

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, NOVEMBER 21, 2018

4:00 p.m.

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Adoption of Report of Annual Review of Solid Waste Management Plan (Keith Browning);
- (c) Consider approval authorizing the levy of a special one-quarter percent (1/4%) Countywide retailer's sales tax for Mental Health Services and related matters (Cammy Owens);
- (d) Consider approval of a County Resolution appointing an Emergency Management director for Douglas County, Kansas (Kari Wempe);
- (e) Consider approval of Notice to Township Board for Cereal Malt Beverage License for Clinton Marina (Clerk's Office);
- (f) Consider approval of Notice to Township Board for Cereal Malt Beverage License for Clinton Submarina (Clerk's Office);
- (g) Consider approval of Notice to Township Board for Cereal Malt Beverage License for Flamingo Enterprises (Clerk's Office);
- (h) Consider approval for Class "B" Club License for The Bird of Lawrence (Clerk's Office);
- (i) Acquisition of easement for drainage structure replacements Project No. 2017-66 (Kevin Sontag); and
- (j) Consider appointing Emergency Management Board

REGULAR AGENDA

- (2) Consider donation of a parcel of land at East Hills Business Park to Grandstand Glassware and Apparel to facilitate expansion of business (Craig Weinaug and Brandon Petz, representing Grandstand)
- (3) Presentation on Capital financing options (Sarah Plinsky and Dave MacGillivray, Springstead Inc.)
- (4) (a) Consider approval of Accounts Payable (if necessary)
- (b) Appointments
- (c) Board of Zoning Appeals (1) positions 10/17
- (d) Building Code of Appeals Board (2) positions 12/16
- (e) Community Corrections Advisory Board (1) position open (edu); (1) 08/31/18
- (f) Criminal Justice Coordinating Council (2) positions
- (g) Douglas County Emergency Management Board
- (h) East Hills Business Park Association, Inc. Board of Directors (1) position
- (i) Fire District No. 2 (2) positions
- (j) JAAA Advisory Council (2) position
- (k) JAAA Board of Directors (1) position
- (l) Joint Economic Development Council (2) positions
- (m) Lawrence-Douglas County Advocacy Council on Aging (2) open positions
- (n) MPO Bicycle Advisory Committee (1) position
- (o) Mental Health Board (1) position 04/18
- (p) Property Crimes Compensation Board (1) position
- (q) Senior Resource Center (1) position 12/31/18
- (c) Public Comment
- (d) Miscellaneous
- (5) Adjourn

WEDNESDAY, NOVEMBER 28, 2018

WEDNESDAY, DECEMBER 5, 2018 – 4 p.m. only

-2019 Natural & Cultural Grant Program

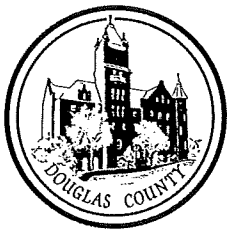
-Consider approval of a Temporary Business Permit for brush burning for RD Johnson/Hamm at 1600 N 1250 Road (Tonya Voigt)

WEDNESDAY, DECEMBER 12, 2018

WEDNESDAY, DECEMBER 19, 2018

WEDNESDAY, DECEMBER 26, 2018

***Note:** The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : November 13, 2018

Re : Adoption of Report of Annual Review of Solid Waste Management Plan

State statutes require the development of Solid Waste Management (SWM) plans for all counties, and also allow counties to form regions to develop the SWM plans. Jefferson and Douglas County form a 2-county region for formulation of the SWM Plan. The original SWM Plan is dated December 1996. The 2-county region's consultant, Franklin Associates, prepared the plan. K.S.A. 65-3405 requires the plan to be reviewed annually and updated every five years. We conducted a 5-year update in 2014 (submitted in 2015), which was approved by KDHE.

The Douglas/Jefferson Counties Regional SWM Committee met on July 12, 2018 to conduct the annual review of the SWM Plan. K.S.A. 65-3405 requires the BOCC of each county within the SWM region to review and adopt the regional committee's report of the annual review.

Attached is a copy of this year's report of the annual review of the SWM Plan. Eight members of the eleven-member SWM Committee met for this year's annual review. The eight members included representatives from the DGCO Board of County Commissioners, City of Lawrence Public Works-Solid Waste Division, Lawrence-Douglas County Health Department, Lecompton City Council, Jefferson County Planning & Zoning Department, KU Environmental Health & Safety Department, Hamm Landfill, and Douglas County Public Works.

Also attached is an updated list of SWM Committee members. Rachel Myslivy resigned from the committee in 2016. The BoCC should name a replacement committee member in the near future to represent unincorporated areas.

Action Required: Consent Agenda adoption of the report of the 2018 annual review of the Douglas/Jefferson Counties Regional Solid Waste Management Plan.

**2018 ANNUAL REVIEW REPORT
DOUGLAS/JEFFERSON COUNTIES
REGIONAL SOLID WASTE MANAGEMENT PLAN**

The Douglas/Jefferson Counties Regional Solid Waste Management Committee met on July 12, 2018 for the annual review of the SWM Plan as required by K.S.A. 65-3405(c). The meeting was held at the City of Lawrence's Solid Waste Annex North (SWAN) building. The following eight (8) members of the eleven-person committee attended the annual review:

Member Name	Agency/Entity Represented
Nancy Thellman	Douglas County BoCC
Jon Rossillon	KU Environment, Health and Safety Dept.
Kathy Richardson	Lawrence Public Works, Solid Waste Div.
Andrew Stull	Lawrence/Douglas County Health Dept.
Mary Jane Hoffer	Lecompton City Council
Dustin Parks	Jefferson County Planning & Zoning
Charlie Sedlock	Hamm Landfill
Keith Browning	Douglas County Public Works

The main goal of the annual review is to identify any changes to the region's solid waste management system since the approval of most recent five-year update. The most recent five-year update was completed in 2015.

The committee identified the following changes to the region's SWM system or general SWM activities since last year's review:

1. City of Lawrence

City of Lawrence SOLID WASTE DIVISION – 2017 Updates

The City of Lawrence Solid Waste Division represents an enterprise fund, or utility, created for the purpose of managing solid waste for Lawrence. Comprehensive solid waste services are provided for residential, commercial, and industrial customers. Services include collection, disposal, recycling, and technical assistance. The City services over 31,000 residential accounts (both single-family and multi-family residences) and over 2,000 commercial accounts.

(a) Solid Waste Services for residential customers:

- Solid Waste (trash) collection weekly
- Single-stream recycling collection every-other-week
- Yard waste collection weekly
- Bulky item collection upon request
- Tire collection (5 per household per year)
- Roll-off services
- Household hazardous waste drop-off
- Sorted recycling drop-off (glass, cardboard, etc.)
- Brush drop-off area (Saturdays, March - December)
- Compost and woodchips for sale (Saturdays, March - December)

(b) Solid Waste Services for commercial / industrial / institutional customers:

- Trash dumpster services (front or rear load)
- Roll-off services
- Qualified business hazardous waste drop-off by appointment
- Cardboard collection for recycling
- Pilot program for commercial single-stream recycling (planned for 2018)

(c) Special Events:

- Earth Day Parade and Celebration in the park (April)
- Electronic Recycling Events

Notes: Bulky items, including refrigerators and air conditioners, are collected by appointment. The Solid Waste Division is required by Federal law to recover Freon from refrigerators and air conditioners that are collected. Freon was recovered in-house by certified technicians from Maintenance Operations. Tires are collected by appointment at no cost to residents (limit of 5 tires per household per year). Whole tires are not permitted to be disposed in the landfill. The tires were picked up from the Solid Waste facility by private companies and then shredded and mono-filled or recycled.

Changes to solid waste operations in 2017:

- Redesigned all collection routes splitting Lawrence into 5 sections for 5-day service split, Monday through Friday.
- Transitioned all materials (trash, recycling, and yard waste) to be collected on same day for each customer.
- Standardized collection start time to 6:00 a.m.
- Redefined permitted set-out containers for yard waste to compostable paper bags and City yard waste carts.
- Expanded the yard waste collection service to year-round (as weather permits).
- Added fully automated fleet vehicles: 1 ASL truck and 1 front load truck with curotto can.
- Continued increasing automation of commercial trash service by swapping rear load to front load dumpsters.
- Updated the residential holiday collection schedule to minimize customer service disruption (with exception of 3 holidays: Thanksgiving Day, Christmas Day, New Year's Day).
- Eliminated the employee incentive pay system; standard work week will include at least 8 hours per day, plus 30-minute lunch break.

City of Lawrence Solid Waste Division, 2015-2017 tons collected and participation information:

SOLID WASTE SERVICES		2015	2016	2017
Tons collected				
	Trash collected for landfill disposal	64,096	66,500	69,282
	Recyclable material collected for recycling	8,198	8,134	8,140
	Yard waste collected for composting	13,236	13,928	15,489
Recycling programs				
	Single-stream recyclable material (tons)	5,317	5,428	5,477
	Source-separated recyclable material (tons)	2,840	2,657	2,618
	Metal scrap & freon containing items (tons)	41	49	45
Yard waste and organics programs				
	Grass, leaves, and brush collected (tons)	13,236	13,928	15,489
	Avoided landfill disposal costs	\$369,814	\$389,148	\$447,942
	Christmas trees collected (tons)	13	15	15
	Compost and woodchips distributed (tons)	2,073	7,414	7,419
Hazardous Waste programs				
	Household hazardous waste participants	3,188	3,747	3,028
	Household hazardous waste collected (tons)	77	88	83
	Business hazardous waste participants	108	104	103
	Business hazardous waste collected (tons)	7	9	18
	Product reuse participants	618	557	574
	Product reuse distributed (tons)	25	19	21
Other collection programs				
	Bulk items collected	3,288	2,358	2,871
	Tires collected	1,812	1,588	2,378
Commercial Solid Waste Services				
	Roll-off service calls	7,652	8,438	8,193
	Permanent accounts	52%	49%	54%
	Revenue from roll-off service	\$1,279,058	\$1,415,496	\$1,451,062
	Tons of solid waste from roll-offs	22,856	24,886	26,299

Public outreach and education:

The City of Lawrence Solid Waste Division engages the public throughout the year by hosting community events and participating in outreach initiatives. In 2017, the division hosted or participated in 47 outreach engagements, reaching a total of 6,162 individuals. The number of individual presentations increased significantly from 21 in 2016 to 36 in 2017.

