

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, AUGUST 30, 2017

6:00 p.m.

-Proclamation for First Responder Appreciation Week, September 10-16, 2017 (Doug Graumer)

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders; and
- (b) Receive the 2016 County Engineer's Annual Report submitted to KDOT. (Keith Browning)

REGULAR AGENDA

- (2) Hearing regarding the initiated process to vacate a portion of an alley in the town site of Vinland lying between lots 3 and 4 (Michael Kelly)
 - (3) Request for a one-year extension to the approval of **CUP-15-00229**: Conditional Use Permit for Burning Barrel, a specialty butcher shop, located on approximately 30 acres at 292 N 2100 Road. Request submitted by Brian Strecker, Burning Barrel LLC, property owner of record. *Approved by the BoCC on 8/12/15.* Mary Miller is the Planner.
 - (4) (a) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - Board of Zoning Appeals (3) position 10/16
 - Building Code of Appeals Board (2) positions 12/16
 - Community Corrections Advisory Board
 - Heritage Conservation Council (2) positions
 - (c) Public Comment
 - (d) Miscellaneous
- (5) Adjourn

WEDNESDAY, SEPTEMBER 6, 2017 – light or cancelled

WEDNESDAY, SEPTEMBER 13, 2017

-Presentation by Dr. Margaret Severson and Dr. Jason Matejkowski, University of Kansas School of Social Welfare of Findings from Crisis Assessments Completed in Douglas County June 5 – July 12, 2017. – No backup

MONDAY, SEPTEMBER 18, 2017

4-6 p.m. – Joint City/County/USD 497 meeting. Location to be determined.

WEDNESDAY, SEPTEMBER 20, 2017

WEDNESDAY, SEPTEMBER 27, 2017

-815 Vermont Street NRA (Britt-Crum-Cano)

WEDNESDAY, OCTOBER 4, 2017

-Explore Lawrence presentation (Andrea Johnson, Director of Marketing and Michael Davidson, Executive Director)

WEDNESDAY, NOVEMBER 15, 2017 – light agenda

Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.



Office of the County Commission

PROCLAMATION

First Responder Appreciation Week
Douglas County, Kansas

WHEREAS, there is no day in recent history more terrifying than September 11, 2001 and no day in recent history that better exemplifies the dangers faced and sacrifices made by first responders. September 11, 2001 was a day which changed our nation forever; it was a day in which over 400 fire and medical and law enforcement personnel made the ultimate sacrifice.

WHEREAS, there are men and women in our community who on a daily basis risk their lives for the lives of others; selfless men and women who run towards danger as we run for safety.

WHEREAS, they do their job well and without any fanfare which makes it easy for us to forget the dangers and we take them for granted. The anniversary of 9/11 should serve as a reminder of the risks these men and women take every day for our community and an appropriate time to acknowledge their hard work and dedication.

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, do hereby proclaim the week of September 10-16, 2017 as

“First Responder Appreciation Week”

in Douglas County and call upon all citizens, government agencies, public and private institutions, businesses and schools to take a moment to show their appreciation for the men and women of the Baldwin City Fire and Police Departments, Clarion Springs EMS, Clinton Township Fire, Douglas County Sheriff's Office, Eudora Fire and Police Departments, Eudora Township Fire, Kansas Highway Patrol, KU Public Safety Office, Kanwaka Township Fire, Lawrence-Douglas County Fire Medical, Lawrence Police Department, Lecompton Fire/EMS, Palmyra Township Fire, Wakarusa Township Fire and Willow Springs Township Fire Department, as well as, Douglas County Emergency Communications operators who provide the key link between the citizen in an emergency situation and the first responders.

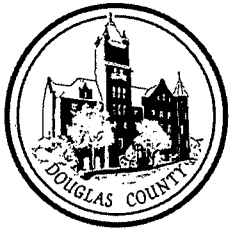
ADOPTED this 30th day of August 2017.

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Mike Gaughan, Chairman

Nancy Thellman, Vice-Chair

Michelle Derusseau, Member



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : August 15, 2017

Re : Receive 2016 County Engineer's Annual Report

K.S.A. 68-540 requires the County Engineer to make a written report annually to the Board of County Commissioners of work accomplished and funds expended, and to submit the report to KDOT. K.S.A. 68-541 requires the report to be submitted on forms developed by KDOT. The statute dictates this report be completed by April 15. We are submitting the report late this year due to a delay in receiving Township expense information and due to ongoing project workloads.

The 2016 County Engineer's Annual Report is attached. A copy of KDOT's instructions for completing the report is also provided as an aid in understanding what is included in the report.

Information on county costs for labor, equipment, and materials was obtained from employee timesheets as well as from contracted work. Information on township costs was taken from township road budgets.

This report has already been submitted to KDOT electronically.

Action Required: Receive the 2016 County Engineer's Annual Report submitted to KDOT.

State of Kansas

**COVER SHEET
FOR COUNTY ENGINEER'S / ROAD SUPERVISOR'S
ANNUAL REPORT**

2016

DOUGLAS County

This is a: [Check one]

County-Unit System	☒
County-Township System	☐
County-Rural System	☐

Submitted by KEITH A. BROWNING, P.E. County Engineer / Road Supervisor

Authorization

Volume 5, Section 68-540 and 68-541 of the Kansas Statutes Annotated reads as follows:

68-540. Reports by county engineers or road supervisors. It shall be the duty of the County Engineer or Road Supervisor to make a written report to the Board of County Commissioners of the work accomplished and funds expended upon all the roads and bridges for the current year, which shall close on the thirty-first day of December of each year. This report shall show which roads of the county and township system have been completed or partially completed, and credit to such roads shall be shown by him upon the county road plan not later than April 15, and a copy of the said report shall be immediately forwarded to the State Transportation Engineer upon standard forms.

68-541. Forms for accounts and reports. All forms and blanks necessary to secure uniformity of records and reports in the system herein provided shall be prescribed by the Secretary of Transportation.

(Revised 11/07)

County Engineer's / Road Supervisor's Annual Report

County DOUGLASYear 2016

General Information

- 1) Type of Road System (CU, CT, or CR) CT
- 2) (a) Annual Road and Bridge Operating Budget \$ 6,029,815.52
(Total of Road and Bridge, Special Bridge, and Special Road and Bridge Funds)
- (b) Extra bonds, revolving funds or federal funds exchange expended \$ 0.00
- 3) Number of Road and Bridge Employees 55
(People on the payroll that work for road and bridge-includes shop and office)

4) Miles of County Maintained Roads (miles in your road system)

Concrete	Asphalt	Gravel/Rock	Earth	Total
5	193	34	0	232

5) Major Maintenance Work

Chip Seals Miles	Overlays Miles	Recycle Miles	*Gravel Replacement Miles
40	2	0	0

*Miles in excess of 400 tons/miles

6) Construction (Major construction)

- a. Paved: Miles of gravel upgraded to blacktop and major upgrades of paved roads including shoulders added to blacktop.
- b. Gravel: Miles of complete regrading including ditches or dirt roads graveled.
- c. Bridges: Number of bridges replaced.
- d. Culverts: Number of culverts larger than 25 s.f. of opening (66" pipe minimum)

Paved Road Miles	Gravel Road Miles	Bridges Replaced	Culverts Replaced
2	0	4	9
\$ 394,380.94	\$	\$ 1,600,015.54	\$ 628,000.54

Annual County Maintenance Costs

7) Asphalt / Concrete Road Maintenance	\$ <u>3,041,820.23</u>
8) Gravel / Earth Road Maintenance	\$ <u>466,980.21</u>
9) Bridge Maintenance	\$ <u>267,312.67</u>
10) Total Maintenance Costs (total of lines 7,8 & 9)	\$ <u>3,776,113.11</u>

Annual County Construction Costs

(Cost are carried forward automatically from line 6)

11) Road Construction	\$ <u>394,380.94</u>
12) Bridge Construction/Rehabilitated	\$ <u>1,600,015.18</u>
13) Culvert Construction (larger than 25 s.f. opening)	\$ <u>628,000.50</u>
14) Total Construction Costs (Total of lines 11,12 & 13)	\$ <u>2,622,396.62</u>

Total Annual County Costs

15) Total Maintenance Costs (from line 10)	\$ <u>3,776,113.11</u>
16) Total Construction Costs (from line 14)	\$ <u>2,622,396.62</u>
17) Overhead and Administration (if not included above)	\$ <u>2,076,285.59</u>
18) Total County Costs (Total of lines 15,16 & 17)	\$ <u>8,474,795.32</u>

Annual Township Maintenance and Construction Costs

(For County-Township Road System Only)

Total Townships in County	<u>9</u>	Total	
Township Reports	<u>9</u>		
19) Total Miles of Township Maintained Roads		<u>577</u>	mi.
Concrete Roads		<u>0</u>	mi.
Asphalt Roads		<u>75</u>	mi.
Gravel Roads		<u>496</u>	mi.
Earth Roads		<u>7</u>	mi.
20) Cost for Township Road Maintenance		\$	<u>4,457,302.00</u>
21) Cost for Township Road Construction		\$	<u>0.00</u>
Miles of Township Road Construction		<u>0</u>	mi.
22) Total Township Costs (Total of lines 20&21)		\$	<u>4,457,302.00</u>

TOWNSHIP DATA

County DOUGLAS

Year 2016

[illegible]

ORIGINAL INFORMATION TAKEN FROM JESSICA'S ROAD MILEAGE REPORT DATED 11/17/2008
 UPDATED BY NSP ON 04/17/2017

COUNTY MAINTAINED ROADS

BIT. SUBS	11.37		MILES	%
BIT. ROADS	175.46	PAVED RD MAINT %	197.62	85.192%
FRONTAGE ROADS	6.01	AGG RD. MAINT. %	34.35	14.808%
FAIRGROUNDS	0.28		231.97	100.000%
BIT TOTAL	193.12			
CONCRETE	4.50			
ROCK	34.35			
GRAND TOTAL	231.97			

TOWNSHIP MAINTAINED ROADS

	ROCK IN SUBD	OTHER ROCK	TOTAL ROCK	BIT IN SUBD	OTHER BIT	TOTAL BIT	MIN MAINT	DIRT	GRAND TOTAL
CLINTON		25.5	25.5			0			25.5
EUDORA	1.74	65.61	67.35			0		0.52	67.87
GRANT		25.19	25.19		2.5	2.5	1.38		29.07
KANWAKA	2.63	42.8	45.43			0	1.33		46.76
LECOMPTON	2.02	45.16	47.18			0		1.25	48.43
MARION		78.88	78.88			0	7.71		86.59
PALMYRA		123.78	123.78		1.66	1.66	4.16		129.6
WAKARUSA				10.66	59.13	69.79	1.43		71.22
WILLOW SPRINGS	1.02	70.75	71.77		0.26	0.26	1.74		73.77
TOWNSHIP TOTALS	7.41	479.33	485.08	10.66	63.55	74.21	17.75	1.77	578.81

