

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, JUNE 7, 2017

4:00 p.m.

-Consider a proclamation for "Relay for Life" (Caroline Wrocznski)

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders; and
- (b) Consider approval of Douglas County Weed Supervisor nomination (Keith Browning); and
- (c) Consider approval of agreement with Franklin County for replacement of culvert on N 1 Road; Structure No. 00.00N-03.34E (Keith Browning)

REGULAR AGENDA

- (2) Consider contracts for phase I of the courtroom remodel projects (Jackie Waggoner)
- (3) Update and presentation on Socrata Open Budget project (Jill Jolicoeur/Brook Sauer)-
Item Deferred.
- (4) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - (c) **Board of Zoning Appeals (1) position 10/16**
 - (d) **Lawrence-Douglas County Housing Authority Board (1) position 06/17**
 - (e) **Metropolitan Planning Commission – Positions (2) 05/17**
 - (f) **Palmyra Township Trustee position**
- (c) Public Comment
- (d) Miscellaneous
- (5) Adjourn

WEDNESDAY, JUNE 14, 2017

6:00 p.m.

-Consent: Consider approval of Douglas County Personnel Policies 2017 Update (Sarah Plinsky)

-Consider adoption of Douglas County Food System Plan (Helen Schnoes)

-17-00155: Rezoning approximately 26.995 acres from County A (Agricultural) District to I-3 (Industrial) District, located directly east of 1705 N 1399 Rd.

-SP-17-00156: Site Plan for RD Johnson Excavating, located at 1705 N 1399 Road, 1702 N 1360 Road, and parcel east of 1705 N 1399 Road. Submitted by Law Office of Dan Watkins on behalf of RD Johnson Excavating Company LLC, property owner of record. Becky Pepper is the Planner.

WEDNESDAY, JUNE 21, 2017- canceled

WEDNESDAY, JUNE 28, 2017

6:00 p.m.

-CUP-17-00221: Consider an update to an existing Conditional Use Permit for Bland Airstrip Residential Driveway, located near N 1100 Rd & E 2000 Rd. Submitted by Brent Grosdidier, property owner of record. Mary Miller is the Planner.

***Note:** The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

P R O C L A M A T I O N

AMERICAN CANCER SOCIETY RELAY FOR LIFE JUNE 2017

WHEREAS, the American Cancer Society Relay For Life movement brings together 4 million people at Relay For Life events worldwide to show their DETERMINATION and COMMITMENT to help free the world from the pain and suffering of cancer;

WHEREAS, the Relay For Life of Douglas County is community-based and driven by volunteers who work together to bring the people and build the fun to fund the mission of the American Cancer Society;

WHEREAS, cancer continues to touch the lives of so many. In 2016, more than 1.6 million people will be newly diagnosed with cancer in the U.S.;

WHEREAS, thanks to funds raised through the Relay For Life movement, the American Cancer Society is able to invest in cancer research, provide free information and support for people facing the disease today, and educate people about how to reduce their risk for cancer or detect it early when it's the easiest to treat, contributing to a 23 percent decline in cancer death rates since 1991.

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, do hereby proclaim the month of June 2017 as **RELAY FOR LIFE MONTH** in Douglas County and encourage citizens to let their passion inspire them to take the Relay For Life message to more people to raise more dollars to fund our shared determination against cancer by participating in the Relay For Life event at Free State High School Stadium on Friday, June 9th, 2017 from 5:30pm until 2:30am.

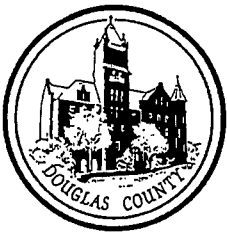
ADOPTED this 7th day of June, 2017.

**BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS**

Mike Gaughan, Chairman

Nancy Thellman

Michelle Derusseau



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : June 1, 2017

Re : Consent Agenda approval of Douglas County Weed Supervisor nomination

In accordance with K.S.A. 2-1316, the county is required to employ a county noxious weed supervisor. John Landon fulfilled these duties until his recent promotion from Parks Maintenance Superintendent to Assistant Operations Division Manager. It is necessary to appoint another county weed supervisor.

Alan Hollinger was recently promoted to Parks Maintenance Superintendent to replace John Landon. Alan has several years of experience working under John in the field of noxious weed identification and eradication. He is familiar and has worked with farmers and other county landowners in the control of noxious weeds. He is very familiar with chemicals used and sold to property owners for noxious weed control, as well as appropriate noxious weed treatment methods.

