

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

Amended Agenda

WEDNESDAY, MARCH 8, 2017

4:00 p.m.

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider accessing Cooperative Contract for the renovation of the Treasurer Satellite Office inside the Dillon store at 6th Street (Jackie Waggoner);
- (c) Consider recommendations to purchase vehicles for Public Works (Jackie Waggoner);
- (d) Consider acquisition of easement for Project No. 2015-05 for County Route 458 (Michael Kelly)

REGULAR AGENDA

- (2) Presentation of LEED Certification for Public Works (Eileen Horn)-No backup
- (3) Presentation of Tourism impact study for Douglas County by Explore Lawrence (Michael Davidson, Executive Director)
- (4) Criminal Justice Coordinating Council update (Robert Bieniecki) -No backup
- (5) (a) Consider approval of Accounts Payable (if necessary)
- (b) Appointments
 - Board of Construction Codes Appeals (1) position 12/15
 - MPO Bicycle Advisory Committee (2) positions
 - Community Corrections (1) position
 - Board of Zoning Appeals (1) position 10/16
 - Lawrence-Douglas County Mental Health Board – (1) joint position 04/17
 - Lawrence-Douglas County Housing Authority Board (1) position 06/17
 - Metropolitan Planning Commission – Positions (2) 05/17
- (c) Public Comment
- (d) Miscellaneous

RECESS

RECONVENE

6:00 p.m.

- (6) Extension request for approval of **CUP-15-00613**: Conditional Use Permit for Calico Village, an *Athletic Field* complex for youth soccer on approximately 80 acres, located at the intersection of E 1750 Rd & N 1300 Rd. Submitted by Jambars Futbol Club Inc, on behalf of John Pendleton for Lorita H Pendleton, Trustee, property owner of record. (*Approved by the Board of County Commissioners on February 10, 2016.*) Mary Miller is the Planner.
- (7) Executive Session for the purpose of consultation with legal counsel for the County regarding pending litigation, which would be deemed privileged under the attorney client relationship.
- (8) Adjourn

WEDNESDAY, MARCH 15, 2017

4:00 p.m. ONLY

-2017 KAC Awards for departments

-17-00022: Consider a request to rezone approximately 0.58 acres from County B-1 (Neighborhood Business District to County R-1 (Single-Family Residential) District at 697 E 1725 Road, Baldwin City. Submitted by Vinland Preservation LLC, property owner of record. (Becky Pepper is the planner).

WEDNESDAY, MARCH 22, 2017 - Cancelled

WEDNESDAY, MARCH 29, 2017

-Proclamation declaring April as Child Abuse & Neglect Prevention month (Jenn Preston)

-Update on the Douglas County Heritage Conservation Council and Heritage Sites Program (Jan Shupert-Arlick)

6:00 p.m.

CUP-16-00069: Conditional Use Permit, King's Borrow Area and Landfill; N 1300 Rd & E 1750 Rd. Submitted by Landplan Engineering PA, for Dan King, Denise King, Kent King & Patricia King, property owners of record. (*The BoCC approved CUP-16-00069 for a borrow pit but denied the request for a recycling facility at their May 11, 2016 meeting. The CUP application has been revised to remove the recycling facility, expand the borrow area, and fill the existing ponds/borrow pits with clean rubble.*) Mary Miller is the Planner.

Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.



DOUGLAS COUNTY ADMINISTRATIVE SERVICES

Division of Purchasing

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5286 Fax (785) 838-2480
www.douglas-county.com

MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Paula Gilchrist, County Treasurer
Jackie Waggoner, Purchasing Director

SUBJECT: Consider Accessing Cooperative Contract for the Renovation of the Treasurer
Satellite Office

DATE: March 2, 2017

The Treasurer has \$34,500 in the Special Auto Fee Fund to renovate the satellite office located inside the Dillon Store at 6th Street and Lawrence Avenue. The balance (approximately \$22,368) would be paid from the Special Building Fund.

This satellite office was opened in 1993 and the small 9'x12' space is equipped for two employees. Rental for this location has been \$6,000 per year for more than fifteen years and includes utilities (except internet service). Since this office is located within a business that is open later than Monday-Friday; 8 a.m.-5 p.m., hours were extended to Tuesday-Friday; 7a.m -6p.m. to provide convenient hours for the public.

As we explored our options for the renovation, we looked at two cooperative contracts: The Wilson Group who is a general contractor under the NJPA (National Joint Powers Alliance) contract that we have used for other county small remodel projects and DIRT T who offers a sustainable furniture solution under the NPP (National Purchasing Partners) contract. For your consideration, I have provided a not-to-exceed cost summary in the attached table for all expenses related to the remodel project.

