

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, MAY 10, 2017

4:00 p.m.

- Proclamation for Mental Health Month (David Johnson)
- Proclamation for National Preservation Month (Jan Shupert-Arick)

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider approval of Microsoft Office Update Project (Jim Lawson);
- (c) Consider authorization to solicit bids for Project No. 2015-61 for replacement of E 15th Street (N 1500 Rd) culvert (Str. No. 15.00N-16.24E); replacement of N 1550 Road culvert (Str. No. 15.40N-16.22E); and Channel relocation along west side of E 1625 Road (Keith Browning);
- (d) Consent agenda approval of three speed limit resolution: E 1600 Road from US-56 highway to N 900 Road; N 400 Road from E 1500 Road to Route 1055 and E 1750 Road from Route 12 to N 500 Road (Keith Browning); and
- (e) Consider acceptance of low bid for supply of highway de-icing salt (Keith Browning)

REGULAR AGENDA

- (2) Heritage Conservation Council Grant recommendations (Kurt von Achen)
- (3) Executive Session to meet with the Sheriff to discuss matters relating to county building security measures pursuant to K.S.A. 75-4319(b)(13).
- (4) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - MPO Bicycle Advisory Committee (1) position
 - Board of Zoning Appeals (1) position 10/16
 - Lawrence-Douglas County Housing Authority Board (1) position 06/17
 - Metropolitan Planning Commission – Positions (2) 05/17
 - Food Policy Council Appointment – (1) Institutional Purchaser
 - (c) Public Comment
 - (d) Miscellaneous
- (5) Adjourn

THURSDAY, MAY 11, 2017

9:00 a.m. Mail Election Canvass

WEDNESDAY, MAY 17, 2017

4:00 p.m.

CUP-17-00092: Consider a Conditional Use Permit for a mini-storage facility, located on approximately 11.63 acres in the 1700 Block of E 902 Rd. Submitted by BG Consultants, for Garber Enterprises, Inc., property owner of record. Mary Miller is the Planner.

TA-16-00511: Consider a Text Amendment to Chapter 12 of the County Code, *Zoning Regulations for the Unincorporated Territory of Douglas County, Kansas* to revise Section 12-319-4.31, *Radio, television, telecommunication, and microwave towers*, to bring the standards and definitions into compliance with State law. *Initiated by County Commission on 11/30/16.* Mary Miller is the Planner.

WEDNESDAY, MAY 24, 2017

WEDNESDAY, MAY 31, 2017

-Relay for life proclamation (CarolineWrocznski)

WEDNESDAY, JUNE 7, 2017

WEDNESDAY, JUNE 14, 2017

-Consider adoption of Douglas County Food System Plan (Helen Schnoes)

***Note:** The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and/or 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

PROCLAMATION

MENTAL HEALTH MONTH

MAY 2017

WHEREAS, the U.S. Surgeon General states that mental health is fundamental to health, personal well-being, family, and interpersonal relationships, and contributes to community and society; and

WHEREAS, mental illness affects one in four Americans every year, regardless of age, gender, race, ethnicity, religion, or economic status; and

WHEREAS, the U.S. Surgeon General has found that a range of treatments exists for most mental disorders and the efficacy of mental health treatments are well documented; and

WHEREAS, Douglas County, Kansas has made a commitment to community-based systems of mental health care for all residents; and

WHEREAS, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management, and high-quality and consumer-responsive services; and

WHEREAS, Mental Health America, the National Council for Community Behavioral Healthcare, and the Bert Nash Community Mental Health Center observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, do hereby proclaim the month of May 2017 as MENTAL HEALTH MONTH in Douglas County and call upon all citizens, government agencies, public and private institutions, businesses, and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

ADOPTED this 10th day of May, 2017.

*BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS*

Mike Gaughan, Chairman

Nancy Thellman

Michelle Derusseau



Office of the County Commission

PROCLAMATION

NATIONAL PRESERVATION MONTH

MAY 2017

WHEREAS, in 1971 the National Trust for Historic Preservation created National Preservation Month to highlight preservation efforts across the United States, Douglas County recognizes that historic preservation is an effective tool for economic development, sustainable development, and heritage tourism development while enhancing local pride and livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that have shaped us as a people; and

WHEREAS, Douglas County Kansas, has recognized the importance of cultural resources protection by establishing the Heritage Conservation Council and the Natural and Cultural Heritage Grant program; and

WHEREAS, Douglas County invites the public to join in celebrating National Preservation Month by exploring our cultural sites. In collaboration with:

