BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

MONDAY, FEBRUARY 3, 2003

9:00 A.M.

-Convene
-Pledge of Allegiance
-Consider approval of minutes of December 2, 2002

PROCLAMATION

-Proclaim the month of February as "Abstinence Awareness Month" (Erin Henning)

CONSENT AGENDA

(1) (a) Consider approval of Commission Orders
(b) Notice to Clinton Township for Clinton Marina (Patty Jaimes)
(c) Consider approval of transaction to acquire drug sniffing dog for Sheriff's Office (Sheriff Trapp)
(d) Finding of the County Commission to permit the City of Lawrence to consider annexation of city owned 48-acre parcel located south of the Lawrence Municipal Airport (Dave Corliss)
(e) Consider approval of Budget Revisions for 2003 County Budget (Craig Weinaug)

REGULAR AGENDA

(2) Consider Site Plan SP-12-91-02, proposed warehouse and showroom for Jayhawk Siding located at 1849 E1450 Road. Submitted by Rod and Kathy Griffin, property owners of record. (Sandy Day)

(3) Consider approval of resolution prohibiting parking on sections of Routes 1-W and 1-E near Lone Star Lake Dam and Spillway (Keith Browning)

(4) Other Business
(a) Consider approval of Accounts Payable (if necessary)
(b) Appointments
(c) Miscellaneous
(d) Public Comment

(5) Adjourn

WEDNESDAY, FEBRUARY 5, 2003

6:35 P.M.

-Discussion of ECO2 proposals (Jones)

MONDAY, FEBRUARY 10, 2003

-Light Agenda

WEDNESDAY, FEBRUARY 12, 2003
-No Commission Meeting

MONDAY, FEBRUARY 17, 2003
-No Commission Meeting

WEDNESDAY, FEBRUARY 19, 2003
-No Commission Meeting

MONDAY, FEBRUARY 24, 2003
-Consider approval of Resolution approving cereal malt beverage license for Clinton Marina

WEDNESDAY, FEBRUARY 26, 2003

FRIDAY, FEBRUARY 28, 2003
9:00 A.M.
-Canvass city & school primary elections

MONDAY, MARCH 3, 2003
-Annual Appraisal Report (Marion Johnson)

WEDNESDAY, MARCH 5, 2003 (Baldwin City High School)
-Joint meeting with Baldwin School Board and City Council

MONDAY, MARCH 24, 2003
-Planning Items

FRIDAY, APRIL 4, 2003
9:00 A.M.
-Canvass city & school general elections

WEDNESDAY, MAY 7, 2003
-No Commission Meeting

DECEMBER 2, 2002

Chairman McElhaney called the meeting to order at 6:36 P.M. on Monday, December, 2, 2002. All members were present. The Pledge of Allegiance was recited.

Jones made a motion to approve the minutes of July 10, July 15, and July 24, 2002. Johnson seconded and the motion carried.

CONSENT AGENDA 12-02-02
Jones made a motion to approve the following Consent Agenda:

- Approve Commissioners Order Nos. 5070, 5071, 5072, 5073, 5074, and 5075. Orders are on file in the office of the County Clerk;
- Authorize Notice to Townships for cereal malt beverage licenses to Kanwaka Township for Clinton Cove Mini Mart; Willow Springs Township for Baldwin Junction Enterprises and Scott Zaremba, dba Zarco; Eudora Township for James Bigger, dba Eudora Riverview Golf and Larry Stewart, dba Gilded Cage; Grant Township for Wesley R Kabler, dba Flamingo Catering and Wesley R Kabler, dba The Bird of Lawrence;
- Approve Emergency Vehicle Permit to Steve Weese; and
- table approval of resolution amending a Planning and Zoning Classification from "A-1" Suburban Home Resolution to "B-3" Limited Business District for a later date.

Johnson seconded and the motion carried unanimously.

MISCELLANEOUS 12-02-02
Ann Evans presented information on the economic impact study of the Non-Profit arts by local arts organizations. The study concluded that the Non-Profit Arts in Lawrence are directly responsible for $17 million. In comparison to other cities of our size and some larger cities, Lawrence exceeded in monies brought into the community. The conclusion is that the Arts in Lawrence are important to the community.

PLANNING 12-02-02
The Board discussed floodplain regulations with the Special Projects Committee of the Lawrence-Douglas County Metropolitan Planning Commission. Bryan Dyer, staff member of the Lawrence-Douglas County Metropolitan Planning Department, was present for the discussion. New FEMA maps were presented. Dyer reported that planning staff requested information regarding areas that have repeated flooding, however, FEMA did not respond. Keith Browning, Director of Public Works/County Engineer, and Keith Dabney, Director of Zoning & Codes, noted two areas of concern -- the Southgate Subdivision and Lone

Star area. Johnson questioned why the County should do anything more about the floodplains than the FEMA maps. Dyer responded that the Special Projects Committee is not asking that the entire County be looked at but their concern is filling in the floodplain, specifically the area that is close to the City. Johnson and Jones stated they would consider regulations beyond FEMA's requirements in the Urban Growth Area of the City within the County and requested a recommendation from the Committee for both of the areas that are flood prone. McElhaney stated that these concerns have already been addressed in the planning stage of the development noting that he wasn't interested in further discussion.

HEALTH -- PUBLIC 12-02-02
Bert Rowell, member of the Lawrence-Douglas County Health Board, presented a report from the Health Department on air quality. Rowell noted that although Douglas County is not in violation of any air quality standards at the moment, there is a concern that the EPA may expand the Kansas City Metropolitan Statistical Area to include Douglas County. The Air Quality Advisory Committee has met quarterly and discussed ozone concerns.

BUDGET 12-02-02
The Board discussed budget reductions in response to the Governor's recent announcement of budget cuts. Craig Weinaug, County Administrator, explained the impact of these cuts. Weinaug will meet with department heads and elected officials to review the 2003 budget. Once that process is complete, Weinaug will present recommendations to the Commission for action.

ACCOUNTS PAYABLE 12-02-02
Johnson moved approval of accounts payable in the amount of $255,668.12; accounts payable manual checks in the amounts of $1235.16, $131.55, $10.40, $211.82, $211.09, and $2479.30; payroll of $553,541.43; and electronic funds transfers in the amounts of $41,894.06 for FICA and $32,440.12 for KPERS to be paid 11/27/02. Jones seconded and the motion carried unanimously.

