BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

MONDAY, JUNE 2, 2003

9:00 A.M.

-Convene

-Pledge of Allegiance

CONSENT AGENDA

(1) (a) Consider approval of Commission Orders

(b) Consider approval of bid for highway de-icing salt (Keith Browning)

(c) Consider approval of 2003-2004 Health Insurance Premiums (Pam Madl)

REGULAR AGENDA

(2) Consider authorization to solicit bids for microsurfacing on Routes 1029 and 438 (Keith Browning)

(3) Other Business

(a) Consider approval of Accounts Payable (if necessary)

(b) Appointments

(c) Miscellaneous

(d) Public Comment

(4) Adjourn

WEDNESDAY, JUNE 4, 2003

-No Commission Meeting

MONDAY, JUNE 9, 2003

-No Commission Meeting

WEDNESDAY, JUNE 11, 2003

-No Commission Meeting

MONDAY, JUNE 16, 2003

-Light Agenda or no meeting

WEDNESDAY, JUNE 18, 2003

5:30 P.M.

-Rededication of Judicial & Law Enforcement Center and Youth Services

-Discussion of Mailbox Installations and Roadside Safety Impacts with Traffic Safety Advisory Committee

MONDAY, JUNE 23, 2003
8:30 A.M.
-Convene
-Budget Hearings

TUESDAY, JUNE 24, 2003
8:30 A.M.
-Convene
-Budget Hearings

WEDNESDAY, JUNE 25, 2003
6:35 P.M.
-Convene

MONDAY, JUNE 30, 2003
8:30 A.M.
-Convene
-Budget Hearings

TUESDAY, JULY 1, 2003
8:30 A.M.
-Convene
-Budget Hearings

WEDNESDAY, JULY 2, 2003
6:35 P.M.
-Convene

MONDAY, JULY 7, 2003
8:30 A.M.
-Convene
-Budget Hearings (if necessary)

TUESDAY, JULY 8, 2003
8:30 A.M.
-Convene
-Budget Hearings (if necessary)

WEDNESDAY, JULY 9, 2003
8:30 A.M.
-Convene
-Budget Hearings (if necessary)

MONDAY, JULY 14, 2003
-Light agenda or no meeting

WEDNESDAY, JULY 16, 2003
-Light agenda or no meeting

MONDAY, JULY 21, 2003
-No Commission Meeting

WEDNESDAY, JULY 23, 2003
-No Commission Meeting

MONDAY, JULY 28, 2003
-Light agenda
-Consider approval of publication of 2004 budget

WEDNESDAY, JULY 30, 2003
-Light agenda or no meeting

MONDAY, AUGUST 4, 2003
-Light agenda or no meeting

WEDNESDAY, AUGUST 13, 2003
6:35 P.M.
-Public hearing on 2004 budget

(1)(6)

Douglas County

Department of Public Works

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To: Board of County Commissioners

From: Keith A. Browning, P.E. Director of Public Works/County Engineer KAB

Date: 05/19/03

Re: Consent Agenda Acceptance of Low Bid for Highway De-Icing Salt

Bids were opened on May 15th for the purchase of 1,500 tons of highway de-icing salt for the 2003/2004 winter storm season. Bids were as follows:

Bidder	Unit Price	Total Bid
Hi-Plains Sand	$27.00	$40,500
Independent Salt	$27.98	$41,970
Central Salt	$27.15	$40,725
Cargill Salt	$29.68	$44,520
Hutchinson Salt	$24.89	$37,335

It is recommended to accept the low bid from Hutchinson Salt. It is planned to purchase 1,000 tons in this calendar year, and purchase the remaining 500 tons in 2004. Adequate funds are available in Road & Bridge Fund 201 for this purchase.

Action Required: By Consent Agenda, accept the low bid from Hutchinson Salt for the purchase of 1,500 tons of highway de-icing salt in the amount of $37,335.00.

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(1XC)

DOUGLAS COUNTY
Administrative Services

MEMORANDUM

TO: Board of County Commissioners

FROM: Pam Madl, Director

DATE: May 27, 2003

SUBJECT: Health Insurance Renewal

For once I have good news to report about health insurance! We have had a good year with respect to utilization in 2002-03. This has resulted in two positives: we will have a reserve of approximately $1.2 million at the end of May, and our maximum aggregate claim limit (before reinsurance kicks in) has been decreased by about $600,000 for the 2003-04 plan year. Given the same revenue levels, we will be able to fully fund our plan and have a reserve of approximately $1.8 million at the end of May 2004. The attachment provides a more detailed explanation of these numbers. It is the recommendation of the health insurance committee to renew the health insurance plan with the same benefit levels and the same premiums for the 2003-2004 plan year.