- **Baker University** – Douglas County Heritage Conservation Council will present a walking tour of the Baker University campus on May 20th entitled *A WALK ABOUT BAKER* that will begin at 10:00 a.m. at the Old Castle Museum in Baldwin City;
- **Explore Lawrence** – Several Douglas County historic sites (listed on the National Register of Historic Places and Historic Places of Kansas Register) will be featured on the Explore Lawrence website inviting the public to visit unique places in our county. Sites include: the Coal Creek Library in Vinland, the Oregon & Santa Fe Trail Segment along U.S. 40 west of Lawrence, the Old Castle Museum in Baldwin City, the Memorial Arch at Haskell Indian Nations University, Constitution Hall in Lecompton, St. Luke A.M.E. Church in Lawrence and the Union Pacific Depot (now the Visitor Center) in Lawrence.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Douglas County, Kansas, hereby proclaim May 2017 as “NATIONAL PRESERVATION MONTH” in Douglas County.

ADOPTED this 10th day of May, 2017.

*BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS*

Mike Gaughan, Chairman

Nancy Thellman

Michelle Derusseau



MEMORANDUM

To: Board of County Commissioners
From: Jim Lawson, Information Technology Director
CC: Craig Weinaug, Sarah Plinsky
Date: 5/5/2017
Subject: Upgrade County computers to Microsoft Office 2016

Douglas County has been using Microsoft Office 2007 on the majority of our computers since 2008. While this product has served us well for 9 years it is time to upgrade this product to ensure that we continue to get security updates and do not have compatibility issues when doing business with others outside of the county.

The newest version, Office 2016, is available with 2 methods of licensing the product. You can purchase a perpetual license for the product outright and that version is called Office 2016 pro plus. You can also license this product on an annual subscription basis and they call that version Office 2016 365 pro plus. The 365 version offers some additional services such as the ability to run the software on up to 5 devices as long as the devices belong to the same person and 1 TB of personal storage in the Microsoft cloud environment. The IT team did a cost comparison for the 2 methods of licensing the product over a 5 year life cycle utilizing the software costs from Software House International (SHI). SHI is the vendor that has the State of Kansas contract and the WSCA-NASPO contract for this product. We currently use SHI to purchase all of our desktop software.

	Year	Devices	Cost per	Annual		Year	Users	Cost per	Annual
Office 2016 pro plus	1	400	\$339.00	\$135,600.00	Office 2016 365 pro plus	1	400	\$109.60	\$43,840.00
	2					2	400	\$109.60	\$43,840.00
	3					3	400	\$109.60	\$43,840.00
3 year cost				\$135,600.00					\$131,520.00
	4					4	400	\$109.60	\$43,840.00
	5					5	400	\$109.60	\$43,840.00
5 year cost				\$135,600.00					\$219,200.00

The reason we chose 5 years for a comparison is that Douglas County has a history of keeping the same version of Office for a minimum of 5 years and sometimes longer. You can see that after 3 years it becomes more cost effective to purchase the software than to pay an annual subscription. We also evaluated the additional features available with the 365 version and the IT team did not feel that these features were worth the additional cost.

Jackie Waggoner and Ollie Wenger then worked together to determine if there were other cooperative contracts that could provide us with a better price and it was determined that the WSCA-NASPO cooperative contract through SHI offers us the best price.

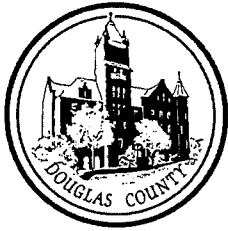
I am asking that the Commission authorize me to purchase up to 400 licenses for Microsoft Office 2016 pro plus from SHI at a total cost of \$135,600 utilizing the WSCA-NASPO cooperative contract. We anticipated this expense and there

is money in IT reserve fund 60230710 specifically earmarked for this project. I will be at the meeting to answer any questions that you have. Thanks for your consideration of this request.

Jim Lawson

A handwritten signature in black ink that reads "Jim Lawson". The signature is written in a cursive style with a large, looped "J" and "L".

I.T Director
Douglas County, KS



DOUGLAS COUNTY PUBLIC WORKS

3755 E. 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglascountyks.org
www.douglascountyks.org

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : May 1, 2017

Re : Authorization to solicit bids for Project No. 2015-61
Replacement of E 15th St (N 1500 Rd) culvert (Str. No. 15.00N-16.24E)
Replacement of N 1550 Road culvert (Str. No. 15.40N-16.22E)
Channel relocation along west side of E 1625 Road

Structure No. 15.00N-16.24E is a culvert on East 15th Street (N 1500 Road) just east of the BNSF railroad tracks and just west of the E 1625 Road intersection. It is a 13.5'-span concrete culvert with a narrow roadway width of 18' on a road with traffic counts exceeding 2,000 vehicles per day. This project includes replacing this culvert with an 18'-span x 6' high x 50' long precast concrete box culvert, which will provide for a 24'-wide roadway with 4'-wide paved shoulders.

