BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

FRIDAY, APRIL 4, 2003

9:00 A.M.

-Canvass city & school general elections

MONDAY, APRIL 7, 2003

9:00 A.M.

-Convene

-Pledge of Allegiance

-Consider approval of minutes of October 23, November 25, December 11, December 23, 2002, January 6, January 8, and January 13, 2003.

PROCLAMATION

-Proclaim the week of April 7-13, 2003 as "Public Health Week" (Kathy Colson)

CONSENT AGENDA

(1) (a) Consider approval of Commission Orders
(b) Consider approval of 2002 Township Annual Reports (Debra Sparkes)

REGULAR AGENDA

(2) Consider approval of recommendation to purchase copier/scanner/printer (Jackie Waggoner)

(3) Consider approval of dust palliative bids (Keith Browning)

(4) General discussion of 2004 County budget (no backup)

(5) Other Business
(a) Consider approval of Accounts Payable (if necessary)
(b) Appointments
(c) Miscellaneous
(d) Public Comment

(6) Adjourn

WEDNESDAY, APRIL 9, 2003

6:35 P.M.

-Consider approval of request for Temporary Business Permit from Coal Creek Farms to host a "Wild West Days." Property is located at 1676 N 1000 Road and consists of 174 acres. (Keith Dabney)

WEDNESDAY, APRIL 16, 2003

6:35 P.M.

-Report from Douglas County Extension on Rural Urban Issues Seminar (Trudy Rice)

-Public hearing regarding Petition for Attachment of Land to Rural Water District #4 (John Nitcher)

MONDAY, APRIL 28, 2003

-Consider approval of FY2004 Community Corrections Plan (Ron Stegall)

MONDAY, MAY 5, 2003

-Proclaim the month of May as "Mental Health Month"

WEDNESDAY, MAY 7, 2003

-No Commission Meeting

WEDNESDAY, MAY 14, 2003

-Planning item: CUP-12-16-02: Conditional Use Permit request for Eudora Quarry #68. The property is generally described as being located at the northwest corner of N 1200 Road and E 2400 Road. Requested by N.R. Hamm Quarry, Inc., for Katherine L. Neis, property owner of record) (Brian Pedrotti)

MONDAY, MAY 26, 2003

-Memorial Day – No Commission Meeting

WEDNESDAY, MAY 28, 2003

-No Commission Meeting

MONDAY, JUNE 2, 2003

-Light Agenda

WEDNESDAY, JUNE 4, 2003

-No Commission Meeting

MONDAY, JUNE 9, 2003

-No Commission Meeting

WEDNESDAY, JUNE 11, 2003

-No Commission Meeting

MONDAY, JULY 14, 2003

-Light agenda or no meeting

WEDNESDAY, JULY 16, 2003

-Light agenda or no meeting

MONDAY, JULY 21, 2003
-Light agenda or no meeting

WEDNESDAY, JULY 23, 2003
-Light agenda or no meeting

MONDAY, JULY 28, 2003
-Light agenda or no meeting

WEDNESDAY, JULY 30, 2003
-Light agenda or no meeting

PROCLAMATION

WHEREAS: *Recognizing that promoting good health and quality of life for everyone in Douglas County is an important goal for our community; and*

WHEREAS: *Public health succeeds by identifying and addressing patterns of disease, illness and injury in the population; and*

WHEREAS: *Public health provides basic health services including*

- *Childhood immunization,*
- *Maternal-child health services,*
- *HIV and STD screening,*
- *Family planning services,*
- *Environmental health, disease investigation and many other services that protect and promote healthy behaviors; and*

WHEREAS: *National Public Health Week, established in 1995, provides the focused opportunity for the public and public health professionals to learn about public health concerns and success stories which are vital to healthy communities; and*

WHEREAS: *Our theme this year -- Celebrating 60 years of Service -- stresses the contributions of public health in Douglas County since 1942;*

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS *proclaims the week of April 7-13, 2003, as*

PUBLIC HEALTH WEEK

and encourages everyone to recognize the public health system and its role in making Douglas County a healthy, safe place to live.

ADOPTED *this 7th day of April, 2003.*

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

_____

Bob Johnson, Chairman

_____

Jere McElhaney, Member

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Charles Jones, Member

OCTOBER 23, 2002

Chairman McElhaney called the meeting to order at 6:35 P.M. on Wednesday, October 23, 2002, with Commissioners McElhaney and Johnson present. Commissioner Jones participated via speaker phone. The Pledge of Allegiance was recited.

Johnson made a motion to approve the minutes of September 24, 2002. Jones seconded and the motion carried unanimously.

CONSENT AGENDA 10-23-02
Johnson moved approval of the following Consent Agenda:

- Approve Commissioners Order Nos. 5057 and 5058. Orders are file in the office of the County Clerk; and
- Note receipt of fee reports for the month of September 2002.

Motion was seconded by Jones and carried unanimously.

PUBLIC WORKS 10-23-02
The Board noted receipt of the 3-Year Summary of Accident Data on County Roadways. Keith Browning, Director of Public Works/County Engineer, was present for the discussion. Browning explained that the data was compiled by Andrew Morrow of the Department of Public Works for the Traffic Safety Advisory Committee (TSAC). Browning noted that Morrow was also a member of the TSAC. The summaries were prepared to identify trends or obvious problems that should be addressed to improve safety on Douglas County roadways. No action was taken.

Commissioner Jones excused himself at 7:15 P.M.

PUBLIC WORKS & RESOLUTIONS 10-23-02
The Board considered approval of a Home Rule Resolution amending Section 9-202 of the Douglas County Code and providing construction standards and permit requirements for entrances on county routes. Browning explained that this resolution combines the original entrance standards resolution (HR-88-11-8) and the recently approved shared entrance standards resolution (HR-02-7-3) into one resolution. This resolution does not revise the construction standards or permit requirements for either single or shared entrances. Section 9-202-4 has been added to authorize the County Engineer to modify the entrance construction standards on a case-by-case basis if in his or her judgment strict adherence to the standards will involved increased risk to property or public safety. Browning then explained a current situation on Route 1045 where the entrance was constructed much too wide and the regulations were not enforced. The property has been sold and the new property owner runs a business which includes semi

trailer traffic. In this particular situation, if you're southbound on 1045, as you go up on the hill there's a plateau, then you crest and the entrance is located as you start down. Browning stated that in this case it is appropriate to leave the entrance wider and this resolution would give him the authority to modify the standards. Johnson stated that he wanted to make sure the resolution stated that the discretion given to the County Engineer is with regard to safety issues and that it be documented and kept on file for future reference. Johnson also suggested that the inspection fee of $25 be increased. McElhaney suggested that it be increased to $75. It was the consensus of the Board to direct staff to make the suggested changes to the home rule resolution and place it on a future agenda. The Board also directed staff to send a letter along with the new regulation to the townships and the Homebuilder's Association for their information.

The Board then heard comments from Walt Spencer.

MISCELLANEOUS 10-23-02

The Board discussed a letter received from Congressman Dennis Moore requesting input from local officials on the issue combined statistical areas. Johnson made a motion to authorize staff to draft a letter for the Board's signature indicating that the Douglas County Commission feels strongly that Lawrence and Douglas County should not be lumped together with Kansas City as part of the Kansas City Metropolitan Area. McElhaney seconded and the motion carried unanimously.

ACCOUNTS PAYABLE 10-23-02

Johnson moved approval of accounts payable in the amount of $121,761.90 to be paid 10/21/02; accounts payable manual checks in the amount of $1,235.16; payroll in the amount of $551,282.24; and electronic funds transfers in the amounts of $40,662.10 for FICA and $31,865.74 for KPERS to be paid 10/25/02. McElhaney seconded and the motion carried.

McElhaney then made a motion for adjournment; seconded by Johnson and carried.

Jere McElhaney, Chair

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

NOVEMBER 25, 2002

Chairman McElhaney called the meeting to order at 9:05 A.M. on Monday, November 25, 2002, with all members present. The Pledge of Allegiance was recited.

Johnson made a motion to approve the minutes of June 24, June 26, July 1, July 2, July 3, July 8 and November 18, 2002; Jones seconded and the motion carried unanimously.