- Completed 36 off-site presentations, reaching 1,082 individuals. These ranged from school-aged hands-on activities to formal conference speaking engagements.
- Led 6 tours to approximately 150 individuals. Facility tours are given of the City's recycling, compost, and hazardous waste facilities, as well as partnering on occasional tours of the Hamm Material Recovery Facility.
- Hosted 4 public events, as well as participated in 1 public event. Altogether these events had a combined attendance of roughly 4,930 participants.
- Provided outreach materials ranging from print materials and battery bags to children's recycling books and props.

2. Jefferson County

- (a) Jefferson County continues HHW collections at approximately the same rate as recent years. HHW collection is available in Oskaloosa at the Auxiliary Services Building. Recycling collection dumpsters are available in each town in the county. There is no fee for HHW drop-offs (other than for televisions and computers). KDHE permit limits HHW facility to 2200 pounds. P.S.C. Environmental Services is Jefferson County's on-call HHW contractor.
- (b) Jefferson County continues to allow e-waste drop-offs from 8:00-4:30 each workday. There is a fee for drop-off of televisions and computers. Electronic wastes are taken to Asset Life Cycle in Topeka.
- (c) Jefferson County continues to take tires from the public. They check in citizens who drop off tires, charge them a disposal fee, and issue them a receipt. Fees charged to the public are unchanged, and are \$2.50/passenger car tire, \$5.00/truck or bus tire, and \$16.00/tractor tire. They are participating with KDHE on a program for orphan tires.
- (d) Jefferson County Public Works continues to offer free mulch to citizens. The mulch is generated from woody vegetation cleared from road rights-of-way. They have a large wood chipper that takes up to 18"-diameter logs.

3. University of Kansas – Environment, Health & Safety

- (a) KU collected 25.3 tons of hazardous waste in 2017 in addition to non-hazardous wastes.
- (b) KU Recycling has continued single stream collections that are taken to the Hamm MRF. They estimate diverting 600 tons/year. They also have cardboard dumpsters that are managed separately. Information about KU Recycling can be found at <http://recycle.ku.edu/program-information>.
- (c) KU's Central District development is almost complete. They are in the process of moving chemicals from the old science building, Malott Hall, to a new science building in the Central District, Integrated Science Building (ISB).
- (d) KU is continuing a program to divert unused chemicals for reuse.

- (e) KU performs aquatic weed harvesting annually in Potter Lake, generating approximately 100 tons of biomass each harvest. KU composts this biomass.

4. Hamm Landfill

- (a) The landfill estimated lifespan is currently estimated at 100 years. The landfill remains KDHE-compliant.
- (b) Hamm acquired RD Johnson Construction, which will increase Hamm's recycling of asphalt and concrete materials.
- (c) The Hamm Materials Recycling Facility (MRF) continues to operate at a high level. The MRF launched in 2014, and is located just east of the intersection of US-24/40 highway with K-32 highway. The MRF is diverting approximately 10,000 tons of waste per year, and Hamm anticipates future growth. The MRF customer base is stable with major customers including the City of Lawrence, City of Emporia, Chase County, University of Kansas, Emporia State University, Leavenworth County, and the City of Atchison. The recyclables market has affected values of recycled material, but Hamm reports no significant problems due to market changes.
- (d) Hamm continues to collect and process landfill gas. Their biogas collection and processing facility has increased capture capacity approximately 30% in the last two years. They have approximately 90 wells with each well 60'-180' deep. The gas processing plant is in the northwest portion of the landfill, and Hamm has installed a seven mile long distribution pipeline.
- (e) Hamm has hosted high school student field trips to their tree & savannah landfill cap system. The trail system has been certified by the Wildlife Habitat Council. Hamm received a KDHE permit in September 2011 for the cap system for the landfill. Hamm continues habitat development of savannah, native grasses and trees with wildlife corridors. As part of the cap system, the forestry plan extends approximately 60 years into the future. They envision additional long range recreation possibilities for the capped landfill areas.

5. City of Lecompton

- (a) Sean Ball sold the rear-load residence pickup and curbside recycling portion of his business to Inland Waste. Service provided by Inland Waste is improving, but needs further improvement.
- (b) A large recycling bin has been placed on Clark Street that accepts cardboard and other recyclable materials (single stream).
- (c) The City still allows residents to put out up to four (4) waste tires for pick up. The city street superintendent picks up the waste tires and contracts for processing.
- (d) The City holds bulk trash pickup events each spring & fall.
- (e) City residents may haul yard waste to a burn site near the City's lagoons during business hours Monday thru Friday.

6. City of Eudora

This is the first year of the City of Eudora's city-wide curbside recycling program, which is offered through a contract with Honey Creek Disposal. During this first year of the program, the vast majority of households participated in the program with only a small percentage of households opting out by returning their poly carts. Recycling quantities are not yet available.

7. Douglas County

- (a) Douglas County continues to maintain four (4) recycling locations in the unincorporated areas of the county. These drop-off bins are for single stream recycling, and accept a variety of materials (glass, plastic, metals, cardboard, etc.). The locations are the Prairie Moon Waldorf School in Grant Township, Stull United Methodist Church, the Vinland Fairgrounds, and Wakarusa Valley School. In 2017, additional recycling bins were added at the facilities to accommodate demand. From January 2017 to September 2018, 626 tons of material have been recycled at these drop-off locations. Douglas County contracts with Honey Creek Disposal to provide and service the recycling containers.
- (b) Douglas County continues to study food waste composting options. In June 2017, the Douglas County Commission adopted the Douglas County Food System Plan, which includes policy recommendations to reduce food waste.
- (c) A construction project was completed to relocate the entrance to the Hamm Landfill off of US-24/59 highway, improve the geometry of the landfill access road, and construct both eastbound and westbound auxiliary turn lanes on the highway. The project significantly improves safety for vehicles hauling to the landfill as well as for through traffic on the highway. Douglas County and Jefferson County partnered on the project. Project costs were paid from fees paid by Hamm to a landfill road maintenance fund based on a per-ton fee for waste hauled to the landfill.
- (d) Douglas County revised Chapter 10 of the County Code dealing with Solid Waste Management. The revisions make Chapter 10 consistent with current KDHE regulations and removed outdated Douglas County regulations requiring Douglas County permits for waste hauling vehicles. The revised Chapter 10 also requires a Conditional Use Permit with Douglas County Zoning & Codes for Clean Rubble Landfills, although these landfills do not require a KDHE permit.

SWM Plan status

The committee found that the SWM Plan is still valid. No significant updates to the Plan are required at this time.

Douglas/Jefferson Counties Solid Waste Planning Region
Solid Waste Management Committee
Current Membership
September 27, 2018

1. Lynn Luck
P.O. Box 82
Oskaloosa, KS 66066

Telephone: 785-863-2637
Email: mlluck23@yahoo.com
Entity represented: Jefferson County Board of County Commissioners
2. Nancy Thellman
1547 N 2000 Rd
Lawrence, KS 66044

Telephone: 785-550-7754
Email: nthellman@douglas-county.com
Entity represented: Douglas County Board of County Commissioners
3. Jon Rossillon
KU-EHS Department
2330 Crowell Drive
Lawrence, KS 66047

Telephone: 785-864-4089
Email: jrossillon@ku.edu
Entity represented: KU Environment, Health & Safety
4. Kathy Richardson
P.O. Box 708
Lawrence, KS 66044

Telephone: 785-832-3032
Email: krichardson@lawrenceks.org
Entity represented: City of Lawrence Public Works, Solid Waste Division
5. ~~Rachel Myslivy~~ VACANT
~~46836 13th Street~~
~~Lawrence, KS 66044~~

Telephone: ~~785-764-2055~~
Email: ~~MysRachel@gmail.com~~
Entity represented: unincorporated areas

DGCO/JFCO SWM Committee Members

6. Andrew Stull
Lawrence/Douglas County Health Dept.
200 Maine, Suite B
Lawrence, KS 66044

Telephone: 785-856-5370
Email: astull@ldchealth.org
Entity represented: Lawrence/Douglas County Health Dept.
7. Mary Jane Hoffer
Lecompton City Hall
333 Elmore
Lecompton, KS 66050

Telephone: 785-887-6395
Email: mjhoffer9@gmail.com
Entity represented: Lecompton City Council
8. Bill Noll
Jefferson County Road Department
P.O. Box 628
Oskaloosa, KS 66066

Telephone: (785) 403-0279
Email: bnoll@jfcountryks.com
Entity represented: Jefferson County Public Works
9. Dustin Parks
Jefferson County Planning & Zoning Department
P.O. Box 628
Oskaloosa, KS 66066

Telephone: 785-863-2241
Email: dparks@jfcountryks.onmicrosoft.com
Entity represented: Jefferson County Planning & Zoning
10. Charlie Sedlock
P.O. Box 17
Perry, KS 66073

Telephone: 785-597-5111
Email: charlie.sedlock@nrhamm.com
Entity represented: Hamm Landfill
11. Keith Browning
Douglas County Public Works
3755 E. 25th St.
Lawrence, KS 66046

Telephone: 785-832-5293
Email: kbrowning@douglascountyks.org
Entity represented: Douglas County Public Works

**EXCERPT OF MINUTES OF A MEETING
OF THE BOARD OF COUNTY COMMISSIONERS OF
DOUGLAS COUNTY, KANSAS
HELD ON NOVEMBER 21, 2018**

The Board of County Commissioners (the "Board") of Douglas County, Kansas (the "County") met in regular session at the usual meeting place in the County at 4 p.m. The Chair, NANCY THELLMAN, presided and the following members of the Board were present:

The following members of the Board were absent:

Thereupon, and among other business, a Resolution was presented entitled:

A RESOLUTION AUTHORIZING THE LEVY OF A SPECIAL ONE-QUARTER PERCENT (1/4%) COUNTYWIDE RETAILERS' SALES TAX FOR MENTAL HEALTH SERVICES AND RELATED MATTERS.