Structure No. 15.40N-16.22E is downstream of the structure discussed above, and is located on N 1550 Road (E 11th Street extended) at the intersection with E 1625 Road. It is a 96"-diameter corrugated metal pipe in poor condition that is under approximately 15' of fill. This project includes replacing this culvert with a 10'-span x 7' high x 122' long precast concrete box culvert.

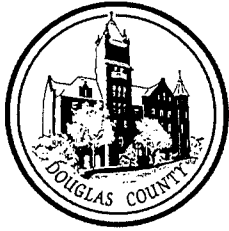
The channel from Str. No. 15.00N-16.24E to Str. No. 15.40N-16.22E parallels the west side of E 1625 Road. The channel is close to the road with steep side slopes. The channel gets deeper as it flows north. Near the culvert under N 1550 Road the channel is approximately 20' deep. You may recall receiving a letter from a citizen in 2015 who was concerned about the safety of this "canyon". This project includes relocating the channel so it is further away from E 1625 Road. The relocation will provide for a 10'-wide, 4 horizontal: 1 vertical slope along the west edge of E 1625 Road. A 4:1 slope is considered a "recoverable" slope, i.e. it is flat enough for errant vehicles to recover and get back on the roadway. Outside this recoverable slope, the channel would consist of a 10'-wide (bottom width) channel with 3 horizontal: 1 vertical side slopes. The 3:1 slopes will be more stable and maintainable than the existing very steep channel side slopes. A 3:1 slope is considered "traversable", i.e. a vehicle can traverse the slope without turning over, but is not considered "recoverable".

We plan to open bids for this project this spring with construction beginning in August. Necessary additional right-of-way and easements have been acquired.

We estimate the construction cost for this project will be approximately \$675,000. The 2016 CIP includes a total allocation of \$500,000 for this project. In the 2017 CIP recommendation to be presented soon to the BOCC, we have reallocated funds from other projects to offset increased funding for this project.

We estimate construction will require approximately four months to complete, weather permitting. Both N 1550 Road (E 11th Street extended) and N 1500 Road (E 15th Street) will require closure during construction. Both of these roads are used to access East Hills Business Park via E 1750 Road (Noria Road), although there are good alternate access routes to the business park.

Action Required: Authorization to solicit bids for construction of Project No. 2015-61, the replacement of Structure Nos. 15.00N-16.24E and 15.40N-16.22E, and the relocation of the drainage channel along the west side of E 1625 Road.



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*

Date : May 5, 2017

Re : Consent agenda approval of three speed limit resolutions
E 1600 Road from US-56 highway to N 900 Road
N 400 Road from E 1500 Road to Route 1055
E 1750 Road from Route 12 to N 500 Road

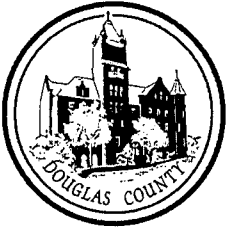
Speed limit signs for the referenced locations were installed during relatively recent construction projects on Route 1055 and US-56 highway. The signs were needed due to increased traffic and resulting safety concerns on these Palmyra Township maintained roads. Following completion of these construction projects, the speed limit signs were not removed. Given road geometries, numbers and locations of entrances, and traffic volumes on these road sections, Palmyra Township and we feel permanent speed limits are appropriate for three road sections.

The attached three resolutions establish speed limits as follows:

- 30 mph speed limit on E 1600 Road from US-56 highway (N 300 Road) to N 900 Road
- 30 mph speed limit on N 400 Road from E 1500 Road to Route 1055 (E 1700 Road)
- 25 mph speed limit on E 1750 Road from Route 12 (N 400 Road) to N 500 Road

I have not heard any complaints from the traveling public concerning the speed limit signs that are already in place on the above road sections. We will remove speed limit signs currently in place on E 1750 Road between N 500 Road and N 600 Road, and on a ½-mile section of N 700 Road between E 1600 Road and Route 1055.

Action Required: Consent Agenda approval of three speed limit resolutions on portions of E 1600 Road, N 400 Road, and E 1750 Road in Palmyra Township.



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Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer *KAB*
Laura Glass, Administrative Services Manager *LG*

Date : May 4, 2017

Re : Consent Agenda Acceptance of Low Bid for Supply of Highway De-Icing Salt

Bids were opened May 3, 2017 for the supply of highway de-icing salt for the 2017-2018 snow and ice season. The City of Lawrence, City of LeCompton, Franklin County, City of Baldwin, City of Ottawa, and Wakarusa Township all participated with Douglas County in the request for bids. Bids for Douglas County are as follows.