CONSENT AGENDA 11-25-02
Jones made a motion to approve the following Consent Agenda:

- Approve Commissioners Order Nos. 5067, 5068 and 5069. Orders are on file in the office of the County Clerk.

Johnson seconded and the motion carried unanimously.

PLANNING 11-25-02
The Board considered Item No. 12 of the Lawrence-Douglas County Metropolitan Planning Commission dated October 23, 2002. This item is TA-05-02A-02: Text Amendment to Section 21-104(a) of the Joint City/County Subdivision Regulations to require subdivision plats within the City of Lawrence to include all contiguous land under the same ownership. Initiated by the Planning Commission May 29, 2002. Bryan Dyer, staff member of the Lawrence-Douglas County Metropolitan Planning Department, was present for the discussion. This item comes to the Board with a unanimous recommendation of approval of the following text amendment (proposed additions to the regulations are in bold):

21-104. APPLICABILITY.

(a) **For property in the unincorporated area of Douglas County,** after the effective date of these regulations, any owner (or owners) subdividing land or establishing any alley, street, or other property intended for public use or for the use of purchasers or owners of lots, tracts, or parcels of land fronting on or adjacent thereto, shall cause a subdivision plat to be made in accordance with these regulations unless exempted under Section 21-105 of this article. The Register of Deeds of Douglas County shall not record any plat of a subdivision until such plat bears the endorsement of the Planning Commission.

(b) For property within the incorporated city limits of Lawrence, subdividing land for development that requires a building permit or for the establishment of any public street, alley, or easement, after [insert jt. Ord/Res. Number and publication date], shall be cause for the platting of all contiguously owned lands of

the subdivider that are not platted or were platted but are now in ownership patterns that are not congruent with the existing platted lot lines. This provision shall apply to all property divisions that are not exempt from the subdivision regulations, regardless of their current state of development or lack of development. Plats submitted for review shall cover all contiguously owned lands that are under the subdivider's ownership at the time of plat submittal to the Lawrence-Douglas County Planning Office for review and recommendation. The Register of Deeds of Douglas County shall not record any plat of a subdivision until such plat bears the endorsement of the Planning Commission.

(c) Article 12 of these regulations shall apply to any new building located within the plat approval jurisdiction of the City of Lawrence or Douglas County, Kansas. (Ord. 6146)

It was the consensus of the Board to table this item until the City Commission has acted on it since the amendment affects property within the City limits.

PURCHASING 11-25-02

The Board considered approval of the purchase of a tractor and mower for the Maintenance Department. Jackie Waggoner, Purchasing Agent, was present for the discussion. The bid considered the purchase of one (1) John Deere 4410 tractor mower, and trade-in of one (1) 2000 John Deere 4400 tractor mower. Two (2) bids were received with Deems Farm Equipment, Inc., submitting the low bid of $18,810 for the unit less trade-in allowance of $13,510 for a cost of $5,300. Johnson moved approval of the bid from Deems Farm Equipment, Inc. (including trade-in) in the amount of $5,300. Motion was seconded by Jones and carried unanimously.

INFORMATION TECHNOLOGY & AGREEMENTS 11-25-02

On November 11, 2002, the Board authorized staff to negotiate with Tallgrass Technologies for a storage area network. Jackie Waggoner, Purchasing Agent, gave a brief summary of the results of the negotiations. Jones made a motion to accept the negotiated proposal of $97,881 from Tallgrass Technologies for the purchase of a storage area network; Johnson seconded and the motion carried unanimously.

RESOLUTIONS 11-25-02

The Board considered approval of Resolution No. 02-24 authorizing and approving the extension of maturity of $400,000 principal amount of temporary notes, Series 2002-1, of Douglas County, Kansas; and making certain covenants and

agreements in connection therewith. Johnson made a motion to approve Resolution No. 02-24, seconded by Jones and carried unanimously.

MISCELLANEOUS 11-25-02
The Board noted receipt of the Investment Committee Report. The Board accepted the report and thanked the committee which consisted of Tom Singleton, Laverne Epp, Pat Wells, and Pam Madl. No action was taken.

ACCOUNTS PAYABLE 11-25-02
Jones moved approval of accounts payable in the amount of $339,044.87 to be paid 11/25/02; Lump Sum Merit Payroll in the amount of $68,312.69; and electronic funds transfers in the amounts of $5,234.46 for FICA and $1,967.59 for KPERS to be paid 11/22/02. Johnson seconded, and the motion carried unanimously.

McElhaney moved for adjournment; Jones seconded and the motion carried unanimously.

Jere McElhaney, Chairman	Bob Johnson, Member
ATTEST:	
Patty Jaimes, County Clerk	Charles Jones, Member

DECEMBER 11, 2002

Chairman McElhaney called the meeting to order at 6:37 P.M. on Wednesday, December 11, 2002. All members were present. The Pledge of Allegiance was recited.

CONSENT AGENDA 12-11-02
Johnson made a motion to approve the following Consent Agenda:

- Approve Commissioners Order Nos. 5080, 5081, 5082 and 5083. Orders are on file in the office of the County Clerk.
- Approve Resolution No. 02-25 Relating to and Amending a Regulated Planning and Zoning Classification within the Unincorporated Territory of Douglas County, Kansas Changing the Zoning Classification from "A-1" (Suburban Home Residential District) to "B-3" (Limited Business District) on property described as Lot 7, Final Plat of Lake Estates Subdivision No. 6; and
- Table the item "Consider approval of Updated Entrance Standards & Permit Resolution" requesting that staff verify that the townships also have the same authority.

Jones seconded and the motion carried unanimously.

MISCELLANEOUS 12-11-02
Kelvin Heck, co-chair of ECO^2 Committee presented results of the ECO^2 study to the Board. The documents provided were:

ECO^2 Initiative report
Complete Labor Shed Survey from Fort Hays State University
GIS maps

The Board thanked the Committee for their work and asked them to return at a later date to discuss any questions they might have.

PLANNING 12-11-02
The Board considered Item No. 12 of the minutes of the Lawrence-Douglas County Metropolitan Planning Commission dated October 23, 2002. This item is TA-05-02A-02: Text Amendment to Section 21-104(a) of the Joint City/County Subdivision Regulations to require subdivision plats within the City of Lawrence to include all contiguous land under the same ownership. This item was tabled by the County Commission on November 25, 2002 pending action by the City of Lawrence. Since that meeting, the City has approved drafting the text amendment into Ordinance form. The City Commission has had one reading and will have a second reading coming up as well. The City of Lawrence has to have two readings before it is formally adopted. Jones made a motion to approve

Resolution No. 02-26, a Joint Ordinance/Resolution of the City of Lawrence, Kansas, and The Board of County Commissioners of Douglas County, Kansas amending Section 21-104(a) of the Joint City/County Subdivision Regulations of the "Code of the City of Lawrence, Kansas, 2002," and amendments thereto to require subdivision plats within the City of Lawrence to include all contiguous land under the same ownership. Johnson seconded and the motion carried unanimously.

PARKS 12-11-02

Dennis Enslinger, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented additional information surrounding the nomination of Black Jack Battlefield Park that was requested by the Board at their meeting held on September 25th, 2002. After public discussion the Board agreed to write a letter in support of Black Jack Battlefield Park also stating their concerns about the environs law and how it effects the surrounding properties. Jones suggested discussions also start on forming a Local Historic Committee. Johnson moved to support the nomination of Black Jack Battlefield Park to the National Register. Jones seconded and the motion carried 2-1 with McElhaney opposed.

MISCELLANEOUS 12-11-02

The Board considered a request for funding from Judy Billings, Director of the Lawrence Convention & Visitor Bureau, to support the Heritage Summit. The cost of the summit is $15,750. Funding will also be requested from surrounding cities and counties. The City of Lawrence has offered to pay the entire amount. McElhaney stated that he believes it is a good idea but not the right time considering the recent budget cuts. Jones and Johnson also agree with the idea of the summit and are in support of some kind of funding. Jones made a motion of a 60/40 support, with the County being the low end. Johnson seconded and the motion carried 2-1 with McElhaney opposed.

FIREWORKS REGULATIONS 12-11-02

The Board discussed the Fireworks regulations in the unincorporated areas of Douglas County. Johnson suggested the regulations stay the same until next year. Then sometime in August a discussion would be held and if any changes need to be made it would be dealt with at that time. Jones made a motion to table this item until August. Johnson seconded and the motion carried unanimously.