Initially we looked at both system and free standing furniture, which both would require customization due to space constraints and obstacles such as a permanent column. In our discussion we were introduced to a sustainable solution, DIRT T. This solution allows furniture and storage to hang off their walls providing significant efficiencies to the work areas. We also would have the ability to incorporate data/power, equipment (monitor) and signage directly into the walls. While the cost of this solution has a higher upfront cost (customized furniture approximately half the cost), staff believes the long term value offsets the added cost. The DIRT T solution has also allowed us to accommodate for ADA requirements, and provides flexibility to make modifications as needs change in the future.

Staff plans to see if any features such as LED lighting or sustainable furniture is eligible to access the Sustainability Fund which may impact the funds allocated in the Special Building Fund. Adam Rains, Deputy Treasurer, and I will be available at the meeting to answer any questions you may have.

RECOMMENDATION: The Board of County Commissioners authorizes staff to access the NJPA and NPP contracts for the remodel of the Treasurer's Satellite Office in a cost not-to-exceed \$56,868.

Treasurer Satellite (Dillon's) Renovation – Cost Summary		
Contractor	Description	Not-to-Exceed Cost
The Wilson Group	Demo built-in furniture, carpet, and lighting. Install new flooring, upgrade lighting to LED, and upgrade electricity to allow adequate power.	\$10,330
Spaces – DIRTT	Walls/Furniture	\$43,991
R&R Communications	Network Cabling	\$ 2,000
Luminous Neon		\$ 547
Combined Not-to-Exceed Cost		\$56,868



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MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Director
Division of Purchasing

SUBJECT: Consider Recommendations to Purchase Vehicles for Public Works

DATE: March 3, 2017

Public Works has funds allocated in equipment reserve to purchase two F-550 cab & chassis 4x2 trucks with special equipment to be assigned to the sign crew. Staff plans to replace a 1998 Ford F-150 with 165,000 miles and a 2008 F-550 with a utility bed and 112,000 miles. All replacements will be sold through our online auction.

The 2017 F-550 cab and chassis are available on the 2017 MACPP regional cooperative vehicle contracts that the County participates in. The contracts are awarded to all dealerships that respond to our bid solicitation and meet the requirements, and then it is up to each participating agency to determine which dealership meets their needs at the lowest cost. Shawnee Mission Ford provides the lowest cost for both vehicles from the awarded contracts. The attached purchase terms and conditions summarize the vehicle details along with their cost.

Shawnee Mission Ford provided pricing for the special equipment which is not available on the MACPP cooperative contract, but is available through a piggyback clause with City of KCMO with their awarded contractor American Equipment.

Our intent is to order all equipment needed directly through Shawnee Mission Ford.

RECOMMENDATION: The Board of County Commissioners approves accessing the MACPP regional cooperative vehicle contract and the City of KCMO for special equipment with Shawnee Mission Ford in the amount of \$127,553.

DOUGLAS COUNTY, KANSAS

TERMS & CONDITIONS TO PO NO.

3/3/2017

Vendor Name/Address:

Shawnee Mission Ford
 11501 W. Shawnee Mission Pkwy.
 Shawnee, KS 66203
 Contact: Jay Cooper (913) 248-2287

Deliver To:

Douglas County Public Works
 3755 E. 25th Street
 Lawrence, KS 66046
 Contact: Doug Stephens/Gary Koehler (785) 331-1330

Bill To:

Douglas County Public Works
 3755 E. 25th Street
 Lawrence, KS 66046
 Contact: Laura Glass (785) 832-5116

