

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

WEDNESDAY, APRIL 17, 2013

4:00 p.m.

-Proclamation for "National Telecommunicator's Week" (Scott Ruf)

-Consider approval of the minutes for March 4 and April 11, 2013

CONSENT AGENDA

- (1) (a) Consider approval of Commission Orders;
- (b) Consider approval of resolution authorizing the submittal of a grant application and to execute a grant contract/agreement with USDA Rural Development, Kansas for a Regional Food Hub Feasibility Study (Eileen Horn);
- (c) Consider Acceptance of Bids for Various Signs, Posts and Miscellaneous Materials (Keith Browning); and
- (d) Consent Agenda approval of contract for Dust Palliative supply and application(Keith Browning)

REGULAR AGENDA

- (2) Consider approval of a Site Plan, SP-13-00056, for the demolition and reconstruction of a portion of the office/manufacturing building on the property, located at 1837 E 1450 Road. Submitted by Ryan and Jennifer Schurle, property owners of record. (Dan Warner)
- (3) Consider approval to solicit bids for Route 442 improvements from Shawnee County line to Stull (Keith Browning)
- (4) (a) Consider approval of Accounts Payable (if necessary)
- (b) Appointments
 - Lawrence Douglas County Metropolitan Planning Commission 05/13
 - Heritage Conservation Council 05/13
 - Property Crimes Compensation Board 04/13
- (c) Public Comment
- (d) Miscellaneous
- (5) Adjourn

WEDNESDAY, APRIL 24, 2013 - tentatively a 4:00 p.m. ONLY

-Review and Approve 7th Judicial District Supplemental Application for FY 2014 State Block Grant Funds (Pam Weigand)

WEDNESDAY, MAY 1, 2013

6:35 p.m.

-Consideration of a Special Event Permit (SEP 2013-01) for a concert promoting RockRoad Pursuits, to be held on June 22, 2013 on the property known as 1849 E 800 Rd, Baldwin City, Ks (and the adjoining property to the south under the same ownership, which is on the north side of the watershed lake). The application has been submitted by Peyton Warwick for the property owner of record, V-Bar T Ranch, LLC." (Linda Finger)

WEDNESDAY, MAY 8, 2013

WEDNESDAY, MAY 15, 2013

WEDNESDAY, MAY 22, 2013-Cancelled

WEDNESDAY, MAY 29, 2013

-Proclamation for "Relay for Life Week" (Betty Parks)

Note: *The Douglas County Commission meets regularly on Wednesdays at 4:00 P.M. for administrative items and 6:35 P.M. for public items at the Douglas County Courthouse. Specific regular meeting dates that are not listed above have not been cancelled unless specifically noted on this schedule.*



Office of the County Commission

PROCLAMATION

National Public Safety Telecommunicator's Week

April 14-20, 2013

For Douglas County, Kansas

- WHEREAS: Emergencies can occur at anytime that require sheriff, police, fire or emergency medical services; and
- WHEREAS: When an emergency occurs the prompt response of law enforcement, firefighters and paramedics is critical to the protection of life and preservation of property; and
- WHEREAS: The safety of our sheriffs, police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Douglas County Emergency Communications Center; and
- WHEREAS: Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services; and
- WHEREAS: Public Safety Dispatchers are the single vital link for our police officers, and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and
- WHEREAS: The Public Safety Dispatchers of the Douglas County Emergency Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and
- WHEREAS: Each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Douglas County, Kansas, hereby proclaim the week of April 14-20, 2013 as "NATIONAL PUBLIC SAFETY TELECOMMUNICATOR'S WEEK" and joins in honoring the men and women whose diligence and professionalism keep our county and citizens safe.

ADOPTED this 17th day of April, 2013.

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

Mike Gaughan, Chairman

Nancy Thellman, Vice-Chair

Jim Flory, Member

DOUGLAS COUNTY, KANSAS

Resolution 2013-_____

A RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION AND TO EXECUTE A GRANT CONTRACT/AGREEMENT WITH USDA Rural Development, Kansas FOR a Regional Food Hub Feasibility Study.