APPOINTMENTS 12-02-02
Jones made a motion to appoint the following individuals to the Douglas County Fair Board:

Lee Queen, 865 E 550 Road, Lawrence, KS 66047, representing Marion Township;

Jim Gabriel, 2267 N 1200 Road, Eudora, KS 66025, representing Eudora Township; and

Kim Booth, 1027 E 1200 Road, Lawrence, KS 66047, representing Wakarusa Township.

Johnson seconded and the motion carried unanimously.

MISCELLANEOUS 12-02-02
Commissioner Charles Jones informed the Commission that due to personal issues, he would need to resign his position as County Commissioner effective December 11, 2002, and will be sworn back in on January 13, 2003.

MISCELLANEOUS 12-02-02
Don Cashatt asked the Commission when and if the County had sanctioned the newly formed "National Area Heritage" committee that is lead by David Dunfield. Commissioner Johnson informed Mr. Cashatt that it was sanctioned by both City and County. The County Commission approved the appointments to the committee on December 19, 2001. The committee was formed to put together a preliminary feasibility analysis on wether this is something that would benefit this community.

McElhaney made a motion for adjournment. Jones seconded and the motion carried unanimously.

Jere McElhaney, Chairman

Bob Johnson, Member

ATTEST:

Patty Jaimes, County Clerk

Charles Jones, Member

PROCLAMATION

WHEREAS: *The Training Leaders for the Community (TLC) project is an Abstinence-Only Education Program that is funded by a grant from the Kansas Department of Health and Environment; and*

WHEREAS: *This is a five-year grant which is currently in its fifth year; and*

WHEREAS: *The TLC project is built on a foundation of character development and offers education, mentoring, and leadership opportunities about abstinence from premarital sexual activity as a healthy and attainable lifestyle for youth; and*

WHEREAS: *Through this approach, we hope to inspire youth and parents to be leaders among their peers in modeling the benefits of choosing abstinence before marriage.*

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS *does hereby proclaim the month of February 2003 to be*

ABSTINENCE AWARENESS MONTH

in Douglas County, Kansas.

ADOPTED *this 3rd day of February, 2003.*

BOARD OF COUNTY COMMISSIONERS
OF DOUGLAS COUNTY, KANSAS

_____

Bob Johnson, Chairman

_____

Jere McElhaney, Member

_____

Charles Jones, Member

(1)(c)

Douglas County

Memo

To: County Commissioners

From: G. Craig Weinaug, County Administrator

Date: 01/28/03

Re: Attached Request from Sheriff with regard to drug sniffing dog

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Attached please find memo from Sheriff Rick Trapp requesting approval to acquire a new drug sniffing dog. The full cost for the purchase and training of this dog is being provided by private donations. However, (this is a change from the information in the attached memo) the donations are being given to the county, and the county will making the necessary purchases, therefore requiring approval by the County Commission.

OFFICE OF THE

GLENN R. "Rick" TRAPP
SHERIFF

WILLIAM H. SHEPARD
UNDERSHERIFF

111 EAST 11th
LAWRENCE, KANSAS 66044
PHONE: (785) 841-0007 • FAX: (785) 841-5168

JAN 2003
Received
Douglas County
Commission

MEMORANDUM

January 13, 2003

TO: Craig Weinaug, County Administrator

FROM: Glenn R. "Rick" Trapp
Sheriff

RE: Purchase of Dog and Certification Training.

Please see attached photocopies of Cpl. Swanson's memorandums dated December 11, 2002 and January 7, 2003 regarding quotes for the law enforcement dog and certification training we are seeking to purchase for the Sheriff's Office.

The Sheriff's Office has received a commitment of a $10,000 charitable donation. Approximately $1,112.50 additional donations from a foundation and some other individuals has been received. These monies were donated specifically to pay for the purchase of a dog and for the certification training.

The $10,000 donation is from the KRIZ Charitable Fund. We have been informed by a representative of that fund that they are prepared to make a payment of $10,000 directly to the Law Enforcement Canine Trainer once we identify the trainer. The parties have signed an agreement prepared by the KRIZ group and reviewed by the County Counselor.

We are prepared to proceed. I am seeking authorization from the County Commission to proceed with the purchase of the dog and certification training for approximately $10,000 from the Rudy Drexter's School for Dogs, Inc. The remainder of the donations will be utilized to supplement the County funds to be expended for lodging and travel for Cpl. Ed Swanson, our designated dog handler.

For your information, the dog will be trained and certified to detect controlled substances, building searches and suspects in hiding.

Cpl. Ed Swanson is an experienced dog handler having spent sixteen years with the Salina Police Department. Cpl. Swanson has been with the Douglas County Sheriff's Office two years. Cpl. Swanson is an exemplary deputy who will be an outstanding dog handler. He and the dog will provide a great service to Douglas County Law Enforcement and the people of Douglas County.

Thank you.

Cc: Major Kenneth McGovern
Cpl. Ed Swanson

GRT/sep

Douglas County Sheriff's Office

Memo

To: Sheriff Trapp, Major McGovern

From: Cpl. Swanson

CC: Lt. Crowe

Date: 01072003

Re: Law Enforcement Canine

Sirs, I would like to take this opportunity to submit to you a cost comparison of three different Law Enforcement Canine Trainers, with whom I have spoken regarding the purchase of a Law Enforcement Canine for our department. In a previous memorandum dated 12112002, I outlined a recommendation that the department use Rudy Drexler as the supplier for a canine. Below, I have attempted to outline the positive and negative aspects of each of these trainers, to assist in any decisions regarding selection of a trainer.

ELLIOTT"S POLICE CANINE (Police canine training & sales), Owner Rick Elliott

7705 Cottontail Hutchinson, Kansas 67502 1 (620) 727-3907

Narcotics Detection/Patrol Canine Handler course consist of (6) weeks (288 hours) of certification training. Cost is $9000.00 for the dog and the training course. Lodging is pre-arranged with the Super 8 motel in Hutchinson, Kansas at a rate of $39.00 nightly.

