Weed Director and Vegetation Control Specialist will maintain chemical applicator certification 9A, 6 and 5. All other members of the Noxious Weed Crew will maintain 9 & 6 certifications.

Departmental personnel will attend the Annual Weed Conference and Summer Training Workshop when budgetary funds are available and training agenda's of significant substance are published. Monthly district meetings will be attended when time permits.

Membership in the County Weed Directors Association of Kansas and a professional library will be maintained in the Weed Director's office.

Safety Policy, OSHA requirements and Material Safety Data Sheets of all chemicals used will be kept on file and available to all personnel and customers.

OUTREACH PROGRAMS:

Mass media assets will be used whenever the opportunity arises. During the Douglas County Fair & State Fair departmental personnel may man an information booth. The weed director will be available to attend City and Township meetings and any public presentation opportunities.

Douglas County Noxious Weed Department is a participant in Drift Watch which is a program created by the Kansas Department of Agriculture in supporting sensitive crop growers. In addition, Douglas County maintains a separate database for registered sensitive crop growers within the boundaries of Douglas County. These programs were established to identify, register and provide signage for "sensitive crop" growers within Douglas County.

Douglas County contract sprays for the following Government entities within the County: Eudora Township, Palmyra Township, LeCompton Township, Grant Township, Wakarusa Township, City of Eudora, Kaw Drainage District and the Kansas Department of Transportation (KDOT).

NOXIOUS WEED CONTROL:

The noxious weeds currently present in Douglas County are: Musk Thistle; Canada Thistle; Field Bindweed; Johnson Grass and Sericea Lespedeza.

The Noxious Weed Division will operate within the bounds of the Kansas Noxious Weed Law K.S.A. Article 13, Chapters 2-1314 thru 2-1333, and the approved control methods of the Kansas State Board of Agriculture. Right-of-way programs are attached at Appendixes A – D.

The Noxious Weed Division issues a General Notice to Control Noxious Weeds the first of March that is published in the official County newspaper and County website.

Reminder postcards will be mailed to landowners of known and habitual infestations to announce opportune spray conditions and effective treatments.

Official Warning Notices and Legal Notices will be mailed to landowners and supervising agencies in non-compliance of the weed law based from visual inspections of routine patrolling and citizen complaints. A follow-up inspection/postcard will be mailed to all official warning notice recipients to confirm treatment results or identify further eradication may be needed.

Approved herbicides will be sold to qualified individuals for the use on property located within Douglas County through the cost share program at a subsidized rate equal to 75% of the total cost incurred by the County in the purchasing, storing, and handling of chemical materials. Prices will be rounded up to the nearest dollar.

To ensure disciplined compliance with the Noxious Weed Law the only limitations on chemical sales will be:

No sale of Glyphosate between Nov. 1st and May 14th
Glyphosate – Maximum 10 gallons per resident per season*
No sale of Tordon 22K from July 1st to September 1st
Chemical sales may be suspended from December 1st through March 1st

*The Weed Director may approve purchases in excess of the stated limitations after an inspection of reported infestations.

The weed department will maintain a working list of contacts for the control of noxious weeds on township lands, state highways, and all cities within the County boundaries.

We certify that this is a correct copy of the Douglas County 2019 Noxious Weed Management Plan as required by K.S.A. 2-1317.

Michelle Derousseau, Chairman, Board of Commissioners

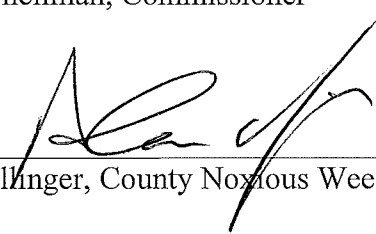
Date

Patrick Kelly, Commissioner

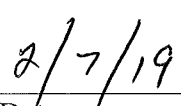
Date

Nancy Thellman, Commissioner

Date



Alan Hollinger, County Noxious Weed Director



Date

APPENDIX A
RIGHT OF WAY PROGRAM
FOR
FIELD BINDWEED

OBJECTIVE: Control field bindweed with the least damage to desirable vegetation at a minimum cost.