NOW, THEREFORE, BE IT RESOLVED that the Commission of Douglas County formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the County Administrator for Douglas County is hereby authorized to submit a grant application identified as Food Hub Feasibility Study to the USDA Rural Development office in Kansas, on behalf of Douglas County.

BE IT FURTHER RESOLVED that the County Administrator for Douglas County is hereby authorized to sign the grant application and agreement on behalf of Douglas County and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ADOPTED by the Board of County Commissioners of Douglas County, Kansas this _____ day of _____, 20____.

BOARD OF COUNTY COMMISSIONERS OF
DOUGLAS COUNTY, KANSAS

Mike Gaughan, Chairman

[SEAL]

Nancy Thellman, Member

Jim Flory, Member

Attest:

Jameson D. Shew, County Clerk

I hereby certify that the attached copy is a true and correct copy of Resolution
No. _____ of the Board of County Commissioners of Douglas County, Kansas, and that the
signed original of such resolution is on file in my office.

[SEAL]

Jameson D. Shew, County Clerk

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : April 10, 2013

Re : Consent Agenda approval of contract for Dust Palliative supply and application

Bids for the supply and application of dust palliative material were opened April 1. We solicited bids for both 38% Calcium Chloride solution and 32% Magnesium Chloride solution. Only one supplier submitted a bid, as follows.

Scotwood Industries, Inc.:

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
32% MgCl	60,000 gal	\$0.830	\$49,800.00
38% CaCl	60,000 gal	No Bid	No Bid

This year's low bid unit price from Scotwood Industries is slightly higher than last year's price, which was \$0.804/gallon. You will recall this year's user fee remained the same as last year at \$1.40/linear foot of road treated. The low-bid price should allow us to meet a target application rate of 0.45 gallons/square yard.

This year we received 71 applications for dust palliative, while last year we received 68 applications.

In addition to the dust palliative material, we will hire a water truck to pre-wet all locations. This cost is included in the \$1.40/linear foot user fee.

Action Required: Consent Agenda approval to accept the low bid and award the contract for supply and application of 32% magnesium chloride solution for the user fee dust palliative program to Scotwood Industries, Inc. at a unit cost of \$0.830 per gallon.

DOUGLAS COUNTY PUBLIC WORKS
2013 SIGNS AND ACCESSORY BID
BID #13-F-0001; COMBINED BID TAB
BID OPENING April 3, 2013

BID ITEMS (Awarded by Group)

	CPC SIGN	J & A TRAFFIC	NATIONAL	NEWMAN	ROCAL	TC & PROTECT	VULCAN	SIGN D' SIGN	HALL	DYNA ENGINEER	MD SOLUTION	IBIS TEK	AMERICAN SIGN	ALL ROAD	KANSAS CORR. IND.
FINISHED SIGNS	\$14,357.45	NO BID	\$14,223.45	\$16,195.98	\$16,623.72	NO BID	\$13,664.21	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
SIGN BLANKS	\$5,005.00	NO BID	\$4,515.00	\$5,580.00	\$25,500.00	NO BID	\$5,151.00	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
CUT OUT LETTERING	\$3,180.86	NO BID	\$2,371.00	\$2,387.66	\$2,506.14	\$1,837.75	\$3,003.00	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
STEEL POSTS	\$5,300.60	NO BID	\$4,678.10	\$4,209.50	NO BID	NO BID	\$5,982.60	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
TELESPAR POSTS	\$3,488.15	\$1,808.50	\$1,925.00	NO BID	NO BID	NO BID	\$2,415.25	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

MISC. ITEMS (Awarded on Item by Item Basis)

