

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, JANUARY 17, 2018

6:00 p.m.

CONSENT AGENDA:

- (1) (a) Consider approval of Commission Orders; and
- (b) Authorize the transfer of \$100,000 from the Register of Deeds Technology fund to the Technology fund (Kay Pesnell);
- (c) Authorize staff to use the current signature set until the new signature set is programmed to update with new County Commission Chair (Marni Penrod)

REGULAR AGENDA:

- (2) Consider approval of 2018 dust palliative program (Keith Browning)
- (3) Commission discussion and decisions on Proposed Jail and Behavioral Health Campus Capital Projects.-documents added from meeting.
- (4) (a) Consider approval of Accounts Payable (if necessary)
- (b) Appointments
- (c) **Board of Zoning Appeals (1) positions 10/17**
- (d) **Building Code of Appeals Board (1) positions 12/16**
- (e) **Community Corrections Advisory Board (1) position**
- (f) **Senior Services Board of Directors (3) positions**
- (g) **JAAA Advisory Council (2) positions**
- (c) Public Comment
- (d) Miscellaneous
- (5) Adjourn

WEDNESDAY, JANUARY 24, 2018

WEDNESDAY, JANUARY 31, 2018

-Food Policy Council Annual Report (Helen Schnoes)

WEDNESDAY, FEBRUARY 7, 2018

-TA-16-00510: Consider a Text Amendment to Chapter 12 of the County Code, *Zoning Regulations for the Unincorporated Territory of Douglas County, Kansas* to add 'Landfills' to the enumerated list of Conditional Uses, provide a definition, and establish standards for the use. *Initiated by County Commission on 11/30/16.* Mary Miller is the Planner.

-Code update for Solid Waste Management Chapter 10.

WEDNESDAY, FEBRUARY 14, 2018

Report from executive director of Peaslee Center (Kevin Kelley)

-E-Community update (Jill Jolicoeur)

WEDNESDAY, FEBRUARY 21, 2018

4:00 p.m.

Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.



DOUGLAS COUNTY REGISTER OF DEEDS

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P.O. Box 747
Lawrence, KS 66044-0747
(785) 832-5282 Fax (785) 330-2807
www.douglascountyks.org

Kay Pesnell
Registrar

TO: Douglas County Commissioners

FROM: Kay Pesnell - Douglas County Register of Deeds

DATE: January 8, 2018

RE: Transfer of Funds

Douglas County Commissioners,

Technology funds are collected by this office in accordance with Statute 28-115a. This fund continues to be a source of revenue that allows Kansas counties to be on the cutting edge of technology. I am allowed to transfer funds that will not be needed by the Register of Deeds office to a technology fund that can be used by other land records offices for technology projects.

Ending balance for the Register of Deeds Technology fund is \$224,063.47.
Approximately \$200,000.00 has been budgeted in 2018 for the Register of Deeds Office.

In accordance with Statute 28-115a, I will authorize the sum of \$100,000.00 to be transferred to the Technology fund used by other Douglas County land records offices.

Thank you for your time,

Kay Pesnell



JAMIE SHEW
DOUGLAS COUNTY CLERK
1100 Massachusetts
Lawrence, KS 66044

Marni Penrod-Chief Deputy Clerk
Heather Dill-Deputy Clerk Elections

MEMORANDUM

TO: Board of County Commissioners
FROM: Marni Penrod
DATE: January 11, 2018

RE: Signatures printed on Douglas County checks

ACTION REQUIRED: Please authorize staff to use the current signature set until the new signature set is programmed to update with new County Commission Chair.

County Checks are "signed" as they are printed with an image of three signatures together: Commission Chair, County Clerk and County Treasurer.

Our vendor will format the new signature into our ONESolution software to use the new Chair, Nancy Thellman's, signature. In the event that there is an unexpected delay we are asking the Board of County Commissioners to authorize the continued use of the existing signature set that has Mike Gaughn, Chair; Jamie Shew, Clerk and Paula Gilchrist, Treasurer.



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
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(785) 832-5293 Fax (785) 842-1201
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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : January 12, 2018

Re : Consideration of Dust Palliative Program for 2018

It is desired to again make available a user-fee dust palliative program for county residents living adjacent to rock surfaced roads. In past years Douglas County has brokered this program with residents paying for the actual cost of material used plus an administrative fee to help absorb our inspection and administrative costs. Participants in the program are also charged a fee to help cover the cost of preparing the road for the dust palliative application.

The 2017 material fee was raised to \$1.05 per linear foot from the \$1.00 per linear foot material fee charged from 2009 through 2016. Last year's fee allowed for a total application rate of 0.45 gal/square yard (initial application of 0.30 gal/square yard followed by a second application of 0.15 gal/S.Y.), which matched our target application rate. The material fee also needs to cover the cost of applying water to the road in preparation for dust palliative treatment, which varies depending on moisture conditions and the availability of county equipment and personnel. It is anticipated the 2018 material cost for magnesium chloride will increase approximately 3% to \$1.00/gallon from the 2017 cost of \$0.97/gallon. Given the material fee was increased just last year, it is recommended to continue charging a material fee of \$1.05 per linear foot in 2018. We estimate this fee will come very close to covering material and application costs.

Road preparation fees collected from properties on township-maintained roads are distributed to the appropriate township to help defer costs to prepare the road for dust palliative treatment. In 2012, we lowered the road preparation fee from \$0.60 per linear foot to \$0.40 per linear foot, and have maintained that fee each year since. We recommend keeping the road preparation fee at \$0.40 per linear foot for 2018. We feel this fee amount fairly covers road preparation costs for this user-fee program.