PRIORITIES: 1. Highly traveled visible areas.

METHOD: 1. Map infestations of noxious weeds.

2. Identify sensitive areas.

a. Ornamental planting

b. High water tables

c. Areas subject to high pedestrian traffic

d. Areas where drainage water moves off the property

FALL TREATMENT PROGRAM OCTOBER 1 – SOIL FREEZE UP

1. Treat areas with 8 – 12 oz of Tordon
2. Treat areas with 3 – 7oz of Milestone

SPRING TREATMENT PROGRAM JUNE 1 – JULY 1

1. Treat known infestations with 2,4-D and Tordon 22K

SUMMER TREATMENT PROGRAM JULY 1 – OCTOBER 1

1. Spot treat only if the field bindweed is not under stress, 2,4-D
2. Full spray with Tordon 22K after September 1st
3. Use Escort around grape vineyards and orchards, where you can't spray 2,4-D or Tordon 22K

APPENDIX B
RIGHT OF WAY PROGRAM
FOR
MUSK THISTLE

OBJECTIVE: Control musk thistle with the least damage to desirable vegetation at a minimum cost and prevent the production of viable seed.

PRIORITIES: 1. Highly traveled visible areas.

2. An area adjacent to pastures, vacant lots, or waste areas

METHOD: 1. Map infestations of noxious weeds

2. Identify sensitive areas.

a. Ornamental planting

b. High water tables

c. Areas subject to high pedestrian traffic

d. Areas where drainage water moves off the property

3. Identify areas where frequent mowing occurs

FALL TREATMENT PROGRAM OCTOBER 1 – SOIL FREEZE UP

1. Treat rural areas with 8 fl oz per acre of Tordon

2. Treat rural areas with 5 fl oz per acre of Milestone

SPRING TREATMENT PROGRAM MARCH 15 – JUNE 30

1. Treat known infestations not treated in the fall with 8 oz. Tordon or 1 to 2 qts. 2,4-D. After bolting use 10 fl oz Tordon 22K + 1 qt. 2,4-D-A.

2. When flowering starts use ½ oz of Escort to kill germination.

3. Check and treat all previously treated areas and spot treat or dig missed rosettes.

4. Precise spot treatment or preferably hand digging for musk thistle found in areas where Crown Vetch is growing.

APPENDIX B
RIGHT OF WAY PROGRAM
FOR
MUSK THISTLE

SUMMER TREATMENT PROGRAM JUNE 1 – OCTOBER 1

1. Frequent mowing in high maintenance areas.
2. Use Escort if flowering
3. Check and treat all previously treated areas and spot treat or dig missed rosettes.

APPENDIX C
RIGHT OF WAY PROGRAM
FOR
JOHNSON GRASS

OBJECTIVE: Control Johnson Grass with the least damage to desirable vegetation at a minimum cost and prevents the production of viable seed.

PRIORITIES: 1. Highly traveled, visible areas

METHOD: 1. Map infestations of noxious weeds

2. Identify sensitive areas

a. Ornamental planting

b. High water tables

c. Areas subject to high pedestrian traffic

d. Areas where drainage water moves off the property

FALL TREATMENT PROGRAM OCTOBER 1 – SOIL FREEZE UP

1. Spot treat areas with Glyphosate (Roundup) or Outrider,

2. Treat around ornamentals with Glyphosate

SPRING/SUMMER TREATMENT PROGRAM JUNE 1 – OCTOBER 1

1. Spot treat only if the Johnson Grass is not under stress, with Glyphosate (Roundup) at ½ gal per acre or 2 oz per 1 gallon water.