During a previous telephone conversation with Mr. Elliott, he advised me that before handler certification, he would need approximately 12 weeks to have a dog ready. Mr. Elliott provides a guarantee that his dog(s) are free of any genetically inherited disease for a period of 1 year. He also provides annual recertification at no additional cost. Like other trainers, Mr. Elliott requires that any potential handler pass both a written and practical examination for certification.

In my years of service, I have previously met Mr. Elliott while he was employed with the Kansas Department of Corrections located in Hutchinson, Kansas. Although Mr. Elliott has experience as a canine handler, I feel that his length of service and experience as a trainer do not fulfill the

expectations this department has with regard to purchasing a working Law Enforcement canine. He can not provide the lengthy reference list other trainers have and would probably also lack the ability to provide expert witness testimony within the court system, if required. Obviously, by selecting this trainer, the length of time away from work for certification would double as compared to one of the other trainer's. This would therefore increase travel expenses during this additional period.

SOUTHERN POLICE CANINE INC. (Canine training & sales)

P.O. Box 902 Spring Hope North Carolina 27782/ 1(252) 459-6500

Mark T. Mills, Owner.

Narcotics Detection/Patrol Canine Handler course consist of (6) weeks (400 hours) of certification training. Cost is $12000.00 for the dog and the training course. Lodging is provided at the training facility at no additional cost.

Mr. Mills has been providing quality-trained dogs to the Law Enforcement community across the country for many years. He has both extensive experience and education in this field. Mr. Mills also provides a 100% guarantee that any dog he places in service is conducive for Law Enforcement work. Likewise, he provides a current health certificate and guarantee that the dog is free of hereditary malformation and disease. Additionally, recertification is included at no additional cost.

Purchasing a dog from Mr. Mills is from $2000.00 to $3000.00 more then the other two trainers, would require traveling farther and staying longer from work. Any annual recertification would again require extensive travel expenses.

RUDY DREXLER'S SCHOOL FOR DOGS INC.

50947 C.R. 7N. Elkhart, Indiana/1(574) 264-7518

Rudy Drexler, Owner

Narcotics Detection/Patrol Canine Handler course consists of (3) weeks (120 hours) of certification training. Cost is between $9000.00 and $10000.00 for the dog and the training. Lodging is established at one of two motels, Red Roof Inn at a rate of $35.99 or the Ramada Inn at a rate of $39.95 nightly.

As recently as 11252002, I received from Mr. Drexler a quote of $9000.00 for a male German Shepherd dog, however, I believe this quote was for a dog currently in stock. It is not known if this dog would remain available or if this quote would be the same for another dog. Mr. Drexler requires all potential handlers to pass both a written and practical examination for certification. Obviously, Mr. Drexler's training period is 3 weeks shorter then the other trainers. This would reduce time away from work, travel expenses, and purchase of the dog and training.

Should you have any further questions, please feel free to contact me.

Douglas County Sheriff's Office

Memo

To: Sheriff Trapp

From: Corporal Swanson

CC: [Click **here** and type name]

Date: 12112002

Re: Law Enforcement Canine

Sir, previously I submitted to you a memorandum outlining a cost comparison of three different Law enforcement canine trainers. Of these trainers, I recommended that the Sheriff's Department utilize Rudy Drexler in Elkhart, Indiana as the supplier for our department. I would like to outline my reasons as to why I recommend this trainer over the others.

First, I recently received from Mr. Drexler a quote on the purchase of a Law enforcement canine from his facility. This quote was $9000.00, which would include the 120 hours (3 weeks) of training at his facility. His quote was comparable to the other trainers, however, each of the other trainers had a training period of six weeks. This additional 3 weeks of training from the others would obviously incur added travel expenses, (motel accommodations, meals, fuel) during the training period. In addition, utilizing Mr. Drexler's facility would reduce the length of time away from work.

In my previous experience as a handler, I have found that Mr. Drexler's canines have a more favorable temperament, which I believe would ease any concerns that Administrative staff would have regarding the use of a canine for our department. I recommend that appropriate procedures be followed by department personnel while interacting with a Law enforcement canine, however, I believe that any potential risks are greatly minimized by utilizing a canine trained by Mr. Drexler.

Lastly, I would point to Mr. Drexler's years of service and experience. He has provided trained canines to the Law enforcement community across the country for over 36 years. Additionally, he provides only quality dogs for Law enforcement use and is very knowledgeable of his training methods. Likewise, Mr. Drexler understands the criminal justice system and provides expert witness testimony within the court system.

Edward E. [illegible]

(1)(d)

City of Lawrence
KANSAS

MIKE WILDGEN, CITY MANAGER

CITY OFFICES 6 EAST 6th
BOX 708 66044-0708 785-832-3000
TDD 785-832-3205 FAX 785-832-3405
www.lawrenceks.org

CITY COMMISSION
MAYOR
SUE HACK

COMMISSIONERS
DAVID M. DUNFIELD
JAMES R. HENRY
MARTIN A. KENNEDY
MIKE RUNDLE

December 31, 2002

Craig Weinaug
Douglas County Administrator
1100 Massachusetts
Lawrence, KS 66044

In re: Resolution 6450

Dear Craig,

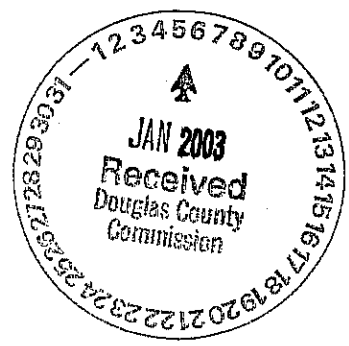
On December 30, the Lawrence City Commission adopted Resolution No. 6450 (attached) requesting that the Board of Douglas County Commissioners make certain findings as set forth in Section 4 of the resolution, pursuant to K.S.A. 12-520c.

This resolution seeks approval for annexation of approximately 48 acres of City owned property located south of the Lawrence Municipal Airport - see attached map. These properties are contiguous to the airport properties to the north which are currently in the City limits. The City acquired this property as part of the recent runway extension project because City ownership is necessary to maintain the property as a runway protection zone.

Please let us know when this request has been placed on the County Commission's agenda.