Delivery: 90-120 Days

Approved by BOCC 3/8/2017

Fund	Dept	Acct	QTY	DESCRIPTION	UNIT LIST PRICE	UNIT DISCOUNT PRICE	TOTAL PRICE
				Comply with MACPP specifications and contract terms & conditions: Bid Number 2016-002 (approved 11/17/2016)			
			2	2017 Ford F-550 Regular Cab & Chassis 4x2 DRW 84" CA (FSG/169"WB), 6 8L V-10, 6-Spd Auto, PTO Provision		\$31,086.00	\$62,172.00
			2	84" CA (169)		\$164.00	\$328.00
			2	School Bus Yellow (84S53)		\$731.00	\$1,462.00
			2	Payload Upgrade (68M/X8L)		\$1,395.00	\$2,790.00
			2	40/Mini Console/40 (LS)		\$327.00	\$654.00
			2	Extra Key		\$100.00	\$200.00
			2	Black Nerf Bars		\$350.00	\$700.00
			2	Back up Alarm (76C)		\$128.00	\$256.00
			2	Day Time Running Lamps (942)		\$41.00	\$82.00
			2	Weather Tech Floor Mats		\$100.00	\$200.00
			1	Helm (manuals)		\$175.00	\$175.00
			2	Special Equipment Provided by American Equipment under City of KCMO Contract; Quotation #021717/29RK dated 2/17/2017		\$29,267.00	\$58,534.00
			2	Exterior: School Bus Yellow (84S53) Interior: 40/Mini Console/40 (LS)			
				Warranty: 3 Years/36,000 Miles Bumper-Bumper and 5 Years/60,000 Miles Powertrain			
				Tax Exempt KSA 79-3606			
				TOTAL			\$127,553.00



DOUGLAS COUNTY PUBLIC WORKS

3755 East 25th Street
Lawrence, KS 66046
(785) 832-5293 Fax (785) 842-1201
dgcopubw@douglas-county.com
www.douglas-county.com

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

TO : Board of County Commissioners

FROM : Keith A. Browning, P.E., Director of Public Works
Michael D. Kelly, P.S., County Surveyor

DATE : March 3, 2017

RE : Project No. 2015-05; County Route 458; Acquisition of Easement;
Consent agenda

As you are aware Douglas County plans to improve County Route 458, from the intersection of N1156 Rd (Clinton Dam Road) south and west a distance of approximately 4 miles, by adding 6.5 ft. shoulders as well as pavement rehabilitation. The project is scheduled to begin late spring 2017.

Negotiations with landowners (for easement) are underway and agreements have been concluded for 13 of the 30 distinct ownership parcels. Two of the owners (US Army Corps of Engineers and USD#497) are donating the needed easement. The total amount for the attached contracts is \$21,235.00 and the funds for this project are coming from the CIP.

To ensure the proper completion of a necessary construction project approval is recommended for the attached CONTRACT's FOR HIGHWAY PURPOSES.

ACTION REQUIRED: Consent agenda approval to authorize the Chair to affix his signature to the CONTRACT's FOR HIGHWAY PURPOSES for Project No. 2015-05.

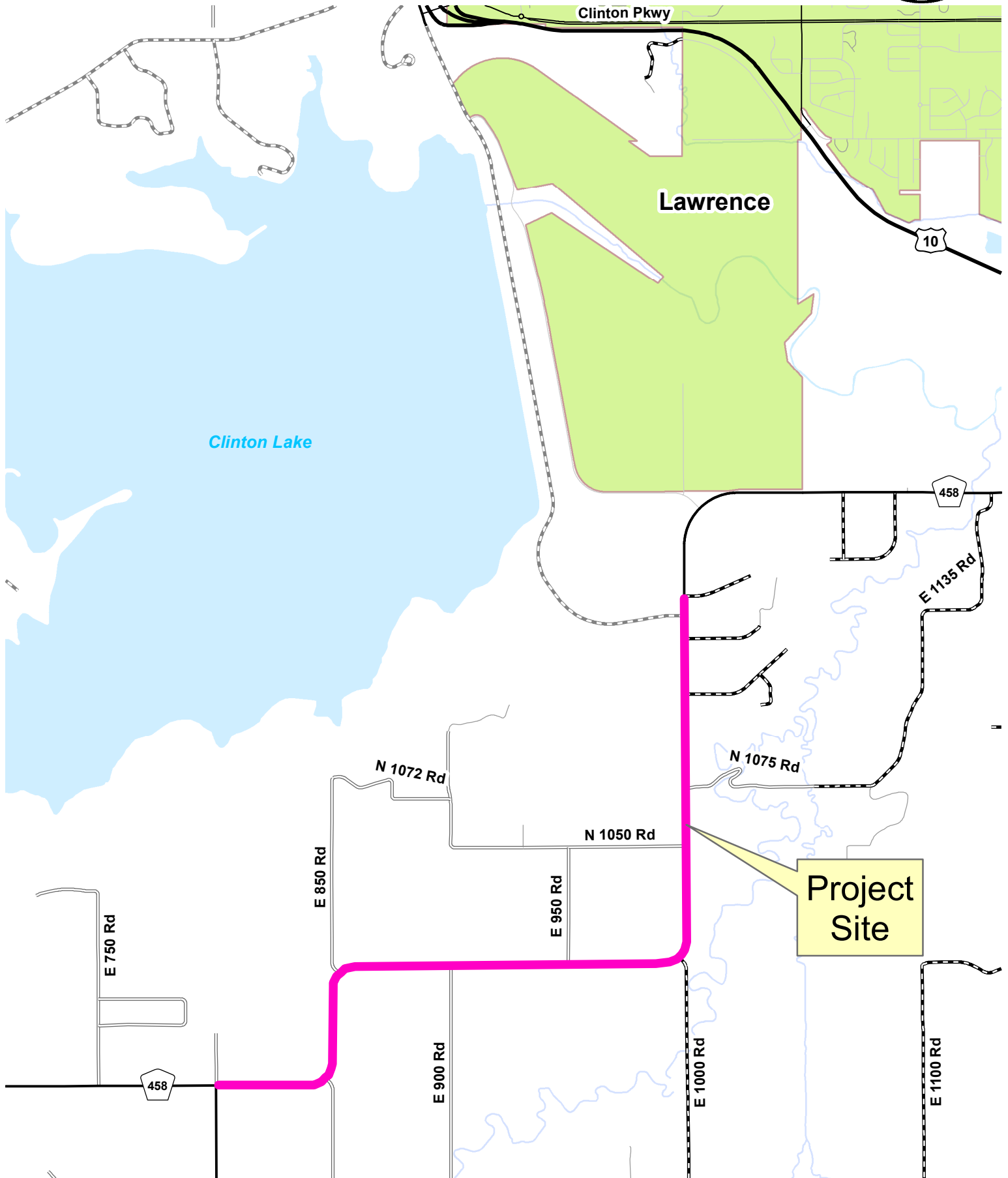
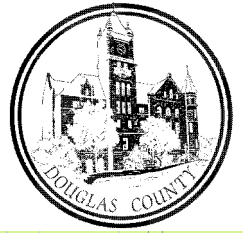
Project No. 2015-05