TEMP. PVMT MRKG TAPE; TY 2, YELLOW	\$928.60	\$750.00	\$550.00	\$630.00	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
CHIP & SEAL MARKERS (YELLOW)	\$930.00	\$735.00	\$945.00	\$810.00	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
CHIP & SEAL MARKERS (WHITE)	\$310.00	\$245.00	\$315.00	\$270.00	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
36"x36" ROUGH ROAD (FLOR. ORANGE)	\$281.00	NO BID	\$220.00	\$188.08	NO BID	NO BID	\$206.20	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
36"x36" UNEVEN LANES (FLOR. ORANGE)	\$281.00	NO BID	\$220.00	\$188.08	NO BID	NO BID	\$206.20	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
36"x36" NO CENTER LINE (FLOR. ORANGE)	\$3,333.00	NO BID	\$2,750.00	\$2,351.00	NO BID	NO BID	\$2,577.50	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

BID SUMMARY	
COMPANY	AMOUNT
CPC SIGN COMPANY	\$0.00
J & A TRAFFIC	\$2,788.50
NATIONAL SIGN	\$4,515.00
NEWMAN SIGNS	\$7,566.66
ROCAL	\$0.00
TRAFF. CONT. PROTECT.	\$1,837.75
VULCAN SIGN	\$13,664.21
SIGN D' SIGN	\$0.00
HALL SIGN	\$0.00
DYNA ENGINEERING	\$0.00
MD SOLUTIONS	\$0.00
IBIS TEK	\$0.00
AMERICAN SIGN CO.	\$0.00
ALL ROAD	\$0.00
KANSAS CORRECTION IND.	\$0.00
BID TOTAL	\$30,372.12

DELIVERY TIME

10-14 DAYS
30-60 WORK DAYS
3-4 WEEKS ARO

30 DAYS ARO
30-60 DAYS ARO

REMARKS

SHADED BIDS DO NOT CONFORM W/ SPEC.
RED HIGHLIGHT = LOW BIDDER
Purple Highlight = Bidder has addition errors
EQUAL BIDS AWARDED TO THE BIDDER WITH THE HIGHEST AWARD AMOUNT.
NO SIGNED ADDENDUM WITH BID
Bid for 20 Rolls

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : April 10, 2013

Re : Consent Agenda approval of contract for Dust Palliative supply and application

Bids for the supply and application of dust palliative material were opened April 1. We solicited bids for both 38% Calcium Chloride solution and 32% Magnesium Chloride solution. Only one supplier submitted a bid, as follows.

Scotwood Industries, Inc.:

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
32% MgCl	60,000 gal	\$0.830	\$49,800.00
38% CaCl	60,000 gal	No Bid	No Bid

This year's low bid unit price from Scotwood Industries is slightly higher than last year's price, which was \$0.804/gallon. You will recall this year's user fee remained the same as last year at \$1.40/linear foot of road treated. The low-bid price should allow us to meet a target application rate of 0.45 gallons/square yard.

This year we received 71 applications for dust palliative, while last year we received 68 applications.

In addition to the dust palliative material, we will hire a water truck to pre-wet all locations. This cost is included in the \$1.40/linear foot user fee.

Action Required: Consent Agenda approval to accept the low bid and award the contract for supply and application of 32% magnesium chloride solution for the user fee dust palliative program to Scotwood Industries, Inc. at a unit cost of \$0.830 per gallon.

**SITE PLAN REVIEW
BOARD OF COUNTY COMMISSIONERS STAFF REPORT
April 17, 2013**

A. SUMMARY

SP-13-00056, 1837 E 1450 Rd; Site Plan for the demolition and reconstruction of a portion of the office/manufacturing building on the property. Submitted by Ryan and Jennifer Schurle, property owners of record.

B. GENERAL INFORMATION

Current Zoning and Land Use: I-2 (Light Industrial) District; sign business (Sign painting or fabrication) use group) developed with an office/manufacturing building.

Surrounding Zoning and Land Use: To the east: A (County-Agriculture) District; rural residential and agriculture land.

To the west: A (County-Agriculture) District; rail road right-of-way.