Thereupon Commissioner [] moved that said Resolution be adopted. The motion was seconded by Commissioner []. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the Board, the vote being as follows:

Aye:

Nay:

Thereupon, a majority of the members of the Board having voted in favor of the Resolution, it was declared duly adopted and the Resolution was then duly numbered Resolution No. 18-29; and was directed to be signed by the Commissioners and attested by the County Clerk. The County Clerk was further directed to forward a certified copy of the Resolution to the State Director of Taxation.

* * * * *

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Board of County Commissioners of Douglas County, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Jamie Shew, County Clerk

RESOLUTION NO. 18-29

A RESOLUTION AUTHORIZING THE LEVY OF A SPECIAL ONE-QUARTER PERCENT (1/4%) COUNTYWIDE RETAILERS' SALES TAX FOR MENTAL HEALTH SERVICES AND RELATED MATTERS.

WHEREAS, K.S.A. 12-187 *et seq.*, as amended, specifically including K.S.A. 12-187(b)(5) (the "Act"), authorizes the Board of County Commissioners (the "Board") of Douglas County, Kansas (the "County") to submit to the electors of the County the question of imposing a one-quarter percent (0.25%), one-half percent (0.50%), three-quarters percent (0.75%) or one percent (1.00%) Countywide retailers' sales tax for the purpose of financing the provision of health care services, as enumerated in the question; and

WHEREAS, the Act provides that health care services shall include, but not be limited to, the following: Local health departments, city or county hospitals, city or county nursing homes, preventive health care services including immunizations, prenatal care and the postponement of entry into nursing homes by home care services, mental health services, indigent health care, physician or health care worker recruitment, health education, emergency medical services, rural health clinics, integration of health care services, home health services and rural health networks; and

WHEREAS, the Act also authorizes the County to issue bonds to finance the construction or remodeling of facilities to provide health care services, which bonds are payable from and secured by the proceeds of such sales tax, or payable from such sales tax and also constitute a general obligation of the County, provided the County receives a comprehensive feasibility study that indicates the revenues received from such sales tax will be sufficient to retire such general obligation bonds; and

WHEREAS, the Board adopted Resolution No. 18-20 providing for the calling of an election on the imposition of a One-Quarter percent (1/4%) Countywide retailers' sales tax (the "Sales Tax") to finance the costs of providing mental health services for the County including, but not limited to operating, service and program expenses and to issue sales tax/general obligation bonds of the County (the "Bonds") to finance all or a portion of the capital costs to construct, furnish and equip new mental health facilities for the County, related interest costs during construction and issuance costs (the "Project"), provided that the County receives, prior to such issuance, a comprehensive feasibility study that indicates the revenues received from such Sales Tax will be sufficient to retire such Bonds without the necessity of levying any ad valorem taxation; and

WHEREAS, the question of imposition of such Sales Tax and the issuance of Bonds secured thereby was submitted to the electors of the County at a special question election on November 6, 2018, and at the election a majority of the qualified electors of the County voting on that proposition voted in favor thereof; and

WHEREAS, pursuant to the provisions of the Act and the special question election held on November 6, 2018, the Board deems it necessary and advisable to authorize the levy of the Sales Tax for the purposes described above.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:

SECTION 1. The imposition of the Sales Tax and the application of the revenue received therefrom to finance the costs of providing mental health services for the County and to finance all or a portion of the capital costs to construct, furnish and equip the Project is hereby authorized, with collection of the Sales Tax to commence in accordance with K.S.A. 12-191, on the first day of April, 2019, or as soon thereafter as permitted by law.

SECTION 2. The Act provides for the costs of the Project to be paid in whole or in part by the issuance of the Bonds. The Bonds may be used to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation 1.150-2.

SECTION 3. The County Clerk, upon adoption of this Resolution, shall provide a certified copy of the same to the State Director of Taxation pursuant to K.S.A. 12-189 and request the implementation of the Sales Tax effective on April 1, 2019.

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ADOPTED by the Board of County Commissioners of Douglas County, Kansas, on November 21, 2018.

Nancy Thellman, Chair

Michelle Derusseau, Commissioner

ATTEST:

Jamie Shew, County Clerk

Mike Gaughan, Commissioner

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 18-29 (the "Resolution") of Douglas County, Kansas, adopted by the Board of County Commissioners on November 21, 2018, as the same appears of record in my office, and that said Resolution has not been modified, amended or repealed and is in full force and effect as of this date.

DATED: November 21, 2018.

Jamie Shew, County Clerk

RESOLUTION 18-30

**A RESOLUTION APPOINTING AN EMERGENCY MANAGEMENT
DIRECTOR FOR DOUGLAS COUNTY, KANSAS**

WHEREAS, Douglas County is in need of an Emergency Management Director; and

WHEREAS, Joseph Hoelscher is qualified to serve as Douglas County's Interim Emergency Management Director.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF
COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS**,
that Joseph Hoelscher is hereby appointed to the office of
Douglas County Interim Emergency Management Director, effective
November 13, 2018 shall have any and all duties and
powers that come with the position.

APPROVED AND ADOPTED THIS 21st DAY OF NOVEMBER, 2018.

THE BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

Nancy Thellman, Chair

Michelle Derusseau, Vice Chair

Mike Gaughan, Commissioner

Attest:

NOTICE TO THE TOWNSHIP BOARD

STATE OF KANSAS DOUGLAS COUNTY, ss

TO THE TOWNSHIP CLERK, CLINTON TOWNSHIP

This is to notify the members of your Township Board that application has been filed with the Douglas County Commission for **Clinton Marina** to sell Cereal Malt Beverages at retail for consumption off the premises: **1329 E 800 Road**.

The Township Board may within (10) days file an advisory recommendation as to the granting of such a license and such advisory recommendation shall be considered by the Board of County Commissioners before such license is issued KSA 41-2702.

Done by the Board of County Commissioners this **21st Day of November 2018**.

CHAIRMAN

COUNTY CLERK

(SEAL)

The board of county commissions in any county shall not issue a license without giving the clerk of the township board in the township where the applicant desires to locate, written notice by registered mail, of the filing of the application.

NOTICE TO THE TOWNSHIP BOARD

STATE OF KANSAS DOUGLAS COUNTY, ss

TO THE TOWNSHIP CLERK, CLINTON TOWNSHIP

This is to notify the members of your Township Board that application has been filed with the Douglas County Commission for **Clinton Submarina** to sell Cereal Malt Beverages at retail for consumption on the premises: **1329 E 800 Road**.

The Township Board may within (10) days file an advisory recommendation as to the granting of such a license and such advisory recommendation shall be considered by the Board of County Commissioners before such license is issued KSA 41-2702.

Done by the Board of County Commissioners this **21st day of November, 2018**.

CHAIRMAN

COUNTY CLERK

(SEAL)

The board of county commissions in any county shall not issue a license without giving the clerk of the township board in the township where the applicant desires to locate, written notice by registered mail, of the filing of the application.

NOTICE TO THE TOWNSHIP BOARD

STATE OF KANSAS DOUGLAS COUNTY, ss

TO THE TOWNSHIP CLERK, GRANT TOWNSHIP

This is to notify the members of your Township Board that application has been filed with the Douglas County Commission for **Flamingo Enterprises** to sell Cereal Malt Beverages at retail for consumption on the premises: **1626 E 1550 Rd, Lawrence, KS**.

The Township Board may within (10) days file an advisory recommendation as to the granting of such a license and such advisory recommendation shall be considered by the Board of County Commissioners before such license is issued KSA 41-2702.

Done by the Board of County Commissioners this **21st Day of November 2018**.

CHAIRMAN

COUNTY CLERK

(SEAL)

The board of county commissions in any county shall not issue a license without giving the clerk of the township board in the township where the applicant desires to locate, written notice by registered mail, of the filing of the application.



JAMIE SHEW
DOUGLAS COUNTY CLERK
1100 Massachusetts
Lawrence, KS 66044

Marni Penrod-Chief Deputy Clerk
Heather Dill-Deputy Clerk Elections

2019

DOUGLAS COUNTY KANSAS OCCUPATIONAL LICENSE APPLICATION

DATE: 10/19/2018

APPLICANT: Bird of Lawrence

APPLICANT'S REPRESENTATIVE: Wesley R Kabler

BUSINESS ADDRESS: 1626 E 1550 Rd., Lawrence KS

STATE LIQUOR LICENSE NUMBER: 10-016-0297-00

BUSINESS PHONE: 785-843-9800

DOUGLAS COUNTY USE LOCATION: Same as above

Wesley R Kabler

APPLICANT'S SIGNATURE

COUNTY FEE: \$150.00 COUNTY LICENSE NUMBER 2

DATE ISSUED _____

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$ 150.00 (original)

LICENSE TAX NO. 2

2019

TO WHOM IT MAY CONCERN:

Occupation License is hereby granted to **THE BIRD OF LAWRENCE**

Of CLASS "B" CLUB LICENSE NO. 10-016-0297-00 for the year beginning **January 1, 2018**

at **1626 EAST 1550 ROAD, LAWRENCE, KS 66044** in the Township of **GRANT** in **DOUGLAS COUNTY, KANSAS**

Same having been approved by the governing body of said County as provided by the Laws of Kansas, K.S.A.41-2622, and the regulations of the Board of County Commissioners.

