# BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

## MONDAY, JULY 7, 2003

9:00 A.M.

-Convene
-Pledge of Allegiance
-Consider approval of minutes of April 16, 2003

## CONSENT AGENDA

(1) (a) Consider approval of Commission Orders
(b) Consider contracts for Project No. 23C-3688-01; County Route 1029; E. 600 Road (Keith Browning)

## REGULAR AGENDA

(2) Budget Hearings
- Discussion of Senior Services Budget (Jessie Ann Lusher)
- Discussion of District Court Budget (Linda Koester-Vogelsang)
- Discussion of Equipment Reserve Fund Balances (Weinaug and Madl)
- Discussion of Future Debt Commitments vs Sales Tax Revenue Projections (Weinaug and Madl)

(3) Consider approval of KDOT Form 1030 authorizing KDOT to proceed to contract on Project No. 23 C-3688-01, improvements to Route 1029 from the Kansas Turnpike to 7t$^{h}$ Street in Lecompton (Keith Browning)

(4) Other Business
(a) Consider approval of Accounts Payable (if necessary)
(b) Appointments
(c) Miscellaneous
(d) Public Comment

(5) Adjourn

## WEDNESDAY, JULY 9, 2003

6:35 P.M.

-Convene
-Pledge of Allegiance
-Recognition of volunteers who contributed to May 8$^{th}$ tornado response and recovery (Paula Phillips)

## CONSENT AGENDA

(1) (a) Consider approval of Commission Orders

## REGULAR AGENDA

(2) Public hearing regarding Petition for Attachment of Land to Rural Water District #4

(3) Presentation of new marketing brochures, update on Economic Development Strategic Plan, and update on Economic Development activities (Lynn Parman)

(4) Consider approval of vicious dog resolution

(5) Other Business
- (a) Consider approval of Accounts Payable (if necessary)
- (b) Appointments
- (c) Miscellaneous
- (d) Public Comment

(6) Adjourn

**MONDAY, JULY 14, 2003**
-Light agenda
-Consider approval of Douglas County Community Corrections FY04 Budget (Ron Stegall)

**WEDNESDAY, JULY 16, 2003**
-Light agenda or no meeting

**MONDAY, JULY 21, 2003**
-No Commission Meeting

**WEDNESDAY, JULY 23, 2003**
-No Commission Meeting

**MONDAY, JULY 28, 2003**
-Light agenda
-Consider approval of publication of 2004 budget

**WEDNESDAY, JULY 30, 2003**
-Light agenda or no meeting

**MONDAY, AUGUST 4, 2003**
-Light agenda or no meeting

**WEDNESDAY, AUGUST 13, 2003**
6:35 P.M.
-Public hearing on 2004 budget

**FRIDAY, AUGUST 29, 2003**
9:00 A.M.
-Convene
-Canvass Special Election (Eudora)

## APRIL 16, 2003

Chairman Johnson called the meeting to order at 6:35 P.M. on Wednesday, April 16, 2003. All members were present. The Pledge of Allegiance was recited.

**CONSENT AGENDA 04-16-03**
McElhaney made a motion to table approval of the Proclamation Proclaiming the Week of November 11-15, 2003 as National Hunger & Homeless Awareness Week. Motion was seconded by Jones and carried unanimously.

**PLANNING 04-16-03**
The Board considered Item No. 10 of the minutes of the Lawrence-Douglas County Metropolitan Planning Department dated 3/26/03. This item is CUP-02-01-03: Conditional Use Permit for a recreation facility to be known as Lone Oak Sporting Trap. The property is generally located at 1718 N 1700 Road. Submitted by Gary L. Weigel, property owner of record. Sandra Day, staff member of the Lawrence-Douglas County Metropolitan Planning Department, was present for the discussion. This item comes to the Board with a unanimous recommendation for approval based on the following Findings of Fact:

**Zoning and uses of property nearby.** The surrounding area in all directions is zoned and used for agricultural purposes that include scattered rural residences. A quarry operation is located to the west.

**Character of the area.** The subject property is located in far western Douglas County. Large tracts of agricultural land characterize the area with a few scattered residences along county roads.

**Suitability of subject property for the uses to which it has been restricted.** The suitability of the subject property for its current "A (agricultural District)" zoning will not be altered by the approval or denial of a CUP for the recreation facility. The activity area is limited to 4 acres of a total 308-acre parcel. Private recreational facilities are a permitted use in this district subject to the approval of a CUP.

**Extent to which removal of restrictions will detrimentally affect nearby property.** The proposed request will not alter the base agricultural district. The proposed request is a permitted use per Section 19-4(11) subject to approval of a Conditional Use Permit. Addition of the use will increase the traffic and noise associated with the activity that is non-agricultural in nature.

**Length of time subject property has remained vacant as zoned.** The subject property is currently used for agricultural activities and includes multiple buildings and two residences. It has been zoned for agricultural purposes since 1966.

**Relative gain to the public health, safety, and welfare by the destruction of the value of the petitioner's property as compared to the hardship imposed upon the individual landowners.** No significant gains to the public health, safety and welfare would result from the approval of this proposed facility. Approval of the proposed use would provide additional recreational opportunities within Douglas County. The activity area is located in the center of the 300 plus acre area providing ample buffer within the applicant's property. If denied, the subject property can continue to be used for agricultural purposes. The surrounding area is relatively unpopulated and includes only sparse residential development uses in the area. The activity should not have any significant impacts on surrounding residents or property owners.

**Conformance with The Comprehensive Plan.** While *Horizon 2020* does not specifically address conditional use permits or private recreational facilities in Douglas County, staff finds that the application is not inconsistent with the goals and policies of the Comprehensive Plan.

AND subject to the following conditions:

1. Provision of a revised site plan to include the following notes:
   a. "Use of building for commercial activity must be approved by the County Zoning Administrator."
   b. "No retail sales shall be permitted on the premises."
   c. "Firearms shall be limited to shotguns."
   d. "The conditional use permit is valid for a period of up to 5 years from the date of approval by the Board of County Commissioners. Extension of the CUP for an additional period of time may be considered by the Board of County Commissioners."
   e. "Review of the use shall be required one year after initiation of operation to assess compliance with conditions of approval."

The Board asked that the record show that the CUP would be for five (5) years instead of the normal ten (10) years. Jones made a motion to approve CUP-02-01-03. Johnson seconded and the motion carried unanimously.

**PLANNING 04-16-03**

The Board considered Item No. 2 of the Lawrence-Douglas County Metropolitan Planning Commission dated 3/26/03. This item is PF-02-01-03: Final Plat for Oak Grove Estates No. 2, a proposed seven-lot rural subdivision containing approximately 25.4162 acres. The property is generally located between Hwy 59 and E 1326 (extended), south of Berg Acres. Submitted by Dennis Boltz, R.L.S., for Carl McElwee, property owner of record. Brian Pedrotti, staff member of the Lawrence-Douglas County Metropolitan Planning Department, was present for the discussion.