Route 458

General Location Map



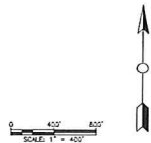
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BARTLETT & WEST

ROUTE 458 IMPROVEMENTS OVERALL LAYOUT



The Economic Impact of Tourism in Douglas County, Kansas

Tourism Satellite Account
Calendar Year 2015



TOURISM
ECONOMICS

AN OXFORD ECONOMICS COMPANY

About eXplore Lawrence

eXplore Lawrence represents the travel and tourism for Lawrence and Douglas County, Kansas. We are dedicated to creating economic development by attracting visitors, conventions and events to our community.

Board of Directors

- Derek Felch, Hampton Inn
- Doug Banks, Kansas Athletics
- Charlie Persinger, University of Kansas
- Stuart Boley, City Commission
- Mike Logan, Granada
- Porter Arneill, City of Lawrence
- Larry McElwain, Lawrence Chamber
- Sally Zogry, Downtown Lawrence Inc.
- Rachel Black, Americana Music Academy
- Steven Horton, DoubleTree

Methods and data sources

- Estimates of visitor expenditures were based on several sources including:
 - County tax data on sales tax receipts by industry.
 - County employment and wage data broken out by industry.
 - Recreational second home expenditures based on US Census data.
- Local impacts were calculated by using the state impact analysis as a control and local industry sales and employment data along with the estimates of visitor spending. Tourism Economics then cross-checked these findings with employment and wage data for each sector to ensure the findings are within reasonable ranges.
- Employment and wage data were obtained from the Bureau of Labor Statistics, and the US Census Bureau.

Description of spending categories

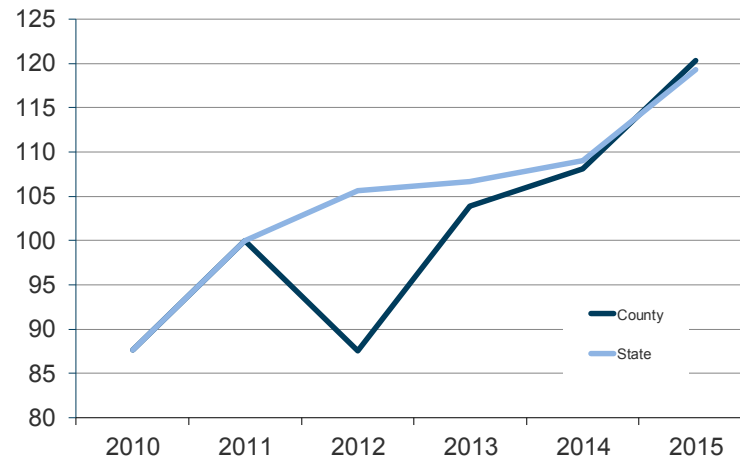
Spend Category	Description
Lodging	Includes visitor spending in accommodation sector. This includes food and other services provided by hotels and similar establishments.
Food and beverage	Includes all visitor spending at restaurants, bars and grocery stores.
Retail	Includes visitor spending in all retail sectors within the economy.
Recreation	Includes visitors spending within the arts, entertainment and recreation supersector.
Transport	Includes all forms of transport services such as visitor spending on gasoline, taxis, limos, trains, rental cars, and buses.
Second homes	Spending associated with the upkeep of seasonal second homes for recreational use as defined by the Census Department.