Sincerely,

David L. Corliss
Assistant City Manager



cc: Debbie Van Saun, Assistant City Manager & Airport Manager

RESOLUTION NO. 6450

A RESOLUTION OF THE CITY OF LAWRENCE, KANSAS REQUESTING THE BOARD OF COUNTY COMMSSIONERS OF DOUGLAS COUNTY MAKE CERTAIN FINDINGS REGARDING THE ANNEXATION OF PROPERTY.

Whereas, The Governing Body finds that the City of Lawrence has ownership of certain real property located south of the Lawrence Municipal Airport; and

Whereas, Said property is used by the City of Lawrence for airport purposes; and

Whereas, Said Lawrence Municipal Airport is within the corporate limits of the City of Lawrence.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE, KANSAS:

Section 1. The recitals set forth above are hereby incorporated by reference as if fully set forth herein.

Section 2. The Governing Body requests for annexation certain real property owned by the City of Lawrence generally located south of U.S. Hwy. 24/40 and West of E 1600 Rd. Said property is contingent with the corporate limits of the City, such property legally described as set forth in Section 3 of this Resolution. The Governing Body further finds that the provisions of K.S.A. 12-520c require that the Board of County Commissioners of Douglas County make certain determinations concerning the property.

Section 3. The property is legally described in Attachment A which is incorporated by reference as if fully set forth herein.

Section 4. The Governing Body hereby respectfully requests that the Board of County Commissioners of Douglas County find and determine that the requested annexation will not hinder or prevent the proper growth and development of the area or that of any other incorporated city located within Douglas County, all as provided by K.S.A. 12-520c.

Adopted this 30th day of December, 2002.

Sue Hack

Sue Hack, Mayor

ATTEST:

Frank S. Reeb, City Clerk

ATTACHMENT A

TRACT 1 (4.978 acres)

A TRACT OF LAND IN THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 12 SOUTH, RANGE 20 EAST OF THE SIXTH PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTH LINE, 1,327.26 FEET WEST OF THE NORTHEAST CORNER OF SAID QUARTER SECTION, SAID POINT BEING THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID QUARTER SECTION; THENCE SOUTH 00°23'30" EAST, ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF SAID QUARTER SECTION, 1,181.28 FEET; THENCE NORTH 17°46'45" WEST, 1,122.85 FEET; THENCE NORTH 00°04'12" WEST, 111.62 FEET TO THE NORTH LINE OF SAID QUARTER SECTION; THENCE 89°55'48" EAST, ALONG SAID NORTH LINE, 334.93 FEET TO THE POINT OF BEGINNING, SAID AREA CONTAINS 4.978 ACRES, MORE OR LESS, ALL IN DOUGLAS COUNTY, KANSAS.

TRACT 2 (20 acres)

THE EAST ONE-HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 12 SOUTH, RANGE 20 EAST OF THE 6TH PRINCIPAL MERIDIAN, ALL IN DOUGLAS COUNTY, KANSAS.

TRACT 3 (20 acres)

THE WEST ONE-HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 12 SOUTH, RANGE 20 EAST OF THE 6TH PRINCIPAL MERIDIAN, ALL IN DOUGLAS COUNTY, KANSAS.

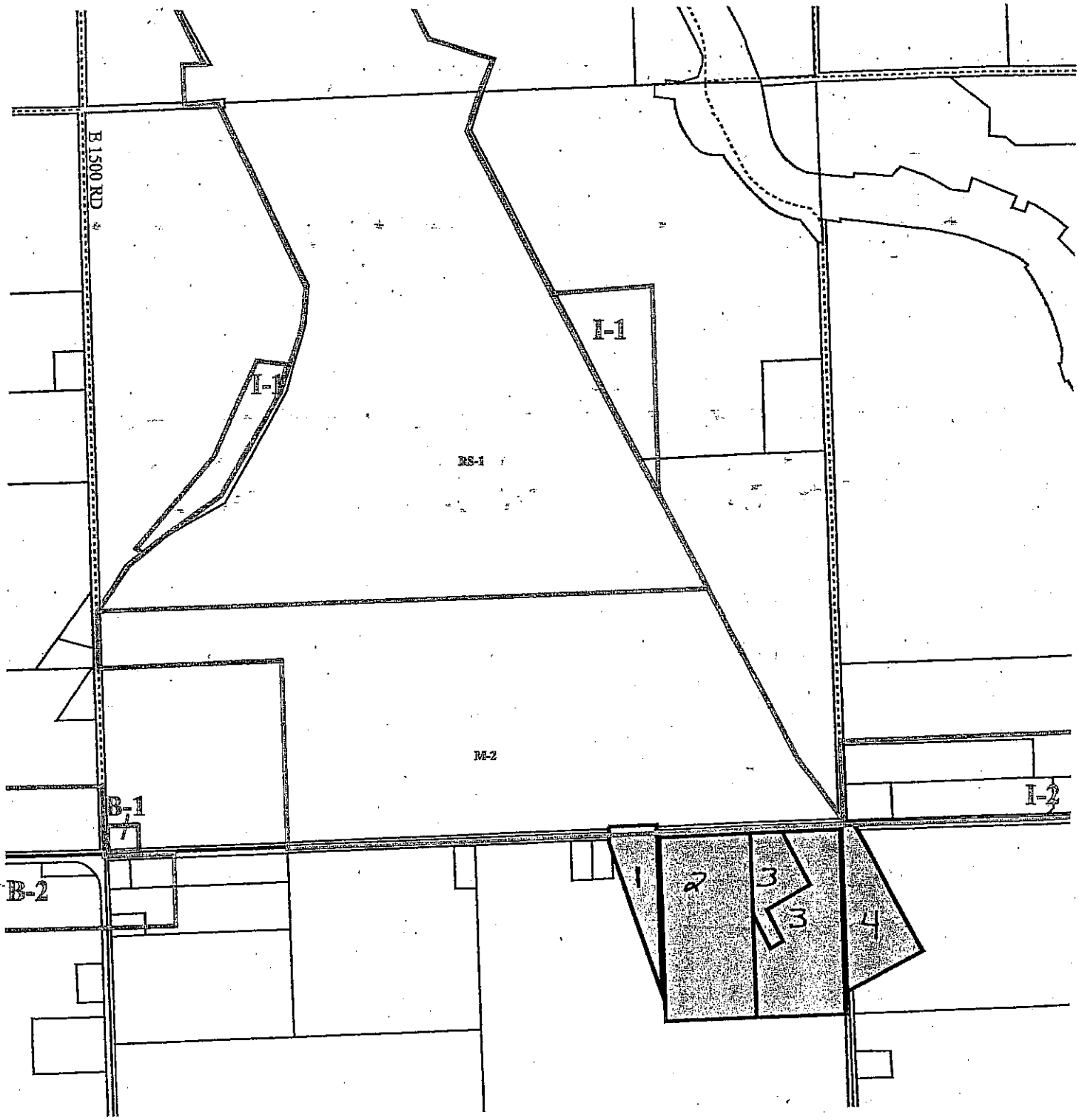
TRACT 4 (8.08 acres)

