

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, SEPTEMBER 27, 2017

-2:30 p.m. Work Session on expanded residential options for supportive housing in the behavioral health continuum of care including LDCHA, Bert Nash and DCCCA (Jolicoeur/Oury)-No backup

-4:00 p.m.

-Proclamation honoring Dr. Earl Nehring (Mitizi McFatrigh)

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders; and
- (b) **Y2017 Douglas County Community Corrections Year End Outcomes Report (Deborah Wright)**

REGULAR AGENDA

- (2) **Review and approve the renovation plan and office equipment purchase for the Youth Services portable building for use by the CJCC initiative staff (BHC, Pretrial, and House Arrest)- (Pam Weigand)**
- (3) **Consider purchasing alternatives for electronic monitoring services (Robert Bieniecki)**
- (4)
 - (a) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - (c) **Board of Zoning Appeals (3) position 10/16**
 - (d) **Building Code of Appeals Board (2) positions 12/16**
 - (e) **Community Corrections Advisory Board (1) position resigned**
 - (c) Public Comment
- (5) Adjourn

WEDNESDAY, OCTOBER 4, 2017

2:30 p.m. Work Session on various financing mechanisms to fund capital improvements.

4:00 p.m.

-Proclamation for "National 4-H Week"

-Explore Lawrence presentation (Andrea Johnson, Director of Marketing and Michael Davidson, Executive Director)

- PF-17-00372: Consider acceptance of dedication of easements and rights-of-way associated with PF-17-00372, Final Plat for Southland Meadows No. 4, a one-lot subdivision on approximately 15 acres located in the northeast corner of the intersection of N 1200 and E 2100 Roads. Submitted by Derrick Bradstreet, property owner of record. Mary Miller is the planner.

WEDNESDAY, OCTOBER 11, 2017

-2:30 p.m. Work Session – Update on Behavioral Health projects, strategies and partnerships. Work session will be led by Bob Tryanski, but with significant contributions from the five community partners involved: LMH, Bert Nash, Heartland, LDCHA and DCCCA.

-4:00

-Proclamation for "Domestic Violence Month" (Will Averill)

-Consideration of approval of the NRA cooperative agreement and County participation (Britt-Crum-Cano)

WEDNESDAY, OCTOBER 18, 2017

2:30 p.m. Work Session – Discuss oversight of Community Corrections.

4:00 p.m.-815 Vermont Street NRA (Britt-Crum-Cano) – confirm with Craig

WEDNESDAY, OCTOBER 25, 2017 - canceled

WEDNESDAY, NOVEMBER 1, 2017

2:30 p.m. Work Session – Review material from previous work sessions on the status of various capital projects and various financing mechanisms.

WEDNESDAY, NOVEMBER 8, 2017

WEDNESDAY, NOVEMBER 15, 2017 – light agenda

***Note:** The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

PROCLAMATION

To Honor **EARL NEHRING**

WHEREAS, Friends and colleagues would like to take this opportunity to recognize Earl Nehring for his volunteer work and leadership services to Douglas County, Kansas; and

WHEREAS, Earl was raised in Montana, but met his wife Harriet in Pasadena, CA while in the military during World War II. He moved to Lawrence and raised two children here. Earl continues to live in and contribute in many ways to the vibrancy of this community; and

WHEREAS, Earl has served as a volunteer on the Kansas Advocates for Better Care (originally known as Kansans for the Improvement of Nursing Homes) Board of Directors and on the Executive Leadership Committee for more than a decade. In addition to the significant work he has done with the KABC, Earl was a longtime volunteer delivering meals to seniors for the Douglas County Senior Services. He is involved with the Universalist Unitarian Fellowship and participates in the Caregiver Group of Douglas County Senior Services. Earl is active in civic engagements, particularly those projects that inform voters; and

WHEREAS, Earl was led to KABC because of Harriet. She was the first Executive Director KABC and held that position for 15 years. After her retirement, Earl became her caregiver and became actively engaged with the organization. He has assumed leadership roles with the organization and for many innovations KABC has implemented to raise awareness about elder abuse, issues with care and quality of long-term elder care; and

WHEREAS, Earl brought many skills to the KABC that benefited aging adults and improving long-term care quality in Lawrence and across the state. During his 12 years on the Board, Earl has brought sage advice and analytic and strategic skills to KABC's public policy efforts, skills which he had honed as a member of the Political Science Department and as MPA Department Chair at the University of Kansas.