Key trends

- Examining the performance of key travel sectors in the county in comparison to the state and other industries supports the analysis.
- In 2015, leisure and hospitality sales in Douglas County surpassed state growth over the six year period between 2010 and 2015. This provides strong evidence of Douglas County's tourism performance outpacing the state's tourism performance.
- Taxable sales in the leisure and hospitality industry have increased by 37% since 2010.

Sales in Leisure & Hospitality Industries

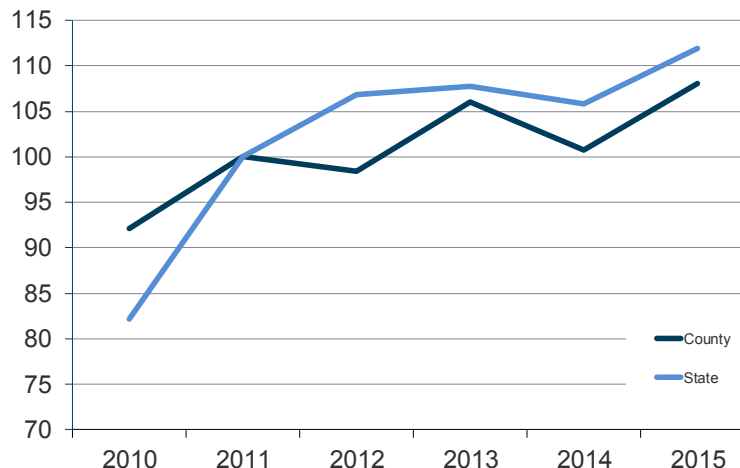
Taxable sales, indexed 2011=100



Sources: Kansas Dept. of Revenue, Tourism Economics

Sales in Clothing Industry

Taxable sales, indexed 2011=100



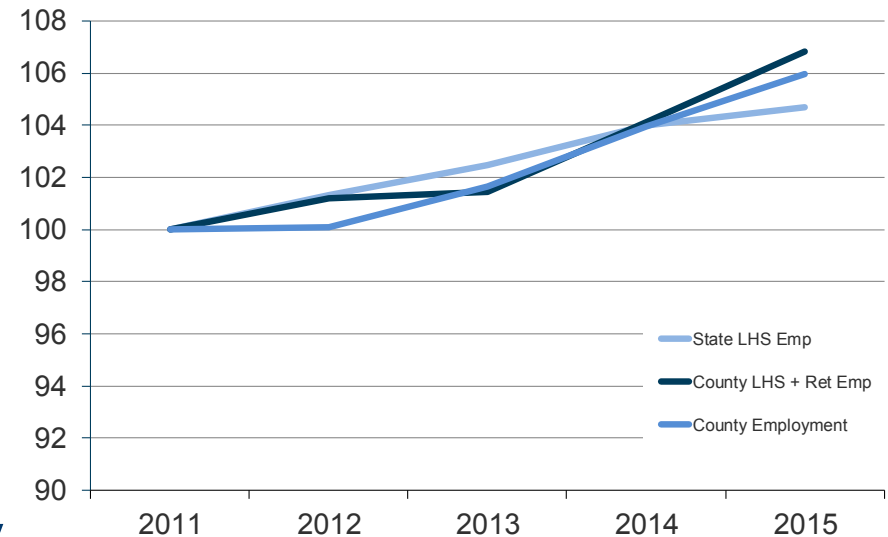
Sources: Kansas Dept. of Revenue, Tourism Economics

Key trends

- Further indication of tourism industry performance in Douglas County is the growth of employment in key tourism sectors.
- Leisure and hospitality employment growth in Douglas County continued to outperform the state in 2015.
- Tourism growth is further supported by leisure & hospitality employment growth outperforming overall county employment growth.