2. Frequent mowing will control Johnson Grass. Mow in the early boot stage of growth.

APPENDIX D
RIGHT OF WAY PROGRAM
FOR
SERICEA LESPEDEZA

DESCRIPTION: Perennial, stems erect to 5 ft tall, appressed hairy only along the ridges on the stem, leaves with 3 leaflets, leaflets less than 1 inch long and less than ¼ inch wide, wedge-shaped (cuneate), flowers few (1-4) in the axils of the leaves from mid or late July to October, petals yellowish or tinged with purple, about ¼ inch long, fruit (pod) about 1/8 inch long, roundish with pointed ends in outline, flattened.

PREVENTION: Sericea Lespedeza spreads primarily by seeds. Persons planting mixtures of seeds for erosion control and for wildlife habitat should ensure Sericea Lespedeza is not included in the mix.

METHOD: Control of Sericea Lespedeza shall mean preventing production of viable seed.

FALL TREATMENT PROGRAM SEPTEMBER thru NOVEMBER

1. Spot spray with 2 pts. Remedy + 1 qt. 2,4-D
2. Or spot spray with ½ oz Escort
3. PastureGard HL 1 pt
4. Mowing will help control.

SPRING TREATMENT PROGRAM

1. No treatment
2. Need to wait until all seed have sprouted and growing around May 15th starts

SUMMER TREATMENT PROGRAM JULY thru SEPTEMBER

1. Full spray areas with 2 pts. Remedy + 1 qt. 2,4-D
2. Or ½ oz Escort + 2,4-D
3. PastureGard HL 1 to 1 ½ pts
4. Identify:
 - a. Sensitive areas
 - b. High water tables
 - c. Areas where drainage water moves off the property



DOUGLAS COUNTY MAINTENANCE

Judicial & Law Enforcement Center
111 E 11th Street, Unit 2
Lawrence, KS 66044-2981
(785) 832-5330 Fax (785) 832-5262
www.douglascountyks.org

Memorandum

To: Board of County Commissioners

From: Clint Flory, Douglas County Fairgrounds Coordinator

Date: 1/25/2019

Re: Proposed Remodeling of entryways on Building #21

Commissioners, I am proposing the replacement all three entryways of Building #21 located on the east, west and south sides.

All three show signs of normal wear from use and weather. On the east side one door has become nonoperational because the framework has rusted through and does not allow for correct alignment. The wall on the inside has also dropped because of this.

Building #21 was not included in the Fairgrounds improvements. I would like to replace the entryways with aluminum store fronts to match the existing entry on the Flory Meeting Hall. In addition, replacing the current windows on the building (4) to match the door frames

We were uncertain of the estimated cost for the project, so I solicited three bids, two from local contractors and one from out of area. I have only received a bid from one since asking the first week on December.

I have included the only bid received for \$64,545.00 from local contractor Ziegler Glass. Because I was unable to get additional bids, I request that the Purchasing Procedures be waived. If change orders are needed, I am requesting that the Interim County Administrator approve up to an additional 5% contingency. There are sufficient funds in the Fairgrounds Improvement Project Equipment Reserve Account to accommodate this project.

Action Requested: Consider waiving the Purchasing Procedures and awarding door and window replacement work at Building #21 on the Douglas County Fairgrounds to Ziegler Glass for \$64,545.



DOUGLAS COUNTY ADMINISTRATIVE SERVICES

Douglas County Courthouse
1100 Massachusetts Street, Unit 206
Lawrence, KS 66044-3064
(785) 832-5287 Fax (785) 838-2480
www.douglascountyks.org

MEMORANDUM

MEMO TO: Board of County Commissioners

FROM: Cammy Owens, Budget Manager

SUBJECT: 2018 Year End Transfers

DATE: February 13, 2019

Increases in Sales Tax revenue and departments underspending their budget along with conservative revenue estimates allowed for 2018 fund balances above projected amounts for year-end.

Attached is the final year-end transfer list for 2018.