PERSONNEL 12-11-02

Johnson moved approval of a 2% cost of living adjustment for 2003. Motion was seconded by Jones and carried unanimously.

MISCELLANEOUS 12-11-02

Jones moved approval of Notice to Clinton Township for cereal malt beverage license for Clinton Marina. Johnson seconded and the motion carried unanimously.

APPOINTMENTS 12-11-02

Johnson made a motion to appoint Pastor Judy Long O'Neal, 890 E 1750 Road, Baldwin City, Kansas, to the Lawrence-Douglas County Mental Health Board for a three-year term which shall expire on May 31, 2006. Jones seconded and the motion carried unanimously.

McElhaney moved for adjournment. Jones seconded and the motion carried.

Jere McElhaney, Chairman	Bob Johnson, Member
ATTEST:	
Patty Jaimes, County Clerk	Charles Jones, Member

DECEMBER 23, 2002

Chairman McElhaney called the meeting to order at 9:08 A.M. on Monday, December 23, 2002. All members were present. Commissioner-elect Jones was also present. The Pledge of Allegiance was recited.

CONSENT AGENDA 12-23-02

Johnson moved approval of the following Consent Agenda:

- Approve Commissioners Order Nos. 5087, 5088, 5089 and 5090. Orders are on file in the office of the County Clerk;
- Table the item "Consider approval of Out-District College Tuition Statements in the amount of $24,00;"; and
- Approve Resolution No. 02-35 granting a beer license to Jerkwater Grill.

McElhaney seconded and the motion carried.

YOUTH SERVICES 12-23-02

Rod Bremby and Mark Gleason, representatives of the Kansas Advisory Group on Juvenile Justice and Delinquency Prevention, appeared before the Board to recognize Douglas County's compliance to state and federal detention requirements. Pam Weigand, Director of Youth Services, was presented a plaque and certificate in recognition for the demonstrative commitment to the Juvenile Justice Delinquency Prevention Act along with a check for $5000.

ACCOUNTS PAYABLE 12-23-02

McElhaney moved approval of accounts payable manual checks in the amount of $9,250; public safety payroll in the amount of $1,225.70; and electronic funds transfers in the amounts of $95.91 for FICA and $19.02 for KPERS. Motion was seconded by Johnson and carried.

PLANNING & RESOLUTIONS 12-23-02

Johnson expressed concern regarding the Board's recent approval of Resolution No. 02-26, A Joint Ordinance/Resolution of the City of Lawrence, Kansas, and The Board of County Commissioners of Douglas County, Kansas, amending Section 21-104(a) of the Joint City/County Subdivision Regulations of the "Code of the City of Lawrence, Kansas, 2002," and amendments thereto to require subdivision plats within the City of Lawrence to include all contiguous land under the same ownership. Johnson noted that this was first brought before the Commission on 11/25/02. At that time, the County Commission tabled approval until the City Commission took action since it only applied to property within the city limits. The City approved the amendment, forwarded it to the County Commission and was approved on 12/11/02. Johnson recently attended a Douglas County Development, Inc. Board Meeting and was discussing the amendment

with Phil Struble who mentioned that this requirement is a bit of a burden, particularly for industrial land because you typically don't sell a piece of property in the final sale that's consistent with the preliminary or original plat -- it's tailored to whatever the needs are. This amendment will require replatting every time there is a land or lot sale. John Selk then presented a short description of the process. Johnson stated that although the City and the County have approved the resolution, it has not been finalized through publication. Johnson stated that he is not comfortable with the action taken and would like to hear a little bit more debate from the sides that are involved. The Board directed staff to contact the City Manager's office and ask that publication be delayed until the Board has had the opportunity to take a closer look at the amendment.

PARKING LOT 12-23-02

Jones reported that he has met with the parking lot committee and the spaces in the east parking lot are to be allotted as follows:

Sheriff -- 2
Chief of Police -- 1
District Attorney -- 1
Judges -- 6
Maintenance -- 1
Loading -- 1
Dispatch -- 3
Community Corrections -- 1

McElhaney moved for adjournment. Johnson seconded and the motion carried.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

JANUARY 6, 2003

Chairman McElhaney called the meeting to order at 9:00 A.M. on Monday, January 6, 2003. All members were present. Commissioner-elect Jones was also present. The Pledge of Allegiance was recited.

Johnson moved approval of the minutes of December 30, 2002; McElhaney seconded and the motion carried.

CONSENT AGENDA 01-06-03
Johnson made a motion to approve the following Consent Agenda:

- Approve Commissioners Order Nos. 5094, 5095 and 5096. Orders are on file in the office of the County Clerk;
- Approve Resolution No. 03-01 classifying the hard surfaced roads in Oak Grove Estates Subdivision as township roads and assigning these roads to Wakarusa Township for maintenance;
- Approve Home Rule Resolution No. HR-03-1-1 providing amended regulations and procedures concerning posting of warning and regulatory signs along County routes; and
- Authorize the Chair to execute an Agreement between Douglas County and Watkins Memorial Health Center for evidence collection;

Motion was seconded by McElhaney and carried.

PUBLIC WORKS 01-06-03
The Board discussed Project No. 98-31, Phase 2 -- Eudora Bridge Streambank Protection Project. Keith Browning, Director of Public Works/County Engineer, was present for the discussion. Browning explained that the Corps of Engineers (COE) has scheduled the bid opening for Phase 2 of the Eudora Bridge Streambank Protection project for January 24, 2003. He noted that Phase 1 originally entailed construction of one straight dike and two L-head dikes. Given the favorable bids and conditions for Phase 1, construction of a third L-head dike was constructed as part of Phase 1 rather than in Phase 2, as originally planned. Phase 1 was constructed over last winter. Phase 2 entails construction of the fourth and final L-head dike. The original estimated cost agreed to in the Project Cooperation Agreement for the entire project was $2,000,000 which the COE and local governments would share 50/50. Douglas County and Leavenworth County agreed to share the local costs 60/40 with Douglas County responsible for the $600,000 of the estimated $1,000,000 in local costs. Douglas County previously submitted $390,000 to the COE to cover our share of the estimated costs for Phase 1 improvements. The COE received very favorable bids for Phase 1 and it was estimated that no additional local funds would be required to complete Phase 2 of the project.

Downstream of the fourth and final L-head dike to be constructed in Phase 2, there are a series of three dikes constructed in 1959. The original project study and Phase 1 design anticipated that the farthest upstream 1959 dike (1959 Dike 1) would soon be lost to erosion. The lack of high flows and the slowing of erosion over the past year present an opportunity to consider saving the 1959 dike and the associated hardpoint. The consultant for this project, HNTB, has determined that saving the 1959 Dike 1 would result in better overall project performance at a reasonable cost.

The final contract documents for Phase 2 include an option for constructing a crowned revetment that connects the upstream end of the 1959 Dike 1 back to the eroded bank. The revetment is intended to save the 1959 dike from short-term failure. It is currently estimated that the additional local costs to construct the crowned revetment would be $102,000 of which Douglas County would be responsible for $61,200. The CIP currently has $60,000 allocated to complete the entire project (the funds allocated for this project in the CIP were lowered from $600,000 to $450,000 following the completion of Phase 1).

Following the bid opening on January 24th, the COE will consult with both counties to determine whether or not to accept the bid for the option of constructing the crowned revetment. The COE will need a check from each county immediately after bid opening, if the option is accepted. If the option of constructing the crowned revetment is not accepted by all three parties, it is anticipated that no additional funds will be required to complete Phase 2.

The anticipated project schedule for Phase 2 is contract award around February 3rd, start of construction around mid-February, and project completion in mid-April. Of course, the anticipated schedule is subject to weather and streamflow conditions.

McElhaney made a motion to authorize the Public Works Director to approve additional spending up to $75,000 to complete Phase 2 of the Eudora Bridge Streambank Protection Project including the option of constructing a crowned revetment to save the 1959 Dike 1. Motion was seconded by Johnson and carried.

ACCOUNTS PAYABLE 01-06-03
McElhaney moved approval of accounts payable in the amount of $146,590.42 to be paid 1/6/03; seconded by Johnson and carried.