This License will expire **DECEMBER 31, 2019** unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Done by the Board of County Commissioners of DOUGLAS County, Kansas

this **21st Day of November 2018.**

Attest: _____
County Clerk

Chairman



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer
Kevin R. Sontag, P.S., County Surveyor

Date : November 15th, 2018

Re : Consent agenda
Acquisition of easement for drainage structure replacements
Project No. 2017-66 (Str. Nos. 20.08N-08.54E and 20.32N-07.90E)

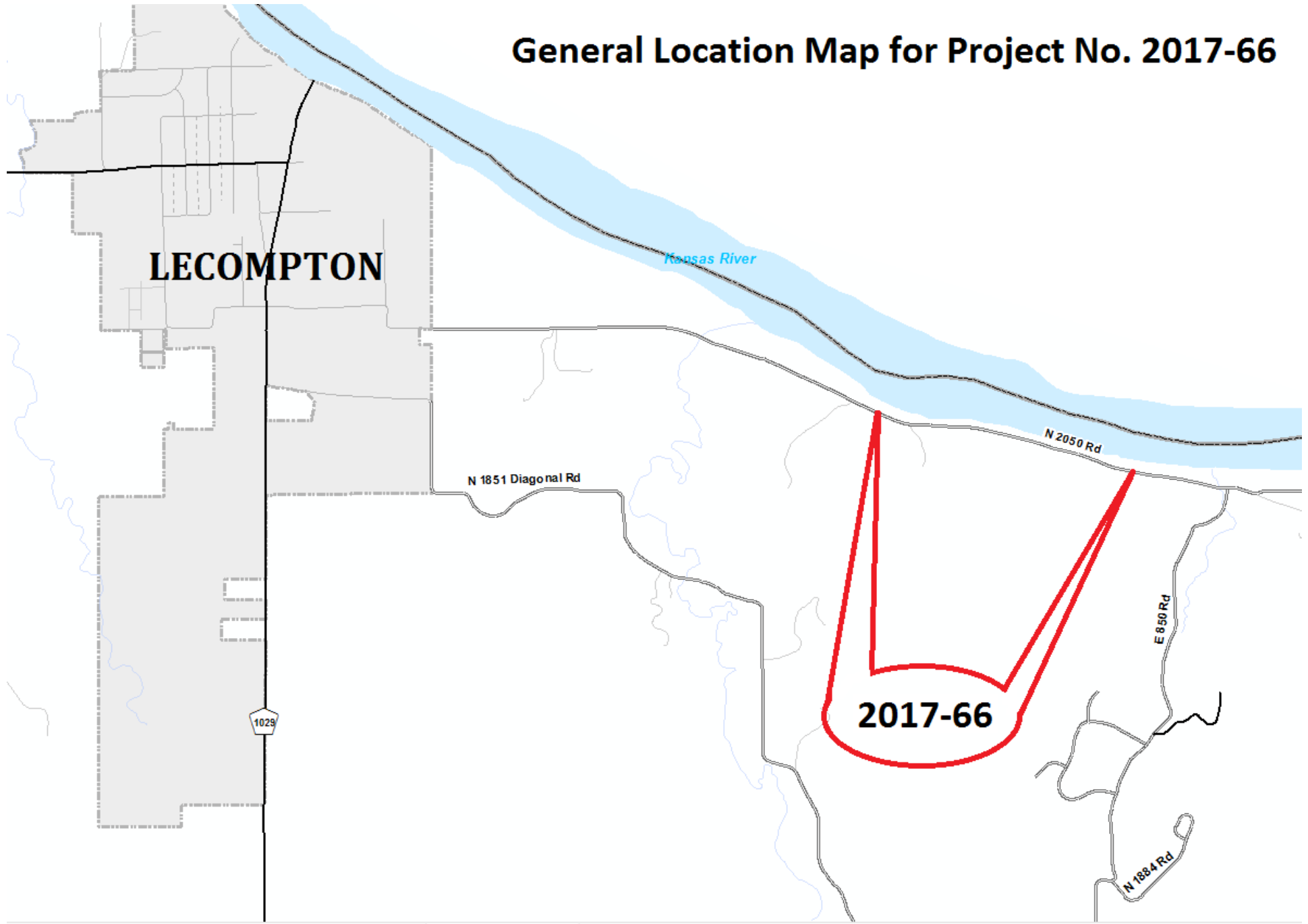
A project has been designed to replace two deficient drainage structures on N2050 Road (also known as the Scenic River Road) approximately 2 miles east of Lecompton. Plans were developed in-house and negotiations with the landowners for permanent road easement and temporary construction easement are complete.

Construction is currently planned to begin early 2019 and will be accomplished using county personnel.

To ensure the proper completion of a necessary construction project, approval is recommended for the attached CONTRACTS FOR HIGHWAY PURPOSES.

ACTION REQUIRED: Consent agenda approval of CONTRACTS FOR HIGHWAY PURPOSES for Project No. 2017-66 (Str. Nos. 20.08N-08.54E and 20.32N-07.90E)

General Location Map for Project No. 2017-66





Douglas County Public Works
3755 East 25th Street
Lawrence, Kansas 66046



Project: CULVERT REPLACEMENT
Project No.: 2017-68
Drawn By: J.S.
Checked By: M.S.
Date: 8/2017

GENERAL LAYOUT & R/W
(2008-0854)
SHEET 4 OF 23

CULVERT REPLACEMENTS FOR
N2050 RD. (SCENIC RIVER ROAD)
PROJECT # 2017-68
STRUCTURES # 20.32N 07.90E / 20.08N 08.54E

There is an easement on the BNSF right of way to
Cattellus Fiber Optics LLC for a fiber optic line. The
easement is generally 2 feet wide, being one foot on
each side of the line as laid.
B995 P1080

B.N.S.F. RAILROAD

B.N.S.F. RAILROAD

PROP. R/W = R.R. R/W

STA+51+50.00, C/L
54.13 LT.

STA+51+50.00, C/L
30.00 LT.

PROP. R/W

STA+52+51.00, C/L
62.72 LT.

STA+52+51.00, C/L
30.00 LT.

TEMP. CONST. ESMNT.

EXIST. R.R. R/W
50' TO C/L OF RAILROAD

STA+53+50, C/L
30.00' LT.

EXIST. 30' R/W

LAWRENCE H. JAMES,
COTRUSTEE
MARY A. JAMES,
COTRUSTEE

LAWRENCE H. JAMES,
COTRUSTEE
MARY A. JAMES,
COTRUSTEE
1951 E 850 RD
LECOMPTON, KS 66050
B566 P1020

STA+52+00.00, C/L
30.00 RT.

STA+52+15.00, C/L
61.00 RT.

PROP. R/W

STA+52+40.00, C/L
61.00 RT.

STA+52+55.00, C/L
30.00 RT.

PROPOSED N2050 ROAD LINE SEGMENT INFORMATION

Line #	Length	Direction	Start STA.	Start Point	End STA.	End Point
L1	122.23'	S67° 49' 20.38"E	50+60.00	N: 265143.88 E: 2066570.38	51+22.23	N: 265097.74 E: 2066692.57
L2	117.21'	S81° 22' 20.51"E	53+82.37	N: 265028.81 E: 2066942.79	54+00.00	N: 265011.23 E: 2067058.66

PROPOSED N2050 ROAD CURVE INFORMATION

Curve #	Radius	Length	Chord Direction	P.C. STA.	P.C.	P.T. STA.	P.T.	Delta
C1	1100.00	260.14	S74° 35' 59.40"E	51+22.23	N: 265007.74 E: 2066692.57	53+82.37	N: 265028.81 E: 2066942.79	13° 33' 00"

SECTION CORNER INFORMATION

SECTION CORNER	CODE	SECTION CORNER COORDINATE	SL STATION	CORNER STATUS
SL 1/4 CORNER SEC. 6-T12-R19	103E	N: 264605.561 E: 2066473.956	10+00.00	CALCD - SURVEY 7020
SE CORNER SEC. 6-T12-R19	105E	N: 264743.672 E: 2066137.478	36+67.10	RECORD

BENCHMARK INFORMATION

BM#2	N: 265063.42 E: 2066891.35	ELEV= 840.61	904 IN GROUND (ALSO USED AS CONTROL POINT)
------	-------------------------------	--------------	--

SL 1/4 COR. SEC. 6-T12-R19
CALCD

12+00

13+00

STA. 13+57.75

14+00

STA. 14+55.43

SE COR. SEC. 6-T12-R19

15+00

Project No. 2017-66

Str. No. 20.32N-07.90E

R/W Negotiation Details

last updated: 8/21/2018

Hickock (Tract 1)

			<u>totals</u>
Permanent Easement	0.0735 ac.	\$ 6000 /ac.	\$ 441
Drainage Easement	0 ac.	\$ 0 /ac.	\$ 0
Temporary Easement	0 ac.	\$ 0 /ac.	\$ 0
Fence	130 l.f.	\$ 3 /l.f.	\$ 390
Temporary Fence	0 l.f.	\$ 0	\$ 0
Other improvements and buildings			\$ 0
Other considerations			\$ 0
rounding			\$ 19

TOTAL

\$ 850

DOUGLAS COUNTY, KANSAS
CONTRACT FOR HIGHWAY PURPOSES

Road No. **18A/457 (N 2050 Road)**
Project No. **2017-66 / 20.32N-07.90E**

Tract No. **1**

THIS CONTRACT is made and entered into this _____ day of _____, 20____ A.D. by and between

Harold H. Hickock and Anna Marie Hickock
781 N 2050 Road
Lecompton, KS 66050

hereinafter referred to as "Owner"; and,

The Board of County Commissioners of the County of Douglas,
State of Kansas, on behalf of Douglas County, Kansas
1100 Massachusetts St.
Lawrence, Kansas 66044

hereinafter referred to as "County."