A TRACT OF LAND IN THE NORTHWEST QUARTER OF SECTION 21, TOWNSHIP 12 SOUTH, RANGE 20 EAST OF THE SIXTH PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID QUARTER SECTION; THENCE SOUTH 89°08'26" EAST, ALONG THE NORTH LINE OF SAID QUARTER SECTION, 84.50 FEET; THENCE SOUTH 26°18'36" EAST, 1023.84 FEET; THENCE SOUTH 63°41'24" WEST, 590.85 FEET TO THE WEST LINE OF SAID QUARTER SECTION; THENCE NORTH 00°25'08" WEST, ALONG SAID WEST LINE, 1,180.96 FEET TO THE POINT OF BEGINNING SAID AREA CONTAINS 8.088 ACRES, MORE OR LESS, ALL IN DOUGLAS COUNTY, KANSAS.

Scale:
1 Inch = 1000 Feet

Airport Annexation



(1)(e)

Douglas County

Memo

To: County Commission

From: G. Craig Weinaug

Date: 01/30/03

Re: 2003 Budget Revisions

Attached please find two attachments which detail to cuts to the 2003 budget as adopted last summer. I recommend that you adopt these revisions by simple motion of the county commission.

Recommended Motion: motion that the Douglas County budget for expenditures be revised as detailed in the 2003 columns of the two attachments labeled **2003 Budget Cuts** and **Detail of 2003 Agency Budget Cuts.**

We will be adding a column to the budget monthly reports which will provide a means to compare our actual expenditures to the budget as revised.

Note: Adoption of these amendments by simple motion does not formally revise the budget. Formal revision would require publication of notice, and a formal public hearing. Formal amendment of the budget is only necessary to increase the budgeted expenditures.

2003 BUDGET CUTS

DEPARTMENT	DESCRIPTION	Total Dept. 2003 Cut	2003	2004	Option Not recommended	Notes
ADM. SERVICES	Not fund microfilm clerk	*($41,233)*	($11,233)	($16,766)		
ADM. SERVICES	Physical Fitness		($30,000)	($30,000)		
APPRAISER	Two positions	*($59,998)*	($59,998)	($89,549)		
CLERK	Prof. Services	*($6,500)*	($1,500)	($1,500)		Used for Manpower
CLERK	Furniture		($5,000)	$0		File Storage System 2004
COLA	2% COLA instead of 3%	*($120,129)*	($120,129)	($120,129)		
COMMISSIONERS	Prof. Studies	*($15,000)*	($15,000)	($15,000)		$5,000 remaining
CORONER	Travel/Education	*($2,000)*	($2,000)	$0		
COUNTYWIDE	Travel/Education	*($30,736)*	($18,736)	($18,736)		Cut by 40%
COUNTYWIDE	Copiers		($12,000)	$0		Continue rentals (at higher cost); frequent service calls on high usage machines
COURT TRUSTEE	Eliminate Dept	*$0*	$0	$0	($31,313)	
DISTRICT ATTORNEY	No options	*$0*	$0	$0		2003/2004: 2 murder trials
DISTRICT COURT	Reduction in budget	*($25,000)*	($25,000)	($25,000)		Judge Pro Tem
ELECTION	Transfer to ER	*($15,000)*	($5,000)	$0		
ELECTION	Furniture		($10,000)	$0		Look at sales tax $ to renovate election area
EMER. COMMUNICATIONS	Training	*($26,437)*	($990)	$0		
EMER. COMMUNICATIONS	Not fund 3 new positions		($24,787)	$0		County share only; includes increase in overtime
EMER. COMMUNICATIONS	Uniforms		($660)	$0		
EMER. MGT.	Hazardous Materials	*($14,000)*	($14,000)	($7,000)		
FIRE/MEDICAL	Cots & Crutches	*($59,588)*	($5,200)	$0		
FIRE/MEDICAL	Not fund 3 new positions		($54,388)	$0		
INFORMATION TECHNOLOGY	Maintenance/Replacement	*($97,400)*	($20,900)	$0		
INFORMATION TECHNOLOGY	Imaging		($60,000)	($30,000)		Rely more heavily on tech. fund
INFORMATION TECHNOLOGY	Server replacement		($16,500)	($16,500)		Due to SAN purchase
MAINTENANCE	Not fund 1 Bldg. Worker	*($29,823)*	$0	$0	($27,582)	
MAINTENANCE	Fairground Laborer		($9,323)	($9,323)		
MAINTENANCE	Fair - Temp. Hire		($4,000)	$0		
MAINTENANCE	Service Equipment		($5,000)	$0		
MAINTENANCE	Fair - Supplies		($5,000)	$0		
MAINTENANCE	Yards & Grounds Materials		($6,500)	($6,500)		
NOXIOUS WEEDS	Temporary Hire	*($9,960)*	($3,960)	($3,960)		
NOXIOUS WEEDS	Transfer to Equip. Reserve		($6,000)	($6,000)		
PARKS	Temporary Hire	*($15,000)*	($10,000)	($10,000)		
PARKS	Rip Rap		($5,000)	($5,000)		
PUBLIC WORKS	Prof. Services	*($150,000)*	($5,000)	($5,000)		
PUBLIC WORKS	Sealing Contracts		($100,000)	($50,000)		
PUBLIC WORKS	Striping Contracts		($25,000)	($25,000)		
PUBLIC WORKS	Oper. & Maint. Supplies		($4,000)	($4,000)		
PUBLIC WORKS	Misc. Equipment		($7,000)	($7,000)		
PUBLIC WORKS	Easements		($4,000)	($4,000)		
PUBLIC WORKS	Equip. Reserve		($5,000)	($5,000)		
REGISTER OF DEEDS	Furniture	*($10,025)*	($1,525)	($1,525)		Use equip. reserve
REGISTER OF DEEDS	Elim. PT position		$0	$0	($15,334)	Position necessary @ current level of business; re-evaluate if business declines
REGISTER OF DEEDS	Maintenance		($8,500)	($8,500)		Use technology fund
SHERIFF	Replace capts with deputies	*($44,154)*	($44,154)	($63,145)		
SHERIFF	Elim. 1 deputy position		$0	$0	($38,526)	Patrol
TREASURER	Eliminate Baldwin services entirely	*($26,136)*	($24,136)	($36,036)		
TREASURER	Transfer to ER		($2,000)	$0		
YOUTH SERVICES	Not fund .25 grant CORF1	*($44,539)*	($14,489)	($14,489)		
YOUTH SERVICES	Misc. cuts		($30,050)	($30,050)		List is available
ZONING	Overtime	*($39,983)*	($1,000)	($1,000)		
ZONING	Not fund .5 of clerical		$0	$0	($12,343)	
ZONING	Not fund 1 full time position		($38,983)	($51,326)		
CIP	Storage & Maint. Shop	*($540,000)*	($540,000)	$0		
OUTSIDE AGENCIES	Proposed cuts	*($62,719)*	($62,719)	($7,675)		See attached listing
TOTALS			($1,485,360)	($724,711)	($125,097)	