McElhaney moved for adjournment. Johnson seconded and the motion carried.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

JANUARY 8, 2003

Chairman McElhaney called the meeting to order at 6:35 P.M. on Wednesday, January 8, 2003. All members were present. Commissioner-elect Jones was also present. The Pledge of Allegiance was recited.

CONSENT AGENDA 01-08-03
Johnson made a motion to approve the following Consent Agenda:

- Approve Commissioners Order Nos. 5097, 5098 and 5099. Orders are on file in the office of the County Clerk.

PUBLIC WORKS 01-08-03
The Board noted receipt of recommendations from the Willow Springs Township Board regarding the proposed road vacation of portions of E 900 Road. The Board then conducted a public hearing concerning the proposed road vacation. Charlie Wintermantel, Township Trustee, and Jerry Smith, Clerk, were present for the hearing. No members of the public offered comments. McElhaney then closed the public hearing. Johnson moved approval of Resolution No. 03-02 vacating portions of E 900 Road, seconded by McElhaney and carried.

PLANNING 01-08-03
The Board considered Item No. 10 of the minutes of the Lawrence-Douglas County Metropolitan Planning Commission dated December 18, 2002. This item is TA-10-05-02: Text Amendment to Section 21-607.2(k) to revise the design standards for the length of a cul-de-sac in the City/County Subdivision Regulations. Initiated by the Lawrence-Douglas County Metropolitan Planning Commission on October 23, 2002. Sheila Stogsdill, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented the item. This item comes before the Board with a unanimous recommendation for approval of the following text (changes to existing regulations are shown in ***italics***):

21-607.2 (k) ***(1) In subdivisions located within the City of Lawrence, a*** cul-de-sac shall be not more than 700 feet in length for medium to high density residential uses (more than 7 d.u./acre) or commercial/ industrial land uses. A maximum length of 1,000 feet shall be observed for low density residential developments (7 d.u./acre or fewer).

(2) In subdivisions located within the unincorporated areas of Douglas County, the maximum length of a cul-de-sac shall be 1,320 feet.

In subdivisions with cul-de-sacs, easements shall be provided to ensure the water supply system is looped.

A variance from these provisions may be requested by the property owner as provided for in section 21-802 of these regulations. The burden shall be upon the applicant to satisfactorily demonstrate that

the street layout and design standards in Article 6 are met by the request.

When a variance is granted, the planning commission shall require:

(1) Extra street or road width for medium and high density residential uses or commercial/industrial uses;

(2) Easements or similar means of guaranteeing emergency vehicle access as recommended by the public works director and fire chief; and,

(3) Such other conditions as may be necessary to protect the public health, safety and general welfare.

(l) All cul-de-sacs shall have a minimum right-of-way radius of 500 feet.

(m) Streets longer than one lot which dead end against property boundaries of undeveloped land shall provide an improved temporary turnaround.

(n) Not more than two streets shall intersect at any one point.

Johnson moved approval of the above text amendment; McElhaney seconded and the motion carried.

McElhaney moved for adjournment. Johnson seconded and the motion carried.

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Jere McElhaney, Chairman Bob Johnson, Member

ATTEST:

_____

Patty Jaimes, County Clerk

JANUARY 13, 2003

Chairman McElhaney called the meeting to order at 9:00 A.M. on Monday, January 13, 2003. All members were present. Commissioner-elect Jones was also present. The Pledge of Allegiance was recited.

Administrative Judge Robert Fairchild swore in Commissioner-elect Charles Jones.

MISCELLANEOUS 01-13-03
McElhaney made a motion that Johnson be elected Chairman of the Board of Douglas County Commissioners effective today for the coming year, seconded by Johnson and carried unanimously.

Johnson made a motion that McElhaney be elected Vice-Chairman of the Board of Douglas County Commissioners effective today for the coming year, seconded by McElhaney and carried unanimously.

CONSENT AGENDA 01-13-03
Jones made a motion to approve the following Consent Agenda:

- Approve Commissioners Order Nos. 5100, 5101, 5102, 5103 and 5104. Orders are on file in the office of the County Clerk;
- Pull the item "Consider approval of Out-District College Tuition Statements in the amount of $24,000)" for discussion;
- Approve Second Addendum to Lease Agreement between Douglas County, Kansas and the United Way of Douglas County, Inc.; and
- Authorize the Director of the Douglas County Public Works Department and his staff to "write-off" the remainder of a charge ticket issued to Farmland Industries for noxious weed chemicals in the amount of $138.97 as an uncollectible debt;

McElhaney seconded and the motion carried unanimously.

OUT-DISTRICT COLLEGE TUITION STATEMENTS 01-13-03
Jones moved approval of payment of Out-District College Tuition Statements in the amount of $24,000. Johnson seconded and the motion carried 2-1 with McElhaney opposed.

PLANNING 01-13-03
The Board considered Item No. 4 of the minutes of the Lawrence-Douglas County Metropolitan Planning Commission dated December 18, 2002. This item is CUP-10-12-02: A Conditional Use Permit Request for Douglas County RWD #4 Pump Station. The property is generally described as being located at the SW Corner of the intersection of N 1400 Road and E 2400 Road. Submitted by

Douglas County Rural Water District Number 4, lessee from Michael Ahlen, T-Square L.C., property owner of record. Brian Pedrotti, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented the item. The request is for Conditional Use Permit approval for the construction of a pump station for Rural Water District #4. The facility is proposed to be located on approximately 1/4 acre on the south side of N 1400 Road, west of E 2400 Road. The site is a portion of the overall 30 acres owned by Michael Ahlen, T-Square, L.C. The pump station is needed to ensure adequate water supply to customers in that region. This item comes to the Board with a recommendation of approval based on the following Findings of Fact

FINDINGS OF FACT

Zoning and uses of property nearby. The subject property is located generally on the south side of N 1400 Road, west of E 2400 Road. The site is agriculturally zoned and undeveloped. Surrounding property is agricultural zoned and is undeveloped, agricultural property with scattered residences.

Character of the area. The site is approximately 1/4 acre in size and is located on a portion of a 30-acre tract. The area is largely agricultural and rural/open area in use.

Suitability of subject property for the uses to which it has been restricted. The subject site is suited for the uses to which it has been restricted.

Length of time subject property has remained vacant as zoned. The subject area has been zoned A (Agricultural) District since the adoption of the zoning regulations in the unincorporated portions of Douglas County in 1966.

Extent to which removal of restrictions will detrimentally affect nearby property. The restrictions on this site are not being removed. A conditional use is being permitted through this request. The addition of this use to the site is not anticipated to detrimentally affect nearby property.

Relative gain to the public health, safety and welfare by the destruction of the value of the petitioner's property as compared to the hardship imposed upon the individual landowners. Denial of the request is not anticipated to provide a detriment to the property owner but it would provide a gain to the public health, safety and welfare.

Conformance with *The Comprehensive Plan*. The Conditional Use Permit for the proposed facility is not in conflict with *Horizon 2020*.

AND subject to the following conditions:

1. Provision of a note on the face of the plan stating, "The Conditional Use Permit will be re-evaluated by the Lawrence-Douglas County Planning Staff every ten (10) years for maintenance and its conformance with the approved Site Plan. Planning Staff will provide a report to the County Commission upon completing these evaluations.
2. If the approved use is abandoned for a period of 12 months, the CUP will become null and void, the equipment and infrastructure will be removed and the subject property will return to agricultural use.

Jones noted concern about the comments received from the Douglas County Public Works Department regarding the possible relocation of the waterline if the Captain Creek bridge is replaced. Jones wanted to be sure that if such a relocation is necessary, it would not be at the expense of the taxpayers.

McElhaney made a motion to approve CUP-10-12-02 subject to the above conditions. Jones seconded and the motion carried unanimously.

