

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, APRIL 25, 2018

4:00 p.m.

-Proclamation for "National Preservation Month" (Jan Shupert-Arick)

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider approving Douglas County's participating in the Outreach, Prevention and Early Intervention Services Program with a funding match of \$225,000 (Dan Partridge); and
- (c) Authorize staff to close Fund 231, Economic Development (Marni Penrod).

REGULAR AGENDA

- (2) Consider awarding contract for CIP bridge replacement Project No. 2014-66 for replacement of Bridge No. 12.15N-17.50E (Keith Browning)
- (3) Discuss Lone Star Lake Zoning & Codes related issues (Sarah Plinsky/Sean Reid)-backup to follow
- (4) (a) Consider approval of Accounts Payable (if necessary)
- (b) Appointments
- (c) **Board of Zoning Appeals (1) positions 10/17**
- (d) **Building Code of Appeals Board (2) positions 12/16**
- (e) **Community Corrections Advisory Board (1) position**
- (f) **JAAA Advisory Council (2) position**
- (g) **JAAA Board of Directors (1) position**
- (h) **Heritage Conservation Council (1) position**
- (c) Public Comment
- (d) Miscellaneous
- (5) Adjourn

WEDNESDAY, MAY 2, 2018

4:00 p.m.-

-Review 2017 Annual Report: Economic Development Support & Compliance. (Britt Crum-Cano)

6:00 p.m.

-CUP-18-00021: Consider a Conditional Use Permit for an Event Center space for O'Connell Youth Ranch, located at 1623 N 1320 Rd. Submitted by O'Connell Youth Ranch Inc, property owner of record. (Becky Pepper is the Planner)

WEDNESDAY, MAY 9, 2018

4:00 p.m.

- Executive Session for the purpose of consultation with legal counsel for the County regarding pending litigation, which would be deemed privileged under the attorney client relationship.

6:00 p.m.

-Consider approval of a Special Event Permit application from a ReKinection Celebration event Scheduled for September 28-30, 2018 (Laura Lockton and Humayun Khan)

WEDNESDAY, MAY 16, 2018 – 4 p.m only

WEDNESDAY, MAY 23, 2018

WEDNESDAY, MAY 30, 2018

-Proclamation for "Moms Demand Action for Gun Sense" (Kristi Kouloukis)

Note: *The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

PROCLAMATION

NATIONAL PRESERVATION MONTH
MAY 2018

WHEREAS, in 1971 the National Trust for Historic Preservation created National Preservation Month to highlight preservation efforts across the United States, Douglas County recognizes that historic preservation is an effective tool for economic development, sustainable development, and heritage tourism development while enhancing local pride and livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that have shaped us as a people; and

WHEREAS, Douglas County Kansas, has recognized the importance of cultural resources protection by establishing the Heritage Conservation Council and the Natural and Cultural Heritage Grant program; and

WHEREAS, Douglas County acknowledges the leadership role of the Heritage Conservation Council in providing the cemetery conservation workshop entitled "Tombstones on the Kansas Prairie" on May 17th and May 18th which will lead to the preservation of cemeteries across Douglas County and in other counties across Kansas;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Douglas County, Kansas, hereby proclaim May 2018 as "NATIONAL PRESERVATION MONTH" in Douglas County.

ADOPTED this 25th day of May, 2018.

*BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS*

Nancy Thellman, Chairman

Michelle Derusseau, Vice Chair

Mike Gaughan, Member



DOUGLAS COUNTY COMMISSIONERS

Douglas County Courthouse
1100 Massachusetts Street, Unit 203
Lawrence, KS 66044-3064
(785) 832-5268 Fax (785) 832-5148
www.douglas-county.com

April 25, 2018

Kansas Department of Health and Environment
Attn: Julie Figgs, Contracts & Procurement Manager
900 SW Jackson, 9th Floor North
Landon State Office Building
Topeka, KS 66612-1220

Dear Ms. Figgs:

The Douglas County Commissioners wish to participate in the KDGE Health Families Outreach, Prevention and Early Intervention Program and understand that a match is required in order to pull down federal funding for the program. The source for matching dollars will be from local taxes which will be sent to the Lawrence-Douglas County Health Department and there are adequate tax funds to provide the \$225,000 match.

Sincerely,

Nancy Thellman, Chair
Board of County Commissioners
Douglas County, Kansas



JAMIE SHEW
DOUGLAS COUNTY CLERK
1100 Massachusetts
Lawrence, KS 66044

Marni Penrod-Chief Deputy Clerk
Heather Dill-Deputy Clerk Elections

MEMORANDUM

TO: Board of County Commissioners
FROM: ERP Steering Committee- Paula Gilchrist, Jim Lawson, Sarah Plinsky & Jamie Shew
DATE: April 20, 2018

RE: Close Fund 231, Economic Development

ACTION REQUIRED: Please authorize staff to close Fund 231, Economic Development.

