

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, JULY 27, 2016

4:00 p.m.

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider approval of one-year extension request for Conditional Use Permit, CUP-15-00113, for Flory Dairy Equipment at former Vinland School, located on approximately 3.9 acres at 702 E 1747 Road, Baldwin City. Submitted by Darren Flory for DJ Flory, LLC, property owner of record. *Approved by the Board of County Commissioners on July 8, 2015.* Mary Miller is the Planner; and
- (c) Consider approval of the FY2017 Revised Behavioral Health Grant budget (Deborah Wright).

REGULAR AGENDA

- (2) (a) Consider approval of Accounts Payable (if necessary)
 - (b) Appointments
 - Board of Construction Codes Appeals (1) position 12/15
 - (c) Public Comment
 - (d) Miscellaneous
- (3) Adjourn

WEDNESDAY, AUGUST 3, 2016 – light agenda

Regular

-Consider sending a letter to KDOT to provide safe crossing of K-10 Highway for cyclist as this intersection

WEDNESDAY, AUGUST 10, 2016

WEDNESDAY, AUGUST 17, 2016 – light agenda

WEDNESDAY, AUGUST 24, 2016

WEDNESDAY, AUGUST 31, 2016

WEDNESDAY, SEPTEMBER 7, 2016

WEDNESDAY, SEPTEMBER 14, 2016 - Cancelled

Note: The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:00 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.

Memorandum

City of Lawrence-Douglas County

Planning & Development Services

TO: Board of County Commissioners

CC: Craig Weinaug, County Administrator

FROM: Mary Miller, Planner

Date: July 21, 2016

RE: Request for a one-year extension to the approval of **CUP-15-00113:** Conditional Use Permit for Flory Dairy Equipment, located on approximately 3.9 acres at 702 E 1747 Road, Baldwin City. Request submitted by Darren Flory, DJ Flory, LLC, property owner of record.

ATTACHMENTS:

A: CUP plans.

BACKGROUND

At their July 8, 2015 meeting, the Board of County Commissioners voted unanimously to approve the Conditional Use Permit for Flory Dairy Equipment subject to the following conditions:

1. The following actions shall occur prior to the release of the permit for the Conditional Use:
 - a. Applicant shall obtain an easement from the property owners for the long-term use of the off-site lagoon.
 - b. Applicant shall obtain a permit or easement from Douglas County for the pipe under E 1750 Road which accesses the lagoon prior to the release of the permit for the Conditional Use.
 - c. Applicant shall dedicate an access easement providing access for the residence at 701 E 1747 Road to connect to E 1747 Road.
 - d. A revised CUP plan must be provided to the Planning Office with the following changes:
 - a. Recording information for the easement for the lagoon noted on the plan.
 - b. The ADA parking space identified on the plan.
 - c. Total building area noted on the plan with the following note: *"The addition of a new use into the unused portion of the building will require CUP approval."*
 - d. Label the portions of the building that are to be used for office, repair/storage, and warehouse.
2. The following actions shall occur prior to the release of a Certificate of Occupancy:

- a. Repair of the lagoon fencing which include the patching of a hole in the north side of the fence and reattachment of the gate to the posts per the County Health Official's approval.
- b. Improvements made to the access drives on E 1750 Road per the County Engineer's approval.
- c. Installation of signage noting the access restrictions for the E 1747 Road access points on N 700 and E 1750 Roads.
- d. Applicant shall construct a privacy fence along the access easement to screen the business from the residence at 701 E 1747 Road.

EXTENSION REQUEST

Per Section 12-319-2 of the Zoning Regulations, if a building permit is not obtained for the site within one year of the Commission's approval of the CUP application, the approval becomes null and void unless an extension is requested prior to that date. The applicant submitted a written request for an extension prior to the deadline.

The first set of conditions of approval for the CUP are actions that need to be completed before the plans are released to the Zoning and Codes Office. The applicant indicated that it's taken longer to meet the conditions than expected as he was unable to obtain the easement for the off-site lagoon. He worked with the Lawrence/Douglas County Health Department to find a suitable location for a septic system on the subject property. The septic system has been installed.

RECOMMENDATION:

Based on these factors, staff recommends approval of a one-year extension (to July 8, 2017) to the approval for CUP-15-00113, Conditional Use Permit for Flory Dairy Equipment at 702 E 1747 Road, subject to the conditions approved by the County Commission at their July 8, 2015 meeting.