Alan takes pride and satisfaction in his work. It is our collective opinion that Alan would do an excellent job for Douglas County in the role of county weed supervisor.

In addition to nomination approval from the BOCC, the Kansas Department of Agriculture (KDA) must also approve the nomination. Attached is a KDA nomination form that must be signed by each commissioner.

Action Required: Consent Agenda approval of nomination of James Alan Hollinger for Douglas County Weed Supervisor.

Complete this form and mail the original & one copy to:
State Weeds Specialist
Kansas Department of Agriculture
Plant Protection & Weed Control Section
1320 Research Park Dr., Manhattan, Kansas 66502

NOMINATION FOR COUNTY WEED SUPERVISOR

DATE: June 1, 2017

We hereby nominate the following named person for weed supervisor of Douglas County.

1. Name: James Alan Hollinger

Date of Birth: 02 / 24 / 1971

Office Address: 3755 E 25th St Lawrence, KS 66046

Office Phone: 785-331-1331

Email Address: jhollinger@douglascountyks.org

Cell Phone: _____

2. Give nominee's experience with noxious weeds (in detail):

See Attached

3. Past 10 years experience (give nature of work, position, etc.): See Attached

4. Will supervisor cooperate with: (a) Kansas Department of Agriculture? ☒ (b) County Agent? ☐

5. Will supervisor follow State rules and regulations and official methods of eradication? ☒

6. High School attended or GED: Carmi White County Date graduated: May 1989

7. Schools attended after High School (College or business and major course work or type of training): Kansas State University - Pre Vet Medicine

8. What is to be the monthly salary of appointee: \$ 4,657.47

9. Date appointment will be effective: June 7, 2017

Executed before me on this _____ day of _____

Chairman, Board of County Commissioners

(County Clerk)

[SEAL]

County Commissioner

County Commissioner

[Signature]
County Weed Supervisor Nominee

We certify that all information provided in this application is true and correct.

Conditional Approval

Plant Protection Administrator

Date

Final Approval

Plant Protection Administrator

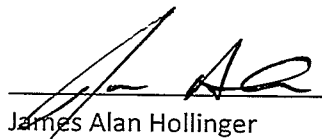
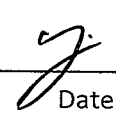
Date

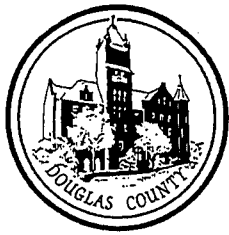
NOTE: Please attach copy of minutes of Board of County Commissioners meeting showing when the County Weed Supervisor was selected. When approved (1) copy of nomination form will be returned to the Weed Supervisor.

James Alan Hollinger
Nomination for County Weed Supervisor Application
June 1, 2017

Answers to Questions 2 & 3.

James Alan Hollinger was hired at Douglas County Public Works on October 1, 2006 working for our bridge crew. Alan was promoted to the Park Crew on November 17, 2007. Alan has held a class 3A and 3B certification since 2001. Alan then passed his basic noxious weed test in March of 2008. Since this time Alan has been employed full time Vegetation Control Specialist treating noxious weeds on county right of way and several outside agencies such as Townships, KDOT and drainage districts. Alan is active in the Northeast Kansas Weed Directors Association and volunteer's time working the information booth at the Kansas State Fair and Topeka farm show. In addition, Alan has annually attended the County Weed Directors Association of Kansas (CWDAK). Alan has owned a landscaping business for the past 15 years. This work encompasses spraying broadleaf weeds for local residents.

  4/1/17
James Alan Hollinger Date



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
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dgcopubw@douglascountyks.org
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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KB*

Date : June 1, 2017

Re : Consent Agenda approval of agreement with Franklin County
Replacement of culvert on N 1 Road
Structure No. 00.00N-03.34E

There is a deficient culvert that requires replacing on N 1 Road (the Douglas/Franklin county line) approximately 2.2 miles west of Route 1029 (E 550 Road) and 3.3 miles east of the Osage/Douglas county line. Replacement of this culvert is included in the CIP with construction scheduled for 2018. This department will develop plans to replace the existing 15'-span composite culvert (steel stringers on timber abutments with concrete deck). K.S.A. 68-1122 provides for two counties sharing in a project to replace a culvert or bridge on a county line road. The statute calls for sharing expenses according to assessed valuations of each county, or the counties may agree on another distribution of expense.