On April 6, 1988 the Board of County Commissioners of Douglas County passed Resolution 88-13 which created the Economic Development Fund. The purpose of the fund was to deposit monies paid to Douglas County as a result of loans or other investments made by the Board of County Commissioners for industrial and economic development project. The monies were then expended by the Board of County Commissioners for loans or grants to projects which served and promoted industrial or economic development in Douglas County. For example the East Hills Business Park and the Intech Business Park are two projects with past transactions in this fund.

Fund 231, Economic Development was last used in 2010. The balance of \$2,575.36 has remained unchanged since then. To close fund 231 the balance will be transferred to Fund 100, the General Fund.

Bally

RESOLUTION NO. 88-13

A RESOLUTION CREATING THE ECONOMIC DEVELOPMENT FUND

WHEREAS, on January 16, 1985 the Board of County Commissioners of Douglas County, Kansas, adopted Resolution No. 85-7 pledging the Board's efforts to encourage economic development in Douglas County;

WHEREAS, the Board has cooperated with the cities of Lawrence, Eudora, and Baldwin City in acquiring title to and providing utility services to three new business and industrial parks within the County;

WHEREAS, the Board has entered into agreements with the cities of Baldwin City and Eudora for the repayment of certain sums which were loaned to such cities for the acquisition of land and the extension of utilities, respectively; and

WHEREAS, the Board has received its first loan repayment from the City of Eudora and desires to deposit such funds in a new economic development fund.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS:

Section 1. Fund Established. (a) There is hereby established the Douglas County Economic Development Fund. The purpose of the fund is for the deposit of monies paid to Douglas County as a result of loans and other investments made by the Board of County Commissioners for industrial and economic development projects in Douglas County. Monies in such fund also shall be available for expenditure, upon the order of the Board of Douglas County Commissioners, by loan, grant or other arrangement for projects which serve and promote an economic or industrial development purpose within Douglas County. The first priority in the expenditure of such funds shall be given by the Board to uses which serve to provide land or necessary public infrastructure in order to insure the success of an economic or industrial development project.

(b) The Director of Purchasing/Accounting shall assign the appropriate accounting codes to the economic development fund and the subdivisions thereof.

Section 2. Effective Date. This resolution shall take effect and be in force from and after its adoption.

ADOPTED this 6th day of April, 1988.

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

David C. Hopper
David C. Hopper, Chairman

Warren Rhodes
Warren Rhodes, Member

Nancy B. Hiebert
Nancy B. Hiebert, Member

ATTEST:

Patty Jaimes
Patty Jaimes, County Clerk



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : April 16, 2018

Re : Consider awarding contract for CIP bridge replacement Project No. 2014-66
Replacement of Bridge No. 12.15N-17.50E

We opened bids April 12 for the referenced project, and received six bids (see attached bid tabulation). The low bidder was Ebert Construction Company from Wamego, Kansas with a low bid of \$425,102.50. Please note the apparent low bidder at the bid opening was Pfefferkorn & Drury Construction, however they had an error in their bid that increased their bid by \$2,388.75. This error resulted in their being the second lowest bidder.

The low bid from Ebert Construction exceeds the Engineer's Estimate by \$27,195.00 or 6.8%. K.S.A. 68-1115 allows awarding a bridge construction contract to the lowest responsible bidder if the low bid does not exceed 110% of the Engineer's Estimate. Since we had six bidders, we are comfortable that the low bid from Ebert Construction represents a fair construction cost for this project.

You may recall the contract documents for this project require detailed design of the bridge structure to be performed by a contractor-consultant team. We provided detailed bridge design specifications that Ebert Construction's proposal meets. They propose a 44'-span bridge with concrete bridge deck on steel superstructure on concrete abutments founded on deep piling. This will be a quality bridge. Ebert Construction's design engineer is Pfefferkorn Engineering & Environmental with whom we have worked and are comfortable.

The referenced bridge is on E 1750 Road approximately 0.35 miles south of N 1250 Road. The bridge carries E 1750 Road over a tributary to the Wakarusa River. The existing bridge is a 39' single span steel bridge with a 20' roadway width. It was constructed in 1958.

We also request authorization to approve change orders totaling up to 10% of the contract amount.

Action Required: Consider awarding a construction contract for Project No. 2014-66, the replacement of Bridge No. 12.15N-17.50E, to Ebert Construction Company, Inc. for the low bid amount of \$425,102.50, and authorize the Public Works Director to approve change orders totaling up to 10% of the contract amount.