The subject property is generally located on the east side of US 59 Highway, south of N 1100 Road. The applicant proposes to replat 5 lots into 7 residential lots on 25.4 acres. The property is undeveloped, and is surrounded by agricultural uses to the south and residences to the north. US Highway 59 right-of-way is directly to the west.

In October of 2000, the property owner agreed with Douglas County Public Works to share the costs of upgrading E 1326 Road north to N 1100 Road upon construction of homes on 70% of the lots (i.e., homes on 6 lots constructed) on the original Final Plat of Oak Grove Estates. Wakarusa Township has requested that this road maintenance agreement be upheld as originally agreed based on the previously approved number of lots along E 1326 Road. The applicant must provide the road maintenance agreement as agreed to by Wakarusa Township.

The Kansas Department of Transportation recently released the proposed alignment for US-59, which is anticipated to be constructed 300' east of the existing alignment. This new highway would cut diagonally from west to east on the south side of this proposed plat. Although KDOT has indicated that no significant portion, if any, of this property would be required and there would be no impingement on the use of the lot.

This item comes to the Board with a unanimous recommendation of acceptance of easements and rights-of-way, subject to the following conditions:

1. Provision of a note on the face of the plat stating, "No building permit may be issued for lots without an approved water meter from the Rural Water District;"
2. Provision of the road maintenance agreement signed by the Wakarusa Township Board including installation of two (2) fire fill stations;
3. Provide Note 13 from the Preliminary Plat;
4. Provide a note reference the date and panel # of the FEMA floodplain map;
5. Provide a copy of the covenants, restrictions, as referenced on Preliminary Plat;
6. Remove the name "Rodney Brown" from Oak Grove Estates Lot 3; and
7. Pinning of the lots in accordance with Sec. 21-302.2 of the Subdivision Regulations.

Alan Button, Wakarusa Township Board Member, noted that the Township would like clarification as to when and how much of the chip and seal of E 1326 Road would be completed by Mr. McElwee. It was stated in the original agreement with Wakarusa Township and Carl McElwee, that "after substantial construction has been completed (about 70%) I agree to share the cost of upgrading E 1326 Rd to chip and seal north of my property line to N 1100 Rd. I agree to pay 2/3 of the reasonable cost to upgrade this stretch of road to chip and seal and the

Wakarusa Township Board will bear 1/3 of the cost." Mr. Button agreed that the 70% amount stated in the agreement would be of the original "9" lots the project started with. That would mean when "6" lots have "substantial construction" completed on them. Johnson made a motion to approve PF-02-01-03 for Oak Grove Estates. Jones seconded and the motion carried unanimously.

**RURAL WATER DISTRICTS 04-16-03**
The Board conducted a public hearing regarding the Petition for Attachment of Land to Rural Water District #4. John Nitcher, attorney, presented the Board with information regarding the Water District. He explained that there were 120 tracks of land that were not in the district, 108 of which have water meters. K.S.A. 19-270, states "the board shall receive testimony from the city, township, county or regional planning commission having jurisdiction over any of the affected land area." Jones interpreted that to mean that the County shall receive testimony from the Lawrence-Douglas County Metropolitan Planning Commission. Linda Finger, Director of the Lawrence-Douglas County Metropolitan Planning Department, was present and advised the Board that the Planning Commission would like to be given a chance to comment and would address it at their next meeting. No action was taken at this time.

Jones left the meeting at 7:20 p.m.

**RESOLUTIONS 04-16-03**
The Board considered approval of a resolution authorizing the continued offering for sale of General Obligation Sales Refunding Bonds, Series 2003-A and General Obligation Refunding Bonds, Series 2003-B, of Douglas County, Kansas. Johnson made a motion to approve Resolution No. 03-11. McElhaney seconded and the motion carried.

**ACCOUNTS PAYABLE 04-16-03**
McElhaney moved approval of accounts payable manual checks in the amount of $7,309.76. Johnson seconded and the motion carried.

Johnson moved for adjournment. McElhaney seconded and the motion carried.

| | |
|---|---|
| Bob Johnson, Chairman | Jere McElhaney, Member |
| ATTEST: | |
| Patty Jaimes, County Clerk | Charles Jones, Member |

(1)(6)

# Douglas County

## Department of Public Works

**Keith A. Browning, P.E.**
**Director of Public Works/County Engineer**

MEMORANDUM

TO : Douglas County Commission

FROM : Keith A. Browning, P.E., Director of Public Works/County Engineer
Michael D. Kelly, L.S., County Surveyor

DATE : July 3, 2003

RE : Consent Agenda
Project No. 23C-3688-01; County Route 1029; E. 600 Road
Acquisition of Construction Easement

As you are aware a road improvement project has been approved for a portion of County Route 1029 (E. 600 Road), located between County Route 438 (N. 1800 Road) and the southern city limits of Lecompton (N. 2050 Road). We are nearing completion of the process to acquire the various easement needed to build the project.

The project will utilize federal funding and, as such, requires any necessary construction easement be acquired using federal acquisition guidelines. To that end an independent appraiser was hired to ascertain an appropriate offer for the required easement. In addition, also according to federal guidelines, a review appraisal was conducted to verify the initial appraiser's compliance with accepted appraisal techniques. The review appraisal was performed by county appraisal staff.

There are three (3) contracts in this batch requiring approval and the total expenditure for the contracts is in the amount of $43,550.00.

ACTION REQUIRED: Consent agenda approval is required to execute the attached CONTRACT's FOR HIGHWAY PURPOSES.

1242 Massachusetts Street, Lawrence, Kansas 66044-3350 / Fax No. (785) 841-0943
Telephone No. (785) 832-5293 / E-Mail dgcopubw@douglas-county.com

(2)

Robert W. Fairchild, Judge

Jack A. Murphy, Judge

Jean F. Shepherd, Judge

Michael J. Malone, Judge

Paula B. Martin, Judge

Peggy C. Kittel, Judge

Linda Koester-Vogelsang
Court Administrator
785-832-5264

Douglas A. Hamilton
Clerk of the District Court
785-832-5256

**DOUGLAS COUNTY DISTRICT COURT**
Seventh Judicial District
Judicial Center, 111 E. 11th St.
Lawrence, Kansas 66044-2966

Ron Stegall
Chief Executive Probation Officer
785-832-5218

Michelle Roberts
Chief Court Services Officer
785-832-5218

Shannon Murphy
Community Corrections, ISP II
785-832-5220

Susan Kang
Court Trustee
785-832-5315

Heather Krase-Minnick
Citizen Review Board Director
785-832-5219

**July 2, 2003**

To: Douglas County Commission, County Administrator
From: Linda Koester-Vogelsang, District Court Administrator

RE: Proposed reduction in budget funding

Fulfilling the statutory requirements for judicial administration is the priority of the Seventh Judicial District and the financial responsibility of the State of Kansas and Douglas County. The court's operations have a distinct financial effect on Douglas County. As you seek to determine how to alleviate the county's financial straits, by holding the courts to a 3 % increase in funding for calendar year 2004, please note that the court has already taken a $25,000 decrease in the calendar year 2003 funding (and to be continued in the next two calendar budgets).
In the past 10 years, Douglas County District Court has seen an increase in civil and criminal caseload filings by 60.14% in comparison to the statewide average of 48.34%. The civil caseload of the court has risen by 82.28 % in the past ten years. These percentages do not even begin to give credence to the increased complexity of the matters before the court.