The attached agreement dictates Douglas County will design, prepare plans, and construct the project. The agreement also stipulates Franklin County will pay for 15.82% of the project costs and Douglas County will pay for 84.18% of project costs, which equals the percentages of total assessed valuation for the two counties. Project costs include the cost of materials, equipment rental and operator costs, utility relocation costs, and permit costs. Each county would be responsible for expenses to acquire any needed additional right-of-way and easements on each county's side of the road.

Franklin County has requested two (2) original signed copies for their records. The Douglas County BoCC chair should sign four (4) original copies of the agreement. Two original, fully executed copies of the agreement will be returned to Douglas County.

Action Required: Consent Agenda approval of an agreement with Franklin County laying out duties and responsibilities for each county in a project to replace Structure No. 00.00N-03.34E. The BoCC Chair should sign four (4) original copies of the agreement.

AGREEMENT

This Agreement is made and entered into on this _____ day of _____, 2017 by and between the Board of County Commissioners of Douglas County, Kansas ("Douglas County Board"), and the Board of County Commissioners of Franklin County, Kansas ("Franklin County Board"). The Douglas County Board and the Franklin County Board are collectively referred to as the "Boards".

WITNESSETH:

WHEREAS, Douglas County and Franklin County share a common border as well as a road and bridge system on that border; and

WHEREAS, a certain culvert is located on the northern boundary of Franklin County and the southern boundary of Douglas County, between Sections 17 & 20, Township 15 South, Range 18 East, said culvert being approximately 1,760 feet east of the Southwest Corner of Section 17-15-18, or on Woodson Road approximately 0.33 miles east of Colorado Road, or on N 1 Road approximately 0.33 miles east of E 300 Road; and

WHEREAS, the County Engineers of Douglas and Franklin counties have inspected such culvert and have advised the Boards that replacement of the culvert is necessary; and

WHEREAS, the Boards agree that it is desirable to proceed with work necessary to complete such culvert replacement (the "Project").

NOW, THEREFORE, the Douglas County Board and the Franklin County Board mutually agree as follows:

1. Douglas County agrees to design the Project, and prepare final construction plans for the Project, in consultation with Franklin County. Franklin County agrees to review the plans and provide feedback and comments to Douglas County.
2. Douglas County agrees to provide labor and equipment to complete construction of the Project as depicted on construction plans provided by Douglas County Public Works for Project No. 2017-52, Culvert No. 00.00-03.34.
3. All Project costs shall be borne by Douglas and Franklin counties. Project costs shall include the cost of materials, equipment rental costs and any contractor operator costs to operate that equipment, utility relocation costs, and any permit costs required for construction of the project. In accordance with K.S.A. 68-1122, it is agreed that such costs shall be apportioned based on the estimated proportion of assessed value of each county. It is agreed that such apportionment shall be as follows:

	Percent of Project Cost Sharing Responsibility
Franklin County	15.82%
Douglas County	84.18%

3. Necessary right-of-way shall be acquired by the counties within their own jurisdiction. Right-of-way costs in connection with real property located in Franklin County shall be paid by the Franklin County Board. Right- of-way costs in connection with real property located in Douglas County shall be paid by the Douglas County Board. Right-of-way costs shall not be included in as Project costs for Project cost apportionment purposes.

4. This mile of common section line road, Franklin/Douglas County line between Colorado Road/E 300 Road and Delaware Road/E 400 Road, is under the maintenance responsibility of Marion Township in Douglas County by previous agreement. The culvert that is the subject of this Agreement is under the maintenance responsibility of Douglas County per K.S.A. 68-1107. Nothing in this Agreement is intended to modify Marion Township's and Douglas County's existing and continuing obligations for this roadway and culvert.

5. This Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon Franklin County and Douglas County and their successors in office.

6. No third party beneficiaries are intended to be created by this Agreement.

7. Franklin County and Douglas County points of contact are, respectively:

James Haag, Jr., P.E.

Franklin County Public Works

1428 S. Main, Ste. 5

Ottawa, Kansas 66067

(785)229-3550

Keith Browning, P.E.

Douglas County Public Works

3755 E. 25th Street

Lawrence, Kansas 66046

(785) 832-5293

IN WITNESS WHEREOF, the Boards of County Commissioners of Franklin and Douglas
Counties have executed this Agreement on the dates set forth below.