2/11/2014	UPDATED WAKARUSA'S GRAVEL & HARD SURFACED ROAD MILAGE
2/11/2014	UPDATED DOUGLAS COUNTY, WAKARUSA & WILLOW SPRINGS MILAGE TO INCLUDE "OLD 59" HIGHWAY, E1260 ROAD, N222 RD, N500 RD, N550 RD, & E1300 RD
3/29/2016	UPDATED 1055-N12 (New Alignment, Surfacing, & Distance 4,881.43') UPDATED 900-N15 (New Alignment & Distance 6,382.42') UPDATED 902-ALL (New Alignment at S. end & Distance 2,653.93') CREATED NEW SEGMENT 1500-E8 (15th ST from ~E861 to ~E900) 1500-E8 (New Alignment, History, & Distance 2,038.26') REMOVED Segments 31st-E13 & 31st-E14 (City of Lawrence Maintenance) UPDATED WAKARUSA'S GRAVEL & HARD SURFACED ROAD MILAGE (100% Bit.)
4/17/2017	ADDED 31st-E14 back to DG CO Maint. (Concrete Pavement 5,113.22') ADDED 1750-N13 to DG CO Maint. (Concrete Pavement 5,066.56') ADDED 1250-E13.5 to DG CO Maint. (Concrete Pavement 837.86') ADDED Michigan-E13.5 to DG CO Maint. (Concrete Pavement 5,379.11') Hard Surfaced Subdivisions total 60,083.82 LF or 11.37 miles (Info from PMS) Concrete Surfaced Roads total 23,791.95' or 4.50 miles (Info from PMS) Updated Wakarusa's minimum maintenance milage from 4.02 to 1.43 and Bituminous roads from 67.2 to 69.79

2016 County Engineer's Report (Due 4/15/17)
Information taken from year end activity report (1/1/16 - 12/31/16)

ACTIVITY REPORT

			% Hard Surfaced Roads	0.852													
			% Gravel/Earth Roads	0.148													
			2016	2016	2016	2016	2016	2016	2016	Asphalt/ Concrete	Gravel/ Earth	Brdige	Road	Bridge	Culvert	Overhead	
Act. #	NEW ACT. #	Activity Description	Mainframe Matl (infor only)	Actual Mat'l Cost	Mainframe Equip	Mainframe Labor	Total	Project Act. Deduct Amount	Total Activity	Rd. Maint Line #7	Rd. Maint. Line #8	Maint. Line #9	Const. Line #11	Const. Line #12	Const. Line #13	& Admin. Line #17	
10	500	Blading Rock Surface	\$6,469.62		\$60,261.30	\$27,076.76	\$87,338.06		\$87,338.06		\$87,338.06						
11	560	Rock Surface Repair	\$88,945.83	\$145,502.34	\$36,906.90	\$21,892.73	\$204,301.97		\$204,301.97		\$204,301.97						
12	510	Ditch Cleaning(%) (Mat'l Act. 560 (11))	\$0.00		\$73,376.00	\$47,233.64	\$120,609.64	\$452.80	\$120,156.84	\$102,373.63	\$17,783.21						
13	640	Mowing	\$0.00		\$48,343.75	\$44,480.15	\$92,823.90		\$92,823.90	\$79,085.96	\$13,737.94						
14		Brush Control (%)					\$0.00		\$0.00	\$0.00	\$0.00						
15	900	Snow & Ice Removal(.05 Agg/.95 Bit)	\$101,716.86	\$130,940.32	\$38,235.81	\$38,242.21	\$207,418.34		\$207,418.34	\$197,047.42	\$10,370.92						
16	910	Snow Removal Support(.05 Agg) (Mat'l Act. 900 (15))	\$0.00		\$18,426.15	\$45,377.36	\$63,803.51		\$63,803.51	\$60,613.33	\$3,190.18					\$34,195.57	
17	950	Moving Equipment to/from Projects	\$0.00		\$19,961.47	\$14,968.60	\$34,930.07	\$734.50	\$34,195.57								
18		Snow Fence (%)					\$0.00		\$0.00	\$0.00	\$0.00						
19	430	Deck Sealing (OLD Linseed Oil)	\$1,387.50	\$6,205.12	\$1,349.55	\$4,399.39	\$11,954.06		\$11,954.06			\$11,954.06					
20	400	Bridge Deck Surface Cleaning	\$265.00		\$6,614.90	\$7,790.03	\$14,404.93		\$14,404.93			\$14,404.93					
21	750	Subgrade Repair	\$0.00		\$1,014.92	\$1,483.18	\$2,498.10		\$2,498.10	\$2,498.10							
22		Rock Base Repair (%)					\$0.00		\$0.00	\$0.00	\$0.00						
23	710	Bituminous Surface Repair	\$467,893.93	\$448,989.21	\$147,489.23	\$100,397.98	\$696,876.42	\$7,813.20	\$689,063.22	\$689,063.22							
24	720	Crack Filling (Mat'l Act. 710 (23))	\$0.00		\$32,803.45	\$73,414.69	\$106,218.14		\$106,218.14	\$106,218.14							
25	730	Pothole Repair (Mat'l cost in Act. 710 (23))	\$0.00		\$1,549.00	\$4,943.86	\$6,492.86	\$167.19	\$6,325.67	\$6,325.67							
26	740	Road Cleaning	\$50.00		\$1,912.15	\$2,971.22	\$4,883.37	\$347.00	\$4,536.37	\$4,536.37						\$28,016.22	
27	850	Equipment Service	\$0.00	\$111.21	\$1,700.95	\$26,204.06	\$28,016.22		\$28,016.22								
28	570	Shoulder Maintenance (%)	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00						
29	570	Rock Shoulder Maintenance (%)	\$0.00	\$23,367.93	\$0.00	\$0.00	\$23,367.93	\$228.95	\$23,138.98	\$19,714.41	\$3,424.57						
30	570	Bituminous Shoulder Maint. (Mat'l Act. 710 (23))	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00							
31	420	Curb & Gutter Repair	\$0.00		\$220.00	\$140.00	\$360.00		\$360.00	\$360.00							
32		Erosion Control (%) (Mat'l Act's 560 (11), 570 (29))					\$0.00		\$0.00	\$0.00	\$0.00						
33	460	Guardrail Maintenance	\$77.00		\$509.40	\$469.42	\$978.82		\$978.82	\$833.95	\$144.87						
34	820	Sign Maint. & Installation	\$20,694.51	\$32,864.52	\$65,246.98	\$77,607.73	\$175,719.23	\$2,789.76	\$172,929.47	\$147,335.91	\$25,593.56						
35		Pavement Marking					\$0.00		\$0.00	\$0.00						\$270,991.85	
36	870	Building & Yard Maint.	\$16,432.15		\$109,764.86	\$161,226.99	\$270,991.85		\$270,991.85							\$103,070.68	
37	840	Equipment Repair	\$2,000.00		\$6,278.95	\$96,791.73	\$103,070.68		\$103,070.68							\$16,395.32	
38	940	Disaster Recovery	\$572.66		\$8,109.68	\$8,285.64	\$16,395.32		\$16,395.32							\$18,178.86	
39	960	Stockpile Materials	\$9,607.09		\$12,593.40	\$5,585.46	\$18,178.86		\$18,178.86								
40	530	Entrances (%) (Mat'l Act's 43,93,11)	\$10,067.45		\$14,064.37	\$12,889.65	\$26,954.02	\$2,024.07	\$24,929.95	\$21,240.32	\$3,689.63						
41	480	Rip Rap(.75% Rd.,.25% Br. Maint) (Mat'l 450 (43)/440 (93))	\$2,916.54		\$5,271.20	\$7,164.99	\$12,436.19	\$5,782.14	\$6,654.05	\$4,251.94	\$738.60	\$1,663.51					
42	410	Channel Work (same as Act. 480 (41))	\$9,333.22		\$17,703.68	\$10,076.85	\$27,780.53	\$2,414.09	\$25,366.44	\$16,209.16	\$2,815.67	\$6,341.61					
43	450	Drainage Structure Maintenance (.5 Rd, .5 Br)	\$1,392.50	\$23,719.58	\$33,997.25	\$38,078.58	\$95,795.41	\$6,144.39	\$89,651.02	\$38,191.33	\$6,634.18	\$44,825.51				\$14,671.25	
44	930	Debris & Trash Collection (No Mat'l)	\$0.00		\$7,819.85	\$6,851.40	\$14,671.25		\$14,671.25								
45	620	Chemical Vegetation	\$0.00		\$2,096.90	\$3,034.97	\$5,131.87		\$5,131.87	\$4,372.35	\$759.52						

Act. #		Activity Description	2016 Mainframe Matl (infor only)	2016 Actual Mat'l Cost (Budget Items)	2016 Mainframe Equip	2016 Mainframe Labor	Total	2016 Project Act. Deduct Amount	Total Activity	Asphalt/ Concrete Rd. Maint Line #7	Gravel/ Earth Rd. Maint. Line #8	Bridge Maint. Line #9	Road Const. Line #11	Bridge Const. Line #12	Culvert Const. Line #13	Overhead & Admin. Line #17
46	650	Noxious Weed Control	\$0.00	\$3,391.20	\$12,444.35	\$13,487.21	\$29,322.76	\$177.91	\$29,144.85	\$24,831.41	\$4,313.44					
47	240	Complaint Processing	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00
48	300	Mapping	\$0.00		\$0.00	\$38,010.02	\$38,010.02		\$38,010.02							\$38,010.02
49	200	Administrative	\$0.00		\$11,432.86	\$856,852.66	\$868,285.52	\$1,313.48	\$866,972.04							\$866,972.04
50	50	Annual Leave	\$0.00		\$0.00	\$42,204.79	\$42,204.79		\$42,204.79							\$42,204.79
51	51	Sick Leave	\$0.00		\$0.00	\$28,136.52	\$28,136.52		\$28,136.52							\$28,136.52
52	52	Leave without Pay	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00
53	53	Funeral Leave	\$0.00		\$0.00	\$1,992.52	\$1,992.52		\$1,992.52							\$1,992.52
54	54	Holiday	\$0.00		\$0.00	\$20,551.74	\$20,551.74		\$20,551.74							\$20,551.74
55	55	Holiday(W)	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00
56	56	Discretionary/Personal Holiday	\$0.00		\$0.00	\$4,973.95	\$4,973.95		\$4,973.95							\$4,973.95
57	240	Public Assistance	\$0.00		\$997.80	\$15,912.65	\$16,910.45		\$16,910.45							\$16,910.45
58	340	CAD Drafting (& Graphics)	\$0.00		\$0.00	\$94,314.14	\$94,314.14	\$7,005.94	\$87,308.20							\$87,308.20
59	210	Data Collections	\$0.00		\$1,249.25	\$22,634.49	\$23,883.74		\$23,883.74							\$23,883.74
60		Utility Coordination/Office					\$0.00		\$0.00							\$0.00
61	320	Right of Way Acquisition	\$0.00		\$92.63	\$11,848.48	\$11,941.11	\$8,879.59	\$3,061.52							\$3,061.52
62	350	Design & Analysis	\$0.00		\$0.00	\$20,463.69	\$20,463.69	\$2,466.51	\$17,997.18							\$17,997.18
63	63	Compensation Used	\$0.00		\$0.00	\$4,164.90	\$4,164.90		\$4,164.90							\$4,164.90
64	360	Bid Documents & Contracts	\$0.00		\$0.00	\$0.00	\$0.00	\$9,503.36	(\$9,503.36)							(\$9,503.36)
65	200	Clerical	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00
66	370	Construction Inspection	\$0.00		\$1,162.88	\$128,192.50	\$129,355.38	\$118,660.52	\$10,694.86							\$10,694.86
67	380	Materials Inspection	\$0.00		\$58.50	\$5,717.59	\$5,776.09	\$4,833.77	\$942.32							\$942.32
68	800	Sign Fabrication	\$198.00		\$0.00	\$3,486.29	\$3,486.29		\$3,486.29							\$3,486.29
69	810	Sign Inspection & Sign Inventory	\$611.75		\$7,934.50	\$22,731.35	\$30,665.85	\$85.08	\$30,580.77							\$30,580.77
70		No Longer Used					\$0.00		\$0.00							
71	470	New Road Construction(Mat'l Act. 43/93, 11)	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
72	470	Rock Base Construction	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
73	700	Bituminous Pavement Construction	\$14,560.54		\$1,308.35	\$1,930.47	\$3,238.82		\$3,238.82						\$3,238.82	
74	520	Dust Control	\$232.50	\$47,626.20	\$6,667.15	\$4,376.70	\$58,670.05		\$58,670.05		\$58,670.05					
75		HHW					\$0.00		\$0.00							\$0.00
76	230	Inspection	\$1,752.86		\$10,027.06	\$50,838.04	\$60,865.10		\$60,865.10							\$60,865.10
77		Utility Coordination/Field					\$0.00		\$0.00							\$0.00
78	570	Shoulder Maintenance	\$11,550.15		\$24,761.88	\$20,881.26	\$45,643.14		\$45,643.14	\$38,887.96	\$6,755.18					
79	570	Rock Shoulder Construction					\$0.00		\$0.00	\$0.00						
80	570	Bituminous Shoulder Const. (Mat'l Act. 23)					\$0.00		\$0.00	\$0.00						
81	330	Construction R-O-W Staking	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00
82	630	Erosion Protection	\$13,884.34		\$11,666.35	\$14,559.92	\$26,226.27	\$4,310.18	\$21,916.09	\$18,672.51	\$3,243.58					
83		Guardrail Construction (%)					\$0.00		\$0.00	\$0.00	\$0.00					
84	330	Survey (Boundary & Control Surveys) .	\$0.00		\$242.00	\$60,840.38	\$61,082.38	\$13,581.12	\$47,501.26							\$47,501.26
85	330	Survey Research & Computations	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00
86	330	Preliminary Design Surveys	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00
87	230	Structural Analysis	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00							\$0.00