I understand Commissioner Jones' desire to cap the rising cost of justice, but I do not believe that by capping the court's budget that this will in turn cap the costs of justice. I believe that instead, as Commissioner Johnson noted on the Coroner's budget, that just because the budget is set at a certain amount, does not directly correlate with the cost to fund justice for the citizens of Douglas County.

I have reviewed the budget, submitted to the County Commissioners for the Douglas County District Court, with the Chief Judge. I have taken the figure ($26,779), provided by Pam Madl, as the necessary decrease to the Douglas County District Court budget to maintain a cap of a 3% increase (please note attachment 1). We have reduced the largest line item increase that accounted for more than a 3% increase in the court's budget request (If RADAC had continued to accept the present funding pattern of allowing defendants to pay after evaluations were provided, then the court's budget increase would only have been 1.31% - please note attachment 2.). This line item addressed the anticipated expense for drug/alcohol evaluations for indigents from RADAC, as required by the state if a judge wants to order drug/alcohol treatment instead of incarceration. The jump resulted from RADAC's demand for advance payment, since defendants were not paying in a timely fashion (If the individuals are not indigent, the judge may order the

defendant to pay the costs of the evaluation. The Court Trustee office would then seek enforcement of the Court's order.) If the judges are not able to order RADAC evaluations, the indigent defendants will either continue to be held in the county jail or released back into the community without treatment. The financial implications of not providing RADAC evaluations could be costly.

If the individual continues to be held in jail, the Sheriff estimates the cost per prisoner to be $79 per day plus medical costs. I believe that the Commissioners mentioned approximately $12 per day per prisoner for medical costs. Community Corrections and Court Services staff estimate that this cut may affect up to 250 people. Therefore, the potential cost for an average of 15 days of extra jail time for each individual would be $341,250. The other option is that the defendant is released back into the community without treatment. This option may be beneficial to the community or it may result in the commission of more crimes.

The court cannot accurately predict who will commit crimes and who will file lawsuits to settle disputes. The Court recommends it's budget based on the history of court filings and expected increases as the County continues to rapidly increase in size. The Court, however, always returns to the County General Fund any money that is not required for the operations of the district court. I believe that all of the staff and judges of the 7th Judicial District Court would rejoice at a decreased demand for our services. However, looking at the past does not provide me with the optimism that this will be a reality.

The County Commissioners have asked the Court to oversee the Community Corrections Department for the 7th Judicial District. I believe that the Court has been able to do that without coming to the commissioners for any funds. We have been able to do that by being creative and exploring as many fee options that we believe to be legally, morally and ethically possible. However, the courts, for themselves, do not have that same option, as they must remain a truly neutral and impartial body for all to have access to justice, including the County and the Board of County Commissioners. The status as an equal branch of government, directed by the laws as established by the Legislature, does not allow for any other funding relationship for the budget of the court. And yet, our constitutional and statutory responsibilities to do not allow us to cap the caseloads before us.