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

BOARD OF COUNTY COMMISSIONERS
OF FRANKLIN COUNTY, KANSAS

Mike Gaughan, Chairman

Colton Waymire, Chairman

Date _____

Date: _____

ATTEST:

Douglas County Clerk

Franklin County Clerk



DOUGLAS COUNTY ADMINISTRATIVE SERVICES

Division of Purchasing

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5286 Fax (785) 838-2480
www.douglas-county.com

MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Director
Division of Purchasing

SUBJECT: Consider Contracts for the Courtroom Remodel Project

DATE: June 6, 2017

Last year we brought to the Board an overview of the courtroom renovations along with estimated cost. At that time we received approval to establish a contract with Treanor Architects for the design, bid, and construction management phases. Our contract with Treanor includes design of all the courtrooms, and bidding and construction management of phase one.

The scope of work will vary between all seven courtrooms and will be completed in phases based on available funds and priorities set forth by the judges. We solicited bids on the General Construction for the first phase which consists of new ceilings, painting, flooring, casework modifications, and restrooms. Based on available funds our base bid was for divisions 2 and 5 Courtrooms, and we considered alternates for the public corridor (1st floor hallway) and the Pro Tem Courtroom. Our bid had intent to have the successful contractor complete the remodeling of all the courtrooms, as funds become available. A recommendation would be brought back to the Board for each phase. The table below summarizes the four bids we received for the General Construction:

GENERAL CONSTRUCTION				
	B. A Green Construction	Loyd Builders	First Construction	The Wilson Group
Base Bid (Div. 2 & 5)	\$251,650	\$259,800	\$229,000	\$291,197
Alt. #1 (Public Corridor)	\$ 17,270	\$ 24,900	\$ 18,531	\$ 26,402
Alt #2 (Pro Tem)	\$ 7,230	\$ 10,200	\$ 6,700	\$ 10,939
TOTAL	\$276,150	\$294,900	\$254,231	\$328,538
Time of Completion (# of days)	140/14/14	140/14/14	90/0/0	120/10/10

Staff met with the apparent low bidder, First Construction, to review their cost and schedule for the project. The cost above excludes electronics, looping, furniture, and lighting. For this scope of work we would be accessing cooperative contracts (except Triad chairs) that have been have been competitively bid. By taking this approach, we eliminate the overhead cost which typically averages 10-15%. Below identifies these cost by location:

OTHER EXPENSES						
Description	Contractor	Contract	Division 2	Division 5	Pro Tem	Combined Cost
Electronics	Mission Electronics & Oliver Electric	State of KS	*\$18,493	*\$18,493	*\$24,993	*\$61,979
Looping	Mission Electronics & Oliver Electric	State of KS	*\$16,777	*\$16,777	*\$12,414	*\$45,968

Description	Contractor	Contract	Division 2	Division 5	Pro Tem	Combined Cost
Furniture	Stephenson Toelkes	NCPA	*\$37,211	*\$34,806	NA	*\$72,017
Furniture	Triad Mfg.	NA	\$26,988	\$26,988 + \$863 Div 6	NA	\$54,839
Lighting	Graybar	US Communities	\$36,661			\$36,661
Stain-Match 6 tables	First Construction	General Contractor	*\$1,500	*\$1,500	NA	*\$3,000
* not to exceed cost			Combined Total			\$ 274,464

The courtroom renovation project provided staff the opportunity to look at sustainability and energy-saving opportunities. Staff requested cost from Graybar through their national cooperative contract for a conversion of the existing lighting to LED technologies which uses 50-90% less energy than existing technology, last longer, and provides improved lighting quality and visibility.

For Phase I of the project, the lighting project includes retrofitting existing fixture to LEDs, and improving the lighting controls to maximize energy saving and lighting quality. As you can see, the total cost of the lighting retrofit for this phase is \$36,661 (material and labor) and will yield annual energy and maintenance savings of \$2,514 per year (simple payback = 14.5 years). Some of the labor costs will be provided by our Maintenance staff, saving the County approximately \$11,700 for this phase. The lighting project cost will be covered in full by the Sustainability and Energy Savings Reinvestment Fund in Equipment Reserve.

The combined cost of \$528,695 less the \$36,661 for lighting falls within the allocated funds of \$524,486 in the District Court Equipment Reserve for the first phase. Staff will be available at the meeting to answer any question you may have.

While the total cost listed for the general contractor includes a 5% contingency, there may be additional unknown expenses or circumstances that could increase our cost. For this reason, we are asking you to provide the County Administrator with the authority to approve change orders up to 5% (\$26,435) of the total cost.

RECOMMENDATION: The Board of County Commissioners approves a contract with First Construction as General Contractor for the Courtroom remodel project, with phase one amount of \$254,231. Approve a phase one total of \$528,695 which includes other expenses by accessing cooperative contracts and direct contract with Triad Manufacturing, and authorize the County Administrator to approve change orders up to 5% of the total.