Employment Growth Comparison

Employment, indexed 2011=100

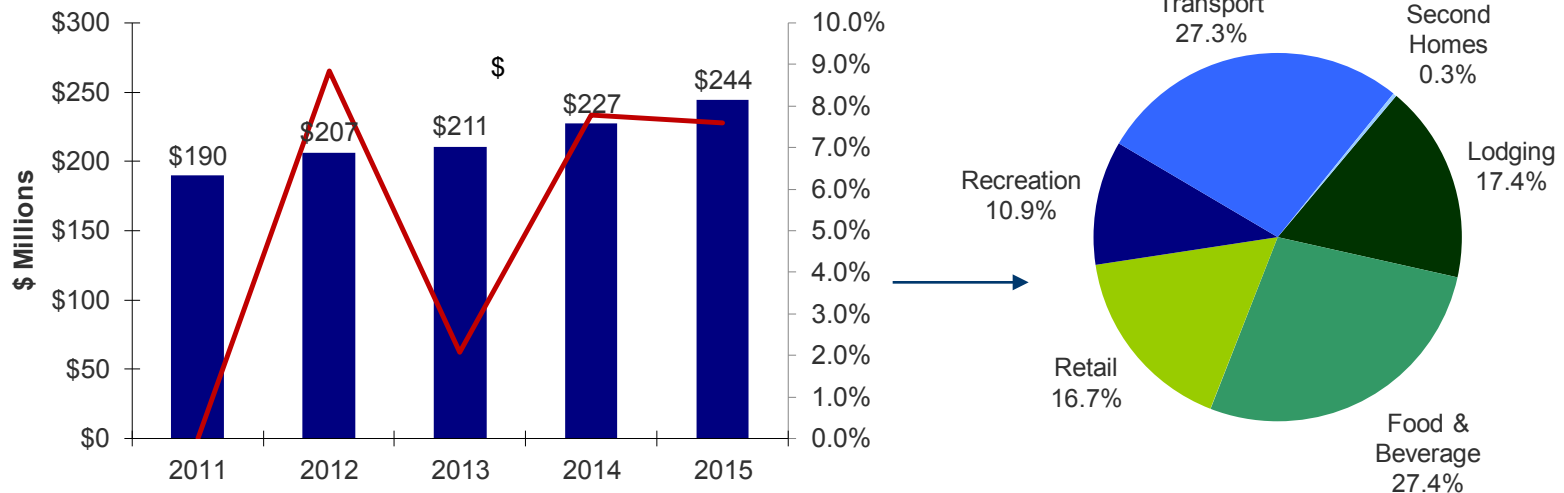


Sources: BLS, Tourism Economics
LHS = Leisure & hospitality
Ret = Retail

Douglas County, Tourism Sales

- Visitor spending in Douglas County grew 7.6% in 2015, reaching \$244.5 million.
- This growth represented a \$17 million increase over 2014 performance – that is an additional \$1.4 million per month in visitor sales.
- Visitor spending growth has averaged 6.5% per annum since 2011.

Visitor Spending



Douglas County, Tourism Sales

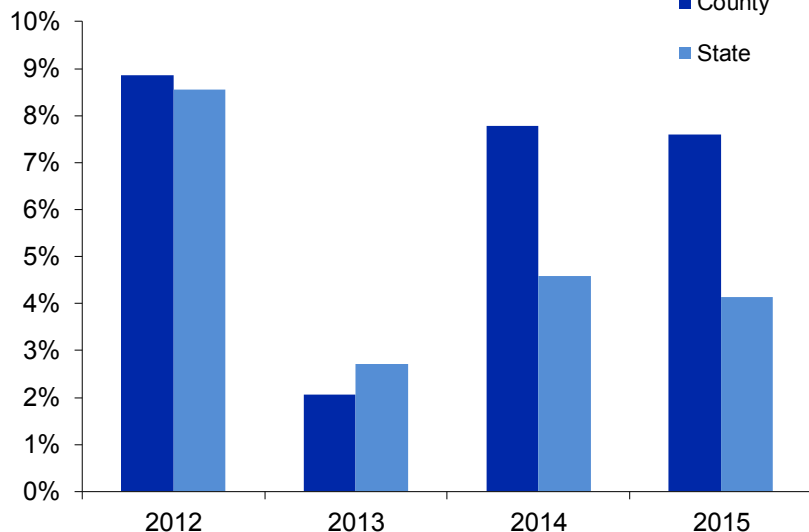
Douglas County								
	Visitor Spending, (millions)							
Year	Lodging	Food & Beverage	Retail	Recreation	Transport	Second Homes	Total	Growth Rate
2015	\$42.5	\$67.1	\$40.7	\$26.6	\$66.8	\$0.7	\$244.5	7.6%
2014	\$38.5	\$61.6	\$37.5	\$24.8	\$64.0	\$0.8	\$227.2	7.8%
2013	\$34.1	\$57.0	\$35.2	\$23.8	\$60.0	\$0.7	\$210.8	2.1%
2012	\$32.9	\$55.2	\$34.1	\$24.4	\$59.5	\$0.5	\$206.6	8.9%
2011	\$29.6	\$51.1	\$31.9	\$22.9	\$53.6	\$0.6	\$189.8	