Vendor	Quantity (tons)	Unit Cost	Total Cost
Central Salt	3000	\$43.99	\$131,970.00
Hutchinson Salt	3000	\$49.10	\$147,300.00
Dale Brothers	3000	\$63.00	\$189,000.00
Commodities USA	3000	\$107.00	\$321,000.00
Compass Minerals	3000	\$119.64	\$358,920.00
Independent Salt	3000	No Bid	No Bid
Cargill	3000	No Bid	No Bid
Morton Salt	3000	No Bid	No Bid

Action Required: Consent Agenda approval of the low bid from Central Salt for the supply of 3000 tons of highway de-icing salt at a total cost of \$131,970.00.

DOUGLAS COUNTY, KANSAS

BID DOCUMENTS

FOR

HIGHWAY DE-ICING SALT

BID NO. 17-F-0013

DOUGLAS COUNTY
DEPARTMENT OF PUBLIC WORKS
NOTICE TO BIDDERS
BID NO. 17-F-0013

Notice is hereby given by the Douglas County Department of Public Works that sealed bids for the purchase of a total of 7,925 (+/-) tons of **Highway De-Icing Salt** to be used for the 2017-2018 winter season will be received in the Office of the Douglas County Clerk, Courthouse, Lawrence, Kansas, 66044 until 3:00 PM, Wednesday, May 3, 2017 and then publicly opened in the presence of the Douglas County Clerk.

Bids must be submitted on forms obtainable at either the Office of the Director of Public Works/County Engineer, 3755 E 25th Street, Lawrence, Kansas 66046, or from Demand Star @ www.demandstar.com. **The bids shall be submitted in sealed envelopes, addressed to the Office of the Douglas County Clerk, Courthouse, 1100 Massachusetts Street, Lawrence, Kansas 66044**, upon which is clearly written or printed "HIGHWAY DE-ICING SALT", and the name and address of the bidder. Any bid received after the closing date and time will be returned unopened. Faxed bids will not be accepted.

The contractor shall purchase and maintain such insurance as will protect the contractor and each governmental entity against any and all claims and demands arising from the execution of this contract. When stated in the Detail Specifications, the Contractor shall be required to procure and maintain the types and limits of insurance as specified.

The awarded bidder shall agree to offer the prices and the terms and conditions herein to other government agencies who wish to participate in a cooperative purchase program with Douglas County. Other agencies will be responsible for entering into separate agreements with the Dealer and for all payments thereunder.

Each governmental entity reserves the right to reject any or all bids, waive technicalities, and to purchase the product which in the opinion of each Board is best suited for the work which it is intended. Award will be contingent upon each entity's approval process.

DOUGLAS COUNTY PUBLIC WORKS
Keith A. Browning, P.E., Director
Dated: April 7, 2017

Published: Thursday, April 13, 2017
Saturday, April 22, 2017

cc: Lawrence Journal World
Board of County Commissioners
County Clerk

County Administrator
County Operations Division
County Purchasing Division

**STANDARD TERMS AND CONDITIONS
DOUGLAS COUNTY, KANSAS**

1. SCOPE: The following terms and conditions shall prevail unless otherwise modified by contracting agencies within this bid document. We reserve the right to accept or reject any or all bids received.
2. DEFINITIONS AS USED HEREIN:
 - a. The term "bid request" means a solicitation of a formal sealed bid.
 - b. The term "bid" means the price offered by the bidder.
 - c. The term "bidder" means the offer or vendor.
 - d. The term "County/City/Township" means Douglas County, Kansas, City of Lawrence, City of Baldwin, City of Ottawa or Wakarusa Township.
 - e. The term "Board of County Commissioners or "BoCC" means the governing body of each respective county, "Board of City Commissioners" means the governing body of each respective city, "Township Board" means the governing body of Wakarusa Township.
3. COMPLETING BID: Bids must be submitted only on the forms (or reproductions thereof) provided in this document. All information must be legible. Any and all corrections and/or erasures must be initialed. Each bid sheet must be signed by the authorized bidder and required information must be provided.
4. CONFIDENTIALITY OF BID INFORMATION: Each bid must be sealed and submitted in an envelope clearly marked "**HIGHWAY DE-ICING SALT**" to provide confidentiality of the bid information prior to the bid opening. Supporting documents and/or descriptive literature may be submitted with the bid. Do not indicate bid prices on literature.