# FY 2004 Budget Request

## General - District Court

| | | | | % change over 2003 Budget | 2004 Budget | 2003 Estimated | 2003 Adjusted Budget | 2003 Budget | 2002 Actual | Narrative | 2001 Actual | 2000 Actual | 1999 Actual |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 100 | 17000 | 50120 | ADMINISTRATIVE SECRETARY | NA | 14,729 | 14,384 | 0 | 0 | 14,081 | | 4,222 | 0 | 0 |
| 100 | 17000 | 50300 | DATA PROCESSING | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| 100 | 17000 | 50320 | PROGRAMMER/ANALYST I | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 31,311 |
| 100 | 17000 | 55022 | HEARING OFFICER CLERK | -100.00% | 0 | 0 | 14,698 | 14,698 | 0 | | 7,800 | 884 | 4,604 |
| 100 | 17000 | 55023 | BAILIFF | 0.00% | 3,000 | 3,000 | 3,000 | 3,000 | 523 | | 1,715 | 0 | 0 |
| 100 | 17000 | 55024 | RESEARCH CLERK | 25.00% | 25,000 | 22,000 | 20,000 | 20,000 | 22,882 | | 16,511 | 35,111 | 12,945 |
| 100 | 17000 | 55027 | LAW LIBRARIAN | NA | 0 | 0 | 0 | 0 | 6,959 | | 0 | 0 | 0 |
| 100 | 17000 | 55030 | LAW CLERKS | 0.00% | 10,000 | 10,000 | 10,000 | 10,000 | 7,786 | | 12,415 | 11,633 | 11,349 |
| 100 | 17000 | 55040 | JUDGE PRO TEM | 0.13% | 28,947 | 28,273 | 28,909 | 28,909 | 28,138 | | 27,500 | 0 | 0 |
| 100 | 17000 | 55045 | TEMPORARY HIRE - HOURLY | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| 100 | 17000 | 55050 | OVERTIME | NA | 0 | 0 | 0 | 0 | 0 | | 60 | 6 | 0 |
| 100 | 17000 | 56102 | CITIZEN REVIEW BOARD ASST. | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 613 | 0 |
| 100 | 17000 | 59092 | MERIT PAY | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | (128) |
| | | | Total | 6.62% | 81,676 | 77,657 | 76,607 | 76,607 | 80,369 | | 70,223 | 48,247 | 60,081 |
| 100 | 17000 | 60100 | TRAVEL TRAINING EDUCATION | 0.00% | 22,000 | 22,000 | 22,000 | 22,000 | 10,812 | | 18,812 | 18,057 | 1,550 |
| 100 | 17000 | 60210 | POSTAGE | 0.00% | 45,000 | 40,000 | 45,000 | 45,000 | 32,112 | | 25,678 | 33,676 | 30,690 |
| 100 | 17000 | 60310 | PRINTING & BINDING | -8.33% | 22,000 | 22,000 | 24,000 | 24,000 | 6,408 | | 20,281 | 11,769 | 15,954 |
| 100 | 17000 | 60321 | LEGAL PUBLICATIONS | 0.00% | 600 | 600 | 600 | 600 | 0 | | 584 | 476 | 0 |
| 100 | 17000 | 60322 | CLASSIFIED ADS | 0.00% | 3,000 | 3,000 | 3,000 | 3,000 | 923 | | 887 | 3,263 | 988 |
| 100 | 17000 | 60410 | ASSOCIATION DUES | 0.00% | 6,000 | 6,000 | 6,000 | 6,000 | 4,994 | | 4,158 | 5,028 | 4,613 |
| 100 | 17000 | 60710 | TELEPHONE - GENERAL | NA | 0 | 0 | 0 | 0 | 0 | | 410 | 606 | (155) |
| 100 | 17000 | 60714 | MOBILE TELEPHONES | 28.21% | 5,000 | 4,500 | 3,900 | 3,900 | 4,028 | | 5,791 | 1,800 | 1,686 |
| 100 | 17000 | 60740 | SECURITY SYSTEM | NA | 0 | 0 | 0 | 0 | 296 | | 0 | 0 | 0 |
| 100 | 17000 | 60910 | VEHICLE MAINTENANCE | -50.00% | 500 | 500 | 1,000 | 1,000 | 101 | | 111 | 515 | 374 |
| 100 | 17000 | 60920 | OFFICE EQUIPMENT MAINT | 0.00% | 12,000 | 12,000 | 12,000 | 12,000 | 6,668 | | 3,965 | 34,542 | 4,139 |
| 100 | 17000 | 61100 | PROFESSIONAL SERVICES | NA | 0 | 0 | 0 | 0 | 0 | | 8,308 | 150 | 215 |
| 100 | 17000 | 61110 | LEGAL SERVICES | 420.00% | 2,600 | 400 | 500 | 500 | 0 | | 800 | 9,406 | 8,952 |
| 100 | 17000 | 61201 | LEGAL DEFENSE | 6.90% | 155,000 | 145,000 | 145,000 | 145,000 | 123,196 | FY 2002 includes $100. Encumbrance | 116,622 | 111,974 | 120,260 |
| 100 | 17000 | 61203 | JUROR FEES & TRAVEL | 0.00% | 45,000 | 45,000 | 45,000 | 45,000 | 25,943 | | 32,110 | 36,512 | 42,187 |
| 100 | 17000 | 61204 | TRANSCRIPTS | 33.33% | 20,000 | 18,000 | 15,000 | 15,000 | 16,002 | | 7,935 | 11,944 | 10,089 |
| 100 | 17000 | 61207 | URINALYSIS | 12.50% | 4,500 | 4,000 | 4,000 | 4,000 | 2,228 | | 3,138 | 1,908 | (13) |
| 100 | 17000 | 61209 | INTERPRETING SERVICES | 42.86% | 5,000 | 4,500 | 3,500 | 3,500 | 2,866 | | 2,541 | 343 | 1,700 |
| 100 | 17000 | 61211 | JUVENILE PANEL ATTORNEY | -12.60% | 155,800 | 153,252 | 153,252 | 178,252 | 156,263 | | 168,533 | 170,243 | 164,118 |
| 100 | 17000 | 61212 | MENTALLY ILL | 0.00% | 10,000 | 10,000 | 10,000 | 10,000 | 7,370 | | 5,522 | 8,886 | 6,109 |
| 100 | 17000 | 61220 | CONTRACT REPORTER | -20.00% | 12,000 | 12,000 | 15,000 | 15,000 | 4,131 | | 4,920 | 11,153 | 7,021 |
| 100 | 17000 | 61920 | MICROFILMING | 20.00% | 6,000 | 5,000 | 5,000 | 5,000 | 0 | | 0 | 0 | 0 |
| 100 | 17000 | 69080 | TRAINING & EDUCATION | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 66 | 11,875 |
| 100 | 17000 | 69606 | FORENSIC EVALUATION | 877.68% | 12,221 | 1,250 | 1,250 | 1,250 | 500 | Includes $37,500 for RADAC (50% offset by fees) | 0 | 0 | 0 |



Attachment 1

# FY 2004 Budget Request

## General - District Court

| | | | | % change over 2003 Budget | 2004 Budget | 2003 Estimated | 2003 Adjusted Budget | 2003 Budget | 2002 Actual | Narrative | 2001 Actual | 2000 Actual | 1999 Actual |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 100 | 17000 | 69700 | CONSTRUCTION CONTRACTS | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| | | | Total | 0.78% | 544,221 | 509,002 | 515,002 | 540,002 | 404,841 | | 431,106 | 472,317 | 432,562 |
| | | | | | | | | | | | | | |
| 100 | 17000 | 70100 | OFFICE SUPPLIES | 0.00% | 5,000 | 5,000 | 5,000 | 5,000 | 13,821 | | 3,506 | 4,821 | 17,057 |
| 100 | 17000 | 70400 | OPERATIONS & MAINT SUPPLIES | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 1,554 | 4,043 |
| 100 | 17000 | 70511 | GASOLINE | 0.00% | 1,000 | 750 | 1,000 | 1,000 | 273 | | 386 | 356 | 128 |
| 100 | 17000 | 79012 | EMERGENCY CLOTHING | 0.00% | 500 | 500 | 500 | 500 | 81 | | 0 | 0 | 0 |
| | | | Total | 0.00% | 6,500 | 6250 | 6,500 | 6,500 | 14,175 | | 3,892 | 6,731 | 21,228 |
| | | | | | | | | | | | | | |
| 100 | 17000 | 81200 | OFFICE EQUIPMENT | NA | 8,735 | 0 | 0 | 0 | 56,743 | FY 2002 includes $15,498 encumbrances; Projector to be shared by all courtrooms; digital recording software for 1 courtroom; Palm pilot for one judge (backup for court calendar) | 4,969 | 18,576 | 6,568 |
| 100 | 17000 | 81210 | BOOKS | 14.29% | 8,000 | 7,000 | 7,000 | 7,000 | 9,675 | | 12,898 | 9,656 | 6,409 |
| 100 | 17000 | 81300 | COMPUTER EQUIPMENT | NA | 0 | 0 | 0 | 0 | 0 | | 256 | 0 | 93,503 |
| 100 | 17000 | 81320 | SOFTWARE | NA | 0 | 0 | 0 | 0 | 0 | | 263 | 1,705 | 18,656 |
| | | | Total | 139.07% | 16,735 | 7,000 | 7,000 | 7,000 | 66,418 | | 18,386 | 29,937 | 125,136 |
| | | | | | | | | | | | | | |
| 100 | 17000 | 91221 | TRANSFER TO EQUIPMENT RESE | NA | 0 | 0 | 0 | 0 | 0 | | 25,000 | 20,000 | 0 |
| 100 | 17000 | 99000 | MISCELLANEOUS EXPENDITURES | 0.00% | 4,000 | 4,000 | 4,000 | 4,000 | 3,420 | | 2,825 | 3,560 | 1,858 |
| | | | Total | 0.00% | 4,000 | 4,000 | 4,000 | 4,000 | 3,420 | | 27,825 | 23,560 | 1,858 |
| | | | | | | | | | | | | | |
| | | | Grand Total | 3.00% | 653,132 | 603,909 | 609,109 | 634,109 | 569,223 | | 551,432 | 580,792 | 640,655 |