DETAIL OF 2003 AGENCY BUDGET CUTS

AGENCIES	Budget	5%	2003	2004	Additional Backup?
Bert Nash	$316,186	($15,809)	$0	$0	YES
BN Health Ins	$867,960	$0	$0	$0	NO
CASA	$23,000	($1,150)	($1,150)	$0	NO
Chamber Econ. Dev.	$92,820	($4,641)	($4,641)	$0	YES
Chamber One Stop	$10,000	($500)	($500)	$0	YES
Chamber Small Bus. Dev.	$15,000	($750)	($750)	$0	YES
Clinton Hist. Soc.	$6,600	($330)	($330)	($330)	YES
Cottonwood	$547,118	($27,356)	$0	$0	YES
Douglas County Fair	$10,000	($500)	($500)	$0	YES
Emerg. Service Council	$8,000	($400)	$0	$0	YES
Ext Health Ins	$25,320	$0	$0	$0	NO
Extension Council	$396,335	($19,817)	($19,817)	$0	YES
Health Care Access	$12,000	($600)	$0	$0	YES
Health Dept Health Ins	$183,499	$0	$0	$0	NO
Health Dept.	$691,773	($34,589)	$0	$0	YES
Health Screen	$10,000	($500)	$0	$0	NO
Humane Soc.	$21,420	($1,071)	($1,071)	($1,071)	YES
Independence, Inc	$154,056	($7,703)	$0	$0	YES
JAAA	$12,488	($624)	($624)	($624)	NO
Lecompton Hist. Soc.	$22,540	($1,127)	($1,127)	($600)	YES
Legal Aid	$26,500	($1,325)	$0	$0	YES
Santa Fe Hist.	$4,000	($200)	($200)	($200)	NO
Senior Services	$519,180	($25,959)	($25,959)	$0	YES
Shelter	$30,000	($1,500)	($1,500)	($1,500)	YES
Soil Conservation	$67,000	($3,350)	($3,350)	($3,350)	YES
Vinland Fair	$4,000	($200)	($200)	$0	YES
VNA	$233,613	($11,681)	$0	$0	YES
Watkins Capital Projects	$20,000	($1,000)	($1,000)	$0	YES
Watkins Museum	$58,000	($2,900)	$0	$0	YES
Total	**$4,388,408**	**($165,581)**	**($62,719)**	**($7,675)**	

(2)

SITE PLAN REVIEW
January 16, 2003

A. SUMMARY

SP-12-91-02: Jayhawk Siding, a site plan for the remodeling of a building for a warehouse and showroom located at located at 1849 E. 1450 Road. Submitted by Rod and Kathy Griffin, property owner of record.

B. GENERAL INFORMATION

Current Zoning and Land Use:	I-2 (Light Industrial District) existing warehouses building. Subject property abuts railroad right-of-way along the west property line
Surrounding Zoning and Land Use:	I-2 (Light Industrial District) to the north and south existing industrial/warehouse uses. A (Agricultural District) to the east and west; rural residential/agricultural uses.

Site Summary:

Gross Area:	1.04 acres (45,300 SF)
Existing Building:	9,800 SF
Warehouse portion:	6,600 SF
Office:	1,400 SF
Building Addition:	No addition proposed, changes are for use and interior remodel only
Public space/showroom:	1,800 SF
Off-Street Parking Required:	1 space per 2 employees on maximum working shift, plus space for storage of trucks or other vehicles used in connection with the business or industry. [4 office staff only. Rear area for vehicle/equipment parking and storage only.] Employees drive to job sites.
Off-Street Parking Provided:	6 spaces including one accessible space

I-2 Unclassified Uses including Contractors Shops, [Warehouse use found in B-2 up to 20,000 SF enclosed]

Staff Recommendation:

Planning Staff recommends approval of the site plan subject to the following conditions:

1. Correct scale of drawing so that text and drawing correspond.

Review Comments from Other Departments/Agencies

County Public Works: No comment

County Zoning:

1. Site Plan not to scale of 1" equal 50 feet or larger. (Douglas County Zoning Reg's 19A-4.1)
2. Site Pan doesn't contain a legal description. (19A-4.3) *(Plan Revised)*
3. No note is provided, stating that the structure will be designed to comply with American with disabilities Act Accessibility Guidelines. (19A-4.14) *(Plan Revised)*
4. Exterior lighting and means to prevent glare are not shown. (19A-4.12)
5. Existing structure is shown, however the portion of the building that has already been demolished, should be shown as new or replacement construction. (19A-4.6) *(Plan Revised)*
6. Present and proposed topography isn't shown at 5'-0" intervals. (19A-4.4)
7. Location of proposed storm drainage from the site isn't completely shown. (19A-4.5)
8. No landscape schedule has been provided. (19A-4.10) *(Plan Revised)*
9. Cannot tell if the existing South Property line is actually less than the required side yard for I-2 Zoning District. The required minimum side yard distance is 10'. (18-2) *(Plan Revised)*
10. A note should be added that states how many stories this existing building consist of (19A-4.6) *(Plan Revised)*

KDOT: There is not sufficient information to determine impacts to the state highway. Proposed access location, proximity of other access and expected trip generation are needed before any meaningful comment can be made.