All bids and supporting bid documents become public information after the bid opening and are available for public inspection by the general public in accordance with the Kansas Open Records Act.
5. ACCURACY OF BID: Each bid is publicly opened in the presence of the Douglas County Clerk. It is necessary that any and all information presented is accurate and/or will be that by which the bidder will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail.

STANDARD TERMS AND CONDITIONS (continued)

6. **SUBMISSION OF BID:** Bids are to be sealed and submitted to the **Douglas County Clerk's Office, Douglas County Courthouse, 1100 Massachusetts, Lawrence, Kansas 66044**, prior to 3:00 P.M., Wednesday, May 3, 2017.
7. **ADDENDA:** All changes in connection with this bid will be issued in the form of a written addendum. Signed acknowledgment of receipt of each addendum must be submitted with the bid.
8. **LATE BIDS, CHANGES OR WITHDRAWALS:** Bids received after the deadline designated in this bid document shall not be considered and shall be returned unopened.

Bids may be changed or withdrawn prior to the bid opening. All such transaction must be submitted in writing and received by the County Clerk's Office prior to the bid deadline. Changes or withdrawals may be made after the bid deadline only with the approval of the Board of County Commissioners, the Board of City Commissioners, or Township Board, as appropriate. After bid opening, no changes in bid prices or other provisions of bids prejudicial to the interest of the County/City/Township of fair competition shall be permitted.
9. **BIDS BINDING:** All bids submitted shall be binding upon the bidder if accepted within thirty (30) calendar days after the bid opening.
10. **EQUIVALENT BIDS:** When brand or trade names are used in the bid invitation, it is for the purpose of item identification and to establish standards for quality, style and features. Bids on equivalent items of substantially the same quality, style and features are invited unless items are marked "No Substitute." Equivalent bids must be accompanied by descriptive literature and/or specifications to receive consideration. Demonstrations and/or samples may be required and shall be supplied at no charge to the County/City/Township.
11. **NEW MATERIALS, SUPPLIES OR EQUIPMENT:** Unless otherwise specified, all materials, supplies or equipment offered by a bidder shall be new, unused, of recent manufacture, first class in every respect and suitable for their intended purpose. All equipment shall be assembled, and ready for operation when delivered.
12. **WARRANTY:** Supplies or services furnished as a result of this bid shall be covered by the most favorable commercial warranties, expressed or implied, that the bidder and/or manufacturer gives to any customer. The rights and remedies provided herein are in addition to and do not limit any rights afforded to the County/City/Township by any other clause of this bid. The County/City/Township reserves the right to request from bidders a separate manufacturer certification of all statement made in the proposal.

STANDARD TERMS AND CONDITIONS (continued)

13. METHOD OF AWARD AND NOTIFICATION: Each entity will evaluate bids as a separate agency and award their bids independently of the others based solely on the lowest and best, responsive and responsible bidder(s) whose bid conforms to the specifications and whose bid is considered to be the best value in the opinion of the County/City/Township.

The County/City/Township reserves the right to accept or reject any or all bids and any part of a bid; to waive informalities, technical defects, and minor irregularities in bids received; and, to award the bid on a item by item basis, by specified groups of items or to consider bids submitted on an "all or nothing" basis if the bid is clearly designated as such or when it is determined to be in the best interest of the County/City/Township.

The signed bid shall be considered an offer on the part of the bidder; such offer shall be deemed accepted upon issuance by the County/City/Township of a Purchase Order or other contractual document.

14. DELIVERY TERMS: All deliveries shall be F.O.B. destination (as indicated on bid sheet for each entity) and all freight charges shall be included in the bid price. Delivery date shall be considered as a cost factor in the determination of award.
15. DAMAGED AND/OR LATE SHIPMENTS: The County/City/Township has no obligation to accept damaged shipments and reserves the right to return at the vendor's expense damaged merchandise even though the damage was not apparent or discovered until after receipt of the items. The Vendor is responsible to notify the applicable governmental agency of any late or delayed shipments. The County/City/Township reserves the right to cancel all or any part of an order if the shipment is not made as promised.
16. CREDIT TERMS: Bidder shall indicate all discounts for full and/or prompt payment. Discounts offered shall be computed from date of receipt of correct invoice or receipt and acceptance of products, whichever is later.
17. SELLERS INVOICE: Invoices shall be prepared and submitted in at least two copies to the address shown on the Purchase Order or bid document. Separate invoices are required for each Purchase Order or bid document. Invoices shall contain the following information: Purchase Order Number, contract number, item number, description of supplies or services, sizes, unit of measure, quantity, unit price, extended totals and date of purchase/order.
18. TAX EXEMPT: The County/City and their agencies are exempt from State and local sales taxes by K.S.A. 1985 Supp. 79-3606 as amended. Situs of all transactions under the order(s) that shall be derived from this request shall be deemed to have been accomplished within the State of Kansas.