Administrative costs tracked in 2017 were \$63.50 per application site, which was very close to the \$60 per site administrative fee charged each applicant. It should be noted, however, that our tracked administrative costs included county-paid dust palliative locations. We recommend keeping the administrative fee for the 2018 program at

\$60.00 per applicant. We will continue to monitor administrative costs to determine if future cost adjustments are warranted.

As in the past, we again propose requiring an additional fee for late applications. We typically have people submit applications following the application deadline, and we can usually accommodate them. However, there are additional county costs to accommodate late applications. We propose continuing a \$15.00 late fee for applications submitted between the submittal deadline and four business days prior to the bid opening date. Beginning four business days prior to the bid opening date, we will accept no additional applications.

In previous years we have solicited alternate bids for both magnesium chloride and calcium chloride. For at least the past fifteen years, the calcium chloride bid has been much higher than the magnesium chloride bid. Our supplier indicates this will not change for the foreseeable future. Therefore, we plan to only solicit bids for magnesium chloride this year, and likely for future years. All the evidence indicates that, given identical conditions, magnesium chloride is just as effective as calcium chloride.

Assuming approval of this year's program by the BOCC, we intend to set an early-March deadline for residents to turn in applications to be included in this year's dust palliative program. Bid documents would then be prepared and distributed with a tentative late-March or early-April bid opening date. A bid recommendation would then be made to the BOCC, and the first application of the dust palliative would tentatively occur in early- to mid-May. A second application is typically placed in mid-June, but we are researching if a second application closer to the first application date may be more effective. This year's second application may be earlier than in past years, but this is still to be determined.

The 2018 Road & Bridge Fund 201 includes \$156,000 for dust palliative. In addition to funding dust palliative for the user-fee sites, these funds are used to treat rock road sections which have been previously stabilized and require annual palliative treatment to minimize dust. The funds are also used for road sections requiring dust palliative due to safety concerns of limited visibility.

Action Required: Permission to continue brokerage of a user-fee dust palliative program with 2018 user fees set at \$1.45/linear foot (\$1.05/l.f. for dust palliative material and water, and an additional \$0.40/l.f. user fee to cover road preparation costs), plus an administrative fee of \$60.00 per applicant, plus a late fee of \$15.00 per application submitted after the deadline. Also, permission to advertise for bidders once the application process has been completed.

DOUGLAS COUNTY VS. JOHNSON COUNTY INCARCERATION RATE

YEAR	AGENCY	JAIL ADP	JAIL AVG LENGTH OF STAY	COUNTY POP.	JAIL INCARC. RATE	ADULT RES CENTER	TOTAL INCARC. RATE
2013	DOUGLAS	138	8.62	114322	1.21	N/A	1.21
	JOHNSON	649	17	566979	1.14	232	1.55
2014	DOUGLAS	171	10.88	116585	1.47	N/A	1.47
	JOHNSON	693	17.7	574272	1.21	245	1.63
2015	DOUGLAS	194	11.89	118053	1.64	N/A	1.64
	JOHNSON	690	19.1	580159	1.19	237	1.60
2016	DOUGLAS	238	15.3	119440	1.99	N/A	1.99
	JOHNSON	749	19.3	584451	1.28	208	1.64
2017	DOUGLAS	231	15.5	121362	1.90	N/A	1.90
	JOHNSON	765	18.8	590295	1.30	221	1.67

* Jail Incarceration Rate: Reflects jail populations only, not the additional Adult Residential Center in Johnson County.

* Adult Residential Center: Johnson County built this facility in the late 80s and early 90s due to a shortage of minimum custody cells at the jail.

It houses Johnson County's work release and Reentry inmates and is a 398 bed facility.

Size, Service Population, People Served

	Valeo in Topeka	ComCare in Wichita	Triage Cntr in KCMO	RSI in KC, KS
Total population in service area (NOTE - Douglas County population: 110,826)	178,725 ppl	594,809 ppl	475,378 ppl.	740,335 ppl.
Complete building square feet (proposed interim site: 9,500 square feet)	Not Known	14,907 sq. ft. (635 N. Main)	10,703 sq. ft.	5,500 sq. ft.
Total no. of people served for a year according to most recent data set	1,638 ppl.	1,808 ppl.	Opened Oct. '16	2,090 ppl.

Basic Functions/Services Provided On-Site

	Valeo in Topeka	ComCare in Wichita	Triage Cntr in KCMO	RSI in KC, KS
Mental Health Observation Room for people in crisis to stabilize for up to 23 hours	10 recliners	6 recliners	8 recliners partitioned + 1 private room	12 recliners +1 private room
Sobering Beds Area beds (on floor) for people to temporarily sleep off intoxication under supervision	No (available off-site at Valeo Recovery)	6 beds	8 recliners partitioned/all substances	6 beds alcohol only
Crisis Stabilization Rooms for people who need a longer time to stabilize beyond observation to achieve recovery	10 beds Up to 10 days: typical stay: 3 days	10 beds Up to 10 days: typical stay: 3 days	No Apartment bldg. to be utilized for this purpose in 2017	10 beds Up to 10 days: typical stay: 3 days

Other Service Variations at the site:

- Group therapy sessions (RSI)
- Children and family planning & Social or Medical detox services (ComCare in Wichita)
- Walk-ins prohibited at Triage Cntr in KCMO (must be brought by police or diverted from ER)

Costs & Savings

	Valeo in Topeka	ComCare in Wichita	Triage Cntr in KCMO	RSI in KC, KS
New Construction or Rehab Building	New	Rehab	Rehab	Rehab
Total capital construction/rehab costs	5 million	unknown	2.5 million	75,000
Operating costs annually	5.5 million	9.3 million	2.663 million	3.5 – 4.1 million
Cost Savings/Year (ERs, Jails/Prisons, State)	5.073 million	unknown	N/A	6 million