1. In consideration of the agreements, covenants and provisions herein contained, Owner agrees to grant County an easement for right of way and highway purposes over and encumbering the following real estate, hereinafter referred to as the "Premises":

That portion of the Southeast Quarter of Section 1, Township 12 South, Range 18 East of the Sixth P.M., Douglas County, Kansas, described as follows:

Commencing at the southeast corner of said Southeast Quarter; thence South 87 degrees 51 minutes 19 seconds West (assumed bearing) along the south line of said Southeast Quarter a distance of 594.95 feet to the southeast corner of a tract of land described at Book 398 Page 1886 at the Douglas County Register of Deeds; thence North 1 degree 44 minutes 1 second West along the east line of said tract a distance of 1160.78 feet, more or less, to the intersection of the east line of said tract with the centerline of Permanent Road Record 18A/457 and the point of beginning of the land to be described; thence North 67 degrees 51 minutes 49 seconds West along said road centerline a distance of 78.69 feet; thence South 22 degrees 8 minutes 11 seconds West a distance of 30.00 feet; thence South 27 degrees 49 minutes 59 seconds East a distance of 65.30 feet; thence South 67 degrees 51 minutes 49 seconds East a distance of 60.55 feet to the east line of said tract; thence North 1 degree 44 minutes 1 second West along said east line a distance of 78.73 feet to the point of beginning; less existing road right of way. This description was prepared on August 21st, 2018 by Kevin R. Sontag, PS1640.

2. The area included in the Premises and compensation to be paid are as follows:

Approx. **0.0735** acres = R/W Easement
Approx. **0.0000** acres = Easement for Drainage
Approx. **0.0000** acres = Temporary Easement for Construction
Approx. **130** feet = Fence
Approx. **0** feet = Temporary Fence
Other improvements and buildings: (Describe) **-- None --**
Other considerations: (Describe) **-- None --**

3. Owner agrees to grant to County the right of possession of the premises on the _____ day of _____, 20____ A.D. It is further agreed that Owner, at his or her discretion, shall remove fences or other facilities, if any, which are located within the proposed right-of-way within _____ days after the signing
(General Contract)

of this contract. After this time County may remove any such facilities from the proposed right-of-way. Owner further agrees that County shall make payment of the lump sum (**\$850.00**) agreed to as full payment under this contract as follows: **County shall make lump sum payment to Owner.**

4. It is hereby agreed that County may make immediate entry on and possession of the Premises, upon signing this Contract, for the purposes of County's construction project. In further consideration of this Contract, Owner consents to the proposed establishment, realignment and/or any change of grade of the County highway as shown on the project plan documents and hereby accepts payment under this Contract for any and all compensation and damages arising therefrom.

REMARKS/ADDITIONAL PROVISIONS:

Signed:

Owner:

Harold H. Hickock, husband

Anna Marie Hickock, wife

County:

Approval Recommended:

By: _____
Director of Public Works/County Engineer

_____, 20____
Date

BOARD OF COUNTY COMMISSIONERS, Douglas County, Kansas

By: _____
Nancy Thellman, Chair

_____, 20____
Date

ATTEST: _____
County Clerk

MEMO

To: Douglas County Commission
From: Teri Smith
Date: October 11, 2018
Re: Emergency Management Board

The Commission is being asked to consider the following:

1. Appoint the membership of the Douglas County Emergency Management Board
2. Nominate the members to the State Emergency Response Commission as the Local Emergency Planning Committee for Douglas County

This action will fulfill the requirements of the federal Emergency Planning and Community Right-to-Know Act (CRF99-499) and the related Kansas statutes (65-6701).

The Douglas County Emergency Management Board operates as an advisory group to the Douglas County Commission on local emergency management issues. The Board members work closely with Douglas County Emergency Management staff on all aspects of the department functions and serve as the Citizen Corps Advisory Council. The Board membership must include representatives of groups specified in the federal legislation, and is officially appointed by the State of Kansas Commission on Emergency Response and Planning upon nomination from the Board of County Commissioners.

Executive Committee members and Board officers are elected by the membership. The Executive Board meets monthly. The full membership of the Emergency Management Board meets quarterly. The Emergency Management Department budget funds Board activities. Attached is the membership list for the 2017-2018 year.

2018-2019
Douglas County, KS
Emergency Management Advisory Board and
Local Emergency Planning Committee Members

Functional Groups	Member
GOVERNING BODIES	Appointed by Governing Bodies
	Bob Newton, appointee of Douglas County Commission
	Kenny Oschel, appointee of Baldwin City Council
	Truman Waugh, appointee of Lawrence City Commission
	Ken Keiter, appointee of Eudora City Council
	Wayne Riley, appointee of Lecompton City Council
EMERGENCY SUPPORT FUNCTIONS	Agency Head and/or Appointee
Transportation ESF#1	Richard Haig, Lawrence Municipal Airport Advisory Board
	Lane Sekavec, Union Pacific Railroad
Emergency Communications ESF#2	Richard Barr, Emergency Communications Center
Public Works & Engineering ESF#3	Keith Browning, Douglas County Public Works
	Tammy Bennett, City of Lawrence Municipal Services & Operations
	Sean Reid, Douglas County Zoning and Codes
Fire ESF#4	Mike Baxter, Fire Chief's Association
Emergency Management ESF#5	Andrew Foster, University of Kansas Public Safety
Human Services/Mass Care ESF#6	Matthew Golubski, American Red Cross Capital Area Chapter
Resource Management ESF#7	Paula Smith, Roger Hill Volunteer Center
Health & Medical ESF#8	Sonia Jordan, Lawrence-Douglas County Health Department
	Janette Kirkpatrick, Lawrence Memorial Hospital
	Melanie Coen, Heartland Community Health Center
	Pat Deaver, Visiting Nurses
Search & Rescue ESF#9	Shaun Coffey, Lawrence-Douglas County Fire Medical
HazMat ESF#10	Shaun Coffey, Lawrence-Douglas County Fire Medical
Agriculture/Natural Resources ESF#11	Midge Grinstead, State Animal Response Team
	Paul Marksbury, Lawrence Humane Society
Utility/Energy ESF#12	Tesa Green, Black Hills Energy
	Stone Junod, Westar Energy
Law Enforcement ESF#13	Ken McGovern, Douglas County Sheriff's Office
	Trent McKinley, Lawrence Kansas Police Department
	Mike Patrick, Interim, Baldwin City Police Department
	Wes Lovett, Eudora Police Department
	Chris Keary, University of Kansas Public Safety

2018-2019
Douglas County, KS
Emergency Management Advisory Board and
Local Emergency Planning Committee Members

Public Information ESF#15	Porter Arneill, Lawrence Communications Manager
	Bob Newton, Douglas County Emergency Management
	Kristin Magette, Eudora Public Schools
Chemical Preparedness	Joseph Baranski, Hallmark Cards
	Cari Burns, ChemTrade
	Kay Johnson, PROSCO
	Alfred Lugo, United States Public Health Service
Community Group	Kristin Vernon, Headquarters Counseling Center
	Nicole Rials, Bert Nash CMHC
	Kim Murphree, LDS Church
Education	Ron May, Lawrence Public Schools
	Kristin Magette, Eudora Public Schools
	Mike Russell, University of Kansas
	Gary Goombi, Haskell Indian Nations University
Environment	Chris Lesser, PROSCO
	Jason Schuler, United State Public Health Service
	Shane Munsch, ICL
Facility Industry	Russell Epperson, API Foils
Social Service Agency	Mathew Faulk, Bert Nash CMHC
	2018-2019 Officers & Executive Committee Members
	Mike Russell, Chair
	Tammy Bennett, Vice Chair
	Shaun Coffey
	Trent McKinley
	Nicole Rials

October 2, 2018

Mr. Craig Weinaug
Administrator, Douglas County
1100 Massachusetts
Lawrence, KS 66044-3040

Dear Mr. Weinaug:

Screen-It Graphics of Lawrence, Inc. dba Grandstand Glassware + Apparel, a Kansas corporation, is a glassware, apparel, and promotional products printing company and currently operating in East Hills Business Park, at 3840 Greenway Circle, Lawrence, Kansas, 66046.

Grandstand has been operating in Lawrence since 1988. In recent years, Grandstand has experienced significant growth in demand from new and existing clients. As a result, the company has a need for additional production and warehousing space. Therefore, Grandstand created a multi-phase expansion plan, with the first phase scheduled to begin immediately. The first phase will expand Grandstand's facilities by approximately 100,000 square feet, create new jobs and require significant capital investment.

The multi-phase plan includes a need for additional land to the south. Grandstand's current site borders city streets (Greenway Circle and Greenway Drive to the north and east) and another business (K&M Tire to the west). The adjacent property to the south represents the only viable option for Grandstand's imminent future growth.

Records indicate Douglas County as the owner of this property, comprised of two parcels, as described on the following page. With this letter, Grandstand would like to formally request the transference of these two properties, totaling approximately 11.4 acres, to 3840 Greenway Circle, LLC (wholly-owned subsidiary of Grandstand). Given the significant capital outlay required for the imminent Phase One expansion and the development costs inherent with these two properties, Grandstand further requests consideration that this land be granted at no charge to the company.

Thank you in advance for your support and assistance with this project. Your consideration is greatly appreciated. Should you need additional information please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brandon Petz'.