STANDARD TERMS AND CONDITIONS (continued)

19. SAFETY: All practices, materials, supplies and equipment shall comply with the Federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local safety or environmental codes.
20. DISCLAIMER OF LIABILITY: The County/City, or any of their agencies, will not hold harmless or indemnify any bidder for any liability whatsoever.
21. HOLD HARMLESS: The contractor agrees to protect, defend, indemnify and hold the Boards of County Commissioners, and the Boards of City Commissioners, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof. Without limiting the generality of the foregoing, and all such claims, etc., relating to personal injury, infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or actual or allege violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if such claim is groundless, false or fraudulent.
22. LAW GOVERNING: All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
23. ANTI-DISCRIMINATION CLAUSE: No bidder on this request shall in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

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DOUGLAS COUNTY
BID NO. 17-F-0013

HIGHWAY-ROAD SALT BID

ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
Bulk Highway De-icing Salt	3,000	Tons	\$ 43.99	\$ 131,970.00

Douglas County may make changes to the quantity ordered under this contract making additions thereto, or by omitting quantities therefrom, without invalidating the contract. No adjustment in unit prices will be allowed, provided the net monetary value of such additive and subtractive changes in quantities shall not increase or decrease the original contract amount by more than thirty percent (30%).

Delivered to Douglas County Public Works 3755 E. 25th Street, Lawrence, Kansas 66046 when requested by the County.

Doug Stephens, (785) 331-1334, will notify supplier 48 hours in advance of salt delivery.

Delivery of salt to Douglas County shall be as follows:

1,000 tons to be delivered between October 1, 2017 and November 30, 2017.
The remaining amount will be delivered on an as needed basis through February 28, 2018.

State Time Interval from Order to Delivery: 24-48 hours after receipt of order.

Supplier: Central Salt, LLC

By: Lori Young 5/1/17 Lori Young - Customer Service Supervisor

Supplier Phone No.: 620-257-5626 ext 203 Supplier Fax No.: 620-257-5052

Recommended:
Keith A. Browning
Keith A. Browning, P.E.
Director of Public Works

Approved:

Mike Gaughan, Chairman

Nancy Thellman, Member

Michelle Derusseau, Member

Date



MEMO

Date: May 1, 2017

TO: Douglas County Commission

FROM: DC Heritage Conservation Council

RE: **Funding Recommendations for the 2017 Natural & Cultural Heritage Grant Program**

The Heritage Conservation Council of Douglas County promotes the conservation of our cultural and natural heritage to honor our past, enrich our present, and inspire our future. The Heritage Conservation Council is recommending that 4 heritage conservation projects be funded in the 2017 round of grant awards. Collectively, these 4 grants exemplify the mission of the Douglas County Heritage Council to conserve *both* our natural and cultural resources. Combined with the heritage grant projects funded in 2011-2016, Douglas County is harnessing a rare opportunity to weave together exceptional experiences that tell the story of our collective past.

The Commission created the Heritage Conservation Council to provide guidance for heritage conservation efforts in Douglas County, including the Natural and Cultural Heritage Grant Program. A report submitted by the Council in January 2014 indicated that local groups who received county support from previous grant cycles raised nearly twice that much again from other funding sources by using the local funds as leverage to secure additional funding. Not only do local groups bring in additional dollars for their projects, the Council continues a partnership with Freedom's Frontier National Heritage Area to pass-through grants for federal matching dollars and federally funded Historic Preservation Fund grants to cover costs of the historic building intensive surveys and required CLG (Certified Local Government) training opportunities.

Grant applications were made available on the DC website beginning the first week in January 2017. Two grant workshops were held at the Lawrence Public Library on January 18th and at the Baldwin City Public Library on January 25, 2017. Applicants were required to meet with the program coordinator on or before February 28, 2017. Upon receipt of the completed applications in mid-March, Council members read, reviewed, and systematically evaluated eleven applications. On March 23th and March 30th all applicants made presentations about their projects in person to the Council. On April 6th and 13th, the Council met to make award recommendations. As directed by the resolution that created the Council, all decisions were made using the consensus decision making model through facilitated discussions. All meetings were open to the public.

Of the \$300,000 approved for heritage conservation in 2017, the Council is recommending that \$260,000 be designated for project grants under the heritage grant program guidelines for 2017. Applicants sought \$626,761 for 10 projects. For the 2017 grant cycle, the Heritage Conservation Council supports the funding of 3 target grant projects and 1 major grant project. The Council believes that its 2017 recommendations will further the conservation of our heritage in Douglas County.