To the south: I-2 (Light Industrial) District; business.

To the north: I-2 (Light Industrial) District; vacant business.

Parking Requirement:

(1 space per 2 employees on maximum working shift)

Parking Required: 10 employees on maximum shift = 5 parking spaces required / 1 ADA

Parking Provided: 9 parking spaces / 1 ADA

C. STAFF REVIEW

This proposal is for the demolition and reconstruction of a 7,200 sq. ft. portion of the existing office/manufacturing building. The applicant would like the manufacturing portion of the building to be 6 feet taller than the current configuration. The reconstructed portion of the building will be placed within the existing footprint of the current building. The demolition and reconstruction will require building permits.

The property is not platted, but the applicant had the property surveyed and flagged. The existing building meets the setback requirements of the Zoning Regulations.

The property owner has two outstanding inspections related to building permits taken out in past years. County Planning and Zoning is waiting for the property owner to schedule those inspections. New building permits will not be issued until those previous permits are completed.

The property is located within the Urban Growth Area for Lawrence. As such, the property owners are required to execute Annexation and Consent to Annexation Agreements with the City of Lawrence prior to release of this site plan.

D. Findings

Per Section 12-319A-5 of the Zoning Regulations, staff shall first find that the following conditions have been met:

(a) That the proposed use is a permitted use in the district in which the property is located;

The subject property is zoned I-2 (Light Industrial) District. The proposed demolition and reconstruction of a portion of the office/manufacturing building is an alteration to a permitted use in the I-2 District.

(b) That the proposed arrangement of buildings, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;

The property is an existing developed site, as are the industrial properties north and south of the subject property. The project proposes to remove a portion of the existing building and reconstruct a taller addition in the same footprint. No other major changes are proposed for the site. The proposed arrangement of buildings, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses.

(c) That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;

Vehicular ingress and egress to and from the site, and to and from the building, will not change from the existing condition. The existing vehicular ingress and egress is safe, efficient and convenient for the site and the building.

(d) That the site plan provides for the safe movement of pedestrians within the site;

The proposal will not alter the movement of pedestrians within the site.

(e) That there is a sufficient mixture of grass, trees, and shrubs within the interior and perimeter (including public right-of-way) of site so that the proposed development will be in harmony with adjacent land uses and will provide a pleasing appearance to the public. Any part of the site plan area not used for buildings, structures, parking, or accessways shall be landscaped with a mixture of grass, trees and shrubs;

The property is located within an existing industrial area. The property contains a few large mature trees, as well as shrubs and grass cover that is in harmony with the neighboring industrial properties. All outside storage is screened from the public right-of-way.

(f) That all outdoor trash storage areas are screened;

The trash dumpster sits behind the screening fence on the property.

E. CONCLUSION

This proposal is for the demolition and reconstruction of a 7,200 sq. ft. portion of the existing office/manufacturing building. The proposed request is consistent with the regulations in the Douglas County Zoning Regulations.

Staff recommends that SP-13-00056, a site plan for the demolition and reconstruction of 7,200 sq. ft. portion of the office/manufacturing building at 1837 E. 1450 Rd., be approved, subject to:

1. Execution of the Annexation and Consent to Annexation Agreements.

GENERAL NOTES

Legal Description: 1.378A 18-12-20 BEG AT PT 470 FT S OF NE COR SW 1/4 & ON E LINE SD SW 1/4 TH S ALONG SD E LINE 193.6 FT TO NE COR OF 1.179A TR, TH W ON N LINE SD 1.179A TR & PARA TO N LINE SD SW 1/4 315.95 FT TO E RR R/W LINE TH N-NELY ON SD R/W LINE 194 FTT ELY & PARA TO N LINE SD SW 1/4 304.1 FT TO PT BEG DCK

Landscape:
● 14" or shorter assorted shrubs
Property has many mature large trees along North and South with smaller trees and vines along fence in all four directions

Lighting:
⦿ Indicates new building lighting
○ Indicates existing building lighting