- Lodging spending rose \$4.0 million in 2015 to \$42.5 million, and represents 17.4 cents of every dollar spent in Douglas County.
- The two largest categories of spending were transportation and food & beverages; \$67.1 million was spent at restaurants, bars, and grocery stores in Douglas County in 2015.

Douglas County – state comparisons

Visitor Spending

Growth rates



Source: Tourism Economics

- Visitor spending growth in Douglas County has been outperforming the state as a whole – especially in the last two years.
- The economy in Douglas County is more dependent on the visitor economy than the state as a whole.

Headline results

- Key indicators in Douglas County are supporting the importance and growth of tourism in the county.
- Visitors spent \$244.5 million in Douglas County in 2015 with spending growing 7.6%.
- Visitor spending in Douglas County ranks 5th among all counties in the state.
- This spending directly supports 2,710 jobs, with overall visitor-supported economic activity supporting more than 3,666 jobs – one out of every 13 jobs in the county.
- Tourism in Douglas County generated \$38.4 million in tax revenues in 2015, with \$22.5 million accruing to state and local governments.

Memorandum

City of Lawrence-Douglas County

Planning & Development Services

TO: Board of County Commissioners

CC: Craig Weinaug, County Administrator

FROM: Mary Miller, Planner

Date: March 2, 2017

RE: Applicant's request for a one-year extension to the approval of **CUP-15-00613**: Conditional Use Permit for Calcio Village Youth Soccer, an *Athletic Field* complex, located at the intersection of E 1750 Road and N 1300 Road.

ATTACHMENTS:

A: Applicant's request for extension.

B: Approved CUP plans.

BACKGROUND

At their February 10, 2016 meeting, the Board of County Commissioners voted unanimously to approve the Conditional Use Permit for Calcio Village Youth Soccer *Athletic Field* subject to the conditions of approval. The conditions of approval were met and the plans were released to the Zoning and Codes Office for processing of building permits on April 7, 2016.

EXTENSION REQUEST

Per Section 12-319-2, if a building permit is not obtained for the site within one year of the Commission's approval of the CUP, the approval becomes null and void unless an extension is requested prior to that date. The applicant submitted a written request for an extension prior to the deadline.

The applicant indicated that they've had delays in the design, engineering, and budgeting needed to apply for each of the building permits and need additional time to complete this work. They noted that it is their plan to file for permits and be under construction within 120 days.

RECOMMENDATION:

Based on these factors, staff recommends approval of a one-year extension to the approval for CUP-15-00613, Conditional Use Permit for Calcio Village, an *Athletic Field* use at the intersection of E 1750 and N 1300 Roads.