WHEREAS, Earl established a special fund to hone Harriet's work and support best practice training for paid caregivers as a means to improve health outcomes and well-being of older adults. Earl shared his personal story of caregiving and allowed KABC to use it to encourage and inspire others in their caregiving and to help raise awareness about the guidance, support and educational service KABC offers at no charge to older adults and families. That fund has provided free, best practice caregiver training to over 700 seniors and caregivers in Douglas County; and

WHEREAS, thanks to Earl's generosity in sharing his professional skills and personal talents, KABC is more able to reach Douglas County citizens and inform them about long-term care and quality, and KABC functions as a stronger organization thanks to his years of leadership.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, that we honor Earl Nehring for his many outstanding accomplishments and dedicated service and now declare Wednesday, September 27 as "Earl Nehring Day."

ADOPTED this 27th day of September, 2017.

*BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS*

Mike Gaughan, Chairman

Nancy Thellman

Michelle Derusseau

Peggy Carr Kittel, Chief Judge

Amy Hanley, Judge

Sally D. Pokorny, Judge

Barbara Kay Huff, Judge

James R. McCabria, Judge

Paula B. Martin, Judge

James T. George, Pro Tem Judge

DOUGLAS COUNTY DISTRICT COURT
Seventh Judicial District
Judicial Center, 111 E. 11th St., Unit #3
Lawrence, Kansas 66044-2966



Linda Koester-Vogelsang
Court Administrator, 785-832-5264

Douglas A. Hamilton
Clerk of the District Court, 785-832-5333

Michelle Roberts
Chief Court Services Officer, 785-832-5218

Deborah Wright
Community Corrections Director, 785-832-5342

Katy Nitcher
Court Trustee, 785-832-5315

Heather Krase-Minnick
Citizen Review Board Director, 785-832-5219

TO: County Commission
FROM: Deborah L. Wright, Director *DW*
SUBJECT: FY2017 Community Corrections Year End Outcomes Report
DATE: September 19, 2017

Attached, you will find the FY2017 Douglas County Community Corrections Year End Outcomes Report due by October 1, 2017. This report requires signatory approval.

Thank You!

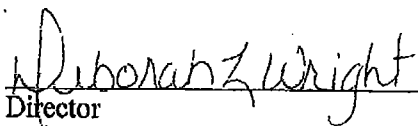
FY 2017 Community Corrections Year End Outcome Report Signatory Approval Form

Agency Name: Douglas County Community Corrections

Agency Director: Deborah L. Wright

Report Period: July 1, 2016 - June 30, 2017

My signature certifies that I did author this report, and assist in the compilation and analysis of the data cited therein.


Director

9/18/17
Date

My signature certifies that the Community Corrections Advisory/Governing Board reviewed the Year End Report of Outcomes for Fiscal Year 2017 and agreed with the findings and discussion therein.



Advisory/Governing Board Chairperson

9/19/17
Date

Address: 1535 W. 15th, Lawrence, Kansas 66045

Phone: (785) 864-5302 Fax:

E-Mail: Melanie.DeRousse@ku.cdu

My signature certifies that the Board of County Commissioners reviewed the Year End Report of Outcomes for Fiscal Year 2017 and agreed with the findings and discussion therein.

Board Of County Commissioners Chairperson

Date

Address: 1100 Massachusetts, 2nd Floor, Lawrence, Kansas 66044

Phone: (785) 832-5268 Fax: (785) 832-5148 E-Mail: mgaughan@douglascountyks.org



**Kansas Department of Corrections
Community Corrections Comprehensive Plan
Quarterly and Year End Outcome Report Format**

Community Corrections Agency: Douglas County Community Corrections

Fiscal Year 2017

Report Period

<u>X</u> 1 st Quarter	July 1 st - September 30 th
<u>X</u> 2 nd Quarter	October 1 st - December 31 st
<u>X</u> 3 rd Quarter	January 1 st - March 31 st
<u>X</u> Year End	July 1 st - June 30 th

Process Goals

Goal #1: During FY2017, Douglas County Community Corrections (DCCC) will seek male mentors to participate in the Mentoring to Promote Success program. Mentors are responsible for assisting offenders with their pro-social orientations.