The table below shows the actual year-end fund balance after the transfers compared to the budgeted balance. (12/31/18)

Fund	Budgeted Year-End Fund Balance	Actual Year-End Fund Balance	Difference
General	3,617,945	4,907,445	1,289,500
Road & Bridge	1,256,565	1,610,859	354,294
Employee Benefits	1,647,272	1,735,186	48,650
Special Liability	70,974	85,475	14,501
Special Building	930,131	1,018,807	70,725
Criminal Justice Services	123,077	435,892	312,815
Ambulance	215,229	378,160	162,931
Bond & Interest	484,488	487,999	3,511

Douglas County, KS

2018 Transfers

Fund	Dept	Acct	FUND	DEPARTMENT	TRANSFER TO	DESCRIPTION	Actuals	2018 Re-Est Budget	2018 Budget	Notes:
100	40200	92030	GENERAL FUND	CIP PROJECTS - CAPITAL IMPROV	45000000-49210	TRANSFER TO CIP	5,156,631	5,156,631	5,156,631	budgeted transfer to CIP
100	40200	92030	GENERAL FUND	CIP PROJECTS - CAPITAL IMPROV	45000000-49210	TRANSFER TO CRIM JUST CIP	2,182,863	1,182,863	0	budgeted transfer to Crim Just CIP
100	30510	92020	GENERAL FUND	COUNTY CLERK	60272600-49210	TRANSFER TO EQUIPMENT RESERVE	200,000	200,000	0	budgeted transfer to Equip Reserve/preparation f
100	45300	92020	GENERAL FUND	EMERGENCY MANAGEMENT	60245300-49210	TRANSFER TO EQUIPMENT RESERVE	45,000	45,000	45,000	budgeted transfer to Equip Reserve
100	10200	92020	GENERAL FUND	FAIRGROUNDS	60210200-49210	TRANSFER TO EQUIPMENT RESERVE	60,000	30,000	30,000	budgeted transfer to Equip Reserve
100	45445	92020	GENERAL FUND	FIRST RESPONDERS RIT	60245400-49210	TRANSFER TO EQUIPMENT RESERVE	811	5,000	5,000	budgeted transfer to Equip Reserve/reduced to st
100	50200	92020	GENERAL FUND	FLEET OPERATIONS	60250200-49210	TRANSFER TO EQUIPMENT RESERVE	25,000	25,000	25,000	budgeted transfer to Equip Reserve
100	31200	92020	GENERAL FUND	ECO DEV & SHARED COSTS	60271400-49210	TRANSFER TO EQUIPMENT RESERVE	105,000	0	0	committed ECO DEV 91425 to Equip Reserve
100	20200	92020	GENERAL FUND	HERITAGE 2018 BUDGET	60273200-49210	TRANSFER TO EQUIPMENT RESERVE	103,437	0	0	committed heritage funds
100	30710	92020	GENERAL FUND	IT	60230710-49210	TRANSFER TO EQUIPMENT RESERVE	40,000	40,000	40,000	budgeted transfer to Equip Reserve
100	30800	92020	GENERAL FUND	MAINTENANCE	60230800-49210	TRANSFER TO EQUIPMENT RESERVE	25,000	25,000	25,000	budgeted transfer to Equip Reserve
100	50300	92020	GENERAL FUND	NOXIOUS WEEDS	60250300-49210	TRANSFER TO EQUIPMENT RESERVE	20,000	20,000	20,000	budgeted transfer to Equip Reserve
100	50400	92020	GENERAL FUND	PARKS	60250400-49210	TRANSFER TO EQUIPMENT RESERVE	25,000	25,000	25,000	budgeted transfer to Equip Reserve
100	45540	92020	GENERAL FUND	SHERIFF JAIL	60272300-49210 60272400-49210 60272500-49210	TRANSFER TO EQUIPMENT RESERVE	505,000	505,000	505,000	budgeted transfer to Equip Reserve