Brandon Petz
Chief Financial Officer

Property Descriptions for 3840 Greenway Circle, LLC Land Request:



Larger Parcel Description:

Pin Number: 023-102-03-0-00-009.08-0

Property Description:

NP 10-9-01 NOW U13386E,F,& G SP 2-25-98 PART TO NP U13387A/PART REMAINDER U13386C 23A(C) SP 4-8-97 PART TO NEW PLAT U13386B 46.7A(C) SP 12-7-94 SEE ALSO (NEW PLAT) U13386A 80.9A(C) 3-13-20 BEG SW COR SD SEC FOR POB N 1180(S) NLY 195(S) SELY 1274(S) S 30 SELY 350(S) W 1760 TO POB LESS R/W 9.8A(C)

Legal Description:

3-13-20 THAT PART OF SW 1/4 SD SEC. DESC. AS: COM AT SE COR SD SW 1/4 TH ON ASSUMED BEARING N ALONG QR SEC LINE 200 FT TO PT ON NLY R/W LINE KS HWY #10, SD PT BEING TRUE PT BEG: TH LEAVING SD R/W LINE ON SD ASSUMED BEARING N ALONG SD QR SEC LINE 2422.3 FT TO PT ON SLY R/W LINE AT & SF RR TH ALONG SD R/W N89DEG10'W 1271.83 FT TO PT TH ALONG SD R/W LINE ON A 1960.08 FT RADIUS CURVE TO RIGHT ARC L OF 231.06 FT (LONG CHORD OF WHICH BEARS N89DEG47'22"W 230.92 FT) TO PT ON N QR SEC LINE SD SW 1/4 SD SEC 3 TH LEAVING SD R/W LINE N89DEG54'24"W 1134.2 FT ALONG SD N QR SEC LINE TO NW COR SD QR SEC TH S 0DEG19'36"E ALONG W LINE SD QR 2564.98 FT TO PT ON NLY R/W LINE SD KS HWY #10 TH ALONG NLY R/W LINE SD KS HWY #10 THE FOLLOWING COURSES & DISTANCES: S89DEG01'33"E 42.27 FT TO A PT TH N68DEG13'27"E 129.41 FT TO A PT TH S38DEG49'33"E 78.04 FT TO A PT TH S89DEG01'33"E 599.58 FT TO A PT TH N88DEG01'27"E 327.27 FT TO A PT TH N68DEG23'27"E 181.87 FT TO A PT TH N89DEG18'27"E 199.86 FT TO A PT TH S79DEG22'33"E 407.61 FT TO A PT TH N89DEG18'27"E 649.54 FT TO A PT TH N16DEG39'27"E 120.72 FT TO A PT TH N89DEG58'27"E 29.98 FT TO PT BEG, LESS 31.89A PLATTED TO EAST HILLS BUSINESS PARK 1988, LESS 21.681A PLATTED TO EAST HILLS BUSINESS PARK BLK 1 LTS 3 & 4, LESS 8.471A PLATTED TO EAST HILLS BUSINESS PARK BLK 3 LT 10, LESS .29A PLATTED TO EAST HILLS BUSINESS PARK PART BLK 3 LT 7 1990, LESS 7.723A PLATTED TO EAST HILLS BUSINESS PARK BLK 2 LT 1 (ACREAGE CORR 1999 PER AFFD FILED 09/15/1999 BK 657/842) LESS 12.68A PLATTED TO EAST HILLS BUSINESS PARK BLK 2 LT 2, LESS 6.094A D 574/1773, LESS 15.3A D 395/2164, LESS 19.212A PLATTED TO BLK 3 LT 1, LESS 5.1A D 395/2164, LESS 12.12A PLATTED TO LTS 4, 5 & 6 BLK 2 EAST HILLS BUSINESS PARK FILED 10/05/2001P 17/352 13.109A WK (DIV 2001U13380A02)

Smaller Parcel Description:

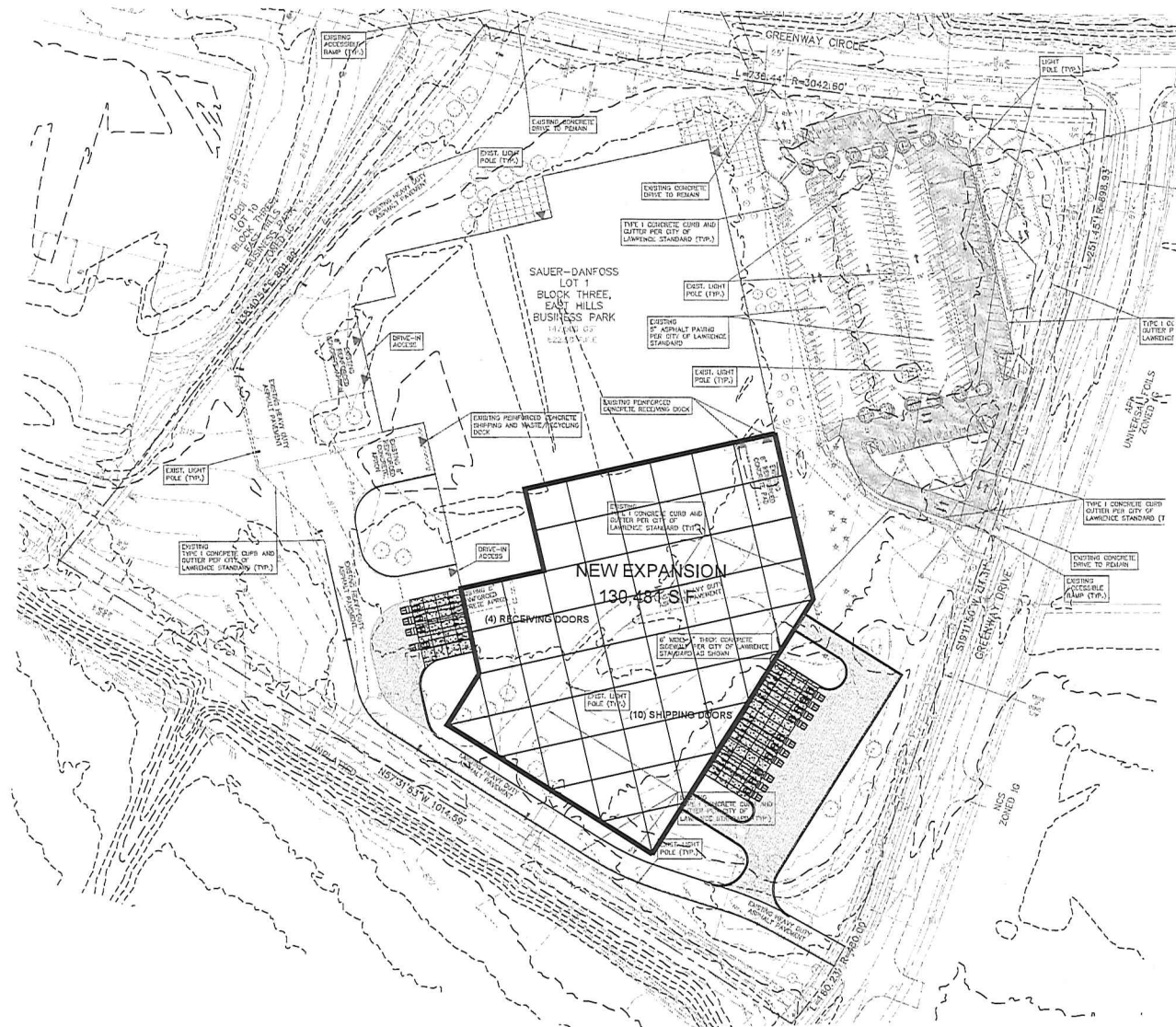
Pin Number: 023-102-04-0-00-000.14-0

Property Description:

SP 7-6-01 FROM U13381A01 4-13-20 TR 13D 1.9A(C)

Legal Description:

4-13-20 TR 13D DESC AS: COM AT SE COR SE 1/4 TH N 0DEG19'36"W 740.02 FT TO PT BEG: TH N 0DEG19'36"W 450.86 FT TH S22DEGW 483.51 FT TH S89DEG02'50"E 183.52 FT TO PT BEG 0.95A WK (DIV 2002 U13381A01)



A PROPOSED EXPANSION FOR
GRANDSTAND
EAST HILLS BUSINESS PARK
LAWRENCE, KANSAS

date
10.03.2018
drawn by
JED
checked by
DAE
revisions
10.16.2018

1

1 Site Plan
scale: 1" = 40'-0"



HASTCO
CONSTRUCTION

sheet number
A1.1
drawing type
preliminary
project number
18235

From: AD - Weinaug, Craig
To: AD - Crabtree, Robin
Subject: FW: Grandstand County Land Request
Date: Tuesday, November 13, 2018 4:48:33 PM
Attachments: 18235A1-1-Layout1[4].pdf

From: Becky Pepper <bpepper@lawrenceks.org>
Sent: Friday, November 09, 2018 3:43 PM
To: Brandon Petz <brandonp@egrandstand.com>; AD - Weinaug, Craig <cweinaug@douglas-county.com>
Cc: ADS - Plinsky, Sarah <splinsky@douglascountyks.org>
Subject: RE: Grandstand County Land Request

This message came from outside of Douglas County Government - please follow best security practices and use extreme caution before opening attachments or links.

Brandon,

I apologize. It looks like I failed to answer Craig's question to me regarding the possible needs to replat in the future. Based on the draft site plan provided by Brandon (and attached for reference), the property would not need to be replatted now because the development would be fully contained on the property. If a future building addition crossed over a property line, then that would trigger a need for the properties to be replatted at that time.

Construction of a second building on the vacant lot would not trigger replatting of the properties, unless the development was unable to meet setbacks requirements.

Adjustment of the drainage easement could occur either through the Minor Subdivision process or by separate instrument. In either case, the vacation and dedication of easement would be taken to the City Commission for their acceptance.

The Minor Subdivision process is an administrative process, although any vacations or dedications of easements would be scheduled on the City Commission consent agenda for their acceptance.

Thank you,

Becky Pepper *Planner II* bpepper@lawrenceks.org
Planning and Development Services | www.lawrenceks.org/pds
P.O. Box 708, Lawrence, KS 66044
Office 785.832.3153 | Fax 785.832.3160

From: Brandon Petz <brandonp@egrandstand.com>
Sent: Friday, November 09, 2018 3:05 PM

To: cweinaug@douglas-county.com; Becky Pepper <bpepper@lawrenceks.org>
Cc: splinsky@douglascountyks.org
Subject: Re: Grandstand County Land Request

Hi All –

Just following up on the county land request to see if there were any updates.

Please let me know if you need anything from me.