LEGAL DESCRIPTION: 3.92 Acres; Beginning at a point 25.3 rods west of the Southeast corner of the Southwest Quarter of Section Ten (10), Township Fourteen (14), Range Twenty (20), thence North 175 feet, thence West 125 feet, thence South 175 feet, thence East 125 feet, to the point of beginning.

General Notes:

1. Site: 702 E 1747 Road
2. Site Area: Approximately 3.9 acres
3. Existing Zoning: A (Agricultural) District
4. Current Use: Vacant School
5. Proposed Use: *Office, Farm Implement Repair* and associated storage/warehousing (Dairy Supply and Service Business)
6. An easement for the offsite lagoon has been recorded at the Register of Deeds at Book _____, Page _____
7. A shared access easement providing access for the residence at 701 E 1747 Road to E 1747 Road has been recorded at the Register of Deeds at Book _____, Page _____.

CUP CONDITIONS:

- 1) All delivery vehicles shall use the access points on E 1750 Road. Signage with this restriction shall be posted at the E 1747 Road access points on N 700 and E 1750 Road in locations marked on the plan.
- 2) No retail sales of product shall occur on the site.
- 3) All equipment and materials used in the business must be stored indoors.
- 4) Any new parking areas shall be screened from view of adjacent properties.
- 5) Product shall be enclosed within a building or structure so it is not visible from the site boundary lines.
- 6) The CUP will be administratively reviewed every 5 years following approval.

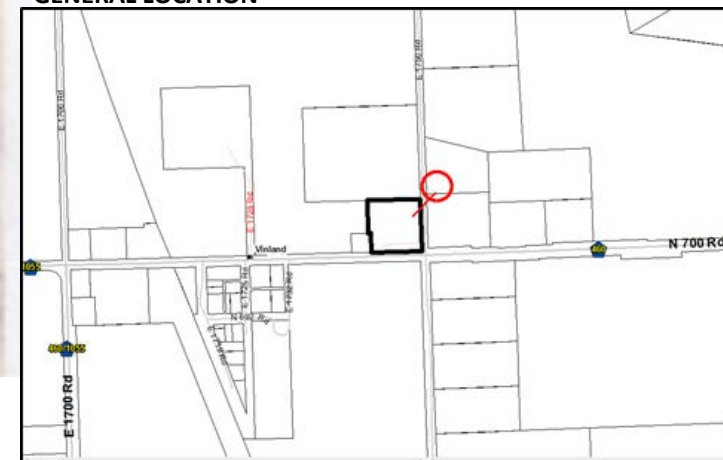
SITE INFO (approximate)

Office: 5,000 sq ft
Repair and Storage: 1,900 sq ft

PARKING SUMMARY

Office 1/400 sq ft area: 13 spaces
Repair and storage: 1 per 3 employees;
Warehouse 1 per 2 employees
5 employees total: 3 parking spaces
Parking Required: 16 spaces
Parking Provided: 20 Spaces
ADA spaces required: 1 ADA spaces
ADA spaces provided: 1 ADA space

GENERAL LOCATION



- Approximate location of off-site lagoon and sewer line in red.

Conditional Use Permit
Flory Dairy Supply & Service
702 E 1747 Road

Robert W. Fairchild, Chief Judge

Sally D. Pokorny, Judge

Kay Huff, Judge

Paula B. Martin, Judge

Peggy C. Kittel, Judge

Jim McCabria, Judge

James T. George, Pro Tem Judge

DOUGLAS COUNTY DISTRICT COURT

Seventh Judicial District
Judicial Center, 111 E. 11th St.
Lawrence, Kansas 66044-2966



Linda Koester-Vogelsang
Court Administrator, 785-832-5264

Douglas A. Hamilton
Clerk of the District Court, 785-832-5333

Michelle Roberts
Chief Court Services Officer, 785-832-5218

Deborah Ferguson
Community Corrections Director, 785-832-5220

Katy Nitcher
Court Trustee, 785-832-5315

Heather Krase-Minnick
Citizen Review Board Director, 785-832-5219

TO: County Commission
FROM: Deborah L. Wright, Director *DW*
SUBJECT: FY2016 Revised Behavioral Health Grant Budget
DATE: July 21, 2016

Attached you will find the FY2017 Revised Behavioral Health Budget. Douglas County Community Corrections (DCCC) was awarded \$68,874.15 to sustain the Program Provider position. Signatory approval is required.