			2016	2016	2016	2016	2016		Asphalt/	Gravel/						
Activity			2016	Actual	2016	2016		Project	Concrete	Earth	Bridge	Road	Bridge	Culvert	Overhead	
Act. #		Description	Mainframe	Mat'l Cost	Mainframe	Mainframe	Total	Act. Deduct	Total	Rd. Maint	Rd. Maint.	Maint.	Const.	Const.	Const. & Admin.	
			Mat'l (infor only)	(Budget Items)	Equip	Labor		Amount	Activity	Line #7	Line #8	Line #9	Line #11	Line #12	Line #13	
88	210	Traffic Studies	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
89	210	Traffic Counts	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
90	220	Education (No Mat'l)	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
91	220	Training	\$1,795.17		\$5,461.00	\$83,921.23	\$89,382.23		\$89,382.23						\$89,382.23	
92	200	Plat/Plan Review	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
93	440	Drainage Structure Const.	\$95,319.69	\$88,518.89	\$218,248.85	\$144,128.48	\$450,896.22	\$391,973.59	\$58,922.63					\$58,922.63		
94	880	Building or Facilities Construction	\$0.00		\$0.00	\$147.00	\$147.00		\$147.00						\$147.00	
95	200	Records Maintenance(No Mat'l)	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
96	200	Records Research	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
97	200	Personnel Administration	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
98	200	Satute/Regulation Research	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
99	200	Plan Review	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
100	310	Plat/Survey Review	\$0.00		\$0.00	\$17,199.59	\$17,199.59		\$17,199.59						\$17,199.59	
101	200	Oversize/Weight Permits	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
102		Legal Description Preparation					\$0.00		\$0.00						\$0.00	
103	360	Bid Documents	\$0.00		\$204.75	\$13,376.20	\$13,580.95		\$13,580.95						\$13,580.95	
104	200	Interviewing	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
105	200	Report Preparation	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
106	106	Comp Time Earned	\$0.00				\$0.00		\$0.00							
107	610	Brush Control	\$161.00		\$48,895.00	\$42,152.90	\$91,047.90		\$91,047.90	\$77,572.81	\$13,475.09					
108	108	Car Days (Each Day)	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
109	109	On Call (Hours/Day)	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00						\$0.00	
110	110	Leave with pay	\$0.00		\$0.00	\$237.30	\$237.30		\$237.30						\$237.30	
111	600	Aquatic Weed Control	\$0.00		\$852.00	\$358.40	\$1,210.40		\$1,210.40							
NEW	540	Flushing Out Structures	\$17.50		\$655.50	\$1,007.52	\$1,663.02		\$1,663.02							
NEW	860	Moving Equipment for Repairs	\$0.00		\$8,559.67	\$12,355.29	\$20,914.96		\$20,914.96							
NEW	920	Cleaning Equipment	\$0.00		\$6,638.83	\$5,921.65	\$12,560.48		\$12,560.48							
NEW	830	Construction Signing	\$219.10		\$7,697.50	\$7,785.73	\$15,483.23	\$5,845.88	\$9,637.35							
NEW	550	Rock Road Stabilization	\$8,640.26		\$20,625.40	\$1,596.10	\$22,221.50		\$22,221.50							
			\$892,796.72	\$955,268.52	\$1,185,538.11	\$2,712,400.92	\$4,841,111.55	\$597,535.02	\$4,243,576.53	\$1,660,235.91	\$466,980.21	\$79,189.62	\$0.00	\$0.00	\$62,161.45	\$1,906,801.63
			NOT USED!							Line #7	Line #8	Line #9	Line #11	Line #12	Line #13	Line #17

DELETED

DELETED

NOT USED!

		2016		PROJECT		
		ACTIVITY	REPORT	SHEET	TOTAL	Lines for PG 10 of Eng Report (Double Check)
ACTIVITY REPORT (ABOVE)	LINE #	REPORT AMOUNT	AMOUNT	AMOUNT	LINE AMOUNT	151617
ASPHALT/CONCRETE ROAD MAINT.	7	\$1,660,235.91	\$1,381,584.32	\$3,041,820.23		
GRAVEL/EARTH ROAD MAINTENANCE	8	\$466,980.21	\$0.00	\$466,980.21	\$3,776,113.11	
BRIDGE MAINTENANCE	9	\$79,189.62	\$188,123.05	\$267,312.67		
ROAD CONSTRUCTION	11	\$0.00	\$394,380.94	\$394,380.94		
BRIDGE CONSTRUCTION/REHAB	12	\$0.00	\$1,600,015.17	\$1,600,015.17	\$2,622,396.61	
CULVERT CONSTRUCTION	13	\$62,161.45	\$565,839.05	\$628,000.50		
OVERHEAD AND ADMINISTRATION	17	\$1,906,801.63	\$169,483.96	\$2,076,285.59	\$2,076,285.59	
		\$4,175,368.82	\$4,299,426.49	\$8,474,795.31		
				\$8,474,795.31	LINE 18 ON PG 10 (TOTAL COUNTY COSTS)	

ASPHALT/CONCRETE ROAD MAINTENANCE (LINE #7)																											
PROJ.#	DESCRIPTION	CONST. COST	DESIGN (\$)	Act 200	Act 320	Act. 330	Act 340	Act. 350	Act. 360	Act. 370	Act. 380	Act. 410	Act. 440	Act. 450	Act. 480	Act. 510	Act. 530	Act. 570	Act. 630	Act. 650	Act. 710	Act. 730	Act. 740	Act. 810	Act. 820	Act 830	Act. 950
2016-01	Chip & Seal (38 Miles)	\$808,109.71							\$3,285.38	\$30,182.88	\$2,863.60																
2016-05	Bituminous Frictional Sealing	\$44,246.67					\$146.60		\$797.06	\$3,061.73																	
2016-06	M/O (Rte 1055, E900 Rd)	\$315,939.56					\$557.00		\$1,404.45	\$6,553.36																	
2016-07	Traffic Striping	\$158,266.96							\$99.53	\$7,942.20	\$127.63																

BRIDGE MAINTENANCE (LINE #9)																											
PROJ#	DESCRIPTION	CONST. COST	DESIGN (\$)	Act 200	Act 320	Act. 330	Act 340	Act. 350	Act. 360	Act. 370	Act. 380	Act. 410	Act. 440	Act. 450	Act. 480	Act. 510	Act. 530	Act. 570	Act. 630	Act. 650	Act. 710	Act. 730	Act. 740	Act. 810	Act. 820	Act 830	Act. 950
2013-17	Br 1500-1186 Poly Overlay	\$70,345.00								\$5,908.33																	
2014-09	Br 0507-1700 Poly Overlay	\$109,034.05	\$1,163.06							\$1,672.61																	
2015-69	Br 1782-1000 Guardrail																										

ROAD CONSTRUCTION (LINE #11)																											
PROJ#	DESCRIPTION	CONST. COST	DESIGN (\$)	Act 200	Act 320	Act. 330	Act 340	Act. 350	Act. 360	Act. 370	Act. 380	Act. 410	Act. 440	Act. 450	Act. 480	Act. 510	Act. 530	Act. 570	Act. 630	Act. 650	Act. 710	Act. 730	Act. 740	Act. 810	Act. 820	Act 830	Act. 950
2015-15	Rte 1W & 1S	\$360,368.08		\$337.96		\$508.35	\$651.70	\$578.30	\$1,346.55	\$6,996.54			\$13,802.74	\$1,285.73	\$4,945.31	\$452.80	\$2,024.07				\$862.97				\$219.84		

BRIDGE CONSTRUCTION (LINE #12)																											
PROJ.#	DESCRIPTION	CONST. COST	DESIGN (\$)	Act 200	Act 320	Act. 330	Act 340	Act. 350	Act. 360	Act. 370	Act. 380	Act. 410	Act. 440	Act. 450	Act. 480	Act. 510	Act. 530	Act. 570	Act. 630	Act. 650	Act. 710	Act. 730	Act. 740	Act. 810	Act. 820	Act 830	Act. 950
2010-08	Br. 1265-2387 Redeck	\$64,901.01	\$6,985.00			\$153.10	\$764.48					\$138.00	\$48,010.66	\$3,234.60					\$447.79	\$177.91				\$85.08	\$254.92	\$1,078.00	
2013-18	Br. 0874-0795 Redeck	\$358,087.12	\$22,200.00						\$453.53	\$25,455.14	\$202.34	\$2,276.09		\$808.19													
2013-20	Br. 1000-1638	\$798,143.86							\$296.95	\$29,854.95	\$1,640.20												\$148.66				
2015-67	Br. 0958-0900	\$206,670.56	\$26,275.00	\$194.20	\$685.86	\$1,045.80			\$829.78	\$516.39																	