Thanks so much,

BRANDON PETZ, CFO
GRANDSTAND GLASSWARE + APPAREL

D:785.312.7009 TF:800.767.8951
W:eGrandstand.com S:fb.com/eGrandstand

PLEASE BRAND RESPONSIBLY

From: "cweinaug@douglas-county.com" <cweinaug@douglas-county.com>
Date: Friday, October 26, 2018 at 8:26 AM
To: "bpepper@lawrenceks.org" <bpepper@lawrenceks.org>, Brandon Petz <brandonp@grandstand.com>
Cc: "splinsky@douglascountyks.org" <splinsky@douglascountyks.org>
Subject: RE: Grandstand County Land Request

Becky:

Follow up question: What would cause Brandon to want to re-plat in the future. Would a future building addition that crossed an existing lot line create that need, or would a change in the drainage easement create that need? Or building a completely separate building that was unconnected to the main structure that needed to be located on an existing lot as platted but which needed to be closer to an existing lot line than the setbacks allowed?

I think that I suggesting that the donation of the land no longer needs to be conditioned on the re-plat, but that they may want to pursue a re-plat sooner rather than later so that it does not become a hurdle to some future expansion. If you can confirm that, I will get the land donation scheduled for consideration by the County Commission.

Craig

I am not trying to make things more difficult but rather

From: Becky Pepper <bpepper@lawrenceks.org>

Sent: Thursday, October 25, 2018 1:48 PM

To: Brandon Petz <brandonp@egrandstand.com>; AD - Weinaug, Craig <cweinaug@douglas-county.com>; ADS - Plinsky, Sarah <splinsky@douglascountyks.org>

Subject: RE: Grandstand County Land Request

This message came from outside of Douglas County Government - please follow best security practices and use extreme caution before opening attachments or links.

Brandon,

Because the building addition will not cross the lot line, it will not be necessary to replat the property. The planning process would entail approval of a site plan, which is an administrative process and typically takes 4-6 weeks to complete. I will send you details on the site plan requirements in a follow-up email.

I will defer to Craig and Sarah on your question regarding how to proceed with the land request.

Thank you,

Becky Pepper *Planner II* bpepper@lawrenceks.org

Planning and Development Services | www.lawrenceks.org/pds

P.O. Box 708, Lawrence, KS 66044

Office 785.832.3153 | Fax 785.832.3160

From: Brandon Petz <brandonp@egrandstand.com>

Sent: Tuesday, October 23, 2018 3:39 PM

To: 'Craig Weinaug' (cweinaug@douglas-county.com) <cweinaug@douglas-county.com>; splinsky@douglascountyks.org; Becky Pepper <bpepper@lawrenceks.org>

Subject: Grandstand County Land Request

Hello All –

Thank you for your time yesterday to discuss the Grandstand expansion project.

We met with our contractor and architect yesterday afternoon to review the designs. Please see attached the most recent version of our site plan. This is not the final version (will be cutting 20K sq ft off the southwest side to make it approx. 110K sq ft).

As you can see on the drawing, we will not need the county lot in the first phase of our project. However, I'd like to continue to pursue the gifting of the land as we will still need the lot for our future phases of expansion.

Since the drainage easement will not be an issue with this stage of our project, can we proceed with

the request? I can send over a final draft of the site plan once I have it from the architect.

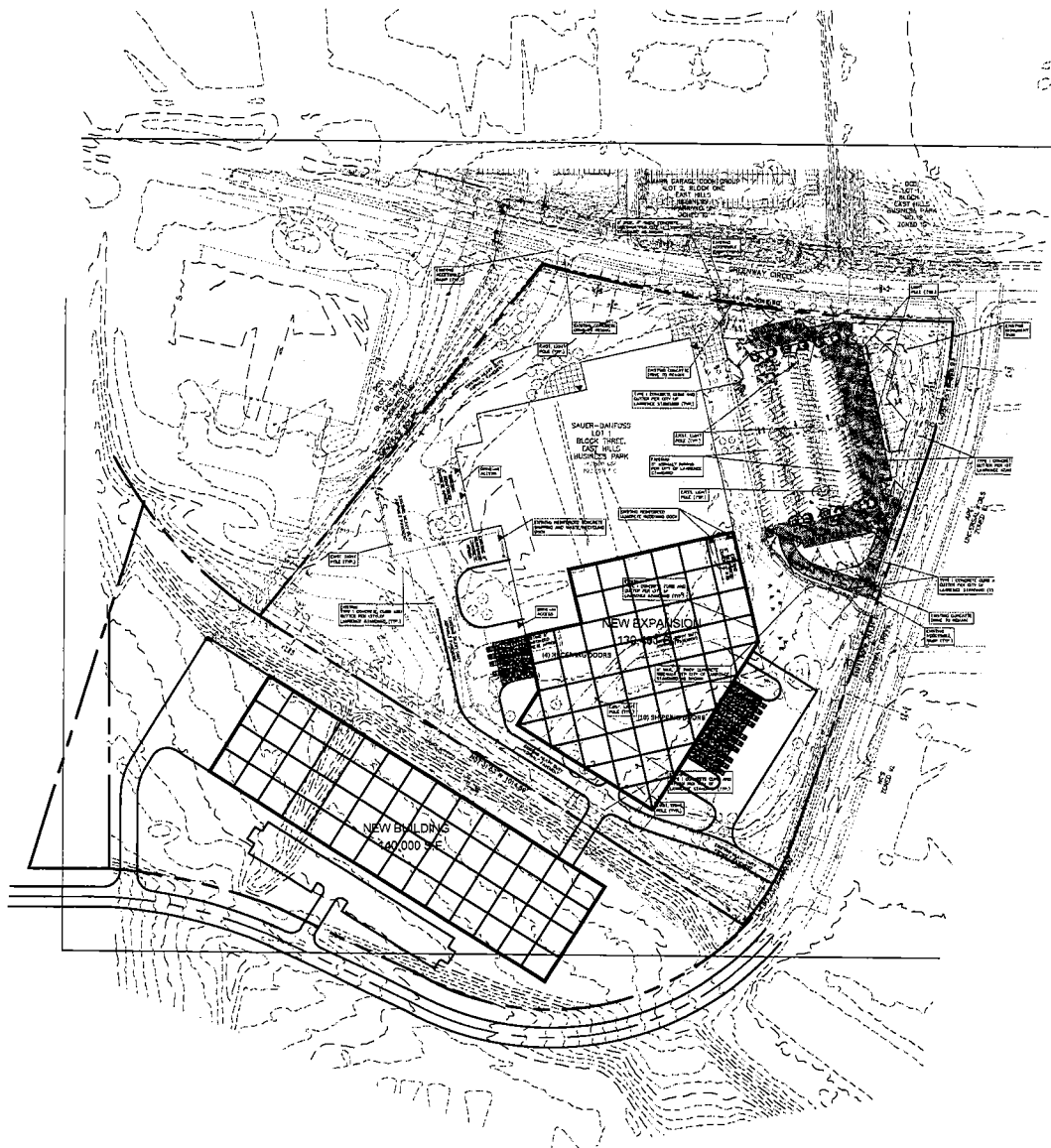
Please let me know your thoughts.

Thanks again for all your help,

BRANDON PETZ, CFO
GRANDSTAND GLASSWARE + APPAREL

D:785.312.7009 TF:800.767.8951
W:eGrandstand.com S:fb.com/eGrandstand

PLEASE BRAND RESPONSIBLY



A PROPOSED EXPANSION FOR
GRANDSTAND
EAST HILLS BUSINESS PARK
LAWRENCE, KANSAS

date
10.03.2018
drawn by
JED
checked by
DAE
revisions
10.16.2018



sheet number

A1.1

drawing type
preliminary
project number
18235

1 Site Plan
scale: 1" = 100'-0"



Capital Financing Options

Board of County Commissioners - November 21, 2018

County Financial Position

- ▶ Moody's credit position is excellent, Aa1
- ▶ The Aa1 rating is above the median rating of Aa2 for US counties. Notable credit factors include a strong financial position, an extremely small debt burden and a mid-ranged pension liability. The credit position also reflects a large tax base and a strong wealth and income profile.
- ▶ Related to Finances, Moody's says "The Financial Position of the County is robust and is slightly favorable when compared to the assigned rating of Aa1. Cash balances as a percent of operating revenues (56.5%) is notably higher than the US median."
- ▶ Related to Debt, Moody's says "The debt burden of Douglas County is negligible and is a modest credit strength with respect to its Aa1 rating position. Net direct debt to full value (0.2%) is slightly under the US median, and stayed the same from 2013 to 2017."

2019 Budget Reductions/Reallocations

Department/Agency	Item	Amount
Included in budget:	Transferred to CIP/ line item desc.	
Appraiser	Cut reappraisal expense line by \$25,000	\$25,000
CIP Projects/Rds & Bridges	Reduce annual amount to be split with Facilities/Rds & Bridges	\$1,400,000
Commissioners	Cut Citizen Auditor, State Contingency & Misc. amounts	\$122,300
County Clerk Elections	Equipment Reserve \$200,000 (next five years)	\$200,000
Countywide	Cuts to Countywide Budget lines	\$42,700
Public Works/Fleet	Reduce fuel by \$180,000	\$180,000
Economic Development	Cut \$125,000 from Eco Dev Incentives	\$125,000
Heritage Conservation	Reduce Heritage Grants from \$265,000 to \$150,000.	\$115,000
Longevity Pay	Reduce Longevity from \$50/yr of service (\$211,550) to \$40/yr of service (\$169,240).	\$49,190
Maintenance/Fairgrounds	Increase fees &/or reduce fee exemptions allowed.	\$30,000
Treasurer	Increase satellite fee from \$2/transaction to max allowed \$5/transaction	\$110,172
Zoning	Increase zoning fees &/or add plan review fee.	\$40,000
Special Building	Transfer from Spec Bldg. to CIP	\$400,000
BTBC	Cut incentive funding.	\$50,000
EDC of Lawrence & Dg Co Chamber	General Cuts.	\$25,000
Historical Societies-FFNHA	2.5% of budget overall support for: Freedom's Frontier National Heritage Assn Black Jack Battlefield Trust Clinton Lake Historical Society Douglas County Historical Society Eudora Area Historical Society Lecompton Historical Society Santa Fe Trail Historical Society	\$10,000
JAAA	General Cuts.	\$10,000
Senior Resource Center Dg Co	General Cuts.	\$50,000
Total Transferred		\$2,984,362