Objectives:

- By August 1, 2016, DCCC will have a list of churches, colleges, etc. to contact to solicit male mentors.
- By September 1, 2016, DCCC will collaborate with staff regarding offenders who will be eligible for a male mentor.
- By October 1, 2016, DCCC will identify the volunteer population based on the solicitation process.
- By December 1, 2016, DCCC will identify male mentors who meet the mentor criteria and schedule interviews.
- By February 1, 2017, DCCC will schedule and complete orientation training for male volunteers using the Mentoring to Promote Success training curriculum.
- By March 1, 2017, DCCC will have a special staff meeting to review the referral process and discuss matching qualified offenders with suitable mentors.
- By April 1, 2017, eligible offenders will begin meeting with their mentor.

Target Date: April 1, 2017

Progress: DCCC continued to seek male mentors during FY2017. The Program Provider provided a presentation of the Mentoring to Promote Success program to the Lawrence City Church in Lawrence, Kansas. DCCC was able to recruit two male mentors following the presentation. The

mentors were interviewed and accepted into the mentoring program. The mentors also completed orientation and training.

Discussion / Current Activities: Although orientation and training was completed and the mentoring manual was provided to each mentor, refresher training will be scheduled in FY2018 for the mentors to be able to ask any follow-up questions after reviewing the manual in more detail. Intensive Supervision Officers (ISO) began reviewing their caseloads to determine which offenders could benefit from having a mentor.

Challenges: Recruiting male mentors was a challenge over the last several years. The recently hired Program Provider continued to make contact with community leaders seeking volunteers for the mentoring program.

Modifications: There are no modifications at this time. Future updates regarding the mentoring program will be provided in the FY2018 Quarterly Outcome Reports.

Goal #2: Develop and implement the internal Substance Abuse Program (SAP) to assist with offender thinking patterns regarding substance abuse.

Objectives:

- By July 1, 2016, DCCC will review the number of offenders who qualify for the SAP to determine if there is an adequate number of offenders to begin the program.
- By July 1, 2016, DCCC will collaborate with the Lawrence, Kansas State Parole Office regarding SAP, and if there are any parolees who are required to attend the SAP.
- By July 1, 2016, DCCC will collaborate with the Douglas County, Kansas Sheriff's Office to see how many DCCC offenders will be released from custody, and who qualify for the SAP.
- Continuously monitor the SAP and review with staff what is working, and what areas need improvement.

Target Date: June 30, 2017

Progress: DCCC did not make much progress toward this goal during FY2017. The SAP is implemented, but DCCC did not have an adequate number of offenders meet the referral criteria to begin a group class. The Program Provider worked with two offenders, but on an individual basis.

Discussion / Current Activities: There are no current activities. As of June 30, 2017, DCCC was still in the process of reviewing ISO caseloads to determine which offenders would be appropriate to participate in the SAP.

Challenges: Having an adequate number of offenders to begin the classes is a challenge. The ideal number to begin a SAP class is five offenders, with a maximum of 12 offenders. DCCC has discovered that many offenders are attending intensive substance abuse treatment, and this disqualifies the offenders from participating in the SAP.

Modifications: There are no modifications at this time. DCCC will strive to begin a substance abuse class during FY2018. The Program Provider will continue to meet with offenders on an individual basis until there are enough offenders to begin a class.

Goal #3: The Director and ISO II will complete random audits to ensure ISOs are upholding evidence-based practices.

Objectives:

- Supervisors will randomly select two files a month from each ISO for auditing. Audits will include reviewing offender files and offender information in the KDOC offender database (TOADS).
- Supervisors will observe cognitive skills classes periodically to ensure the Program Provider is following the curriculum.
- The Director will request the Kansas Department of Corrections (KDOC) Program Consultant assist with fidelity by observing the cognitive skills classes and provide written/verbal feedback.

Target Date: June 30, 2017

Progress: The Director completed eleven (11) offender file audits during FY2017. The audits include reviewing the offender files and offender information in TOADS. KDOC also audited DCCC offender files in TOADS, but DCCC was not provided the results by the end of the fiscal year.