CULVERT CONSTRUCTION (LINE #13)																											
CULVRT #	DESCRIPTION	MAT'L &/OR CONST. COST	R/W & UTILITIES	Act 200	Act 320	Act. 330	Act 340	Act. 350	Act. 360	Act. 370	Act. 380	Act. 410	Act. 440	Act. 450	Act. 480	Act. 510	Act. 530	Act. 570	Act. 630	Act. 650	Act. 710	Act. 730	Act. 740	Act. 810	Act. 820	Act 830	Act. 950
0207-1000	CULV. REPLACEMENT	\$42,439.55	\$4,225.00	\$249.16	\$268.38	\$720.75	\$1,002.44	\$775.40	\$160.35				\$43,094.28												\$1,233.71	\$810.12	
0417-0900	CULV. REPLACEMENT	\$37,701.29	\$1,500.00		\$188.86	\$1,835.42	\$328.10						\$79,527.46	\$319.58				\$228.95	\$1,041.59		\$6,950.23	\$167.19	\$198.34		\$256.90	\$1,080.72	
0468-0150	CULV. REPLACEMENT	\$8,042.04				\$261.45	\$492.15																			\$113.08	
0481-0150	CULV. REPLACEMENT	\$10,552.45			\$357.46	\$412.38	\$328.10						\$14,374.19														
0579-0646	CULV. REPLACEMENT	\$11,478.95	\$1,075.00	\$218.68	\$1,828.96	\$728.34	\$631.36	\$292.92					\$31,986.82						\$1,578.32						\$384.80	\$623.88	
0941-1800	CULV. REPLACEMENT				\$292.95	\$1,667.08							\$65,203.10												\$90.42	\$583.66	
0950-0900	CULV. REPLACEMENT	\$4,074.59	\$1,375.00	\$194.20	\$1,968.12	\$784.35			\$829.78	\$516.39			\$5,455.57														\$734.50
1976-1600	CULV. REPLACEMENT	\$11,439.50	\$4,600.00	\$119.28	\$1,827.82	\$2,403.18	\$2,104.01	\$819.89					\$34,959.04	\$496.29	\$836.83				\$1,242.48						\$349.17	\$899.78	
2046-1600	CULV. REPLACEMENT	\$43,518.50	\$1,650.00		\$1,461.18	\$3,060.92							\$57,559.73													\$656.64	

				Act 200	Act 320	Act. 330	Act 340	Act. 350	Act. 360	Act. 370	Act. 380	Act. 410	Act. 440	Act. 450	Act. 480	Act. 510	Act. 530	Act. 570	Act. 630	Act. 650	Act. 710	Act. 730	Act. 740	Act. 810	Act. 820	Act 830	Act. 950
ACTIVITY TOTALS ALL PROJECTS (DEDUCT AMOUNTS)				\$1,313.48	\$8,879.59	\$13,581.12	\$7,005.94	\$2,466.51	\$9,503.36	\$118,660.52	\$4,833.77	\$2,414.09	\$391,973.59	\$6,144.39	\$5,782.14	\$452.80	\$2,024.07	\$228.95	\$4,310.18	\$177.91	\$7,813.20	\$167.19	\$347.00	\$85.08	\$2,789.76	\$5,845.88	\$734.50
TOTAL ACTIVITY DEDUCT AMOUNT				\$597,535.02																							

PROJECT COST SUMMARY		
ASPHALT/CONCRETE ROAD MAINTENANCE (LINE #7)		\$1,381,584.32
BRIDGE MAINTENANCE (LINE #9)		\$188,123.05
ROAD CONSTRUCTION (LINE11)		\$394,380.94
BRIDGE CONSTRUCTION (LINE12)		\$1,600,015.17
CULVERT CONSTRUCTION (LINE13)		\$565,839.05

2016 COUNTY EXPENDITURES
April 10, 2017

Actual Material Cost Form; Information obtained from Laura - Entire 201 Budget Expenditures

Fund/Dept/Acct	Description	Expenses	Reimbrsmnts	County Expenditures	Activity # 710 (23)	Activity # 440 (93)	Activity # 900 (15)	Activity # 430 (19)	Activity # 650 (14)	Activity #'s 440/450 (50/50)	Activity # 460 (33)	Activity # 820 (34)	Activity # 560 (11)	Activity # 570 (29)	Activity # 520 (74)	Activity # 630 (82)	Activity # 850	Overhead Admin.
201-50100-60100	Travel/Training Education	\$10,491.23	\$0.00	\$10,491.23														\$10,491.23
201-50100-60115	Meals	\$1,830.61	\$0.00	\$1,830.61														\$1,830.61
201-50100-60230	Postage	\$299.32	\$0.00	\$299.32														\$299.32
201-50100-60315	Newspaper Publications	\$2,720.12	\$0.00	\$2,720.12														\$2,720.12
201-50100-60415	Professional Licenses	\$0.00	\$0.00	\$0.00														\$0.00
201-50100-60420	Dues and Subscriptions	\$3,494.04	\$0.00	\$3,494.04														\$3,494.04
201-50100-60610	Electric	\$3,531.56	\$0.00	\$3,531.56														\$3,531.56
201-50100-60620	Gas	\$0.00	\$0.00	\$0.00														\$0.00
201-50100-60630	Water, Trash, Sewer	\$0.00	\$0.00	\$0.00														\$0.00
201-50100-60815	Equipment Rental	\$10,458.15	\$0.00	\$10,458.15														\$10,458.15
201-50100-60910	Building Maintenance	\$2,804.03	\$0.00	\$2,804.03														\$2,804.03
201-50100-60945	Mach/Equip Maintenance	\$2,680.00	\$0.00	\$2,680.00														\$2,680.00
201-50100-60949	Radio Maintenance	\$965.40	\$0.00	\$965.40														\$965.40
201-50100-60960	Uniform Maintenance	\$8,879.75	\$0.00	\$8,879.75														\$8,879.75
201-50100-60970	Vehicle Maintenance	\$0.00	\$0.00	\$0.00														\$0.00
201-50100-61100	Professional Services	\$70,212.24	\$0.00	\$70,212.24														\$70,212.24
201-50100-61415	Highway Striping—Contract	\$158,266.96	\$0.00	\$158,266.96														
201-50100-61420	Road Maintenance Contracts	\$1,165,419.30	\$0.00	\$1,165,419.30														
201-50100-69050	Motor Vehicle Lic's & Titles	\$167.50	\$0.00	\$167.50														\$167.50
201-50100-69090	Reproductive Service	\$1,313.73	\$0.00	\$1,313.73														\$1,313.73
201-50100-70130	Office Supplies	\$4,038.39	\$0.00	\$4,038.39														\$4,038.39
201-50100-71010	Barricades	\$2,045.60	\$0.00	\$2,045.60														\$2,045.60
201-50100-71020	Engineering/Survey Supplies	\$2,284.60	\$0.00	\$2,284.60														\$2,284.60
201-50100-71025	Equipment Parts & Supplies	\$2,501.39	\$0.00	\$2,501.39														\$2,501.39
201-50100-71055	Ops & Maint. Supplies	\$22,548.22	\$0.00	\$22,548.22														\$22,548.22
201-50100-71070	Small Tools & Equipment	\$2,351.29	\$0.00	\$2,351.29														\$2,351.29

Fund/Dept/Acct	Description	Amount	Reimbrsmnts	County Expenditures	Activity # 710 (23)	Activity # 440 (93)	Activity # 900 (15)	Activity # 430 (19)	Activity # 650 (14)	Activity #'s 440/450 (50/50)	Activity # 460 (33)	Activity # 820 (34)	Activity # 560 (11)	Activity # 570 (29)	Activity # 520 (74)	Activity # 630 (82)	Activity # 850	Overhead Admin.
201-50100-72015	Misc. Fluids	\$3,490.53	\$0.00	\$3,490.53										\$0.00				\$3,490.53
201-50100-74010	Fertilizer	\$0.00	\$0.00	\$0.00														
201-50100-74015	Herbicide	\$3,391.20	\$0.00	\$3,391.20					\$3,391.20									
201-50100-74025	Seeds	\$7,201.00	\$0.00	\$7,201.00										\$7,201.00				
201-50100-75005	BM-2	\$414,055.76	\$0.00	\$414,055.76	\$414,055.76													
201-50100-75010	Cold Mix	\$642.63	\$0.00	\$642.63	\$642.63													
201-50100-75015	CRS-1H	\$31,205.20	\$0.00	\$31,205.20	\$31,205.20													
201-50100-75020	Dust Palliative	\$189,045.89	\$141,419.69	\$47,626.20											\$47,626.20			
201-50100-75025	Guardrail	\$0.00	\$0.00	\$0.00							\$0.00							
201-50100-75030	Road Rock	\$161,669.27	\$0.00	\$161,669.27									\$161,669.27					
201-50100-75035	Salt	\$116,227.73	\$3,426.46	\$112,801.27			\$112,801.27											
201-50100-75040	Sand	\$19,379.14	\$1,240.09	\$18,139.05			\$18,139.05											
201-50100-75045	Signs	\$26,073.31	\$0.00	\$26,073.31								\$26,073.31						
201-50100-75050	SS-1H	\$3,085.62	\$0.00	\$3,085.62	\$3,085.62													
201-50100-75055	Steel Posts	\$6,791.21	\$0.00	\$6,791.21								\$6,791.21						
201-50100-76005	Concrete	\$14,566.42	\$0.00	\$14,566.42						\$14,566.42								
201-50100-76010	Culverts	\$64,799.31	\$0.00	\$64,799.31		\$64,799.31												
201-50100-76015	Deck Seal	\$6,205.12	\$0.00	\$6,205.12				\$6,205.12										
201-50100-76020	Lumber	\$37.92	\$0.00	\$37.92					\$37.92									
201-50100-76025	Reinforcing Steel	\$497.70	\$0.00	\$497.70					\$497.70									
201-50100-76030	Rip Rap	\$31,133.20	\$0.00	\$31,133.20					\$31,133.20									
201-50100-76035	Special Aggregates	\$1,203.91	\$0.00	\$1,203.91					\$1,203.91									
201-50100-79055	Engineering Fabrics	\$0.00	\$0.00	\$0.00												\$0.00		
201-50100-79070	Maps & Plats	\$0.00	\$0.00	\$0.00														
201-50100-79095	Safety Awards	\$1,762.26	\$0.00	\$1,762.26														\$1,762.26
201-50100-81005	Furniture	\$64.00	\$0.00	\$64.00														\$64.00
201-50100-83000	Service Equipment	\$111.21	\$0.00	\$111.21													\$111.21	
201-50100-87005	Easements	\$8,550.00	\$0.00	\$8,550.00						\$0.00								\$8,550.00
201-50100-99090	Non-Appropriated Balance	\$0.00	\$0.00	\$0.00														
		\$1,266,806.71	\$146,086.24	\$1,120,720.47	\$448,989.21	\$64,799.31	\$130,940.32	\$6,205.12	\$3,391.20	\$47,439.15	\$0.00	\$32,864.52	\$161,669.27	\$7,201.00	\$47,626.20	\$0.00	\$111.21	\$169,483.96

	\$23,719.58	50% Act. #440 (43)	\$23,719.58
Activity #	Activity #	Activity #	Activity #'s
710 (23)	440 (93)	900 (15)	440/450 (50/50)

	\$16,166.93	10% Act. 570 (29)	\$23,367.93
Activity #	Activity #	Activity #	Activity #
560 (11)	570 (29)	520 (74)	630 (82)

Strikethrough Deleted Items or shown on "2016 Projects" sheet

Material Cost Assigned to Various Activities \$951,236.51
Material Cost Assigned to Overhead & Admin \$169,483.96
Total Material Cost (Actual Expenditures) \$1,120,720.47

NOTE: O&A added to activity sheet under projects

2016 CHECKS - OK

checks - OK	\$118,366.45	\$0.00	\$118,366.45
checks - OK	\$1,137,952.79	\$146,086.24	\$991,866.55
checks - OK	\$10,487.47	\$0.00	\$10,487.47
original budget totals - OK	\$1,266,806.71	\$146,086.24	\$1,120,720.47

SPREADSHEET FROM BROOK SAUER (ext): Budget Expenditure reports from Townships are going 100% to maintenance
Township Summary - 2016

	Clinton	Eudora	Grant	Kanwaka	Lecompton	Marion	Palmyra	Wakarusa	Willow Springs	Total
<u>2016 BUDGET</u>	334,930.00	159,491.00	335,376.00	527,299.00	94,770.00	437,505.00	211,511.00	1,932,562.00	423,858.00	4,457,302.00