DOUGLAS COUNTY PUBLIC WORKS
PROJECT 2014-66/BID NO. 18-F-0001
BRIDGE NO. N1215-E1750
BID TABULATION
April 12, 2018

ITEM NO.	BID ITEM	UNIT	QTY	ENGINEER'S ESTIMATE		Ebert Construction		Pfefferkorn & Drury Constr.		Wildcat Construction		King Construction		Bettis Asphalt & Construction		Bryan-Ohlmeier Construction	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	MOBILIZATION	L.S.	1	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$42,000.00	\$42,000.00	\$45,000.00	\$45,000.00	\$43,730.36	\$43,730.36	\$40,000.00	\$40,000.00	\$48,925.00	\$48,925.00
2	CLEARING AND GRUBBING	L.S.	1	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00	\$13,125.00	\$13,125.00	\$8,000.00	\$8,000.00	\$4,209.43	\$4,209.43	\$4,209.43	\$4,209.43	\$4,420.00	\$4,420.00
3	CONTRACTOR CONSTRUCTION STAKING	L.S.	1	\$5,000.00	\$5,000.00	\$3,800.00	\$3,800.00	\$5,250.00	\$5,250.00	\$8,000.00	\$8,000.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$4,000.00	\$4,000.00
4	REMOVAL OF EXISTING STRUCTURES	L.S.	1	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$10,500.00	\$10,500.00	\$20,000.00	\$20,000.00	\$10,250.70	\$10,250.70	\$10,250.70	\$10,250.70	\$10,750.00	\$10,750.00
5	UNCLASSIFIED EXCAVATION	C.Y.	543	\$8.00	\$4,344.00	\$10.00	\$5,430.00	\$31.50	\$17,104.50	\$7.50	\$4,072.50	\$7.47	\$4,056.21	\$7.47	\$4,056.21	\$8.00	\$4,344.00
6	COMMON EXCAVATION (CONTRACTOR FURNISHED)	C.Y.	323	\$18.00	\$5,814.00	\$18.00	\$5,814.00	\$26.25	\$8,478.75	\$10.00	\$3,230.00	\$9.81	\$3,168.63	\$9.81	\$3,168.63	\$15.00	\$4,845.00
7	COMPACTION OF EARTHWORK (TYPE AA, MR-3-3)	C.Y.	237	\$3.00	\$711.00	\$5.00	\$1,185.00	\$5.25	\$1,244.25	\$3.10	\$734.70	\$3.10	\$734.70	\$3.10	\$734.70	\$3.30	\$782.10
8	COMPACTION OF EARTHWORK (TYPE B, MR-90)	C.Y.	693	\$1.50	\$1,039.50	\$3.50	\$2,425.50	\$3.15	\$2,182.95	\$1.05	\$727.65	\$1.03	\$713.79	\$1.03	\$713.79	\$2.10	\$1,455.30
9	WATER (GRADING) (SET)	MGAL.	1	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
10	AGGREGATE SHOULDER (AB-3) (4")	S.Y.	489	\$28.00	\$13,692.00	\$8.00	\$3,912.00	\$7.80	\$3,814.20	\$7.00	\$3,423.00	\$6.93	\$3,388.77	\$6.93	\$3,388.77	\$7.25	\$3,545.25
11	AGGREGATE BASE (AB-3) (6")	S.Y.	1424	\$15.00	\$21,360.00	\$12.00	\$17,088.00	\$8.40	\$11,961.60	\$10.35	\$14,738.40	\$10.31	\$14,681.44	\$10.31	\$14,681.44	\$10.75	\$15,308.00
12	HMA - COMMERCIAL GRADE (CLASS A)	TON	334	\$80.00	\$26,720.00	\$82.00	\$27,388.00	\$102.00	\$34,068.00	\$79.80	\$26,653.20	\$82.00	\$27,388.00	\$79.80	\$26,653.20	\$86.00	\$28,724.00
13	BRIDGE NO. N1215 E1750 (DESIGN-BUILD)	L.S.	1	\$250,000.00	\$250,000.00	\$260,000.00	\$260,000.00	\$224,422.00	\$224,422.00	\$250,000.00	\$250,000.00	\$317,000.00	\$317,000.00	\$325,000.00	\$325,000.00	\$345,000.00	\$345,000.00
14	STEEL PLATE GUARDRAIL	L.F.	150	\$75.00	\$11,250.00	\$100.00	\$15,000.00	\$92.00	\$13,800.00	\$91.59	\$13,738.50	\$91.59	\$13,738.50	\$95.00	\$14,250.00	\$96.00	\$14,400.00
15	GUARDRAIL END TERMINAL (SKT OR FLEAT)	EA.	4	\$2,500.00	\$10,000.00	\$3,000.00	\$12,000.00	\$4,489.00	\$17,956.00	\$3,245.00	\$12,980.00	\$3,245.00	\$12,980.00	\$2,500.00	\$10,000.00	\$3,400.00	\$13,600.00
16	AGGREGATE DITCHLINING (D50=6")	TON	139	\$28.00	\$3,892.00	\$40.00	\$5,560.00	\$50.00	\$6,950.00	\$52.61	\$7,312.79	\$52.61	\$7,312.79	\$52.61	\$7,312.79	\$47.00	\$6,533.00
17	EROSION CONTROL MAT (CLASS 2) (TYPE F)	S.Y.	690	\$5.00	\$3,450.00	\$3.50	\$2,415.00	\$6.30	\$4,347.00	\$3.00	\$2,070.00	\$3.00	\$2,070.00	\$4.00	\$2,760.00	\$3.30	\$2,277.00
18	PERMANENT TRAFFIC SIGNS	L.S.	1	\$1,000.00	\$1,000.00	\$600.00	\$600.00	\$630.00	\$630.00	\$450.00	\$450.00	\$600.00	\$600.00	\$600.00	\$600.00	\$630.00	\$630.00
19	TRAFFIC CONTROL	L.S.	1	\$4,000.00	\$4,000.00	\$2,900.00	\$2,900.00	\$3,045.00	\$3,045.00	\$8,000.00	\$8,000.00	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$3,000.00	\$3,000.00
20	TEMPORARY EROSION CONTROL	L.S.	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$2,625.00	\$2,625.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$4,500.00	\$4,500.00
21	TEMPORARY SEED, FERTILIZER AND MULCH	AC.	0.65	\$2,000.00	\$1,300.00	\$3,000.00	\$1,950.00	\$315.00	\$204.75	\$300.00	\$195.00	\$300.00	\$195.00	\$1,500.00	\$975.00	\$750.00	\$487.50
22	PERMANENT SEED, FERTILIZER AND MULCH	AC.	0.65	\$2,000.00	\$1,300.00	\$4,000.00	\$2,600.00	\$4,935.00	\$3,207.75	\$4,700.00	\$3,055.00	\$4,700.00	\$3,055.00	\$2,500.00	\$1,625.00	\$4,500.00	\$2,925.00
TOTAL BID -					\$397,907.50		\$425,102.50		\$426,951.75		\$433,915.74		\$477,508.32		\$478,614.66		\$520,486.15