PLANNING 01-13-03

The Board considered Item No. 5 of the minutes of the Lawrence-Douglas County Metropolitan Planning Commission dated December 18, 2002. This item is CUP-10-13-02: A Conditional Use Permit Request for a turf airstrip. The property is generally located at 2215 N 500 Road. Submitted by Robert and Angela Murray, property owners of record. Brian Pedrotti, staff member of the Lawrence-Douglas County Metropolitan Planning Department, presented the item. The request is for a Conditional Use Permit for a private grass landing field. The grass landing field is 60' X 1,656' and runs north-south. It is located south of N 500 Road and east of E 2200 Road. The landing strip is for the private use of the property owner whose home will be located to the east of the landing field. Included in this CUP application is a proposed storage hangar that will be located north of the proposed residence and east of the landing field. The applicant has indicated that the plane will be permanently stored in Gardner, Kansas, but that the hangar will serve to store the plan for periods of time during the year. This item comes to the Board with a unanimous recommendation for approval based on the following Findings of Fact:

FINDINGS OF FACT

Zoning and uses of property nearby. The subject property is located generally on the south side of N 500 Road, east of E 2200 Road. The site is agriculturally zoned and undeveloped. Surrounding property is agricultural zoned and is undeveloped, agricultural property with scattered residences.

Character of the area. The character of the area is largely agricultural in nature with some single-family residences.

Suitability of subject property for the uses to which it has been restricted. The subject property is suited for the Agricultural Zone uses to which it is restricted. A landing field is permitted in this zoning district, provided that the Board of County Commissioners approves the use through a Conditional Use Permit (CUP).

Length of time subject property has remained vacant as zoned. The property has been zoned A (Agricultural) District since 1966, when Zoning Regulations were adopted in Douglas County.

Extent to which removal of restrictions will detrimentally affect nearby property. Approval of the CUP for a private grass runway will not detrimentally affect nearby properties.

Relative gain to the public health, safety and welfare by the destruction of the value of the petitioner's property as compared to the hardship imposed upon the individual landowner. Approval of this CUP for a private runway will not adversely affect the public health, safety or welfare.

Conformance with *The Comprehensive Plan*. *Horizon 2020* does not directly address the issuances of CUPs or private landing strips. The comprehensive plan does discuss Lawrence Municipal Airport and the need to keep its airspace free from encroachment. This private grass airstrip will not encroach on the Municipal Airport's airspace. The proposed location of the airstrip is in conformance with *Horizon 2020*.

AND subject to the following conditions:

1. Revise the face of the site plan to include the following:
   a. Provision of a note on the plan stating, "The landing field is for the private use of the property owner only and restricted to the airplane registered to the applicant and may not be used for commercial purposes." There shall be no more than twenty (20) take-offs and landings per month;
   b. Provide dimensions of the storage hangar;
   c. Provide a location map on the face of the plan; and
   d. Provision of a note on the face of the plan stating, "The Conditional Use Permit will be re-evaluated by the County Commission in February, 2008. The CUP will expire in February 2013. Continuation of the use beyond February 2013 will require rezoning or approval of a new CUP;"
2. Provision of all necessary certification from the Federal Aviation Authority (FAA);
3. Review and approval of the plan by KCP&L prior to release of the plan to the County Zoning Administrator;

4. Provision of written verification that the airstrip is being used as an airstrip by December 31st of each year;
5. Cessation of use of the landing strip for a contiguous 12-month period shall nullify this approval procedure; and
6. This Conditional Use Permit is restricted to the current owner of the property.

McElhaney made a motion to approve CUP-10-13-02 subject to the above conditions; Jones seconded and the motion carried unanimously.

PUBLIC WORKS 01-13-03
The Board discussed the Kasold Extension Project. Keith Browning, Director of Public Works/County Engineer, and George Williams, Special Projects Engineer, were present for the discussion. It was the consensus of the Board that this project should be discussed with the City, School District and Township. No action was taken at this time.

ACCOUNTS PAYABLE 01-13-03
McElhaney moved approval of accounts payable in the amounts of $963,507.50 to be paid 1/13/03 and $115,774.40 to be paid 12/30/02; accounts payable manual checks in the amounts of $766.00, $1235.16 and $3,509.05; payroll in the amounts of $568,882.19 and $569,596.48; electronic funds transfers in the amounts of $40,453.38 for FICA and $33,660.12 for KPERS to be paid 12/27/02; and $42,081.94 for FICA and $34,649.51 for KPERS to be paid 1/10/03; and ACH transfer in the amount of $1,611,243.13 to be paid 1/31/03.

RESOLUTIONS 01-13-03
The Board considered approval of Resolution No. 03-03 providing for the imposition of restrictions on certain outdoor burning practices in the unincorporated area of Douglas County until January 20, 2003. Paula Phillips, Director of Emergency Management, was present for the discussion. Phillips noted that the fire chiefs support this burn ban. Jones made a motion to approve Resolution No. 03-03 which can be lifted at the Chairman's discretion. Johnson seconded and the motion carried unanimously.

TAX MATTERS 01-13-03
Jones made a motion to direct the County Administrator to draft a letter to the City of Lawrence asking them to support the abatement process for Serologicals, Inc. Johnson seconded and the motion carried unanimously.

McElhaney moved for adjournment. Johnson seconded and the motion carried.

_____ _____

Bob Johnson, Chairman

Jere McElhaney, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

(1)(b)

Admin Services Budget

To County Commission

From Debbie Sparkes DS

Date 3/28/2003

Subject 2002 Township Annual Reports

Attached are the summaries of the township annual reports.

The annual reports are required per K.S.A. 80-410 and are to be examined and approved, per K.S.A. 80-304, by the Board of County Commissioners. A summary of the financial statement for each township has been published as required.

Using the township ledgers, canceled checks, bank statements and the revenue receipts from the County Treasurer, an annual report was made for each township. I have verified that they did not exceed their adopted budgets.

Thank you

1100 Massachusetts

Lawrence, KS 66044

(785) 832-5287

(785) 832-5192 Fax

dsparkes@douglas-county.com

CLINTON TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	Fire Reserve	Total	General Expenses	Road Expenses	Fire Expenses
RECEIPTS:						
Balance 1-1-02	23,795.81	14,487.75	38,283.56			
Douglas Co Treasurer	77,476.28		77,476.28			
Douglas Co-dust control	1,170.00		1,170.00			
Interest on Checking	215.66		215.66			
Army Corp Engineer	2,000.00		2,000.00			
Kaw Valley Electric Refund	19.04		19.04			
Donation Hallmark Cards	200.00		200.00			
Motorola Refund	50.00		50.00			
Sale of Tractor Grob & Sons	2,255.00		2,255.00			
TOTAL RECEIPTS	107,181.79	14,487.75	121,669.54			
EXPENDITURES:						
Wages	22,239.96		22,239.96		22,239.96	
Taxes	9,380.73		9,380.73	9,380.73		
Meetings	2,438.28		2,438.28	2,438.28		
Insurance	9,271.00		9,271.00	8,866.00	405.00	
Utilities	1,692.57		1,692.57	1,692.57		
Supplies,repairs,parts	19,441.90		19,441.90	1,562.77	3,622.58	14,256.55
Hired services	3,094.70		3,094.70	825.00	1,269.70	1,000.00
Fuel	4,155.36		4,155.36		4,155.36	
Equipment Tractor & Mower	5,500.00		5,500.00		5,500.00	
Equipment Stove	443.64		443.64	443.64		
Rock	14,342.98		14,342.98		14,342.98	
TOTAL EXPENDITURES	92,001.12	0.00	92,001.12	25,208.99	51,535.58	15,256.55
BALANCE 12-31-02	15,180.67	14,487.75	29,668.42			