County Engineer's/Road Supervisor's Annual Report Instructions

General Instructions:

- This report is designed to solicit basic information that can be readily obtained in most counties. The data reported on this form is the only information that is required to be submitted to the Kansas Department of Transportation for compliance with K.S.A. 68-540. Counties are encouraged to maintain more detailed records for their own use as they deem appropriate.
- Costs reported on this form should reflect only funds expended for road and bridge maintenance and construction activities from January 1 to December 31 of the past year. Information provided should be only for roads and bridges that are under county and township jurisdiction.
- All costs/expenditures recorded should only be those costs actually paid by the county or township. Do not include any Federal/State matching funds applied toward the cost of projects.
- Bridge Definition: For the purpose of this report, a bridge is defined as any structure with an opening twenty (20) feet or longer (measured along centerline of the roadway and between the inside faces of outside walls or abutments), or a low water crossing forty (40) feet or more in length (measured along centerline of the roadway). Bridges should be listed on your bridge inspection report. Any structure with an opening less than twenty (20) feet or a low water crossing less than forty (40) feet in length is considered a culvert.
- Township Costs: It is recognized that counties with townships that maintain roads have difficulty obtaining complete reports from the townships. Since townships do little construction and have few paved roads it is acceptable for this report to assume that the township road budget all goes to road maintenance. If the county is aware of a township road construction project that construction cost can be estimated. A spread sheet has been furnished to tabulate township mileage and budgets. This spreadsheet might make it easier to update township numbers in subsequent years.
- Submit the following items to the Kansas Department of Transportation at the address indicated in the BLP Memo:

Transmittal Cover Letter on County Letterhead (optional)

Attached Cover Sheet

Completed Annual Report Form (pages 1 - 3) (please submit electronically also)

Annual Report Instructions

General: A spreadsheet has been provided to speed up the reporting process. The spreadsheet will automatically add the correct lines to give the totals and transfer them forward. To speed tabulation of the data we ask that you submit the annual report spread sheet electronically attached to an email.

Line by Line Instructions:

Fill in the county and reporting year at the top of the form

1. Road System Type: Pick from County Unit (CU), County-Township (CT), County Rural (CR)
2. Road & Bridge Budget: Budget for reporting year, include Road & Bridge Fund, Special Bridge Fund, etc. Expenditures of Special Machinery Fund and bridge bonds should not be included on this line. If the department budget includes some non-road activities such as landfill, county building maintenance, noxious weeds, etc, these non road items should be deducted.
3. Number of road and bridge employees: This is normally the number in the road and bridge department, and includes office staff, supervisors and workers. This number should not include staff that work on non road and bridge items such as the landfill, parks, and noxious weeds.
4. Miles of County Maintained Road: Enter miles of various surfacing types as of the end of the year. Chip seal roads should be included in the Asphalt road mileage. The spreadsheet will compute the total and display it in the total column.
5. Major Maintenance: Enter the number of miles of gravel roads resurfaced with 400 tons/mile or more. Enter the number of miles of asphalt maintenance work in the three categories performed during the year. Chip seal includes micro-surfacing, and recycle includes pavement reconstruction.
6. Construction: Enter the amount of construction work and cost for the listed categories. Definition of c o s t , construction, bridges and culverts is explained elsewhere in the instructions. Culverts for this item are those with a waterway opening of 25 s.f. or larger (larger than a 66" pipe).
7. Cost of Asphalt/Concrete Road Maintenance. This should include all maintenance costs except for bridge maintenance. Do not include construction.
8. Cost for Gravel/Earth Maintenance. This should include all maintenance costs except for bridge maintenance. Do not include construction.
9. Cost for Bridge Maintenance: This should include costs for maintenance performed on bridges listed on your bridge inspection report.
10. Total Maintenance Costs is the total of lines 7, 8 & 9. If using the spread sheet it should automatically total.
11. Cost for Road Construction: This should include all project related costs, except overhead not charged to specific activities or projects. Generally construction is for projects that improve the profile, cross section or horizontal alignment of a road, or improve the surface type from gravel to paved. See examples in the next section on Pages 4 and 5. If using the spreadsheet it should carry forward and automatically total from line 6.
12. Cost for Bridge Construction/Rehabilitation: This should include all project related costs except overhead for bridge replacement and major rehabilitation projects. Rehabilitation projects are only those projects that are intended to raise the sufficiency rating above 80, and should be based on an engineered plan. Include just local costs, do not include federal aid funds. If using the spreadsheet it should automatically carry forward from line 6.

13. Cost for Culvert Construction: This includes costs for new construction for boxes and culverts larger than 25 s.f. of waterway opening (greater than 66" dia. Pipe) and smaller than bridge size. For a culvert that is replaced by a bridge list that project cost under bridge construction. If using the spreadsheet it should carry forward automatically from line 6.
14. Total Construction Cost is the total of lines 11, 12, & 13. If using the spread sheet it should total automatically.
15. Total Maintenance Cost is carried forward from line 10. If using the spread sheet it should carry forward automatically.
16. Total Construction Cost is carried forward from line 14. If using the spread sheet it should carry forward automatically.
17. Overhead and Administration costs are entered on this line. Overhead and administration are generally costs not directly charged out to maintenance or construction. See examples in the next section for typical overhead and administrative costs.
18. Total County Costs is the total of lines 15, 16 & 17. If using the spread sheet this should be automatically totaled.

This completes the report for County Unit and County Rural road system counties. The remainder of the form is for County-Township Road System Counties only.

Note: It is recommended to use the Township Form page of the spreadsheet. As you list the information for the townships the figures will automatically be carried forward to the appropriate lines of the Annual Report Form.

19. Total Miles of Township Maintained Road. Enter miles of various surfacing types as of the end of the year. Chip seal roads should be included in the Asphalt road mileage.
20. Cost of Township Road Maintenance: Unless you are aware of township road construction this number will be the total of the townships published budgets.
21. Cost of Township Road Construction: Townships do little road construction, and may not have adequate cost figures. An estimate of road construction cost is adequate for this report if better figures are not available. Also list the number of miles of township road constructed using the same definition as used for county road construction.
22. Total Township Costs is a total of lines 20 & 21. If using the spread sheet this should be automatically totaled.

Examples of Maintenance, Construction and Overhead/Administrative Activities

The following are representative examples of the types of work activities that may be defined as maintenance, construction and overhead as they relate to categories of costs itemized in the report. All categories should include costs for labor, equipment, materials, and contracted work utilized to complete these activities. Please note that the definition for construction has changed substantially from previous years, and will include fewer projects than in the past.

- **Definitions** In general terms, the definitions of maintenance and construction are as follows:

Maintenance: Activities or operations that are intended to maintain and preserve the condition of an existing facility, extend the useful life, and slow down future deterioration.

Road Construction: Road construction is construction of a new road at a new location, or a major upgrade of surfacing type, horizontal alignment, cross section, or vertical alignment of an existing road.

Bridge Construction/Rehabilitation: Bridges are structures that are 20' or more in length as measured along the centerline of the roadway. Bridge construction refers to the installation of a new structure to replace an existing bridge or culvert, or the installation of a structure where one did not previously exist. Bridge rehabilitation is major work to restore the structural integrity of a bridge as well as major work to correct safety defects.

Maintenance Examples:

Road Maintenance:

Paved Roads: Chip seals, crack filling, asphalt overlays, milling asphalt surfaces, recycling, reconstruction of a deteriorated asphalt pavement, pothole patching, repair and maintenance of driveways, pavement marking, and road sweeping. Snow and ice removal, sign installation and maintenance, guard rail installation and repair. Repair and maintenance of shoulders and ditches to restore original grades and lines including reseeding and erosion control. Vegetation management: includes tree and brush removal, trimming, chipping, spraying of weeds and mowing. On gravel and dirt roads: Blading, adding surface material, scarifying surfaces, milling rock ledges, and applying dust control. Snow and ice removal, sign installation and maintenance, guard rail installation and repair. Repair and maintenance of all culverts, and replacement of culverts less than 25 s.f. (66" dia. pipe or smaller).

Bridge Maintenance:

Repair of concrete, wood or steel decks, piers, abutments, stringers, caps, piles, beams, seats, trusses, girders, sills, wing walls, connectors, and hub guards. Excavation and backfilling required to repair approaches. Cleaning, clearing trees and brush, removing drift, realigning channels. Stabilizing banks, placing rip-rap, repairing scours. Cleaning decks. Handrail repair or replacement. Sandblasting and painting. Repair of low water crossings. Hauling, cutting, welding, fabricating, assembling, installing or placing materials. Replacing stone masonry, tuck pointing, repairing scours, grouting concrete surfaces, or replacing concrete slabs.

Culvert Maintenance :

Culvert maintenance includes the same items as bridge maintenance, but for the purposes of the annual report are included in the classification of road maintenance. Counties may want to capture the culvert maintenance costs for their own purposes.

Construction Examples:**Paved Road Construction :**

Examples of upgrades that are paved road construction: 1. Paving of a gravel road. 2. Adding shoulders to a paved road that did not have shoulders. 3. Complete reconstruction including modification of cross section, vertical alignments and perhaps horizontal alignment. In most cases road construction projects require engineered plans and additional right of way. Major projects that are **not** considered paved road construction include: overlays, surface recycling, reconstructing an existing asphalt surface. Road work for approach grading for a bridge or culvert project is included in the cost of the bridge or culvert project.

Gravel Road Construction :

Examples of upgrades that are gravel road construction: 1. Regrading and surfacing of a dirt road. 2. Complete reconstruction of an existing rock road including pulling ditches, installing new entrance and crossroad culverts and then re-rocking the road. Gravel road construction may not require engineered plans and additional right of way, but should result in basically a new road. Road work costs for approach grading for a bridge or culvert project should be included in the cost of the bridge or culvert project.

Bridge Construction/Rehabilitation (Structures 20' in length or more):

Bridge construction is the installation of a new structure for replacement of an existing bridge, constructing a new bridge on a new road, or replacing a culvert with a bridge size structure. Bridge rehabilitation is intended to raise the sufficiency rating of the structure above 80, and should be based on an engineered plan. Work in this category includes repairs or replacement of some bridge elements (e.g., deck, girders) but leaves other elements in place. Bridge repairs that do not raise the sufficiency rating above 80 are considered bridge maintenance. Normally approach grading and surfacing are included in the bridge construction cost unless the bridge project is part of a larger road construction project.

Culvert Construction :

Culvert Construction includes costs for new construction and replacement of boxes and culverts larger than 25 s.f. of waterway opening (larger than 66" dia. pipe) and smaller than bridge size. For a culvert that is replaced by a bridge list that project cost under bridge construction. On major road construction projects culvert construction cost can be included in the cost of the road project.

Examples of Construction Items:

Construction costs for roads, bridges and culverts should include all construction related costs that are not included in department overhead and administration. Following are examples of costs that are normally charged to a project and shown as construction costs.

- Right of way costs such as land cost, damages to remainder, temporary easements, appraisals, negotiation fees, and fence replacement.
- Pre construction items such as utility relocations and design engineering.
- Construction items such as mobilization, construction signing, site preparation, clearing, structure removal, approach grading and filling, structure construction, paving, surfacing, guardrail, and permanent signing, seeding and mulching.
- Construction engineering items such as inspection, and preparing as-built plans.
- Miscellaneous maintenance costs due to the project such as checking construction signing, and barricades, and detour maintenance.