# FY 2004 Budget Request

## General - District Court

| | | | | % change over 2003 Budget | 2004 Budget | 2003 Estimated | 2003 Adjusted Budget | 2003 Budget | 2002 Actual | Narrative | 2001 Actual | 2000 Actual | 1999 Actual |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 100 | 17000 | 50120 | ADMINISTRATIVE SECRETARY | NA | 14,729 | 14,384 | 0 | 0 | 14,081 | | 4,222 | 0 | 0 |
| 100 | 17000 | 50300 | DATA PROCESSING | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| 100 | 17000 | 50320 | PROGRAMMER/ANALYST I | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 31,311 |
| 100 | 17000 | 55022 | HEARING OFFICER CLERK | -100.00% | 0 | 0 | 14,698 | 14,698 | 0 | | 7,800 | 884 | 4,604 |
| 100 | 17000 | 55023 | BAILIFF | 0.00% | 3,000 | 3,000 | 3,000 | 3,000 | 523 | | 1,715 | 0 | 0 |
| 100 | 17000 | 55024 | RESEARCH CLERK | 25.00% | 25,000 | 22,000 | 20,000 | 20,000 | 22,882 | | 16,511 | 35,111 | 12,945 |
| 100 | 17000 | 55027 | LAW LIBRARIAN | NA | 0 | 0 | 0 | 0 | 6,959 | | 0 | 0 | 0 |
| 100 | 17000 | 55030 | LAW CLERKS | 0.00% | 10,000 | 10,000 | 10,000 | 10,000 | 7,786 | | 12,415 | 11,633 | 11,349 |
| 100 | 17000 | 55040 | JUDGE PRO TEM | 0.13% | 28,947 | 28,273 | 28,909 | 28,909 | 28,138 | | 27,500 | 0 | 0 |
| 100 | 17000 | 55045 | TEMPORARY HIRE - HOURLY | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| 100 | 17000 | 55050 | OVERTIME | NA | 0 | 0 | 0 | 0 | 0 | | 60 | 6 | 0 |
| 100 | 17000 | 56102 | CITIZEN REVIEW BOARD ASST. | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 613 | 0 |
| 100 | 17000 | 59092 | MERIT PAY | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | (128) |
| | | | Total | 6.62% | 81,676 | 77,657 | 76,607 | 76,607 | 80,369 | | 70,223 | 48,247 | 60,081 |
| 100 | 17000 | 60100 | TRAVEL TRAINING EDUCATION | 0.00% | 22,000 | 22,000 | 22,000 | 22,000 | 10,812 | | 18,812 | 18,057 | 1,550 |
| 100 | 17000 | 60210 | POSTAGE | 0.00% | 45,000 | 40,000 | 45,000 | 45,000 | 32,112 | | 25,678 | 33,676 | 30,690 |
| 100 | 17000 | 60310 | PRINTING & BINDING | -8.33% | 22,000 | 22,000 | 24,000 | 24,000 | 6,408 | | 20,281 | 11,769 | 15,954 |
| 100 | 17000 | 60321 | LEGAL PUBLICATIONS | 0.00% | 600 | 600 | 600 | 600 | 0 | | 584 | 476 | 0 |
| 100 | 17000 | 60322 | CLASSIFIED ADS | 0.00% | 3,000 | 3,000 | 3,000 | 3,000 | 923 | | 887 | 3,263 | 988 |
| 100 | 17000 | 60410 | ASSOCIATION DUES | 0.00% | 6,000 | 6,000 | 6,000 | 6,000 | 4,994 | | 4,158 | 5,028 | 4,613 |
| 100 | 17000 | 60710 | TELEPHONE - GENERAL | NA | 0 | 0 | 0 | 0 | 0 | | 410 | 606 | (155) |
| 100 | 17000 | 60714 | MOBILE TELEPHONES | 28.21% | 5,000 | 4,500 | 3,900 | 3,900 | 4,028 | | 5,791 | 1,800 | 1,686 |
| 100 | 17000 | 60740 | SECURITY SYSTEM | NA | 0 | 0 | 0 | 0 | 296 | | 0 | 0 | 0 |
| 100 | 17000 | 60910 | VEHICLE MAINTENANCE | -50.00% | 500 | 500 | 1,000 | 1,000 | 101 | | 111 | 515 | 374 |
| 100 | 17000 | 60920 | OFFICE EQUIPMENT MAINT | 0.00% | 12,000 | 12,000 | 12,000 | 12,000 | 6,668 | | 3,965 | 34,542 | 4,139 |
| 100 | 17000 | 61100 | PROFESSIONAL SERVICES | NA | 0 | 0 | 0 | 0 | 0 | | 8,308 | 150 | 215 |
| 100 | 17000 | 61110 | LEGAL SERVICES | 420.00% | 2,600 | 400 | 500 | 500 | 0 | | 800 | 9,406 | 8,952 |
| 100 | 17000 | 61201 | LEGAL DEFENSE | 6.90% | 155,000 | 145,000 | 145,000 | 145,000 | 123,196 | FY 2002 includes $100. Encumbrance | 116,622 | 111,974 | 120,260 |
| 100 | 17000 | 61203 | JUROR FEES & TRAVEL | 0.00% | 45,000 | 45,000 | 45,000 | 45,000 | 25,943 | | 32,110 | 36,512 | 42,187 |
| 100 | 17000 | 61204 | TRANSCRIPTS | 33.33% | 20,000 | 18,000 | 15,000 | 15,000 | 16,002 | | 7,935 | 11,944 | 10,089 |
| 100 | 17000 | 61207 | URINALYSIS | 12.50% | 4,500 | 4,000 | 4,000 | 4,000 | 2,228 | | 3,138 | 1,908 | (13) |
| 100 | 17000 | 61209 | INTERPRETING SERVICES | 42.86% | 5,000 | 4,500 | 3,500 | 3,500 | 2,866 | | 2,541 | 343 | 1,700 |
| 100 | 17000 | 61211 | JUVENILE PANEL ATTORNEY | -12.60% | 155,800 | 153,252 | 153,252 | 178,252 | 156,263 | | 168,533 | 170,243 | 164,118 |
| 100 | 17000 | 61212 | MENTALLY ILL | 0.00% | 10,000 | 10,000 | 10,000 | 10,000 | 7,370 | | 5,522 | 8,886 | 6,109 |
| 100 | 17000 | 61220 | CONTRACT REPORTER | -20.00% | 12,000 | 12,000 | 15,000 | 15,000 | 4,131 | | 4,920 | 11,153 | 7,021 |
| 100 | 17000 | 61920 | MICROFILMING | 20.00% | 6,000 | 5,000 | 5,000 | 5,000 | 0 | | 0 | 0 | 0 |
| 100 | 17000 | 69080 | TRAINING & EDUCATION | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 66 | 11,875 |
| 100 | 17000 | 69606 | FORENSIC EVALUATION | 20.00% | 1,500 | 1,250 | 1,250 | 1,250 | 500 | Includes $37,500 for RADAC (50% offset by fees) | 0 | 0 | 0 |