02/09/17

Mary Miller
City Of Lawrence
785.832.3147 mmiller@lawrenceks.org

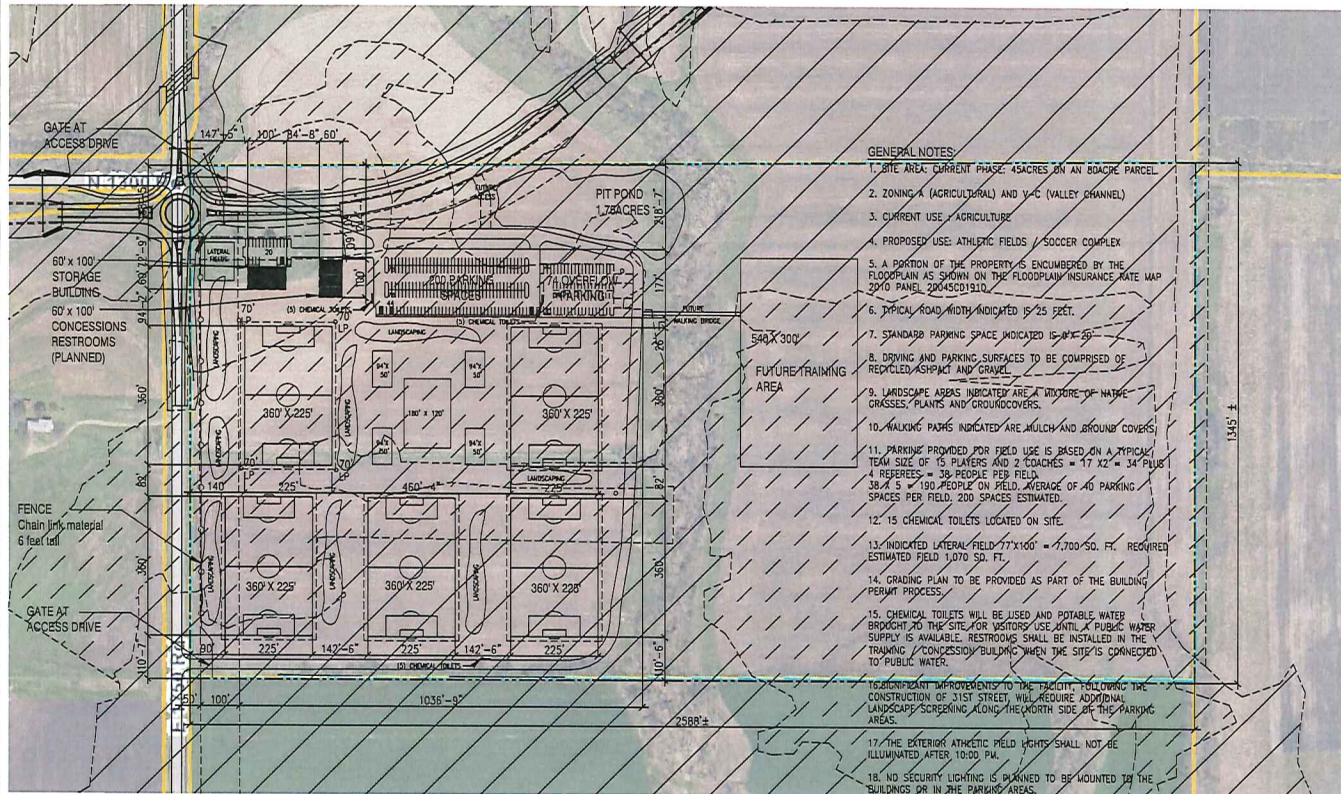
Mary,

Please let this letter be a formal request to extend our deadline for permitting the construction of our soccer park as outlined in our CUP approved 2/10/16. We have had several delays in the design, engineering and budgeting needed to apply for each of the permits and will require some additional time to complete. Most of the issues have been resolved and it is our plan to file for permits and be under construction within 120 days. Please let me know if there is any other information I can provide to help facilitate this request. Thanks for your assistance.

Cheers!

Joe

Joe Comparato
785.218.2578
joecomparato@gmail.com



LEGAL DESCRIPTION:
15-13-20 N 1/2 NE 1/4 WW 35

CUP-15-00613:

1. The Conditional Use shall be administratively reviewed every 5 years.
2. The Soccer facility shall not be open for training or games until the township roads (N1300 road and E1750 Road) have been repaired to pre-SLT Conditions.
3. The Planning office shall provide mailed notice to all property owners within 1000ft of the subject property when a site plan requiring County Commission approval is submitted.
4. The athletic field lights will utilize shields/visors, that have been approved by the planning office, for glare reduction.
5. A site plan for the vegetated noise buffer on the East side of the property shall be submitted to the Planning Office for County Commission approval. The bufferland landscaping shall be installed a minimum of 2 years before the development of Phase 2, the area East of the stream.
6. Wells on the property may be used only for the limited purpose of the facility. No well on the property may be used for irrigation purposes.

C15.003.01

**Jambars
Futbol Club
inc.**

P.O. BOX 1030
Lawrence Ks, 66044

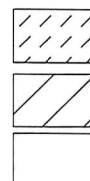
Calcio Village
N1300 Rd & E1750 Rd
Lawrence,
Kansas



VICINITY MAP
SCALE: NTS



SITE PLAN
SCALE: 1" = 300'



- 2 PERCENT CHANCE ANNUAL FLOODING
- ZONE A - 2 PERCENT CHANCE ANNUAL FLOODING
- ZONE X - NOT IN FLOOD PLAIN

Approved and Released

Case No. CUP-15-00613
Approval Date: 2/10/16
Release Date: 4/08/16
Planner: MKM
1 of 1 Sheets
Asst./Director: _____

City of Lawrence
Douglas County
PLANNING & ZONING DEPARTMENT



Rel. Date: 3-9-16

\$100

**SITEPLAN
CONDITIONAL USE
PERMIT**

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