Overhead and Administration

Overhead and administrative costs are those miscellaneous costs not charged directly to construction projects or maintenance activities. When the cost for a work type shown below is significant and can be tied to a construction project, it should be included as part of that project's costs, rather than shown as overhead. Depending on the county's cost accounting setup some maintenance activities listed below will be charged directly to a specific maintenance activity and will not be overhead. For example in the category-Snow & Ice Control, these activities could be charged directly to a work activity such as snow and ice control and rolled up to road maintenance, or charged to overhead and administration. The decision on how to handle miscellaneous activities will be based on the level of detail collected and reported in the cost accounting system, as well as the significance of the expense related to the cost of tracking small items.

Examples of Overhead and Administration

Safety & Training: Training meetings, orientations, schools or seminars. Safety clothing such as gloves, boots, safety glasses, rainwear, hard-hats and protective clothing.

Administration, Supervision & Leave: Wages for secretaries, clerical staff and certain supervisors. Temporary clerical services, data processing, legal counsel, purchasing, bid preparation. Administrative and supervisory vehicle use and personal vehicle reimbursement. All employee leave types such as vacation, sick, holiday, funeral, civil, and military leave. Call back pay and standby pay if not associated with a project or activity.

Human Resources: Employee meetings, retirement or farewell parties, conferences, interviews and job evaluations, approving time cards, leave slips and equipment tickets, timecard pickup, uniform pickup, drug testing, resolving employee problems, reviewing rules and regulations.

Office Expense: Desks, cabinets, calculators, computers, software, office equipment, maintenance contracts, office supplies, books, publications, postage, general supplies, dues, advertisements, and insurance.

Facility maintenance: Building maintenance, utilities, trash, sanitary facilities, internet access, satellite weather service and delivery service. Yard maintenance, such as cleanup, litter patrol, organizing equipment and supplies, disposal of scrap iron, inventory of equipment and supplies, lockup and opening of yard and shop. General maintenance and cleaning of hand tools and equipment.

Miscellaneous Road Activities: Inspection of roads and bridges; checking complaints, sign inspection, traffic counts; surveying, hauling oil for inventory, mail box repair, dead animal removal, trash pickup, spill cleanup, accidents, fabrication of supplies and equipment. Small tool and equipment purchases.

Snow & Ice Control: Hauling, mixing, and stockpiling salt sand, checking weather, dispatching, putting on salt sand spreaders or snow plows, snow and ice inspection.

Fleet Maintenance: Some fleet maintenance costs could be overhead and administration. Generally agencies charge projects and maintenance activities based on hourly rates for equipment. In that case only costs not charged out would be included in Overhead and Administration.

State of Kansas

**COVER SHEET
FOR COUNTY ENGINEER'S / ROAD SUPERVISOR'S
ANNUAL REPORT
2015**

_____ County

This is a: *[Check one]*

County-Unit System	☐
County-Township System	☐
County-Rural System	☐

Submitted by _____ County Engineer / Road Supervisor

Authorization

Volume 5, Section 68-540 and 68-541 of the Kansas Statutes Annotated reads as follows:

68-540. Reports by county engineers or road supervisors. It shall be the duty of the County Engineer or Road Supervisor to make a written report to the Board of County Commissioners of the work accomplished and funds expended upon all the roads and bridges for the current year, which shall close on the thirty-first day of December of each year. This report shall show which roads of the county and township system have been completed or partially completed, and credit to such roads shall be shown by him upon the county road plan not later than April 15, and a copy of the said report shall be immediately forwarded to the State Transportation Engineer upon standard forms.

68-541. Forms for accounts and reports. All forms and blanks necessary to secure uniformity of records and reports in the system herein provided shall be prescribed by the Secretary of Transportation.

(Revised 11/07)

County Engineer's / Road Supervisor's Annual Report

County _____ Year 2015

General Information

- 1) Type of Road System (CU, CT, or CR) _____
- 2) (a) Annual Road and Bridge Operating Budget \$ _____
(Total of Road and Bridge, Special Bridge, and Special Road and Bridge Funds)
- (b) Extra bonds, revolving funds or federal funds exchange expended \$ _____

- 3) Number of Road and Bridge Employees _____
(People on the payroll that work for road and bridge-includes shop and office)

- 4) Miles of County Maintained Roads (miles in your road system)

Concrete	Asphalt	Gravel/Rock	Earth	Total
				0

- 5) Major Maintenance Work

Chip Seals Miles	Overlays Miles	Recycle Miles	*Gravel Replacement Miles

*Miles in excess of 400 tons/miles

- 6) Construction (Major construction)

- a. Paved: Miles of gravel upgraded to blacktop and major upgrades of paved roads including shoulders added to blacktop.
- b. Gravel: Miles of complete regrading including ditches or dirt roads graveled.
- c. Bridges: Number of bridges replaced.
- d. Culverts: Number of culverts larger than 25 s.f. of opening (66" pipe minimum)

Paved Road Miles	Gravel Road Miles	Bridges Replaced	Culverts Replaced
\$	\$	\$	\$

Annual County Maintenance Costs

7) Asphalt / Concrete Road Maintenance	\$ _____
8) Gravel / Earth Road Maintenance	\$ _____
9) Bridge Maintenance	\$ _____
10) Total Maintenance Costs (total of lines 7,8 & 9)	\$ <u>0.00</u>

Annual County Construction Costs

(Cost are carried forward automatically from line 6)

11) Road Construction	\$ <u>0.00</u>
12) Bridge Construction/Rehabilitated	\$ <u>0.00</u>
13) Culvert Construction (larger than 25 s.f. opening)	\$ <u>0.00</u>
14) Total Construction Costs (Total of lines 11,12 & 13)	\$ <u>0.00</u>

Total Annual County Costs

15) Total Maintenance Costs (from line 10)	\$ <u>0.00</u>
16) Total Construction Costs (from line 14)	\$ <u>0.00</u>
17) Overhead and Administration (if not included above)	\$ _____
18) Total County Costs (Total of lines 15,16 & 17)	\$ <u>0.00</u>

Annual Township Maintenance and Construction Costs

(For County-Township Road System Only)

Total Townships in County _____ Total

Township Reports _____

19) Total Miles of Township Maintained Roads _____ 0 mi.

Concrete Roads _____ 0 mi.

Asphalt Roads _____ 0 mi.

Gravel Roads _____ 0 mi.

Earth Roads

20) Cost for Township Road Maintenance \$ _____ 0.00

21) Cost for Township Road Construction \$ _____ 0.00

Miles of Township Road Construction _____ 0 mi.

22) Total Township Costs (Total of lines 20&21) \$ _____ 0.00

County _____ Year 2015Page 12

TOWNSHIP DATA

County _____ Year 2015[illegible]

Submit



DOUGLAS COUNTY PUBLIC WORKS

3755 East 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglas-county.com
www.douglas-county.com

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

TO : Douglas County Commission

FROM: Keith A. Browning, P.E., Director of Public Works
Michael D. Kelly, P.S., County Surveyor

DATE : August 24, 2017

RE : Proposed Vacation of Alley; Vinland townsite;

As you are aware the county recently received a request to vacate a portion of an alley, located within the townsite of Vinland, approximately three (3) miles north of Baldwin City. The request was reviewed by staff and counsel to determine the best way to proceed.

The landowners making the request will create an easement to serve as access to replace the alley requested for vacation. That access is already in place and has been traveled by the public as an unofficial, additional alley for many decades as evidenced by historic county aerial photography.

A hearing has been scheduled before the Board of County Commissioners to receive public comment concerning the proposed vacation during the regular commission meeting on August 30, 2017.

Upon conclusion of the hearing the Board should consider enactment of a resolution vacating the alley as requested.

Action Required: Hold a hearing to accept public comment regarding the possible vacation of the alley. Consider enacting, if appropriate, a resolution that will vacate the alley.