Attachment 2

# FY 2004 Budget Request

## General - District Court

| | | | | % change over 2003 Budget | 2004 Budget | 2003 Estimated | 2003 Adjusted Budget | 2003 Budget | 2002 Actual | Narrative | 2001 Actual | 2000 Actual | 1999 Actual |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 100 | 17000 | 69700 | CONSTRUCTION CONTRACTS | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 |
| | | | Total | -1.20% | 533,500 | 509,002 | 515,002 | 540,002 | 404,841 | | 431,106 | 472,317 | 432,352 |
| 100 | 17000 | 70100 | OFFICE SUPPLIES | 0.00% | 5,000 | 5,000 | 5,000 | 5,000 | 13,821 | | 3,506 | 4,821 | 17,057 |
| 100 | 17000 | 70400 | OPERATIONS & MAINT SUPPLIES | NA | 0 | 0 | 0 | 0 | 0 | | 0 | 1,554 | 4,043 |
| 100 | 17000 | 70511 | GASOLINE | 0.00% | 1,000 | 750 | 1,000 | 1,000 | 273 | | 386 | 356 | 128 |
| 100 | 17000 | 79012 | EMERGENCY CLOTHING | 0.00% | 500 | 500 | 500 | 500 | 81 | | 0 | 0 | 0 |
| | | | Total | 0.00% | 6,500 | 6,250 | 6,500 | 6,500 | 14,175 | | 3,892 | 6,731 | 21,228 |
| 100 | 17000 | 81200 | OFFICE EQUIPMENT | NA | 8,735 | 0 | 0 | 0 | 56,743 | FY 2002 includes $15,498 encumbrances; Projector to be shared by all courtrooms; digital recording software for 1 courtroom; Palm pilot for one judge (backup for court calendar) | 4,969 | 18,576 | 6,568 |
| 100 | 17000 | 81210 | BOOKS | 14.29% | 8,000 | 7,000 | 7,000 | 7,000 | 9,675 | | 12,898 | 9,656 | 6,409 |
| 100 | 17000 | 81300 | COMPUTER EQUIPMENT | NA | 0 | 0 | 0 | 0 | 0 | | 256 | 0 | 93,503 |
| 100 | 17000 | 81320 | SOFTWARE | NA | 0 | 0 | 0 | 0 | 0 | | 263 | 1,705 | 18,656 |
| | | | Total | 139.07% | 16,735 | 7,000 | 7,000 | 7,000 | 66,418 | | 18,386 | 29,937 | 125,136 |
| 100 | 17000 | 91221 | TRANSFER TO EQUIPMENT RESE | NA | 0 | 0 | 0 | 0 | 0 | | 25,000 | 20,000 | 0 |
| 100 | 17000 | 99000 | MISCELLANEOUS EXPENDITURES | 0.00% | 4,000 | 4,000 | 4,000 | 4,000 | 3,420 | | 2,825 | 3,560 | 1,858 |
| | | | Total | 0.00% | 4,000 | 4,000 | 4,000 | 4,000 | 3,420 | | 27,825 | 23,560 | 1,858 |
| | | | Grand Total | 1.31% | 642,411 | 603,909 | 609,109 | 634,109 | 569,223 | | 551,432 | 580,792 | 640,655 |

# 2004 BUDGET DECISIONS AS OF 7/3/03

| Department/Agency | Fund | Amount Cut | Amount Added | Mill Levy Impact to Recom. Budget | Notes |
|---|---|---|---|---|---|
| Admin. Services | 100 | ($72,904) | $0 | -0.083 | Reduce COLA to 1.5% and average merit to 2%. |
| Health Department | 100 | $0 | $0 | 0.000 | |
| Senior Services | 100 | ($7,814) | $0 | -0.009 | Commission wants to follow up in October to encourage revent replacement strategies. Message is to "put the brakes on." |
| Extension Council | 100 | $0 | $16,000 | 0.018 | Fund no-retirement benefits dropped by State but Ext. Council must hire development staff upon upcoming staff retirement . |
| Independence, Inc. | 100 | $0 | $60,000 | 0.069 | Replenish $90K in Fedl/State Cuts: $60K 2004, $30K 2005. |
| Bert Nash | 100 | $0 | $100,000 | 0.114 | Replenish $150K in Fedl/State Cuts: $100K 2004, $50K 2005 |
| Cottonwood | 100 | $0 | $0 | 0.000 | |
| Bert Nash Health Insurance | 100 | $0 | $0 | 0.000 | |
| Health Dept. Health Insurance | 100 | $0 | $0 | 0.000 | |
| VNA | 100 | $0 | $100,000 | 0.114 | Replenish $150K in Fedl/State Cuts: $100K 2004, $50K 2005 |
| The Shelter | 100 | ($21,000) | $0 | -0.024 | Cut pre-diversion grant loss; charge fees for program; at end of year (2004) Comm. will pay half of loss. |
| Legal Aid | 100 | $0 | $0 | 0.000 | Want conversation later regarding CASA, Legal Aid, Courts to determine if could have more coordination. |
| Emer. Service Council (Ballard) | 100 | ($1,000) | $0 | -0.001 | |
| CASA | 100 | $0 | $0 | 0.000 | Want conversation later regarding CASA, Legal Aid, Courts to determine if could have more coordination. |
| Economic Development | 100 | $0 | $0 | 0.000 | Jones & Johnson: not good time to slow down on economic dvelopment |
| Health Care Access | 100 | ($4,000) | $0 | -0.005 | Discuss later, including Kay Kent, to figure out the best way for taxpayers to fund low income health care and who should manage that effort. |
| Watkins Museum | 100 | $0 | $25,000 | 0.029 | One time allotment to hire development person. Weinaug directed to reocmmend to Executive Board that Commission appoint member to Executive Committee. |
| CIP | 100 | $0 | $0 | 0.000 | Committed to 4 mills. |
| Heritage Area (Chamber) | 100 | $0 | $70,000 | 0.080 | One time investment for Heritage Area. Keep money until Chamber present feasibility ifnormation |
| Coroner | 100 | ($15,000) | $0 | -0.017 | If expenses exceed budget, pay from General. |
| District Attorney | 100 | ($8,296) | $0 | -0.009 | Limit to 3% over 2003 (excluding addition of new position). |
| District Court | 100 | ($26,779) | $0 | -0.031 | Jones wants to send message to slow down increases. Limit increase to 3% of 2003. |
| Clerk Elections | 100 | ($215,000) | $0 | -0.246 | Do not fund reserve for HACA; understand technology is mandated to be in place 1/1/06. |
| Emer. Communications | 100 | ($10,517) | $0 | -0.012 | Fund 2 out of 3 positions. |
| Information Technology | 100 | ($8,595) | $0 | -0.010 | Budget computer (hardware & software) acquisitons at $425,000 in 2004, then increase in 2005 to $500K, 2006 to $550, etc. |
| Lone Star Parks | 100 | $0 | $0 | 0.000 | |
| Register of Deeds | 100 | $0 | $0 | 0.000 | |
| Sheriff | 100 | ($90,164) | $0 | -0.103 | Fund 2 of 4 positions; leave overtime as budgeted. |
| Ambulance | 501 | ($153,388) | $0 | -0.175 | Not fund 3 firefighters; transfer $100,000 from Fund 502 (Reserve) for operations. |
| Employee Benefits | 218 | $0 | $0 | 0.000 | |
| Road & Bridge | 201 | $0 | $0 | 0.000 | Capital assets, must be maintained. |
| Youth Services | 236 | $0 | $0 | 0.000 | |
| Equipment Reserve: Ambulance | 503 | | | 0.000 | |
| Equipment Reserve | 232 | | | 0.000 | |
| | | | | | |
| TOTALS | | ($634,457) | $371,000 | -0.301 | |
| RECOMMENDED BUDGET | | | $2,542,761 | 2.836 | |
| BUDGET INCREASE OVER 2003 | | | $2,272,718 | 2.535 | |