EUDORA TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	Road Fund	Special Road	Fire Fund	Library Fund	Special Machinery	Total
RECEIPTS:							
Balance 1-1-02	60,162.74	17,286.74	33,449.82	23,343.43	13,208.56	4,317.46	151,768.75
Douglas Co Treasurer	49,833.90	181,546.73		57,985.00	76,280.67		365,646.30
Interest on Checking	2,020.05						2,020.05
Deposits	11,160.56						11,160.56
Transfer from Special Road		33,449.82					33,449.82
Void Check #9960	10.00						10.00
Void Check #9988	565.40						565.40
TOTAL RECEIPTS	123,752.65	232,283.29	33,449.82	81,328.43	89,489.23	4,317.46	564,620.88
EXPENDITURES:							
Wages		39,363.90					39,363.90
Firemen				1,095.33			1,095.33
Taxes	5,545.51	11,502.23		80.64			17,128.38
Meetings - Per Diem	1,836.00			200.00			2,036.00
Insurance	2,713.00	5,851.50		5,860.23			14,424.73
Utilities	3,751.62						3,751.62
Hired services-rock haul,accting	2,098.89	22,657.73		335.00			25,091.62
Fuel		7,870.13		526.80			8,396.93
Supplies,repairs,parts	3,052.50	19,084.88		7,021.60			29,158.98
Fire Fighters Relief Assn	1,223.13			548.67			1,771.80
Fire School-Training	121.38			511.75			633.13
Equipment Payments		34,445.56		35,648.63			70,094.19
Firemen Meeting & Mileage				6,500.00			6,500.00
Eudora Township Library Treasurer					83,685.25		83,685.25
Equipment		3,662.87		3,567.65			7,230.52
Carpet for Building	2,671.48						2,671.48
Road rock, tubes, culverts	6,544.10	61,333.07					67,877.17
Transfer to Road			33,449.82				33,449.82
TOTAL EXPENDITURES	29,557.61	205,771.87	33,449.82	61,896.30	83,685.25	0.00	414,360.85
BALANCE 12-31-02	94,195.04	26,511.42	0.00	19,432.13	5,803.98	4,317.46	150,260.03

GRANT TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	General Expenses	Road Expenses	Fire Expenses
RECEIPTS:				
Balance 1-1-02	46,796.61			
Douglas County Treasurer	139,135.42			
Farm Bureau Refund	1,259.00			
IRS Refund	11.00			
N 200 Rd Reimb	415.00			
Webb-Cac Road	155.00			
Eugene Haley-culvert	390.30			
Hartford - insurance reimbursement	4,540.00			
Interest on Savings	637.13			
TOTAL RECEIPTS	193,339.46			
EXPENDITURES:				
Wages	17,124.15		17,124.15	
Withholdings & work comp	7,044.67	7,044.67		
Meetings	6,649.20	6,649.20		
Insurance	13,250.52	13,250.52		
Utilities	690.24	690.24		
Hired Services	17,766.94	335.00	17,431.94	
Supplies, repairs, parts	5,183.00		5,183.00	
Fuel	5,131.98		5,131.98	
Equipment	16,410.23		16,410.23	
City of Lawrence - Fire Contract	22,879.25			22,879.25
Culverts	975.06		975.06	
Road Materials	45,956.80		45,956.80	
TOTAL EXPENDITURES	159,062.04	27,969.63	108,213.16	22,879.25
BALANCE 12-31-02	34,277.42			

KANWAKA TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	Special Equipment	Total	General Expenses	Road Expenses	Fire Expenses
RECEIPTS:						
Balance 1-1-02	93.60	18,748.63	18,842.23			
Douglas Co Treasurer	369,843.04		369,843.04			
Interest Earned	1,152.71		1,152.71			
Douglas Co-Dust Pallative	1,859.10		1,859.10			
Refunds	376.48		376.48			
Township Hall Rental	125.00		125.00			
Reimbursements	3,359.48		3,359.48			
Contributions	1,916.76		1,916.76			
Bank Charge Reversed	1.22		1.22			
Entrance permit fee	150.00		150.00			
Entrance Installation	1,011.00		1,011.00			
Canceled Checks	135.03		135.03			
TOTAL RECEIPTS	380,023.42	18,748.63	398,772.05			
EXPENDITURES:						
Wages	54,181.32		54,181.32		43,080.75	11,100.57
Taxes	24,843.32		24,843.32	24,843.32		
Meetings	11,914.24		11,914.24	11,914.24		
Insurance	22,404.00		22,404.00	22,404.00		
Utilities	6,491.35		6,491.35	6,491.35		
Hired services	1,220.00		1,220.00	1,220.00		
L&P Fees	528.00		528.00	528.00		
Supplies,repairs,parts	32,810.39		32,810.39	1,741.62	20,417.60	10,651.17
Fire Truck Payment	20,673.24		20,673.24			20,673.24
Machine Hire	5,611.51		5,611.51		5,611.51	
Mowing	1,235.00		1,235.00		1,235.00	
Fuel	7,981.13		7,981.13		7,981.13	
US Bank Loan	6,390.91		6,390.91		3,195.46	3,195.45
Rock	63,440.59		63,440.59		63,440.59	
Equipment	22,519.62		22,519.62		15,483.00	7,036.62
Building Payment	26,101.15		26,101.15		26,101.15	
Building-Improvements	19,433.33		19,433.33		19,433.33	
Motor Grader Payment	20,000.00		20,000.00		20,000.00	
Truck	18,532.00		18,532.00		18,532.00	
Building	8,915.78		8,915.78		8,915.78	
TOTAL EXPENDITURES	375,226.88	0.00	375,226.88	69,142.53	253,427.30	52,657.05
BALANCE 12-31-02	4,796.54	18,748.63	23,545.17			

LECOMPTON TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	Road Fund	Special Road	Total
RECEIPTS:				
Balance 1-1-02	8,909.67	10,583.54		19,493.21
Douglas Co Treasurer	30,212.40	143,325.98		173,538.38
Deposits	2,436.80			2,436.80
Deposit/Lease purchase				0.00
Interest on CD's & Checking	293.03			293.03
TOTAL RECEIPTS	41,851.90	153,909.52	0.00	195,761.42
EXPENDITURES:				
Fire Contract Lecompton City				0.00
Wages	4,614.36	22,032.28		26,646.64
Withholdings & work comp	10,323.26			10,323.26
Meetings per diem	4,110.00	4,110.00		8,220.00
Insurance	1,188.84	12,291.40		13,480.24
Utilities	2,352.27	31.50		2,383.77
Service Charges				0.00
Hired services-Part Time	2,545.98	5,174.42		7,720.40
Supplies,repairs,parts	5,989.67	4,910.63		10,900.30
Miscellaneous	- 158.00			158.00
Fuel & propane	1,512.72	7,596.53		9,109.25
Road rock, tubes, culverts		72,343.21		72,343.21
Douglas County Health Ins	2,151.67			2,151.67
Sprayer purchase	211.89			211.89
Scarifier purchase		3,500.00		3,500.00
Chain saw purchase	459.95			459.95
Mower Payment		18,273.80		18,273.80
Publications	181.35			181.35
Ripper Rental		2,985.46		2,985.46
				0.00
TOTAL EXPENDITURES	35,799.96	153,249.23	0.00	189,049.19
BALANCE 12-31-02	6,051.94	660.29	0.00	6,712.23

MARION TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	Road Fund	Special Machinery	Total
RECEIPTS:				
Balance 1-1-02	268.51	49,753.98	65,006.66	115,029.15
Douglas Co Treasurer	117,058.54	113,302.15		230,360.69
Interest on Checking	3,413.43			3,413.43
Refunds & Reimbursements	5,472.53			5,472.53
Transfer from Road			15,000.00	15,000.00
Tubes & Culverts		879.44		879.44
TOTAL RECEIPTS	126,213.01	163,935.57	80,006.66	370,155.24
EXPENDITURES:				
Wages	25,090.12	24,777.92		49,868.04
Withholdings	13,492.14	2,693.96		16,186.10
Per Diem	3,075.00	450.00		3,525.00
Utilities	4,774.04			4,774.04
Insurance	9,504.00			9,504.00
Hired services	2,199.00	402.00		2,601.00
Supplies,repairs,parts	17,946.33	6,112.27		24,058.60
Fuel	2,979.80	3,372.86		6,352.66
Equipment	1,799.56	2,961.84		4,761.40
Motor Grader	26,542.53	60,457.47		87,000.00
Rock & Tubes	11,651.67	34,043.78		45,695.45
Building	6,417.95			6,417.95
Transfer to Special Machinery		15,000.00		15,000.00
TOTAL EXPENDITURES	125,472.14	150,272.10	0.00	275,744.24
BALANCE 12-31-02	740.87	13,663.47	80,006.66	94,411.00