Vinland

Proposed Alley Relocation



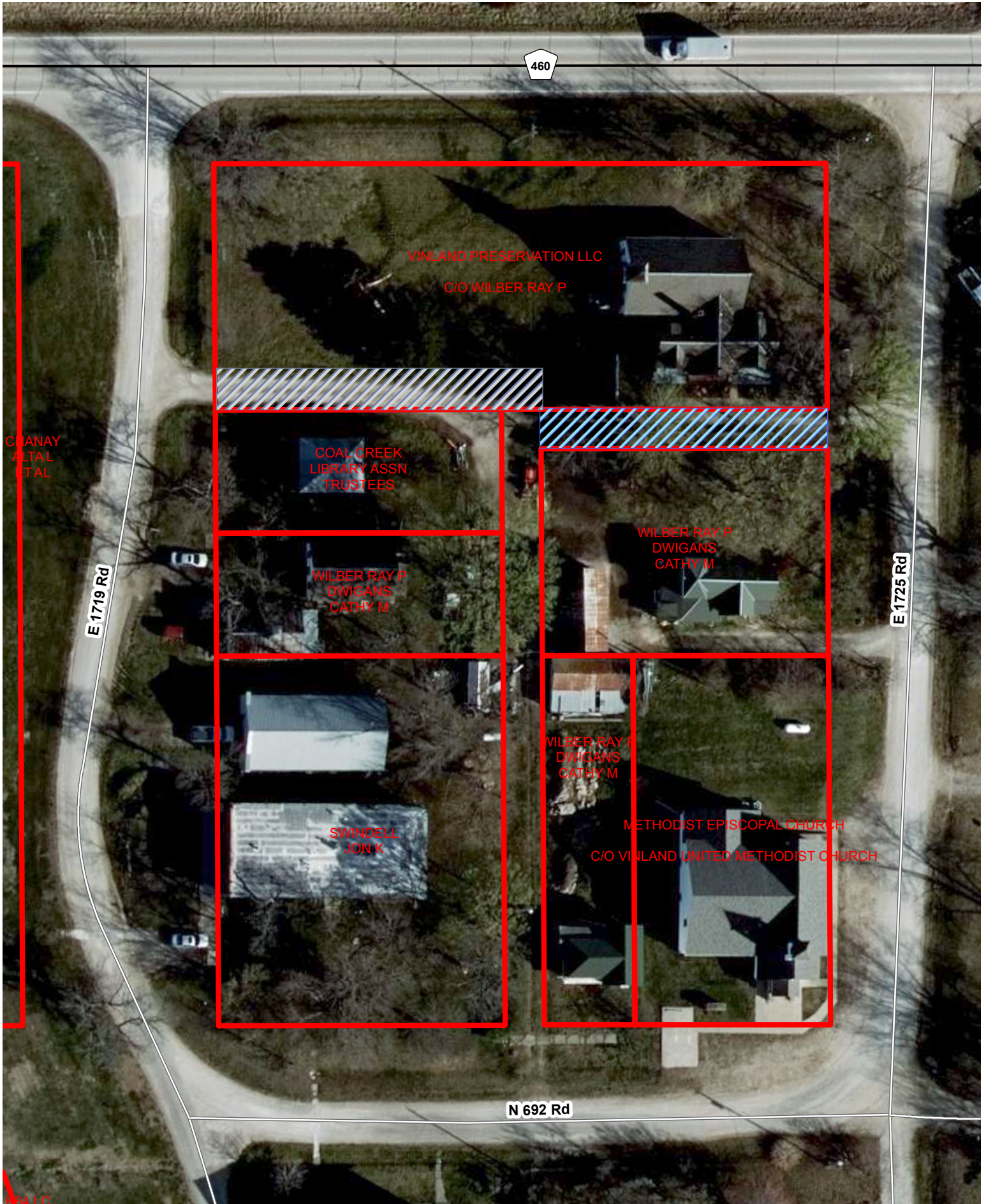
Proposed Alley Location



Current Alley Location

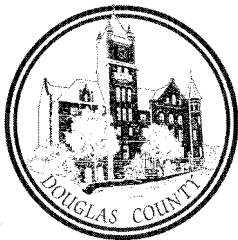


1 inch = 50 feet
25 12.5 0 25 Feet

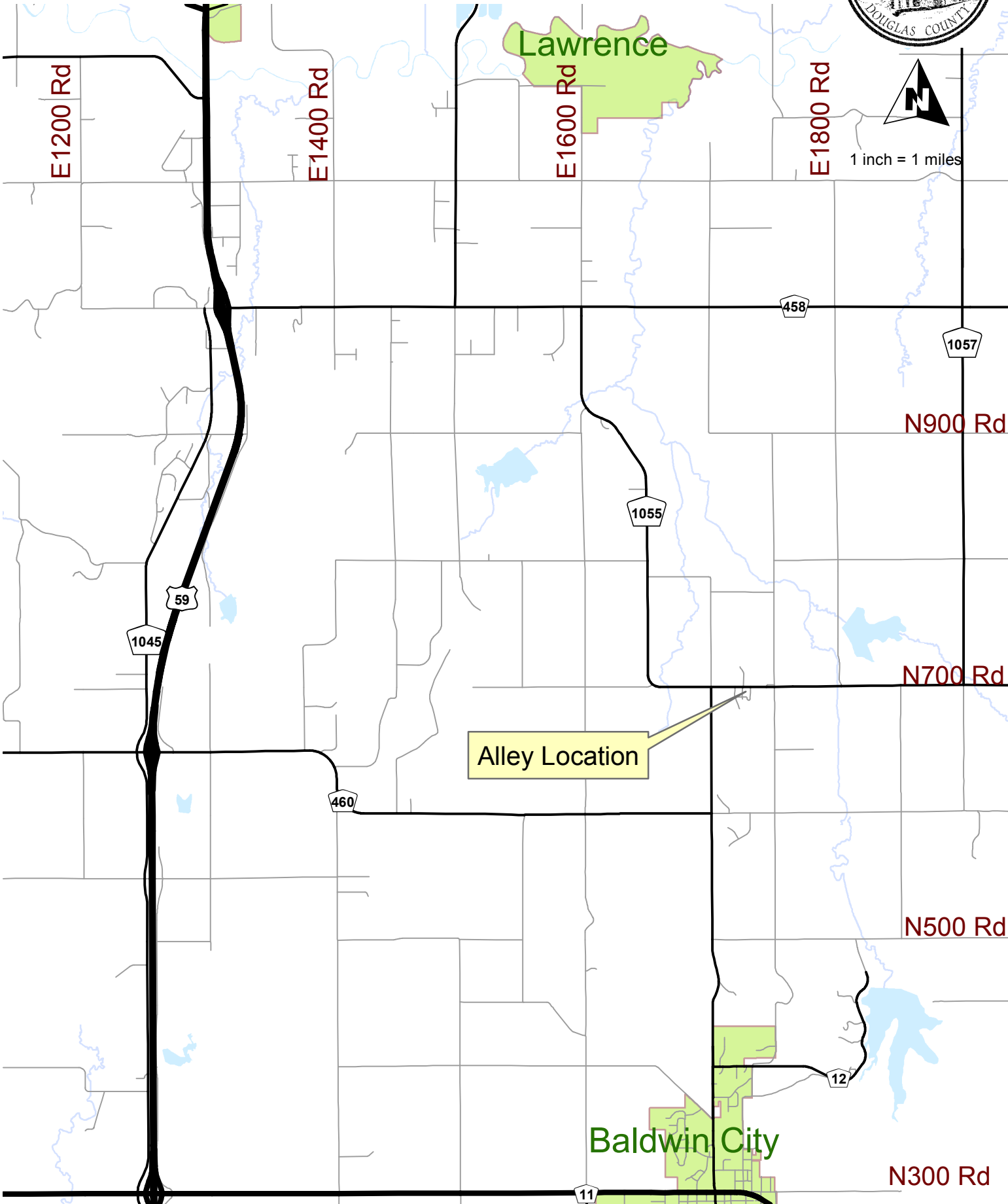


Vinland - Proposed Alley Vacation

Location Map



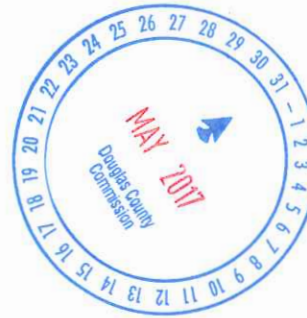
1 inch = 1 miles



May 31, 2017

copied
BOCC

Mike Gaughan, Chairman
Nancy Thellman, Vice-Chair
Michelle Derousseau, Member
Board of County Commissioners
of Douglas County, Kansas
1100 Massachusetts St.
Lawrence, KS 66044



Dear Commissioners:

Vinland Preservation LLC has worked since 2000 to preserve the former Vinland Presbyterian church building, which was built in 1879, on Lot 3 in Vinland. This group of 17 Vinland-area neighbors has collaborated to list this iconic building on the National Register of Historic Places (2003) and preserve the exterior of the building.

The Sunday-school addition (1910) to the building was converted to a residence in 1982, a use that continues today. This adaptive reuse is important to ensuring the continued preservation of the building. We asked to downzone the property to single-family residential (from B-1 to R-1) to ensure continued use as a residence, which is compatible with the other properties in the unincorporated town of Vinland. This rezoning of Lot 3 was approved by the Douglas County Board of County Commissioners on March 15, 2017.

We now seek your support for a change in the location of the alley that is on the South side of Lot 3 and next to the building. (See map.) We would like to exchange access from the East (16-foot alley) for access from the West (16-foot alley) and allow adjoining property owners to use the West access. Lot 3 owners would give the property owners an easement for the access from the West in exchange for eliminating access from the East.

In fact, adjoining property owners have used primarily the West access since at least 1982. Formalizing this use would avoid traffic right next to the Lot 3 residence and allow the residents of Lot 3 to have a convenient driveway and increased setback from the South property line. This change would not reduce alley access by adjoining property owners. We believe this change would avoid potential conflicts over alley use in the future.

All of the affected property owners (who also are members of Vinland Preservation LLC) support the change. Vinland Preservation LLC plans to sell Lot 3 in 2017 and it might be more difficult to make a change in the future. We have discussed this proposed change with County staff members Keith Browning and Michael Kelly and would work with them and other County employees on the details to complete the change and record it with the Register of Deeds.

We would appreciate your support.

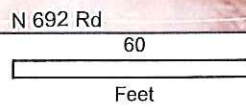
Sincerely,

Denny Johnson
Co-Manager

Ray Wilber
Co-Manager

Vinland Preservation LLC, 502 E 1600 Road, Baldwin City, KS 66006

cc: Craig Weinaug, County Administrator
Keith Browning, Director of Public Works and County Engineer
Michael Kelly, County Surveyor



Map produced 10/12/2016, GIS
© Douglas County, Kansas 2016

RESOLUTION NO. _____

A RESOLUTION VACATING A PORTION OF
AN ALLEY WITHIN THE VINLAND TOWNSITE

WHEREAS The Board of County Commissioners, pursuant to K.S.A. 58-2613, may vacate a plat, street, alley, public easement or reservation lying outside the limits of any incorporated city for 10 years or more; and,

WHEREAS The Board of County Commissioners, has received a request to vacate a portion of an alley in the townsite of Vinland lying between lots 3 and 4, as shown on the plat of Vinland recorded in Plat Book 2 Page 15 lying in the Northwest Quarter (NW 1/4) of Section 15, Township 14 South, Range 20 East of the Sixth Principal Meridian in Douglas County, Kansas, and is more particularly described as follows:

beginning at the northeast corner of Lot 4, Vinland, thence north along the west line of Summit Street a distance of 16 feet to the southeast corner of Lot 3, Vinland, thence west along the south line of said Lot 3 a distance of 117 feet, thence south a distance of 16 feet to the northwest corner of said Lot 4, thence east a distance of 117 feet along the north line of said Lot 4 to the point of beginning and terminating at said point; and,

WHEREAS in their judgment the proposed vacation of said alley will not cause any harm or inconvenience, and

WHEREAS, pursuant to K.S.A. 58-2613, notice of the proposed vacation of said alley was published in the official County newspaper,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, that the above described alley be vacated.

ADOPTED this _____ day of _____, 2017.

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

Mike Gaughan, Chair

ATTEST:

Nancy Thellman, Vice Chair

Jamie Shew, County Clerk

Michelle Derusseau, Member

Memorandum

City of Lawrence-Douglas County

Planning & Development Services

TO: Board of County Commissioners

CC: Craig Weinaug, County Administrator

FROM: Mary Miller, Planner

Date: August 24, 2017

RE: Request for a one-year extension to the approval of **CUP-15-00229:** Conditional Use Permit for Burning Barrel, a specialty butcher shop, located on approximately 30 acres at 292 N 2100 Road. Request submitted by Brian Strecker, Burning Barrel LLC, property owner of record. *(One year extension approved by the Commission on August 24, 2016.)*

ATTACHMENTS:

A: Extension Request

B: Approved site plan

BACKGROUND

At their August 12, 2015 meeting, the Board of County Commissioners voted unanimously to approve the Conditional Use Permit for Burning Barrel, Specialty Butcher Shop subject to conditions of approval. The conditions of approval were met and the Conditional Use Permit was released to the Zoning and Codes Office on August 14, 2015 for processing of building permit.

The applicant requested an extension of the CUP approval on July 22, 2016 and noted they were finalizing the blueprints and making repairs to the outbuildings but weren't ready to obtain a building permit at that time. The County Commission approved this request on August 24, 2016; allowing the approval to remain valid to August 12, 2017.

A change to the site layout was administratively approved with Site Plan SP-16-00293 on January 3, 2017. The facility was relocated to the east side of the existing outbuildings, in the former location of a mobile home which was removed as part of this project.

The applicant requested a second extension of the CUP approval on July 10, 2017. The request noted that the blueprints are complete and the project will move forward when they've hired contractors and resolved budgeting issues. The extension request is attached.

EXTENSION REQUEST

Per Section 12-319-2 of the Zoning Regulations, if a building permit is not obtained for the site within one year of the Commission's approval of the CUP application, the approval

becomes null and void unless an extension is requested prior to that date. The applicant submitted a written request for an extension prior to the deadline.

The conditions of approval have been met and the site plan has been released to the Zoning and Codes. The property has been purchased by the applicant. The applicant noted in the extension request that farm projects, such as a blueberry patch and peach tree plantings, are underway and he is working to improving the overall visual appeal of the property. The applicant indicated they should be submitting plans and a building permit application to the Zoning and Codes Office shortly, when they've hired a contractor and resolved some budgeting issues.

RECOMMENDATION:

Based on the progress that has been made on this project, staff recommends approval of a one-year extension (to August 12, 2018) to the approval for CUP-15-00229, Conditional Use Permit for Burning Barrel, Specialty Butcher Shop, at 292 N 2100 Road.

Mary Miller

From: Brian Strecker <cookinbri@gmail.com>
Sent: Monday, July 10, 2017 11:37 AM
To: Mary Miller
Subject: CUP extension

Hello Mary,

I'm Requesting an extension on the CUP for The Burning Barrel LLC. All the blueprints are completed and we are sourcing contractors to meet out budget on the project. It's been a matter of budget and finding contractors that will commit to the small project we are building.

Getting through my divorce has also slowed the progress as it relates to my assets.

We continue to work on other farm projects like the gardens plots, our blueberry and peach project and an overall visual appeal of the property.