There will be no revised budget for the FY2017 Comprehensive Plan as DCCC was awarded the KDOC planning allocation amount, which was \$435,604.65.

Thank You!

714 S.W. Jackson St., Suite 300
Topeka, KS 66603



Phone: (785) 296-3317
Fax: (785) 296-0014
kdocpub@doc.ks.gov
doc.ks.gov

Joe Norwood, Secretary

Sam Brownback, Governor

June 17, 2016

Jim E Flory
Douglas County Commission
1100 Massachussetts, 2nd Floor
Lawrence, Kansas 66044

Dear Commissioner Flory:

This letter is to inform you that J.L. Norwood, Secretary of Corrections, authorizes approval of the agency's FY 2017 Comprehensive Plan. The Comprehensive Plan includes correctional services the agency proposes to provide, mandatory budget documents for FY 2017, and other statutory and regulatory requirements (Kansas Statutes Annotated (K.S.A.) 785-52,90 through K.S.A. 75-52,113 and Kansas Administrative Regulations (K.A.R.) 44-11-111 through K.A.R. 44-11-135).

The 2016 Legislature appropriated \$22,546,526.00 for the purposes of supporting agency operations and risk reduction initiatives targeted toward the goals of increasing public safety, reducing community safety risks and increasing the percentage of probationers successfully completing community corrections supervision.

Grant awards were determined in accordance with the criteria specified in K.S.A 75-52,111 and 75-52,112 with emphasis placed on each agency's population, the risk level of that population and the agency's average success rate from FY 2013 through 2015.

The Douglas County Community Corrections has been awarded \$504,478.80 for FY 2017 which includes:
\$339,347.97 for correctional services;
\$96,256.68 from the Community Corrections Supervision Fund also for correctional services; and
\$68,874.15 for enhancement of behavioral health services for offenders

The final award amounts listed above for providing correctional services have not changed from the planning allocation provided in February 2016 therefore no revised budget needs to be submitted.

A revised budget detail and budget summary for the Behavior Health grant award should be submitted to Natalie Stanley at Natalie.Stanley@doc.ks.gov by July 15, 2016. Signatory approval by the County Commission Chair (sponsoring county only) and Advisory/Governing Board Chair is required and should be submitted by September 31, 2016.

Half of these funds will be distributed in July 2016 and the remaining half in January 2017. Award amounts are subject to the availability of funding and payments could be impacted should state budget reductions and/or allotments occur during FY2017.

As was the case last fiscal year, no costs associated with conference attendance or out of state travel were approved as an allowable expense for these grant funds.

Should you have any questions or require further information, please do not hesitate to contact my staff or me.

Sincerely,

Teresa Williams
Deputy Secretary Juvenile Services
Interim Deputy Secretary Community and Field Services
Designee, Secretary of Corrections

Cc: Milton Scott, Advisory Board Chairperson
Deborah Wright, Director
File

SIGNATORY APPROVAL
Community Corrections
Behavioral Health Budget Summary and Budget Narrative

Douglas County Community Corrections
(Name of Community Corrections Agency)

DIRECTOR

I hereby certify by my signature that I have developed my agency's Behavioral Health Budget Summary and Budget Narrative attached hereto, that it equals the amount of my FY2017 Grant Award and that I have reviewed the Budget Summary and Narrative for accuracy. I further certify that I find the Budget Summary and Narrative complies with applicable Kansas statutes, regulations, and community corrections field services standards.

Deborah L. Wright

Name (Typed or Printed)

Deborah L. Wright

Signature

7/21/2016

Date

ADVISORY BOARD CHAIRPERSON

I hereby certify by my signature below that the Community Corrections Advisory Board has approved the attached FY2017 Behavioral Health Budget Summary and Narrative

Robert Suderman

Name (Typed or Printed)

Robert D. Suderman

Signature

7/21/2016

Date

COUNTY COMMISSION CHAIRPERSON (Sponsoring County)

I hereby certify by my signature below that the Board of County Commissioners has approved the attached FY2017 Behavioral Health Budget Summary and Narrative