PALMYRA TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	Road Fund	Fire Fund	Machinery Fund	Fire Reserve	Total
RECEIPTS:						
Balance 1-1-02	50,125.60	34,049.24	9,783.17	65,000.68	17,009.23	175,967.92
Douglas Co Treasurer	59,283.43	290,354.02	32,728.20			382,365.65
Interest on Checking	5,052.88					5,052.88
Deposits	20,915.53					20,915.53
Transfer from Fire					8,695.93	8,695.93
Transfer from Road				38,000.00		38,000.00
TOTAL RECEIPTS	135,377.44	324,403.26	42,511.37	103,000.68	25,705.16	630,997.91
EXPENDITURES:						
Wages		51,531.59				51,531.59
Withholdings & work comp		747.15				747.15
Meetings / Per Diem	7,648.37					7,648.37
Insurance	14,327.50	2,805.00				17,132.50
Taxes		21,637.73				21,637.73
Utilities	3,790.28		1,943.81			5,734.09
Road Overseer	6,170.91					6,170.91
Hired services	830.00		202.50			1,032.50
Rent	250.00		100.00			350.00
Supplies,repairs,parts	435.84	9,779.02	19,543.56		5,720.00	35,478.42
Publications	374.01					374.01
Bond	840.00					840.00
FEMA Grant	7,052.00					7,052.00
Firefighters Fund	1,890.00					1,890.00
Fuel		10,193.50	1,514.20			11,707.70
Equipment						0.00
Truck				59,964.48		59,964.48
Truck payment		10,000.00				10,000.00
Road rock, tubes, culverts	20,000.00	149,097.06				169,097.06
Transfer to Fire Reserve			8,695.93			8,695.93
Transfer to Machinery		38,000.00				38,000.00
TOTAL EXPENDITURES	63,608.91	293,791.05	32,000.00	59,964.48	5,720.00	455,084.44
BALANCE 12-31-02	71,768.53	30,612.21	10,511.37	43,036.20	19,985.16	175,913.47

WAKARUSA TOWNSHIP
Annual Report Summary FY 2002

RECEIPTS:	GENERAL FUND	General Expenses	Road Expenses	Fire Expenses
Balance 1-1-2002	57,603.96			
Douglas County Treasurer	734,105.70			
Interest on Checking	214.92			
Interest on Savings	1,118.07			
Bank correcting entry	0.80			
Refunds - Deposits	9,785.59			
Deposit - Fireman Fund	500.00			
Deposit - EMC	698.73			
Deposit - Verizon	79.20			
State of Kansas	17,417.26			
Deposit - RWD #5	561.65			
Deposit - Westar	606.18			
Deposit - Scottsdale Ins	1,257.55			
Deposit debits entered twice in May	1,466.07			
Deposit- City of Lawrence	150.00			
Topeka Comm/Fire Grant	1,255.46			
Deposit debits entered twice in '01	542.53			
Refund Charlton Manley	7,159.34			
Deposits-Refunds & Misc	8,389.95			
TOTAL RECEIPTS	842,912.96			
EXPENDITURES:				
Wages	173,197.47		88,757.88	84,439.59
Salary Withholding	73,496.61	2,880.56	36,179.28	34,436.77
Dues	3,415.00			3,415.00
Per Diem	10,018.50	10,018.50		
Insurance	68,585.32	10,937.47	25,651.66	31,996.19
Utilities	13,364.80	1,167.58	5,865.79	6,331.43
Hired Services	48,781.12	2,420.82	37,304.23	9,056.07
Supplies, repairs, and parts	47,027.23	2,979.85	35,129.92	8,917.46
Road Material	116,584.45		116,584.45	
Tanker truck pmt	42,452.34		28,301.56	14,150.78
Equipment	12,560.89		5,766.00	6,794.89
Vehicle	62,583.16	33,291.58	29,291.58	
Fire Truck	17,770.00			17,770.00
Truck Payment	65,672.64	4,239.15		61,433.49
Fuel	16,504.09		13,271.87	3,232.22
Fire Station #2	41,352.19	55.00	331.18	40,966.01
TOTAL EXPENDITURES	813,365.81	67,990.51	422,435.40	322,939.90
BALANCE 12/31/02	29,547.15			

WILLOW SPRINGS TOWNSHIP
SUMMARY OF RECEIPTS AND EXPENDITURES FOR 2002

	General Fund	Special Machinery	Donated Fire Fund	Total	Road	Fire
RECEIPTS:						
Balance 1-1-02	75,155.80	73,212.51	35,288.45	183,656.76		
Douglas Co Treasurer	153,805.13			153,805.13		
Interest	8,947.24			8,947.24		
Refunds	4,324.37			4,324.37		
Pancake Feed			1,453.31	1,453.31		
Douglas County Dust Pallative	1,848.75			1,848.75		
Sale of Truck	16,750.00			16,750.00		
TOTAL RECEIPTS	260,831.29	73,212.51	36,741.76	370,785.56		
EXPENDITURES:						
Wages	30,802.62			30,802.62	28,204.32	2,598.30
Taxes	11,860.11			11,860.11		
Meetings	3,730.96			3,730.96		
Insurance	21,069.54			21,069.54		
Fuel	5,831.25			5,831.25	3,239.25	1,022.59
Propane, Fuel, Supplies	5,556.09			5,556.09		5,556.09
Utilities	2,517.85			2,517.85		
Supplies,repairs,parts	25,406.64			25,406.64	14,842.84	3,846.16
Rock	55,640.46			55,640.46	55,640.46	
Hired Services	838.27			838.27	376.50	50.00
Donation	1,099.50			1,099.50		1,099.50
Refund for Oiling Road	1,698.75			1,698.75	1,698.75	
Fuel Refund	277.50			277.50	277.50	
Damage Compensation-Beeghley	500.00			500.00	500.00	
Cancel Check # 1221 Kirk Weldi	(825.39)			(825.39)		
Cancel Check # 4275 KCPL	(40.43)			(40.43)		
Cancel Check # 4421 Firstar	(722.14)			(722.14)		
96 Freightliner	41,790.00			41,790.00	41,790.00	
Tiger Boom Mower		20,033.00		20,033.00	20,033.00	
6405 John Deere Tractor	24,500.00			24,500.00	24,500.00	
Equipment Rental	9,215.00			9,215.00	9,215.00	
Equipment	4,764.43			4,764.43		4,764.43
TOTAL EXPENDITURES	245,511.01	20,033.00	0.00	265,544.01	200,317.62	18,937.07
BALANCE 12-31-02	15,320.28	53,179.51	36,741.76	105,241.55		

(2)

Douglas County

MEMO TO: The Board of County Commissioners
Craig Weinaug, County Administrator

FROM: Jackie Waggoner, Purchasing Agent
Division of Purchasing

SUBJECT: Consider Recommendation to Purchase Copier/Scanner/Printer

DATE: April 3, 2003

Public Works had allocated funds to purchase a wide format copier to replace their existing one purchased in 1987. This equipment will also address needs in the Appraiser's Office, Register of Deeds, Zoning, and Public Works. We solicited proposals for a large format copier/scanner/printer that will be networked. This digital system will allow us to reproduce, manipulate, and archive engineering images (e.g. plans, drawings, photos), and the versatility to interface with existing plotters. The attached tables summarizes the proposals received.

A committee of five evaluated the proposals and narrowed the selection to Davinci Reprographics, Drexel Technologies, and Digital Mall/Western Blue Print. Following demonstrations of their equipment, the committee chose the Kip equipment (proposed by Drexel Technologies) for the following reasons:

- User friendly
- 100% toner coverage
- No developer required
- Printing of aerial maps
- City's recommendation
- Ability to reproduce with accurate dimensions

The table below summarizes Drexel's original and negotiated proposals:

	ORIGINAL PROPOSAL	NEGOTIATED PROPOSAL
Equipment Cost	$26,883	$26,883
KIP 200 Stacker	$ 795	$ 595
Spicer Imagenation Software	$ 1,995	$ 1,495
Total Cost	$29,673	$28,973
*Annual Full Service Agreement	$ 2,100 + .02 sq. ft.	$ 1,740 + .02 sq. ft.
Cost Per Copy - Service & Consumables	.10 sq. ft - monthly min of 2,500 sq. ft.	.05 sq.ft. - consumables only

* first year is covered under one year warranty

We believe our effort to select the best overall proposal has been accomplished. Funding for this expenditure is available through Public Works equipment reserve and the Register of Deeds technology fund. I will be available at the meeting to discuss this acquisition.