Appendix A provides a listing of the funding recommended by the Council and includes a listing of all 2017 applicants, project name, amount requested, and recommended awards.

2017 Funding Recommendations:

Major Grant Recommended for Funding – One major grant application is being recommended for funding. (Grant application 2017-10 was submitted as a major but has been moved to the target grant category by the HCC’s recommendation.)

Target Grants Recommended for Funding

1. Applicant: Lecompton Historical Society
Project Title: ***Partial Funding for New Roof for Lane University***
Requested amount: \$26,760
Recommended Award amount: \$26,760 subject to the condition that the roof needs to be properly vented.

Project Description Summary from Grant Application: The Lecompton Historical Society needs a new roof for Lane University, the historic building housing the Territorial Capital Museum. The Lane University building, built in 1882, is a registered National Historic Site. The building has a self-supporting roof, architecturally unique in the area at that time. The Lecompton Historical Society rehabilitated the Lane University building in the late 1970’s and early 1980’s. The current roof that needs to be replaced was put on during the rehabilitation over 35 years ago. The goal is to replace the roof with modern materials and methods. The aesthetic of the original 1882 roof will be retained while keeping in accordance with the State of Kansas Preservation Office recommendations. We expect the new roof to last us for 30 years with regular maintenance and upkeep. Since the current roof has extensive need for replacement, our timeline is to replace the roof in the Spring/Summer of 2017. The Lecompton Historical Society contributes to the economic and cultural development of the community of Lecompton and Douglas County by bringing tourism dollars to the area. With a solid, dependable roof, we can continue our educational programs and exhibits, drawing visitors to Lecompton and Douglas County.

2. Applicant: Haskell Cultural Center and Museum
Project title: ***Honoring a Community Legacy-The Story of the 1926 Haskell Stadium and WWI Memorial Archway Dedication***
Requested amount: \$124,000
Recommended Award amount: \$73,194 subject to grantee agreeing to the partial funding for pre-production research, digital archiving, and production filming of personal family accounts and interviews

needed for the documentary film. These include but are not limited to the World Fancy Dance Championship and the October 2017 Celebration at Haskell Stadium. The grantee shall agree to produce a short preview that can be used to promote the upcoming documentary. The grantee is required to make at least three public presentations about the upcoming documentary, using the outreach activities listed in the application as guidance. The grantee will provide a copy to the Heritage Conservation Council of a signed contract with the Buffalo Nickel Creative Company by July 1, 2017 that reflects the company's involvement and charges for carrying out its share of the tasks and responsibilities with the reduced scope of work as outlined in the grant agreement including the cost of the preview. Grantee shall meet the HCC Program Coordinator prior to August 1, 2017 to review and clarify the conditions above, the payment process, and the reporting requirements. The grantee shall also submit a revised budget prior to this meeting to reflect the costs associated with the reduced scope of work.

Project Description Summary from Grant Application: Ninety years after the largest event in Lawrence, Kansas, we seek to produce a documentary that shares perhaps the most magnificent story of Douglas County. More than just a Haskell event, thousands of people from across the nation came together in a show of solidarity that provided visitors the rarest form of multicultural education offered for its time. The 1926 Haskell Dedication remains hugely historical in the progress of American Indian relations with the public as well as the federal government. The foundation laid at the 1926 Haskell event continually inspired changes in future federal policies on Indian education.

The documentary uses technology to continually educate the public, local school districts and universities worldwide about this once in a lifetime event. Capturing the 2017 event will again foster a unique form of teaching, through the description and exhibition of dancing and singing, Tribal art, paired with the hands-on family-orientated cultural and educational workshops. Those who attend will have the rare opportunity to experience a holistic form of community-based education unique to the 200-plus Tribal nations and cultures represented at Haskell today. This project epitomizes the conservation and preservation of cultural resources, namely that of the most significant and well-attended event in the history of Lawrence, Kansas and Douglas County.

3. Applicant: University of Kansas Center for Research, Inc.

Project title: ***Stone Arched Cellars and the Early Historic Settlement of Douglas County, Kansas***

Requested amount: \$88,159

Recommended Award amount: \$55,589 subject to the grantee agreeing to complete all the tasks

outlined in the application except for changes in the scope and deliverables for the project as indicated below: a) identifying 2-5 stone arched cellars in each of the nine Douglas County Townships (at least 25 sites) b) Providing detailed documentation of 2-3 cellars in each of the nine Douglas County Townships (total of at least 18 sites) and the grantee through its consultant Tom Parish will provide photo documentation of 1-2 cellars for each Douglas County Township and include those photos on the website Take Shelter along with township and county identification. The grantee shall also meet with the HCC Program Coordinator prior to August 1, 2017 to review and clarify conditions above, the payment process, and reporting requirements. The grantee shall also submit a revised budget prior to this meeting to reflect costs associated with the reduced scope of work.