# POTENTIAL EQUIPMENT RESERVE CUTS FOR 2004

| | BALANCE AS OF 5/31/03 | Potential Cut | New Balance | Mill Levy Impact |
|---|---|---|---|---|
| ADMINISTRATION | $88.03 | $0.00 | $88.03 | |
| ADMINISTRATIVE SERVICES | $33,499.92 | $20,000.00 | $13,499.92 | |
| APPRAISER | $0.00 | $0.00 | $0.00 | |
| CLERK | $7,383.58 | $0.00 | $7,383.58 | |
| COMMISSIONER OPERATIONS | $10,906.56 | $10,906.56 | $0.00 | |
| COMMUNITY SERVICE WORK | $2,461.53 | $2,461.53 | $0.00 | |
| CORONER | $2,559.03 | $0.00 | $2,559.03 | |
| COURT OPERATING | $37,984.49 | $12,984.49 | $25,000.00 | |
| DISTRICT ATTORNEY | $44,265.20 | $19,265.20 | $25,000.00 | |
| ELECTION | $13,903.15 | $3,903.15 | $10,000.00 | |
| EMERGENCY COMMUNICATION | $2,010.25 | $0.00 | $2,010.25 | |
| EMERGENCY MANAGEMENT | $135,825.92 | $35,825.92 | $100,000.00 | |
| FAIRGROUNDS | $15,279.80 | $0.00 | $15,279.80 | |
| INFORMATION TECHNOLOGY | $281,129.48 | $31,129.48 | $250,000.00 | |
| MAINTENANCE | $19,149.54 | $4,149.54 | $15,000.00 | |
| REGISTER OF DEEDS | $8,094.65 | $3,094.65 | $5,000.00 | |
| SHERIFF | $145,425.48 | $0.00 | $145,425.48 | |
| TREASURER | $17,482.93 | $7,482.93 | $10,000.00 | |
| ZONING & BUILDING CODES | $5,811.55 | $811.55 | $5,000.00 | |
| **GENERAL FUND TOTALS** | **$783,261.09** | **$152,015.00** | **$631,246.09** | **0.174** |
| | | | | |
| NOXIOUS WEEDS | $34,971.37 | $0.00 | $34,971.37 | |
| PARKS | $35,561.67 | $0.00 | $35,561.67 | |
| PUBLIC WORKS | $545,022.91 | $0.00 | $545,022.91 | |
| SPECIAL BRIDGE | $198.79 | $0.00 | $198.79 | |
| SPECIAL HIGHWAY IMPROVEME | $232,671.00 | $0.00 | $232,671.00 | |
| SPEC RD & BR MACH EQUIP | $272,426.00 | $0.00 | $272,426.00 | |
| **PUBLIC WORKS TOTALS** | **$1,120,851.74** | **$0.00** | **$1,120,851.74** | **0.000** |
| | | | | |
| **EMERGENCY TELEPHONE E911** | **$219,677.57** | **$0.00** | **$219,677.57** | **0.000** |
| | | | | |
| **COMM. CORRECTIONS** | **$2,277.74** | **$0.00** | **$2,277.74** | **0.000** |
| | | | | |
| **SPECIAL AUTO** | **$5,025.17** | **$0.00** | **$5,025.17** | **0.000** |
| | | | | |
| **YOUTH SERVICES** | **$274,716.49** | **$125,000.00** | **$149,716.49** | **0.143** |
| | | | | |
| **AMBULANCE*** | **$575,027.54** | **$375,027.54** | **$200,000.00** | **0.429** |
| *Excludes the $100,000 to be transferred to Fund 501 | | | | |
| | | | | |
| **TOTAL** | | **$652,042.54** | | **0.745** |

(3)

# Douglas County

## Department of Public Works

**Keith A. Browning, P.E.**
**Director of Public Works/County Engineer**

**MEMORANDUM**

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer

Date : July 2, 2003

Re : Approval of Authority and Method Procedure, KDOT Form 1303
Route 1029 Improvement Project No. 23 C-3688-01

KDOT requires certification from the BOCC that all right-of-way and temporary easements have been acquired for the Route 1029 safety improvements project. They also require certification that all utility companies with facilities within the project limits have been contacted and arrangements made for relocating utilities as necessary. The attached KDOT Form 1303 provides that certification.

It is anticipated that all 37 tracts of right-of-way easements will be acquired as of Monday, July 7th. Likewise, written agreements will have been reached with each utility within the project limits. Attached is a copy of KDOT Form 1304 that lists the companies and status for each facility within the project limits.

By signing Form 1303, the BOCC authorizes KDOT to proceed to contract on this project. KDOT has indicated that they still plan to include this project in the August 2003 bid letting.

Action Required: BOCC signatures on KDOT Form 1303 certifying that right-of-way easements have been acquired and arrangements have been made for any necessary utility relocations, and that KDOT is authorized to proceed to contract on Project No. 23 C-3688-01, improvements to Route 1029 from the Kansas Turnpike to 7th Street in Lecompton.