Health Department:

1. The site plan does not address what type of water supply will be used or where the septic system will be located. *(Shown on revised site plan)*
2. A construction permit is required by the Health Department for a new septic system and/or a new private will (if one is to be drilled).

Natural Resources Conservation District: No comments received

Fire Department: County property, no requirements

Rural Water District #13: No comments received

Kaw Drainage District: No comments received

Westar Energy: Customer responsible for any equipment relocation.

Southwestern Bell: Any relocation of existing facilities to be at developers expense.

Planning Department:

1. Scale appears to be off.
2. Site plan does not include dimensions of building from property lines except for on survey attachment. *(Plan Revised)*
3. Dimension of parking stalls needs to be provided. *(Plan Revised)*
4. Additional detail off-site should be provided to more accurately show the location of the subject property in relationship to the surrounding area (use inset map). *(Plan Revised)*
5. How will rear storage area be used to storage equipment that will not damage existing septic system. *(Plan Revised)*

C. STAFF REVIEW

The subject property is located on the west side of Highway 59 (N. 3rd Street extended) and adjacent to the Union Pacific Railroad (along the west property line). It is currently developed with a warehouse building and exterior material storage yard. The building was originally constructed in 1970 according to the County Appraisers Office and was not previously site planned. Section 19A-2 of the County Zoning Regulations state, "No building permit shall be issued for the erection or alteration of a structure or building until a site plan has been submitted and approved for B-1, B-2, B-3, I-1, I-2, I-3 and I-4." Therefore, the applicant has submitted a site plan to fulfill this requirement prior to building permit issuance.

The proposed request is minor in nature and reflects both a change in use (tool sales to contractors office/warehouse Use) and an update of the current improvements to the site.

Zoning and Existing Development

The subject property is zoned I-2, a county industrial zoning district which permits a variety of intensive uses including warehouse, contactors shop and storage yard, wholesale and distribution facilities. The site is accessed by an existing 43' driveway onto Highway 59. No changes are proposed to this access.

The site plan includes interior remodel and the reconstruction of a small portion of the building was demolished along the north side of the building. There are no changes to the existing building footprint. The site plan also shows several segments of new fencing that will be provided along the perimeter of the site.

Access and Parking Lot Design

The access to the property is at the north end and is the only access to the site. An aerial view of the site shows the location of adjacent driveways to the north (approximately 60 from centerline to center line) and south (approximately 185' from the centerline). An additional rural residential access is located across the highway within 50' of the existing driveway. Ideally access would be shared between adjacent properties, however, the location of buildings does not allow for cross access to be easily established. The current access is an existing condition. Any future changes will require a right-of-way permit from the Kansas Department of Transportation.

Vehicular parking is provided at the front of the building and includes one accessible space. The applicant sated that only four (4) regular on-site employees will be officed out of this site. Other employees are scheduled to meet as specific job sites. The rear area will be used for equipment

storage. This area is fenced and restricted from general traffic circulation. It should be noted that the rear area of the site includes the lateral field. The site will need to be evaluated by the County Health Department regarding the septic system.

Summary and Conclusion

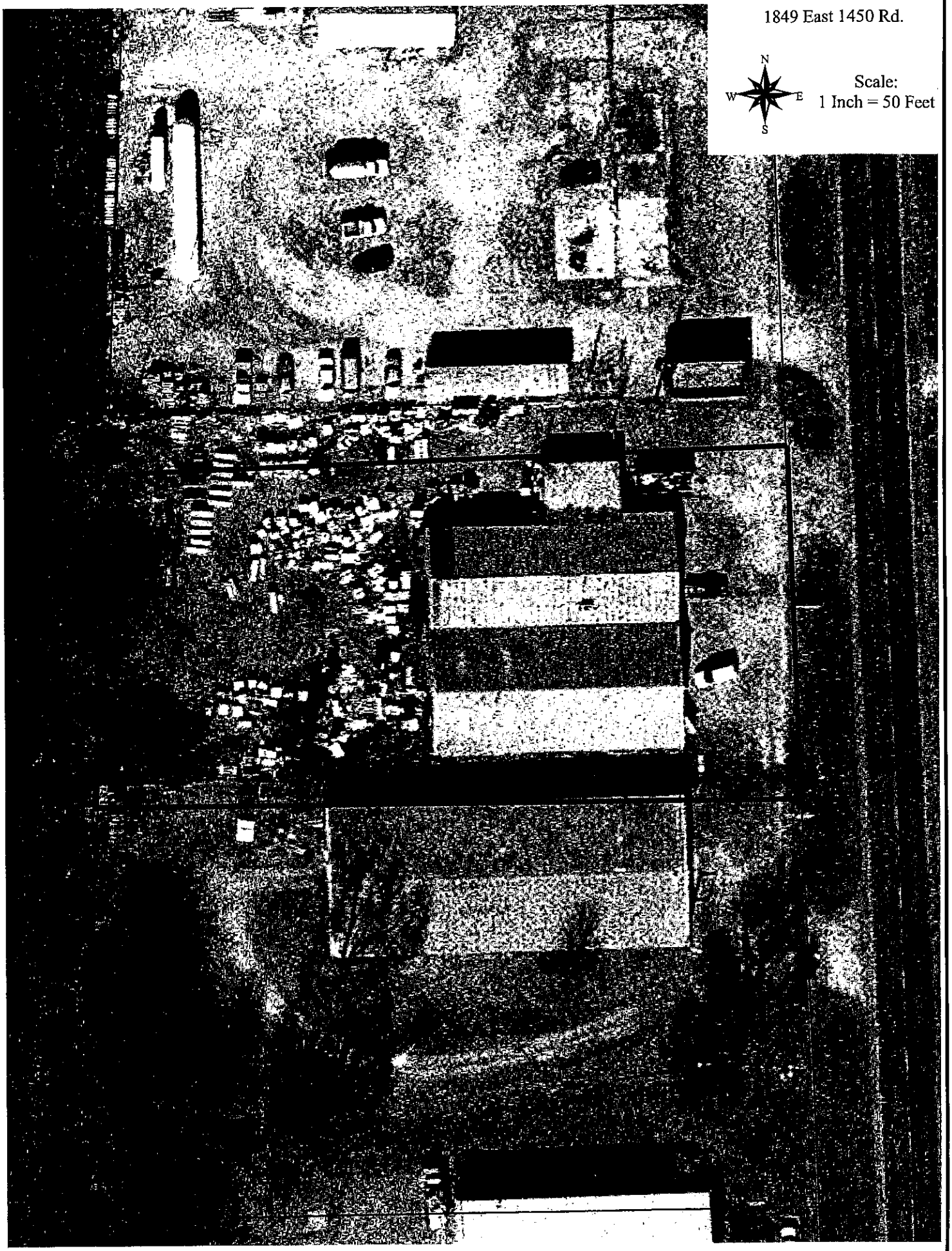
No new lighting is proposed for the site. Lighting is provided at the building entrance and at the rear of the property. Any future changes in exterior lighting will require approval from the County Zoning Administrator. Additionally, no changes to the existing grade or direction of surface runoff are proposed. The site plan does not include any detail regarding this element, however, changes are not proposed. Changes in the grade will require a revised site plan to show the direction of surface runoff.