ADDENDUM NO. 1 -

Y

Y

Y

Y

Y

Y

Y

ADDENDUM NO. 2 -

Y

Y

Y

Y

Y

NO

Y

Keith A. Browning, PE, Director of Public Works

Date

Jamie Shew, Douglas County Clerk



DOUGLAS COUNTY ZONING & CODES DEPARTMENT

3755 E 25th Street
Lawrence, Kansas 66046-5024
(785) 331-1343 Fax (785) 842-1201

MEMORANDUM

TO : Board of County Commissioners

FROM : Tonya Voigt, Zoning & Codes

DATE : April 13, 2018

RE : Lone Star Lake Public Meeting Notice

Over the last year, Zoning & Codes has received several complaints regarding the condition of docks, decks and similar structures on private and public property at Lone Star Lake. In responding to those complaints, we found that there hasn't been a well-defined process for reviewing or regulating these structures around the lake. We've taken several steps to address this concern, and we're prepared to host a public discussion on this issue.

In September of 2017, Zoning and Codes staff completed an on-site inspection survey of current docks and construction on county property. Structures identified were floating and pier supported docks, sheds, outbuildings and deck retaining walls. After that survey, we drafted a set of *Lone Star Lake Rules and Regulations* that will define floating and stationary docks, permanent improvements and the permitting process for these structures under Chapter 13 of the Construction Code. A *Dock and Swimming Platform Specification and Criteria* sheet has also been drafted to provide guidance on new construction of docks; approved materials, size requirements, anchoring process, and prohibited uses; such as petroleum storage, dredging without approved permits, fill material, etc.

We're also proposing a new Zoning District to address the unique nature of properties at Lone Star Lake. The LS (Lone Star Lake Lot Residential) District recognizes the lake lots or tracts previously created by plat within Douglas County at Lone Star County Lake, which are unique and distinctive from other county developments. The zoning regulations will address realistic setbacks for new construction, eliminating reoccurring Board of Zoning appeals cases for setback variances on these small lots.

In support of this concept, Douglas County Public Works is currently in the in the process of surveying and monumenting the tract boundary corners in order to differentiate between private and public property. The reason for this is there's no general description of water's edge that could be used to approximate the location of tract lines. The tract lines do not follow contours and at some locations, the tract line is 30' from water's edge, and at other locations it is 80' from water's edge.

Staff recommends approval to host a public meeting to present these concepts to landowners, and to hear their comments and recommendations. We'll work with the Lone Star Association to schedule the meeting and notify residents by mail. We'll then come back to the Commission with additional information gathered to proceed with final approval.

Please feel free to contact me anytime if you have questions.