County Capital Improvement Program

- ▶ Through the 2018 Budget, County dedicated \$4.0 million in general fund dollars to the CIP for “pay as you go”/Cash financing
- ▶ In 2019 and beyond, that amount will be reduced to \$2.6 on-going
- ▶ Projects range from \$100,000 to \$6.4 million
- ▶ Currently, 40 active projects of vital infrastructure

Current Debt Overview

Bond And Interest Fund	CIP Sales Tax Fund
Supports “Special District” type debt	Supports general purpose public project
Assessments finance the debt - No County tax support	Only revenue source is Sales Tax transfers
Four current issuances for an annual payment of \$268,655 in 2019	Two issuances - Jail and Health Facility, refinanced in 2012 - Public Works Facility and 911 Emergency Communications expansion in 2013 - Annual payment of \$2,346,868.76 in 2019

Existing 1 cent Countywide Tax

- ▶ Approved in 1994
- ▶ “Shall a Countywide retailers’ sales tax in the amount of 1% be imposed by the Board of County Commissioners of Douglas County, Kansas, the revenue from which shall be received, pursuant to State law, by Douglas County, the City of Baldwin City, the City of Eudora, the City of Lawrence, and City of Lecompton, and shall be used by Douglas County for general government purposes, including the issuance of sales tax revenue and general obligation bonds, and also including, but not limited to the following purposes:
 1. The Expansion and operations of the county jail and attendant improvements and related costs;
 2. The acquisition, construction, and improvement of facilities for the Bert Nash Mental Health Center, the Douglas County Visiting Nurses Association, and the Lawrence Douglas County Health Department, and attendant improvements and costs; and
 3. The reduction of ad valorem property tax levies as established and determined by Douglas County;”

Existing one cent countywide tax

	CY 2017
Douglas County Total	\$ 19,631,039.36
Baldwin City	\$ 535,598.27
Eudora	\$ 706,066.95
Lawrence	\$ 11,155,653.54
Lecompton	\$ 62,923.01
Balance to the County	\$ 7,170,797.59

Sales and Use Tax

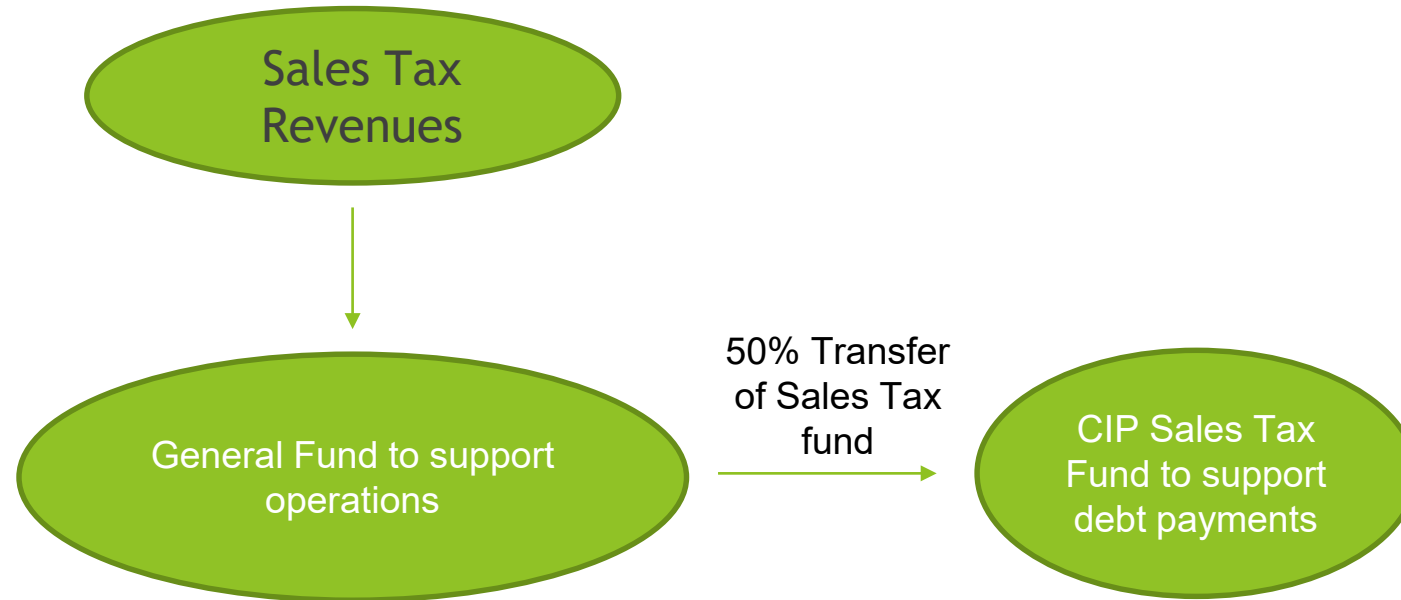
Current County only portion (our .365 of 1 cent)		
2018 Sale and Use Tax Budget	\$	7,050,000.00
2017 Sale and Use Actual Collections	\$	7,170,797.59
*Budget estimates are more conservative and take 2015 and 2016 into consideration		

Estimates on a half cent		
2018 Sale and Use Tax Budget	\$	9,657,534.25
2017 Sale and Use Actual Collections	\$	9,823,010.40

Sales and Use Tax - Rate of Growth

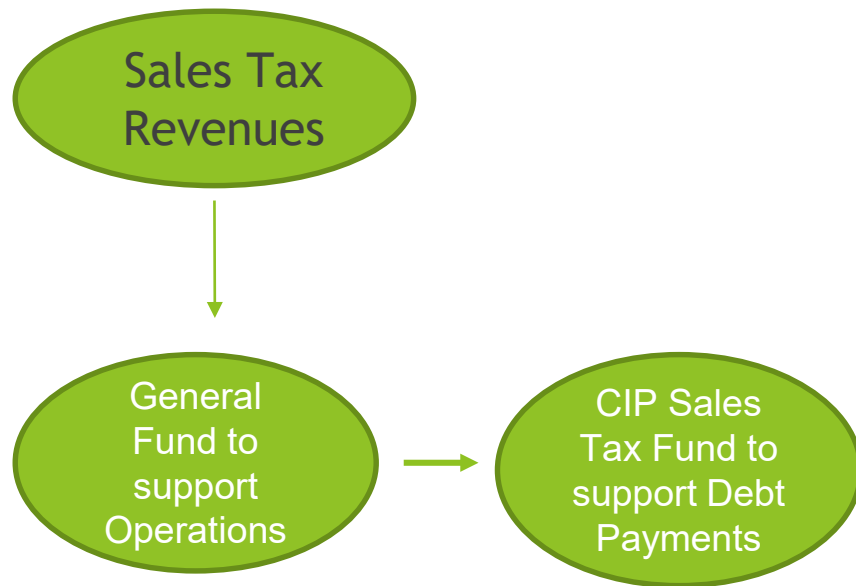
Sales and Use Tax Rate of Growth	
2012	-2.04%
2013	0.87%
2014	6.75%
2015	4.75%
2016	6.22%
2017	3.55%

Current Sales Tax Internal Distribution

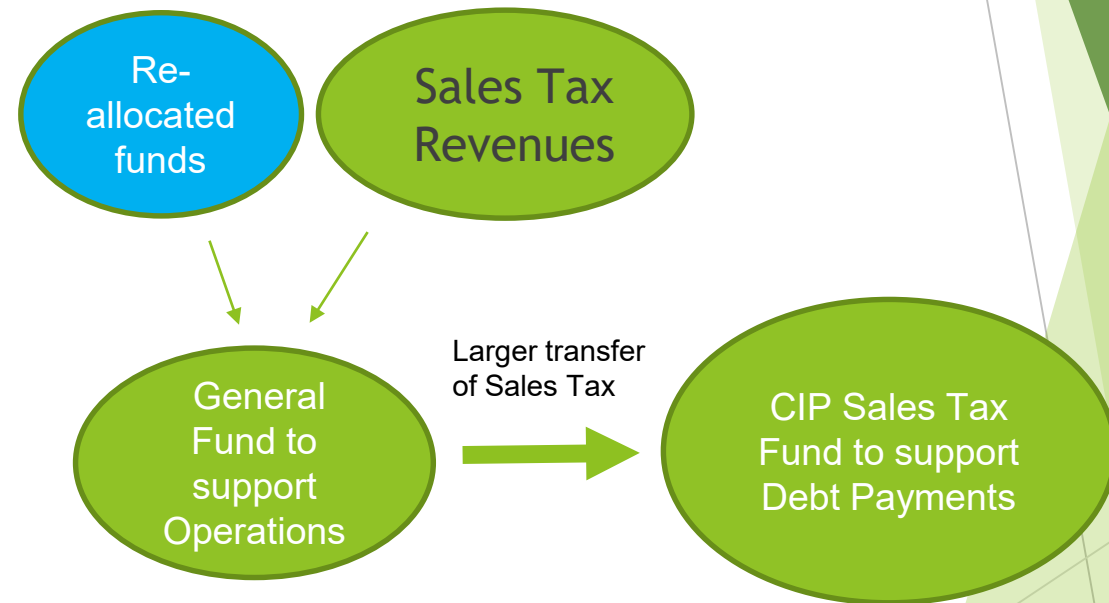


Sales Tax Internal Distribution

Current



Possible Distribution Model



County Commission Priorities

- ▶ Focus on Immediate Needs:
 - ▶ Bring our inmates back to Douglas County
 - ▶ Provide space for re-entry, work release and programs
 - ▶ Allow space for proper classification of inmates
- ▶ Sustainable solutions
- ▶ The Cost of Waiting: Inflation and other cost increases for capital projects are rising 2.5% every six months.