James E. Flory

Name of Chairperson (Typed or Printed)

Douglas

County

Signature

Date

FY2017

BEHAVIORAL HEALTH BUDGET NARRATIVE

AGENCY NAME

Please attach a Budget Summary to this document

PERSONNEL SECTION

1A	PERSONNEL-PROGRAM PROVIDER
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Name	Salary Detail	Salary	BH Percent	Subtotal	Totals
Latisha Harmon	Full-time Program Provider	40,091.00	100.00%	40,091.00	40,091.00
			100.00%	0.00	0.00
			100.00%	0.00	0.00
TOTAL SALARY					40,091.00
Name	Benefits Detail	Salary etc	BH Percent	Subtotal	Name Total
Latisha Harmon		40,091.00			26,283.15
	FICA Social Security	40,091.00	6.20%	2,485.64	
	FICA Medicare	40,091.00	1.45%	581.32	
	KPERS (Retirement Benefits)	40,091.00	11.28%	4,522.26	
	State Unemployment	40,091.00	0.24%	96.22	
	State Workman's Comp	40,091.00	2.98%	1,194.71	
	Health Insurance	17,403.00	100.00%	17,403.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00			0.00
	FICA Social Security	0.00	6.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERS (Retirement Benefits)	0.00	0.00%	0.00	
	State Unemployment	0.00	0.24%	0.00	
	State Workman's Comp	0.00	2.98%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
TOTAL BENEFITS					26,283.15
1A TOTAL PERSONNEL					66,374.15

[illegible]

[illegible]

	Treatment/Groups (Includes Co-Pays)		0.00	100.00%	0.00	0.00
			0.00	100.00%	0.00	0.00
3C	TOTAL SEX OFFENDER CATEGORY					0.00
Sex Offender Category Comments:						
3D	CONTRACT PERSONNEL CATEGORY					
	Care Coordinator	Details	0.00	100.00%	Subtotal	0.00
	Peer Support Specialist		0.00	100.00%		0.00
	Recovery Coach/Peer Mentor		0.00	100.00%		0.00
	Recovery Specialist		0.00	100.00%		0.00
			0.00	100.00%		0.00
3D	TOTAL CONTRACT PERSONNEL CATEGORY					0.00
Contract Personnel Category Comments:						
3E	OTHER SERVICES CATEGORY					
	BIP Evaluations	Details	0.00	100.00%	Subtotal	0.00
	BIP Treatment/Groups (Includes Co-Pays)		0.00	100.00%		0.00
	DV & Anger Management Tx/Groups (Includes Co-Pays)		0.00	100.00%		0.00
	Transitional Housing		0.00	100.00%		0.00
3E	TOTAL OTHER SERVICES CATEGORY					0.00
Other Services Category Comments:						
	TOTAL CONTRACTS/CLIENT SERVICES SECTION					0.00
	TOTAL BEHAVIORAL HEALTH AWARD					68,874.15

FY2017		
BEHAVIORAL HEALTH BUDGET SUMMARY		
AGENCY NAME		
Please attach a Budget Narrative to this document		
		Current Allocation
	PERSONNEL SECTION	Cells auto fill-Verify amounts against Narrative
1A	PERSONNEL CATEGORY	
	Salary	40,091.00
	Benefits	26,283.15
	TOTAL PERSONNEL SECTION	66,374.15
AGENCY OPERATIONS SECTION		Cells auto fill-Verify amounts against Narrative
2A	TRAVEL CATEGORY	500.00
2B	TRAINING CATEGORY	1,000.00
2C	OFFICE SETUP CATEGORY	0.00
2D	GROUP SUPPLIES CATEGORY	1,000.00
	TOTAL AGENCY OPERATIONS SECTION	2,500.00
CONTRACTS/CLIENT SERVICES SECTION		Cells auto fill-Verify amounts against Narrative
3A	MENTAL HEALTH CATEGORY	0.00
3B	SUBSTANCE ABUSE CATEGORY	0.00
3C	SEX OFFENDER CATEGORY	0.00
3D	CONTRACT PERSONNEL CATEGORY	0.00
3E	OTHER SERVICES CATEGORY	0.00
	TOTAL CONTRACTS/CLIENT SERVICES SECTION	0.00
	TOTAL BEHAVIORAL HEALTH BUDGET SUMMARY	68,874.15