Discussion / Current Activities: Following the completed file audits by the Director, the ISOs were provided their file audit forms for review to complete any outstanding task(s) as a result of the file audit. The ISOs were required to return the completed audit form with updates to the Director within five business days. As well as file audits, supervisors reviewed the following reports monthly in TOADS: officer caseload report; alpha roster; employment status; Full Court caseload report; and, Full Court address listing. Upon completion of the review, supervisor notified the ISO via email regarding what needs to be updated and/or corrected. ISOs have five business days to respond unless there are extenuating circumstances.

Challenges: The time required to complete file audits and review TOADS reports are time consuming for supervisors.

Modifications: Over the last several years, one of DCCC goals was to implement a quality assurance program that included the following: file audits; Level of Service Inventory Revised (LSIR) inter-rater reliability; observance of offender office visits; review of Case Plans; and, observing cognitive programming. DCCC discovered that this is a time-consuming process. Although quality assurance is important to DCCC, this goal is unrealistic considering the time involved. A practical goal would be to hire a full-time quality assurance auditor. Their responsibility would be to develop and implement a quality assurance program, while also being responsible for auditing offender supervision and programming.

Goal #4: The Director and/or ISO II will arrange for Case Plan, Motivational Interviewing, and EPICS refresher trainings to assist staff with offender case management.

Objectives:

- Director and/or ISO II will contact KDOC by July 1, 2016 to schedule refresher trainings and incorporate refresher trainings into weekly staff meetings.
- The Director and/or ISO II will monitor staff to ensure skills and tools learned in refresher trainings are incorporated in offender case management and cognitive skills classes.

Target Date: June 30, 2017

Progress: The KDOC Program Consultant facilitated Case Plan training for the ISOs and the Program Provider on October 28, 2016. The EPICS refresher training was facilitated by a certified trainer at Johnson County Community Corrections. ISOs in the surrounding area attended as well as DCCC ISOs. DCCC received positive feedback regarding the training. Although training for motivational interviewing was not scheduled, some of the concepts of motivational interviewing were discussed in both trainings.

Discussion / Current Activities: There are no current activities.

Challenges: DCCC hosted both trainings. The Case Plan training was for DCCC ISOs and the Program Provider. ISOs from Leavenworth County Community Corrections and Riley County Community Corrections attended the EPICS training. Therefore, scheduling a day/time that worked for all involved was a challenge.

Modifications: There are no modifications at this time.

Outcome Goals

Goal #1: Achieve and maintain a supervision success rate of at least 75% or improving such rate by at least 3% each year, by June 30, 2017.

Objectives:

- Per policy/procedure ISOs are required to obtain supervisory approval for any recommended revocations.
- Per policy/procedure, all Presentence Investigation Orders (PSI) received by DCCC will be reviewed by the Director and ISO II, and assigned to an ISO if the offender's conviction falls within DCCC's targeted population.

Target Date: June 20, 2017

Progress: DCCC closed 137 offender files during FY2017. Out of the 137 offenders, 95 (69.3%) offenders were successful, and 42 (30.7%) offenders were revoked.

Discussion/Current Activities: The trend with community corrections programs across the state is that many offenders who are placed on Community Corrections assignment are not amenable to probation. It continues to be DCCC policy that ISOs are required to exhaust all resources when supervising an offender, unless the offender poses a public safety risk. ISOs continue to staff offender cases prior to recommending revocation.

Challenges: There are several contributing factors that affected DCCC success rate. In reviewing FY2017 offender revocation data, DCCC supervised 24 offenders who received dispositional departures and one offender received a durational departure. Many of the offenders who received departures were not amenable to probation. This continues to be a growing concern for Community Corrections programs across the state. During FY2017, many offenders were arrested because of a new charge, which resulted in a conviction per a plea agreement. Consequently, the offender's probation was revoked. Lastly, ISOs continue to supervise repeat offenders who were previously unsuccessful on DCCC supervision. These offenders were assigned to DCCC because of the level of conviction and criminal history score, which placed them in the presumptive probation grid box.

In regard to FY2017 LSIR data, out of 137 closed offender files, 112 offenders had at least an initial LSIR completed. The offenders who did not have an LSIR completed were those offenders who absconded shortly after they were assigned to DCCC and/or where arrested and charged with a new offense(s) before an LSIR could be completed. In reviewing the LSIR Criminal History Domain, 96.8% of offenders who were revoked scored moderate to high risk in this domain.