We also are generating ideas on some of the Agrotourism ideas we spoke about last week.

Please let me know what else I need to do to get the petition on the meeting.

Thanks for your help,
Brian Strecker

Sent from my iPhone

Revised Site Plan
Burning Barrel
Specialty Meat Processing Shop
292 N 2100 Road
Approved w CUP-15-00229

LEGAL DESCRIPTION: . The Southeast Quarter of the Southeast Quarter of Section 31 Township 11S Range 18E less North Half of North Half of Southeast Quarter of Southeast Quarter EVC (DIV 1987 500136B)



- Recycled asphalt covered driveway and parking area.
- Concrete walkway will be provided between parking area and kitchen.
- Driveway will be 10 ft in width.
- 2 residential type trash cans will be used for non-animal trash and will be serviced by residential trash pick-up. On-site vegetation will provide screening from adjacent properties.

General Notes:

1. Site: 292 N 2100 Road
2. Site Area: Approximately 27.8 acres
3. Existing Zoning: A (Agricultural) District
4. Current Use: *Agriculture*,
5. Proposed Use: *Value-added Agricultural Business* (Burning Barrel a specialty butcher shop)
6. The business operator is responsible for disposal of waste resulting from the processing of pre-slaughtered animals.

PARKING SUMMARY

Production:
1 per 2 employees on maximum shift
2 employees total: 1 parking spaces
Parking Required: 1 space
Parking Provided: 1 space

CUP CONDITIONS:

1. The following standards apply to the use:
 - a. A maximum of 4 full-time equivalent employees are permitted.
 - b. Structures are required to comply with commercial building code requirements if used for more than the storage of agricultural commodities.
 - c. Noise, light, vibration, or objectionable odor associated with the production may not be perceptible beyond the site boundary/property lines.
 - i. If necessary, an Ozone Generator shall be installed on the smoker to manage smoke and odor.
 - d. The production of the value-added product must comply with EPA water and air quality standards.
 - e. All equipment used in the production of the value-added product shall be located wholly within a building or structure or be screened from the pubic rights-of-way and adjacent residential buildings.
 - f. Product shall be stored within a building or structure so that it is not visible from the property lines.
 - g. Deliveries from commercial vehicles with a GVW (Gross Vehicle Weight) that exceeds 5 tons in capacity are limited to no more than 2 trips (to and from the site) per week.
 - h. Slaughtering is not permitted on the premises.
 - i. No retail sales shall occur on the premises.
2. The applicant shall secure all licenses and conduct all operations in compliance with any relevant statutes or regulations in the State of Kansas.
3. Any increase to the building size will be processed through the Planning Commission public hearing process.
4. A change in operator shall be required to request reapproval of the CUP by the County Commission following mailed public notice.
5. The CUP shall be administratively reviewed every 5 years by the Douglas County Zoning and Codes Department.
6. A new septic system shall be installed prior to the operation of the use, per Health Department approval.

Location Map



Approved and Released



City of Lawrence
Douglas County
PLANNING & DEVELOPMENT SERVICES

Case No. SP-16-00293
Approval Date: 1/03/2017
Release Date: 3/27/2017
Planner: MKM
1 of 1 Sheets
Asst./Director: _____

AD - Crabtree, Robin

From: Mary Miller <mmiller@lawrenceks.org>
Sent: Wednesday, August 30, 2017 11:06 AM
To: AD - Crabtree, Robin
Subject: FW: Property at 262 N 2100 Road, Lecompton, Kansas, regarding the conditional use permit request

Robin,
I received the email below as public communications for tonight's meeting.
Thanks,
Mary

Mary K Miller, AICP, City/County Planner- mmiller@lawrenceks.org
Planning Division | www.lawrenceks.org/pds
P.O. Box 708, Lawrence, KS 66044
Office (785) 832-3147 | Fax (785) 832-3160

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From: Sheri H [mailto:sherih_6@hotmail.com]
Sent: Wednesday, August 30, 2017 10:37 AM
To: jflory@douglas-county.com; Mary Miller <mmiller@lawrenceks.org>
Subject: FW: Property at 262 N 2100 Road, Lecompton, Kansas, regarding the conditional use permit request

In regards to the extension request for Conditional Use Permit, CUP-15-00229, for Burning Barrel, a specialty butcher shop (Value Added Agriculture) located at 292 N. 2100 Road, I will be unable to attend this meeting held on August 30, 2017. However, I wanted to go on record by saying that my concerns have not lessened. I have attached my original email stating those points as well my comments within the meetings regarding this property/business. It was stated by Mr. Flory in the 2015 meeting that the distance could not provide the contamination. I proved in the first request for Conditional Use Permit meeting that is not correct. I stated that he smoked meat a couple of times at which time I had to go inside. We were working on improvements outside of our home and could not continue those efforts due to the gluten in the air. Since the 2016 Extension Meeting, we have actually smelled marijuana coming from the south of our property so the air does carry substances.

Sincerely,
Sheri Hamersky
2119 E 300th Road
Lecompton, Ks

Sent from Mail for Windows 10

From: S HAMERSKY
Sent: Friday, August 7, 2015 9:09 PM
To: jflory@douglas-county.com
Cc: 'Sheri Hamersky'
Subject: Property at 262 N 2100 Road, Lecompton, Kansas, regarding the conditional use permit request

Mr. Flory,

My email is generated in reference to the property at 262 N 2100 Road, Lecompton, Kansas, regarding the conditional use permit request.

I have what is called Celiac Disease, which is an autoimmune disease of the small intestine that occurs in genetically predisposed people of all ages. Celiac disease is caused by a reaction to gluten proteins found in wheat with similar proteins (but not limited to) barley, malt and rye. The effects by mouth consumption or by absorption through inhalation is not limited to: inflammatory reactions, stomach pain, major fatigue, migraine headaches and interferes with absorption of nutrients which affects the brain, nervous system, bones and liver. The only treatment of Celiac Disease is to not be contaminated with gluten. Just the littlest amount can produce a negative outcome. While a typical response due to the lack of information would be to assume that one just stay away from bread or like items. That is not the case. Gluten protein is everything imaginable, from the traditional gluten flour breads to toothpaste, shampoo, medicines or charcoal for the grill.

My journey started with a year and a half excruciating migraine, as well as major fatigue that eliminated me from functioning as a human. Among those symptoms, there were also body numbness, dizziness/faintness, eye droop, nerve twitches and stomach problems. This journey eventually led me to having to quit my job as a programmer analyst.

I am highly sensitive to gluten. I cannot physically walk down a bread isle or walk into a Walmart with Subways because of the aroma of gluten that I breathe in, without having a consequence to that wonderful smell. It wasn't until after the diagnosis of Celiac Disease, that I realized there could be contamination of gluten through the air. We had attended Lecompton Territorial Days and sat across the street up by the park for a couple of hours. Because of the assorted vendors producing a gluten product, I was physically sick in bed for 2 weeks, among the after affects for several weeks after that.

My husband addressed our concerns regarding my disease and how the Burning Barrel Business could impact our lives. However, that was not addressed or questioned by the members of the Planning Commission. He also talked on the phone with Mary prior to the meeting, at which time she addressed it with Mr. Strecker, as well as my husband called Mr. Strecker directly and he stated that he was educated with gluten free cooking. However, I know from my experience at other restaurants that have had gluten free menus and/or claimed to be educated on gluten free restrictions, they were indeed not educated properly. At one particular restaurant, through the process of verifying their gluten free options of one of the items in question was the frying their tortilla chips. They stated that it was fried with other gluten items making it, partially gluten free. There is no such thing; it is like partially being pregnant.

Gluten free labeling is now audited and must pass inspections to be classified as gluten free. Unless the Business process (due to contamination) and its product is certified gluten free, (http://www.gaiinc.com/resources/gluten_free_process.asp) it cannot be deemed gluten free. This holds true for any other future Businesses that would house there. If in fact Mr. Strecker is educated to the fullest knowledge of gluten free restrictions, minds can be changed due to the cost of a seasoning, smoldering material or preserving agent over gluten free options. Those items are just a few associated with smoking meat. This does not include the dog food or any other product that he has stated as a possibility. If he is not educated – even with the best intentions, or he makes a choice to use a product that contains gluten or sells the property, we could be forced out of our home. We have 4400 sq. foot that is finished and right now today we will have to find the right buyer, if we would choose to sell. Going forward, and taking into any other negative aspect such as waste smell, increase of generation of pest and animals, water issues generated (just to name a few) from that business it would simply eliminate someone being interested in purchasing our property. The financial impact to have to relocate before it is sold would be life devastating.

It is my understanding, the Ozone Generator shall be installed on the smoker to manage smoke and odor, if problems occur. (per Staff Recommendations item C. i) In a discussion with a community member when asked if Mr. Strecker would do that before it caused a problem, he stated no. This is a good thing!!!! According to http://www.arb.ca.gov/research/indoor/ozone_gen_fact_sheet-a.pdf Some devices are marketed with advertising claims that they will kill viruses, bacteria, mold and other biological contaminants, and remove chemical

contaminants and odors. However, studies have shown that, when ozone concentrations are below the health standards, it does not effectively remove biological contaminants. Ozone also does not remove particles (e.g. dust and pollen) from the air, including the particles responsible for most allergies. Research also shows that ozone generated by air purifiers does little to remove chemical pollutants. In fact, ozone has been found to react with existing chemicals in the air to create other toxic pollutants, most notably formaldehyde and ultrafine particles.

Some consumers purchase air purifiers to eradicate odors. Evidence shows that ozone concentrations below the health standards are not effective in removing many odor-causing chemicals. Ozone is also known to deaden one's sense of smell. Not only does this disguise rather than eliminate odors, it can also have the dangerous effect of decreasing a person's ability to detect high ozone levels.

According to, <http://www.birdsnways.com/wisdom/ww23ev.htm> Ozone generators are air cleaners not air purifiers. Air cleaners remove nothing from the environment.

The problem is the Ozone cleaners are dangerous. Ozone is dangerous to humans and plants even at very low concentrations. The study in Encyclopedia Britannica found that levels as low as 0.12 parts per million have a negative effect on human respiratory systems. None of the ozone cleaner manufactures I found quoted the ozone they generate in parts per million so there is no way to compare their output to "safe" levels. Recent media articles have indicated that at least some Ozone generators do generate dangerous ozone levels.

There are several websites stating that not only do the generators remove nothing from the environment, but smell, and overall they are harmful to the environment.

Celiac Disease has been prevalent in my family. Just between me and my sister, there are 6 known people with this disease. My daughter who lives in our home, has Celiac Disease also. My granddaughter also lives with us, while she has no physical displays of Celiac Disease, as you can see, it is genetically passed down through generations and is a good possibility she could be a predisposed candidate. In children, it can cause malabsorption which can affect growth and development issues.

While my life is much different today, it is only through staying on a strict gluten free diet and staying away from locations that gluten could be absorbed. We live from the property line to our door, approximately 25 yards to the North, from the property desired to be the Burning Barrel that is a short distance, especially when the wind blows.

As excruciating as my journey was and I never want to experience such a life again, I do not want that devastation to be put on the rest of my family either. This is not just merely an inconvenient nuisance, this is our well-being and the right to a productive life. Please take in consideration the information that I have given you in making your decision and do not leave hearsay of Mr. Strecker being educated on gluten free, as well as opening the door for any other future owners to that property to produce a gluten product, as it could mean me and my family's unfortunate medical and financial hardship.

Thank you for your time.

Sheri Hamersky

Attached Dr. Letter verification of Gluten Intolerance