1242 Massachusetts Street, Lawrence, Kansas 66044-3350 / Fax No. (785) 841-0943
Telephone No. (785) 832-5293 / E-Mail dgcopubw@douglas-county.com

STATE OF KANSAS

# COUNTY FEDERAL AID PROJECTS
# RIGHT-OF-WAY CLEARANCE
# UTILITY ARRANGEMENTS

## AUTHORITY AND METHOD PROCEDURE

Project Number: 23 C-3688-01 which is located in Douglas County Date: June 25, 2002

WHEREAS: Said improvement is located from RS1372, north to Lecompton and

WHEREAS: Said improvement consists of grading, surfacing, seeding, pavement markings, and

WHEREAS: The Secretary of Transportation of the State of Kansas, hereinafter referred to as the Secretary, as agent for said County, under the agreement dated 06/06/51, has reviewed said plans, specifications and estimates which are ready for final approval by the Secretary, and

WHEREAS: The Secretary now requests an expression from the County as to the further procedure desired by said County, now therefore,

BE IT HEREBY CERTIFIED: That all right-of-way and easements for borrow pits, channel changes and / or other construction as indicated on the plans as necessary for the construction of said project have been acquired, including legal and physical possession, by the County in accordance with the provisions of the Certification of Real Property Acquisition Procedures. Also, any companies owning or operating utilities or other facilities within the limits of said project, have been contacted and the facilities have been relocated, or arrangements made and plan notes indicating the moving, removing or adjusting of such facilities, as may be necessary, upon due notification of such companies by the County (D.O.T. Form No. 1304 lists such companies with headquarters address, and gives the status of relocations and is attached hereto), and further,

BE IT RESOLVED: That the Secretary be and is hereby authorized to proceed to contract the above-noted terms of work and that County funds will be available for the matching of Federal funds to finance construction work on this project. The Secretary is authorized to proceed in accordance herewith under the provisions of the agreement herein before mentioned.

Adopted this _____ day of _____, 20 _____, at _____, Kansas.

Approved:

_____ County Engineer/Road Supervisor

_____ Chairperson County Commission

Attest: Seal

_____ County Clerk

_____ Commission Member

DOT Form 1303
Revised: 1196

# KANSAS DEPARTMENT OF TRANSPORTATION
## Bureau of Local Projects

City/County: Douglas County

Project Number: 23 C-3688-01

## LIST OF UTILITIES AND STATUS OF SAME

| Name of Company | Address | Type of Utility | Location | | | | Agreement Signed Date | Estimated Starting Date | Estimated Completion Date | Moves Complete Date |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | Lt. Rt. | Sta. to Sta. | Private R/W | Public R/W | | | | |
| | Note: Please review the notes below before listing any utility or entering any dates. | | | | | | | | | |
| Southwestern Bell | 823 Quincy<br>Room 1050<br>Topeka, KS 66612 | Phone | Rt. | 0+820 to 5+235.016 | | X | 6/3/03 | 7/15/03 | 9/15/03 | |
| Westar Energy | 746 E. 27th Street<br>Lawrence, KS 66046 | Power | Rt. | 0+820 to 5+235.016 | X | X | 6/30/03 | 7/21/03 | 9/15/03 | |
| Rural Water District #6 | 802 N 1800 Road<br>Lawrence, KS 66049 | Water | Rt. | 0+820 to 5+235.016 | X | | 6/19/03 | 7/15/03 | 9/15/03 | |
| Kaw Valley Electric Cooperative, Inc. | 1100 SW Auburn Road<br>Topeka, KS 66615 | Power | Lt. | 0+820 to 1+226.655 | X | | 6/27/03 | 7/1/03 | 8/15/03 | |
| Alltel | P.O. Box 81309<br>Lincoln, NE 68501-1309 | Fiber Optic | Rt. | 4+867 to 5+235.016 | | X | 6/19/03 | 7/15/03 | 8/1/03 | |
| MCI Worldcom | 2100 A Stark Street<br>Kansas City, MO 64126 | Fiber Optic | Both | 4+798 | X | X | 6/26/03 | 7/15/03 | 8/15/03 | |
| Mid-America Pipeline (Enterprise Products) | 1015 North Jefferson<br>Kearney, MO 64060 | Pipeline | Both | 3+640 | X | X | 6/30/03 | 7/15/03 | 9/1/03 | |
| Southern Star Central Gas (Williams Natural Gas) | 13430 W. 98th Street<br>Shawnee Mission, KS 66214 | Pipeline | Both | 2+569 | X | X | * | * | * | * |

Note: If no utilities are within the limits of the project R/W, indicate NONE.
USE ONLY actual calendar month, day, year. DO NOT use 30 days, 60 days, etc.
Utilities are to be moved as outlined under the KDOT BRUD Memo 84-10

Submitted by:

Authorized City/County Official

Date

* = No relocation necessary

DOT Form 1304 - Revised 7/96

# KANSAS DEPARTMENT OF TRANSPORTATION
## Bureau of Local Projects

City/County: Douglas County

Project Number: 23 C-3688-01

## LIST OF UTILITIES AND STATUS OF SAME

| Name of Company | Address | Type of Utility | Location | | | | Agreement Signed | Estimated Starting | Estimated Completion | Moves Complete |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | Lt. Rt. | Sta. to Sta. | Private R/W | Public R/W | Date | Date | Date | Date |
| | Note: Please review the notes below before listing any utility or entering any dates. | | | | | | | | | |
| Broadwing Communications | 1122 Capitol of Texas Highway South<br>Austin, TX 78746 | Fiber Optic | Both | Side Road (1+226) 6+085 | | X | * | * | * | * |
| Williams Communications | 101 S.E. Monroe<br>Topeka, KS 66603 | Fiber Optic | Both | Side Road (1+226) 6+085 | | X | * | * | * | * |
| AT&T | ???<br>??? | Fiber Optic | Both | Side Road (1+226) 6+085 | | X | * | * | * | * |
| US Sprint | 7062 Universal Ave.<br>Kansas City, MO 64120 | Fiber Optic | Both | Side Road (1+226) 6+085 | | X | * | * | * | * |
| Kansas Gas Service | P.O. Box 3538<br>200 SE 1st<br>Topeka, KS 66601 | Natural Gas (service) | Lt. | 5+231 to 5+235.01 | | X | * | * | * | * |

Note: If no utilities are within the limits of the project R/W, indicate NONE.
USE ONLY actual calendar month, day, year. DO NOT use 30 days, 60 days, etc.
Utilities are to be moved as outlined under the KDOT BRUD Memo 84-10

Submitted by:

Authorized City/County Official

Date

*** = No relocation necessary**

DOT Form 1304 - Revised 7/96