The health insurance committee also has two recommended policy changes:

(1) Elected Officials Retiree Eligibility. It is recommended that this eligibility be the same as for appointed staff, to be effective only for future elected officials (in order words, current elected officials would still be considered under the current policy): **Elected officials who have served a minimum of ten (10) consecutive years and are of retirement age (as defined within the retirement plan in which they are participating).** The current eligibility reads as follows: *"Elected Officials who have served a minimum of four (4) years and are of retirement age (as defined within the retirement plan in which they are participating).*

(2) Retirees Premium. It is recommended that it be County policy that the retiree must pay 55% of the health insurance premium for which he/she is enrolled. Currently the County subsidy is 52% for an individual and 45% for retiree +1. Implementation of this change is recommended to be staggered: approximately half of the increase ($6 for retiree only and $45 for retiree +1) would be effective on January 1, 2004; another increase on June 1, 2004 would then bring them up to the full 55%.

We appreciate your consideration of these requests, and look forward to our discussion at the commission meeting.

PJM

832-5320 pmadl@douglas-county.com FAX 832-5320

(2)

Douglas County

Department of Public Works

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer KAB

Date : May 28, 2003

Re : Contract Pavement Maintenance Projects for 2003
Authorization to Solicit Bids for Microsurfacing - Project No. 2003-11

This department has inspected pavements on county routes to determine needed maintenance for this season. It is recommended to chip seal 39 miles of county maintained roadways this year. An additional approximately three (3) miles of City of Lecompton and Palmyra Township roads will also be included in the contract, the cost of which will be reimbursed to the county by those entities. In addition to the chip sealing, it is also recommended to utilize a modified slurry seal, or "microsurfacing", for approximately 2-1/2 miles of county roadways.

The proposed chip sealing will be by renewed contract with Hi Plains Sand Company. You will recall that the county has had a renewable contract with Hi Plains Sand for the previous two years. The contract states that the company will chip seal from 37.5 miles to 62.5 miles (50 miles +/- 25%) for the county each season. It is estimated that the county's portion of the cost of this year's chip seal will not exceed $390,000. Fund 201 has $410,000 allocated for chip seals (reduced from the originally approved amount of $510,000).

Route 1029 from US-56 highway south to approximately ¼ mile south of N 100 Road is experiencing rutting in the wheel paths that chip sealing will not correct. It is proposed to utilize microsurfacing for this section. You will recall that microsurfacing was utilized last year on Route 1061 from US-56 highway north to Route 460 (five miles), and has performed well. Microsurfacing seals the cracks like a chip seal, but also provides some thickness to re-establish the original cross slope of the pavement. In addition to Route 1029, it is also proposed to utilize microsurfacing to fill some wheel ruts in a portion of Route 438 near the intersection with K-10 highway prior to chip sealing. The estimated cost for all proposed microsurfacing should not exceed $70,000.

You will recall that the 2003 budget for pavement markings was reduced from $110,000 to $85,000. All of those funds will be utilized to pay for pavement markings by Midwest Striping, our striping contractor by another renewable contract. The lower budget amount will result in some roads not getting repainted, although the determination of which roads has not yet been made.

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No road segments have as yet been identified for an asphalt overlay. It is possible that later this year we will request to contract for some overlay work with any remaining funds from the contract road maintenance line items.

The proposed contract maintenance work compared with our budgeted funds is as follows:

Project	Budgeted	Const. Estimate
Chip Seal	$410,000	$390,000
Overlay	$155,000	0
Microsurface	0	$ 70,000
Striping	$ 85,000	$ 85,000
Totals	$650,000	$545,000

Attached is a listing of locations for chip seals and microsurfacing.

Action Required: Authorization to solicit bids for microsurfacing Route 1029 from approximately ¼ mile south of N 100 Road to US-56 highway, and to fill wheel ruts in Route 438 near the K-10 highway intersection.

DOUGLAS COUNTY PUBLIC WORKS
2003 PROPOSED ROAD MAINTENANCE PROJECTS
28-May-03

PROPOSED CHIP AND SEAL LOCATIONS

ROUTE	FROM	TO	LENGTH (Mi.)
1-E	ALL		2.70
5	200N	300N	1.00
438	E 620	E 1200	5.80
442	E 1750	E 2400	6.70
9	US24/40	CITY LIM	1.00
1023	N2100/E300	E525	2.25
1061	N 1200	N 1400	2.00
1750E(NORIA)	N1450	K-10	0.80
442	E200	E318	1.20
1-W	ALL		1.70
1029	N600	N950	3.50
458	E400	E550	1.80
458	N1150/E1000	N1200/E1050	1.00
1055	N700/E1700	N1000	3.50
ROANOAK SUBD.	ALL		0.10
1055	N300	N400	1.00
1055	E1600/N1000	E1500/N1000	1.00
1045	N2000	N2100	1.00
1029	US40	KTA	0.50
			38.55
		PALMYRA TOWNSHIP	1.15
		CITY OF LECOMPTON	1.91
		TOTAL PROPOSED CHIP AND SEAL MILEAGE	41.61 MILES

PROPOSED FULL WIDTH MICROSURFACING LOCATIONS

ROUTE	FROM	TO	LENGTH (Mi.)
1029	N 0.6	N 300 (56 HWY)	2.4

PROPOSED RUTT FILL MICROSURFACING LOCATIONS

ROUTE	FROM	TO	LENGTH (Mi.)
438	0.25 MI EAST OF SLT	0.25 MI WEST OF SLT	~0.5