RECOMMENDATION: The Board of Commissioners accepts the negotiated proposal in the amount of $28,973 form Drexel Technologies.

PROPOSAL SUMMARY FOR LARGE COPIER/SCANNER/PRINTER - RFP NO. 02020

	DAVINCI REPROGRAPHICS	DREXEL TECHNOLOGIES	HOTZ BUSINESS	MID-KAN BLUELINE	DIGITAL MALL/ WESTERN BLUE PRINT	CDW-GOVERNMENT	OCE - USA
Brand & Model	Kyocerta Mtia KM-4845W	KIP 2052 STF	Xerox 8830 **refurbished** Xerox 8825 **new**	KIP 2003 printer/300 auto stacker/ graphtec CS1000, color/mono scanner.	Oce TDS 400	HP DesignJet CC800PS	Oce TDS400
Equipment Cost	$19,995	$26,883.00	$19,407.00 $29,550.00	$31,956	$24,695	$19,968.04	$28,050
Exceptions to Specifications	Printing Capabilities; Continuous Printing; Scanning Resolution & Speed	KIP windows driver allows printing of any application that can be opened in a window environment, this will cover many file types (see attached)	Color scan to net not available on the 7356 scanner	Liquidated damage clause	Note specs are 400 dpi, Oce TDS400 is 600 dpi. Equipment is radiant pursing and energy star compliant.	CDW not offering on-site training, liquidated damage clause, HP standard warranty practices	See specs & alterations to requirements
Annual Full Service Agreement	$1,080 + $ 0.075 LF	$2,100 + $0.02 SF	$1,500 base	$3,480 incl. 7,500 SF monthly allowance	$1,255 - 12,000 SF 6 month print allowance; overage billed @ .036 SF	Standard warranty included.	$1,680
Cost Per Copy - Service & Consumables	$0.155 LF / $0.052 SF	$0.10 SF - monthly min. of 2,500 SF	$.055 SF usage rate	$.0527 SF (7,500 SF monthly allowance)	Cannot respond since CPC is based on usage and a volume was not provided	NA	NA
Time Frame for Cooperative Contract	6 months	90 days	90 days	90 days	1 Year	30 days	Available Upon Request
Guaranteed Delivery (no. of days following award)	10-15 business days	21 days	30 days	28 days	15 days	Out of stock item - 2-10 days ARO, subject to availbility	30 days
Maximum Response Time for Service	4-8 hours incl. drive time	2 days	9 working hours - will provide backup printing.	36 hours (excludes monthly service calls)	3 hours - have 5 factory trained technicians and 3 IT employees.	See attached warranty.	NA
Describe user on-site training included in cost.	8 hours included; additional is $125/hour	Detailed explanation & demonstration, customize collatel sets, overview of software.	Will train on Client software (approx. 4 hours). Additional time negotiable.	Deliver, install, set-up, test, demonstrate, proof of working; 4 hours scanning & printing w/ software & hardware.	Applicable software is loaded, each person and/ or groups are trained by IT. Return trip provided for min. of 90 days.	No onsite training is provided.	Comprehensive training for 35 people for 4 hours.
Identify any supplies (incl. consumables) that are included in proposal	All initial set-up supplies (toner, developer, paper).	1 box of 36" x 500' bond paper, start-up toner kit.	Toner cartridge, developer, & 36" x 150" paper roll.	Toner kit, 2 rolls (36" x 500' 20lb bond)	Toner start up, developer, and one roll paper.	See attached	1 carton of toner, developer, and 36"x500' bond paper

PROPOSAL SUMMARY FOR LARGE COPIER/SCANNER/PRINTER - RFP NO. 02020							
	DAVINCI REPROGRAPHICS	DREXEL TECHNOLOGIES	HOTZ BUSINESS	MID-KAN BLUELINE	DIGITAL MALL/ WESTERN BLUE PRINT	CDW - GOVERNMENT	OCE - USA
Who wrote the software for the proposed system?	Kyocera Mita - Drag, Drop, & Print	KIP and Spicer	No response	Manufactured provided software	Oce USA for Print Exc. Lt & Scan Logic	Drivers & system recovery software written by HP.	Oce for view station & Scan Logic accounting
Are all component for the proposed system manufactured by one company?	Yes	Yes, w/ exception of Spicer Imagenation Software written for KIP digital systems.	Each module of the system proposed is manufactured by Xerox Engineering Systems.	No, KIP mfg. of copier/printer/& stacker, Graphtec mfg. of scanner.	Yes	Yes	Yes
Cost of operation per square foot based on 10% coverage	Drum: .0093 Developer: .0069 Toner: .0012	Drum: .003 Developer: .00 Toner: .0285	Drum: .010 Developer: Life of Product Toner: .017	Drum: .0058 Developer: .00 Toner: .0141	Drum: 150,000 SF Developer: 105,000 SF Toner: 15,500 SF	NA	Drum : cov. under service Developer: .003 SF Toner: .0193 SF
Provide information about accounting software package.	KMWWM - spooler for printed , queued, paused & error jobs. Account, auto print, and update log.	Accounting software is included. Allows tracking in SF, media type, job number, field descriptions, and who requested.	See literature.	No Response.	Is available through Account Logging for additional cost of $1,450 (see attached for details)	NA	Acct. Logging generates a log file on the server, from there it can be imported into an excel to calculate to provide sq. ft. used.
What is the hardware requirements for the software you are proposing?	Windows 95/98/NT, 4.0/2000/XP &/or Mac OS 8.6/9.0/9.1	Pentium 2 or better.	Client software runs on Windows based operating sytems provided by customer.	Celeron 1.7GHZ, 256MB Ram, 30GB, Windows 98/NT4.0/ XP/2000	None, all included except Windows operating system	Parallel connection maybe attached to standard ethernet network/Windows.	View station N.T. 4.0 acct. logging resides on controller provided & exported via FTP
What ability will the county have to access current drivers & software upgrades?	Free throug Kyocert Mita website or Davinci Reprographics	Free access via the Internet.	Xerox provides drivers & upgrades @ website.	Download through Net and/or through dealer.	Purchase from Western Blue Print or download from Oce website.	Drivers and software are down-loaded from HP website.	Drivers via web page w/ software upgrades via Oce.
If the proposed equipment is network attached are there any server requirements?	TCP/IP &/or Apple Talk	No, can be run pier to pier if desired.	Can be connected directly to Windows based PC or using TCP/IP.	No, available TCP/IP, Net BEUI (smb), Novell (1PX/SPX), LPR/ LPD	Oce system automatically logs on to your network.	See hardware requirement above.	Scan logic user login & password w/ a server & a share name.

(3)

Douglas County

Department of Public Works

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer KAB

Date : April 3, 2003

Re : Dust Palliative Bids

Bids for the supply and application of dust palliative material were opened April 3, 2003. Bids were solicited for both 38% Calcium Chloride solution and 32% Magnesium Chloride solution. Bids were received from three suppliers.

Scotwood Industries:

Item	Quantity	Unit Price	Total Price
38% CaCl	98,000	$0.675	$66,150.00
32% MgCl	98,000	$0.414	$40,572.00

Sutton Services:

Item	Quantity	Unit Price	Total Price
38% CaCl	98,000	No Bid	
32% MgCl	98,000	$0.58	$56,840.00

Ag. Services

Item	Quantity	Unit Price	Total Price
38% CaCl	98,000	No Bid	
32% MgCl	98,000	$0.60	$58,800.00

It is recommended to accept the low bid for magnesium chloride from Scotwood Industries. In addition to the dust palliative material, a water truck will need to be hired to pre-wet all locations. This cost is added to the cost of the dust palliative, and is passed along to the users.

Again this year we plan on placing the dust palliative solution in two applications. The first will be placed at a rate of 0.3 gallons per square yard. After placement of the first application, the cost of material and water trucks will be determined and a theoretical rate for second application can be computed, based upon the total dollars received from the applicants. The base bid was figured assuming applications of 0.3 and 0.1 gallons per square yard.

It is planned to overrun the quantity indicated by up to 20,000 gallons to accommodate several property owners that contacted us after the deadline, and allow a "heavier" second application if funding allows.

Action Required: Accept the low bid for magnesium chloride from Scotwood Industries at a unit cost of $0.414 per gallon for the user fee dust palliative program.

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