100	45510	92020	GENERAL FUND	SHERIFF OPERATIONS	60272400-49210 60272500-49210	TRANSFER TO EQUIPMENT RESERVE	326,500	326,500	326,500	budgeted transfer to Equip Reserve
100	45510	92020	GENERAL FUND	SHERIFF OPERATIONS	60245510-49210	TRANSFER TO EQUIPMENT RESERVE	375,000	0	0	Sherriff YEAREND Request transfer to Equip Reserve
100	31200	92035	GENERAL FUND	TRANSFERS OUT	30200000-49210	TRANSFER TO SALES TAX FUND	3,550,000	3,550,000	3,550,000	budgeted transfer to Sales Tax
100	31200	92030	GENERAL FUND	TRANSFERS OUT	23600000-49210	TRANSFER TO CJS FUND	1,013,692	1,093,692	0	transfer to CJS Fund for CC Dept/Budget moved fr
100	31200	92030	GENERAL FUND	TRANSFERS OUT	22630000-87010	TRANSFER TO SPEC BLDG BLD0017	4,507		0	transfer to Spec Bldg for JL# BLD0017 DA office pr
100	31200	92020	GENERAL FUND	TRANSFERS OUT	60215210-49210	TRANSFER TO EQUIPMENT RESERVE	180,000	180,000	180,000	DC's budgeted transfer to Equip Reserve
100	31200	92020	GENERAL FUND	TRANSFERS OUT	60272600-49210	TRANSFER TO EQUIPMENT RESERVE	150,000	0	0	YEAREND transfer to Tax System Equip Reserve
100	31200	92020	GENERAL FUND	TRANSFERS OUT	60215210-49210	TRANSFER TO EQUIPMENT RESERVE	7,154	0	0	YEAREND transfer to Dist Ct for Doug Hamilton fu
100	31200	92020	GENERAL FUND	TRANSFERS OUT	60231000-49210	TRANSFER TO EQUIPMENT RESERVE	56,525	0	0	YEAREND transfer to ROD BOCC approved furnitu
100	31200	92030	GENERAL FUND	TRANSFERS OUT	60220300-49210	TRANSFER TO BH PROJECTS RESERVE	494,431		0	BOCC approved Transfer to BH Projects Reserve
100	31300	92020	GENERAL FUND	TREASURER	60231300-49210	TRANSFER TO EQUIPMENT RESERVE	1,000	1,000	1,000	budgeted transfer to Equip Reserve
100	31600	92020	GENERAL FUND	ZONING	60231600-49210	TRANSFER TO EQUIPMENT RESERVE	8,000	8,000	8,000	budgeted transfer to Equip Reserve
Total General Fund							14,660,551	12,418,686	9,942,131	
General Fund Transfers to do:							4,104,221			
201	50100	92020	ROAD & BRIDGE FUND	PUBLIC WORKS	60250100-49235	TRANSFER TO EQUIPMENT RESERVE	625,000	625,000	625,000	budgeted transfer to Equip Reserve
222	30000	92030	SPECIAL LIABILITY	GEN GOVERNMENT	25600000-49240	TRANSFER TO WORK COMP	475,000	475,000	475,000	budgeted transfer to Work Comp
236	45800	92020	CJS	CJS OPERATIONS	60245600-49200	TRANSFER TO EQUIPMENT RESERVE	75,000	75,000	75,000	budgeted transfer to Equip Reserve
240	46000	92030	AMBULANCE FUND	FIRE & MEDICAL SERVICES	60400000-49240	TRANSFER TO AMB CAP RESERVE	1,337,314	1,875,414	1,337,314	AMB CAP RESERVE transfer short due to late 3rd qtr Amb fees 2017/smaller 3rd qtr 2018 EMS billing
240	46000	92030	AMBULANCE FUND	FIRE & MEDICAL SERVICES	60400000-49240	TRANSFER TO AMB CAP RESERVE	538,100	0	0	AMB CAP RESERVE budgeted transfer
245	31300	92020	MOTOR VEHICLE OPS	TREASURER	60231300-49200	TRANSFER TO EQUIPMENT RESERVE	1,000	1,000	1,000	budgeted transfer to Equip Reserve
Grand Total							21,816,186	15,470,100	12,455,445	