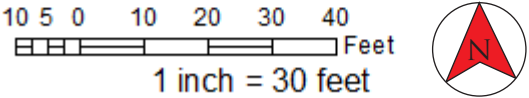
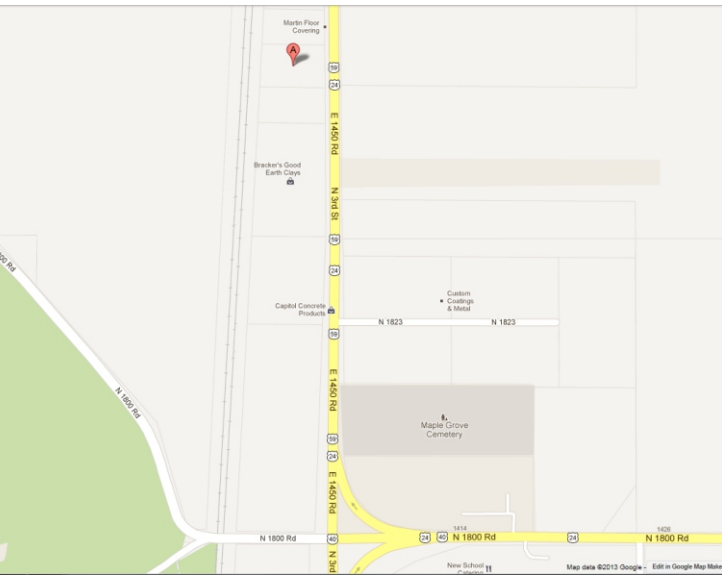
Parking:
(10) parking spaces exist
(5) parking spaces are required
12' x 35' loading space located to south of building
Parking space "3" to be designated handicap accessible

Site Summery:
Total area = 1.378 acres
Building Cover = 11,000 sq/ft
Grass = 24795 sq/ft
Gravel = 7123 sq/ft
Concrete = 1684 sq/ft

Building Summery
Office = 600 sq/ft
Manufacturing = 10,400 sq/ft

- 1: Demo existing single story 80' x 90' x 12' wood structure and build new single story 80' x 90' x 18' steel structure.
- 2: Existing structure has (2) overhead doors and (1) walk in door and new structure will have (2) overhead doors and (1) walk in door.
- 3:Front Setback = 85' on the East to center of the road
- 4: Side Setback = 19' on the North
- 5: 12' x 35' loading space is to the south of the building.
- 6: Property has gravel parking.
- 7: Several large trees on the North and the South side of the property, small trees, vines and shrubs line the North, West and South fence lines. Fence has screening along the East side, and vertical slats along the west fence line.
- 8: The property has a 4" slope to the street drainage ditch.
- 9: All outside storage should be screened from public right of way.

Ryan & Jennifer Schurle
Schurle Signs Inc.
Office and Manufacturing
1837 E 1450 Rd.





DOUGLAS COUNTY PUBLIC WORKS

1242 Massachusetts Street
Lawrence, KS 66044-3350
(785) 832-5293 Fax (785) 841-0943
dgcopubw@douglas-county.com
www.douglas-county.com

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : April 11, 2013

Re : Approval to solicit bids for Route 442 improvements
Route 442 from Shawnee County line to Stull
Project No. 2011-9; CIP Project #88

Plans are nearly complete for improvements to Route 442 from the Shawnee County line to Stull. You will recall that during recent CIP discussions, the BOCC reduced the scope of this project to limit improvements to pavement rehabilitation and some safety improvements including culvert replacements/extensions and 3'-wide paved shoulders along the two horizontal curves ½-mile east of Shawnee County.

It is planned to open bids in early May, and begin construction in early June.

The current construction cost estimate for this project is \$1.37 million. The CIP allocates \$1.25 million for total project costs.

Action Required: Consider approval to solicit bids for construction of Project No. 2011-9, improvements to Route 442 from the Shawnee County line to Stull. |