Project Description Summary from Grant Application: This is a survey of arched ceiling stone cellars across Douglas County. These structures were built between 1850 and 1915 and were key to early settlements and farms. Research goals are to document; 1) the roles of these structures in daily life, 2) architectural and ethnic variation, 3) variation due to stone types and sources, 4) construction methods, and 5) differences resulting from technological changes (e.g., introduction of concrete and electricity). Cellars were critical for storage of perishables, and they served for protection, as domestic space, for meetings or social events and for children's play. The character and function of cellars varied, with some architectural and engineering (construction, venting, drainage) differences due to masonic traditions and available resources. This study provides an opportunity to learn about the daily life of early Douglas County people when technology and culture were substantially different than today. These cellars are time capsules offering direct evidence of the day to day life of early Euro American settlers in Kansas. Study of these topics begins with recording the cellars before continued degradation and intentional destruction removes our chances to learn from them, and while oral histories from people who used them can still be gained.

Major Grant Recommended for Funding

1. Applicant: University of Kansas Center for Research, Inc.

Project Title: ***Identifying Potential Project Areas for the Protection of Natural & Cultural Resources in Douglas County, Kansas***

Requested amount: \$104,457

Recommended Award amount: \$104,457 subject to:

1) Prior to commencing work, the grantee will meet with City/County Planning Staff and the Heritage Council Coordinator to discuss the purpose and intent of the grant project. Review existing plans and any plans being developed for cultural and natural resource conservation. Review development processes and approval procedures for work in the un-incorporated areas of the county that need to be considered when developing potential project areas or sites. Coordinate a mutually agreeable time or times. Invitation to the meetings shall be extended to HCC members as well.

2) The grantee shall provide a detailed update to the Heritage Conservation Council by June 30, 2018 of the project plan and proposals, including input received from project stakeholders.

Project Description Summary from Grant Application: Douglas County still retains many remnants of the natural landscape inhabited by native peoples and encountered by early pioneers. These patches of prairie, forest, and wetland are vital for interpreting our cultural history. With this project we propose to develop a strategy for conserving this heritage by 1) identifying a portfolio of potential project areas where high quality prairies and forests can be protected, with a focus on those that occur at or near historic buildings and structures; and 2) developing detailed plans for at least three large sites that link multiple project areas from the portfolio, using habitat corridors, hike/bike trails, public parks, etc. This project will involve extensive outreach to county residents to identify project areas with the greatest community support. It also will involve collaboration with partners such as the Grassland Heritage Foundation, the Black Jack Battlefield and Nature Park, and the Lakeview Conservation Alliance. One of the lasting outcomes will be establishment of protocols for integrating the portfolio into the work of agencies and organizations that have the opportunity to impact protection efforts in the county, most notably the City of Lawrence and Douglas County planning offices, the Kansas Historical Society, and the Heritage Conservation Council.

Appendix A

20177 HCC Grant Applicants	Request	Recommended
2017-04 University of Kansas Center for Research -Identifying Project Areas for the Protection of Natural & Cultural Resources	\$104,457.00	\$104,457.00
2017-09 Haskell Cultural Center and Museum - Honoring a Community Legacy - The Story of the 1926 Haskell Stadium and WWI Memorial Archway Dedication	\$124,000.00	\$73,194.00
2017-01 Lecompton Historical Society Roof Project (former Lane University Building- now Territorial Capital Museum)	\$26,760.00	\$26,760.00
2017-02 Baker University Palmyra Post Office Restoration	\$63,180.00	Not Funded
2017-03 Douglas County Historical Society Window Exhibits at the Watkins Museum	\$45,000.00	Not Funded
2017-05 Ecumenical Campus Ministries - ECM Critical Restoration Phase 1- Parking, Plumbing, and Lead/Asbestos Investigation	\$48,754.00	Not Funded
2017-06 Haskell Indian Nations University - New Fencing for Haskell Cemetery	\$17,744.00	Not Funded
2017-07 KU Center for Research - Stone Arched Cellars and the Early Settlement of Douglas County, KS	\$88,159.00	\$55,589.00
2017- 08 Douglas County Office of Sustainability - Douglas County Fairgrounds: Means Stone House Project	\$42,707.00	Not Funded
2017-10 1st United Methodist Church of Lawrence - Lawrence United Methodist Church Tower Preservation	\$66,000.00	Not Funded
Totals	\$626,761.00	\$260,000.00