DCCC supervised many offenders who had mental health needs and/or were dual diagnosis. This continues to be a problem for community corrections programs across the state. Many offenders who had mental health issues were not appropriate for placement with DCCC because of the seriousness of their mental health diagnosis. Although the offenders were assigned to DCCC because of their level of conviction, ISOs are not trained or certified to supervise offenders with serious mental health issues, especially if the offender has multiple mental health diagnoses. However, because DCCC provides more structure and intensive supervision, the offenders were assigned to DCCC. Many of these offenders have case managers, but community resources to address offender needs are limited. Prisons are not necessarily the answer for an offender with mental health needs, except if the offender poses a risk to public safety. During FY2017, DCCC saw an extreme increase in opiate and methamphetamine use among offenders assigned to the program. Many offenders assigned to DCCC during FY2017, used methamphetamines and were prescribed medication for a mental health diagnosis. Offenders who are dual diagnosis are difficult to supervise.

During FY2017, DCCC Average Daily Population (ADP) exceeded 200, which DCCC has not seen in years. DCCC finished FY2017 with an ADP of 198.1. In reviewing statistical data, fifteen Community Corrections programs had revocation rates that decreased during FY2017, and DCCC was one of the programs. DCCC ended FY2017 with a 69.3% success rate. In FY2016, DCCC ended the fiscal year with a 76.5% success rate.

DCCC continued to offer internal programming to offenders, and collaborated with outside treatment providers to assist with offender case management. As reported in the previous Quarterly Outcome reports and Comprehensive Plans over the last several years, it has become more challenging to supervise offenders who are not amenable to probation, have mental health issues, and/or are dual diagnosed.

Modifications: There are no modifications at this time.

MEMORANDUM

TO: Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Pam Weigand, Youth Services Director

SUBJECT: Review and approve the renovation plan and office equipment purchases for the Youth Services portable building for use by the CJCC initiative staff (BHC, Pretrial, and House Arrest)

DATE: September 26, 2017

The CJCC initiatives program staff relocated to the Youth Services Building Monday September 25th. The staff will be under the supervision of the Youth Services Department. The current plan is to renovate the existing Youth Services portable building for Adult Services functions. The renovation will include improvements to the portable to increase safety and security for staff and program participants.

As a result of using the portable for office space we will be leasing a storage unit to house the building maintenance supplies and storage currently located in the south side of the portable building. The cost of the leasing the storage unit will be paid from the Youth Services operating budget. We anticipate the cost of the storage unit to be less than \$3000.00 per year.

The office furniture and equipment purchases are being made with future re-use and relocation in mind. I have been working closely with Jackie Waggoner, Purchasing Director on this project. Dan Rowe, Principal Treanor Architects has prepared renovation plans for conversion of the classroom portable to office space as required for the building permit application for the City of Lawrence. We plan to use national or state cooperative contracts for the renovation work, furniture and equipment purchases.

I am requesting that you authorize a not to exceed expenditure amount of \$150,000.00 for the renovation, office furniture and equipment purchases for this project. We plan to use Youth Services unexpended fund balance and Equipment Reserve funds to finance the project. Sarah Plinsky, Assistant County Administrator will be providing oversight and authorization on all aspects of the project.

Jackie and I will be available to answer questions at the meeting.

Thank you for your consideration.

From: [AD - Weinaug, Craig](#)
To: [AD - Crabtree, Robin](#)
Cc: [AD - Bieniecki, Robert](#)
Subject: FW: optional response: electronic monitoring purchase
Date: Thursday, September 21, 2017 4:11:07 PM

Commissioners:

Electronic Monitoring Equipment is a tool to assist staff with monitoring and/or supervising both defendants and offenders in the Criminal Justice System. Currently in Douglas County, Equipment is provided by two different vendors. They are Advanced Monitoring of Kansas and Alcohol Monitoring Systems (SCRAM).

Equipment users are; Pretrial Services for defendant monitoring, Community Corrections for offender supervision and Sheriff's Office jail staff for supervising work release inmates.

To increase quality, efficiency and lower costs, we are proposing that all three users contract with the same company for equipment and service. After researching vendors with the assistance of the purchasing department, we will be making recommendations on a specific contractor at the meeting on Wednesday.

Craig