The proposed site plan has been revised to provide documentation and notation as required by Section 19-A-4 of the County Zoning Regulations. Additional permits for building renovation and health department standards are still required. Staff recommends approval subject to listed conditions in the recommendation section of this report.

1849 East 1450 Rd.

N
W E
S

Scale:
1 Inch = 50 Feet



(3)

Douglas County

Department of Public Works

Keith A. Browning, P.E.
Director of Public Works/County Engineer

MEMORANDUM

To : Board of County Commissioners

From : Keith A. Browning, P.E., Director of Public Works/County Engineer KAB

Date : January 17, 2003

Re : Approval of Resolution Prohibiting Parking on Sections of Routes 1-W and 1-E near Lone Star Lake Dam and Spillway

The attached resolution prohibits parking from the east end of the new floodwall constructed at the east end of the dam to the southwest end of the spillway. The floodwall was constructed as part of the spillway reconstruction project, and was required to meet minimum freeboard requirements established by the state Division of Water Resources.

Prior to construction of the floodwall, there was room for vehicles to pull off the road and park in this area. The floodwall removed this small parking area. Following completion of the floodwall, a few motorists have continued to park in this area. Parked vehicles in this location now impede traffic on Route 1-E.

It is also desired to prohibit parking through the spillway area. This prohibition is to ensure public safety in case of a sudden rise in lake level, and to ensure flow in the spillway is not impeded.

There have been NO PARKING signs along Route 1-W across the dam for some time. A search revealed no resolution establishing this regulation, however. The attached resolution includes the length of Route 1-W across the dam to ensure the regulation is enforceable.

Action Required: Approval of the attached resolution prohibiting parking along Route 1-E and Route 1-W from the east end of the floodwall to the southwest end of the spillway at Lone Star Lake dam.

1242 Massachusetts Street, Lawrence, Kansas 66044-3350 / Fax No. (785) 841-0943
Telephone No. (785) 832-5293 / E-Mail dgcopubw@douglas-county.com

RESOLUTION NO. _____

A RESOLUTION PROHIBITING PARKING ON SECTIONS OF DOUGLAS COUNTY ROUTES 1-W AND 1-E NEAR LONE STAR LAKE DAM AND SPILLWAY

WHEREAS, Section 9-303 of the Douglas County Code authorizes the adoption of ordinary resolutions to prohibit parking on county or township roads, highways and bridges, with or without an engineering and traffic investigation.

WHEREAS, an engineering and traffic investigation performed by the Douglas County Public Works Department, has determined that parking should be prohibited along the following described sections of county roads, to-wit:

> That portion of Douglas County Route No. 1-W, also known as E. 582 Road, beginning at the intersection with Douglas County Route No. 1-E, also known as E. 715 Road, thence westerly across the Lone Star Lake Dam a distance of 1,650 feet, thence southerly on a curve to the left across the Lone Star Lake Spillway a distance of 380 feet to the intersection with a side road leading toward the lake and terminating at said intersection; and also,
>
> That portion of Douglas County Route No. 1-E, also known as E. 715 Road, beginning at the intersection with Douglas County Route No. 1-W, also known as E. 582 Road, thence easterly a distance of 230 feet to a point coinciding with the east end of the Lone Star Lake Dam Flood Wall and terminating at said point.

WHEREAS, the County Engineer for the County of Douglas has requested the Douglas County Commission to prohibit parking on the above described sections of county roads for reasons of public safety.

WHEREAS, the Board of County Commissioners finds and declares that parking of motor vehicles and motorized bicycles on the above described sections of county roads may pose a threat to the safety and welfare of the general public and should be prohibited.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS, that the following resolution is enacted:

1. Parking of motor vehicles and motorized bicycles shall be prohibited within right-of-way of the following described sections of county roads:

That portion of Douglas County Route No. 1-W, also known as E. 582 Road, beginning at the intersection with Douglas County Route No. 1-E, also known as E. 715 Road, thence westerly across the Lone Star Lake Dam a distance of 1,650 feet, thence southerly on a curve to the left across the Lone Star Lake Spillway a distance of 380 feet to the intersection with a side road leading toward the lake and terminating at said intersection; and also,

That portion of Douglas County Route No. 1-E, also known as E. 715 Road, beginning at the intersection with Douglas County Route No. 1-W, also known as E. 582 Road, thence easterly a distance of 230 feet to a point coinciding with the east end of the Lone Star Lake Dam Flood Wall and terminating at said point.

2. This resolution shall take effect and be in force after its adoption by the Board of County Commissioners and appropriate traffic control signs giving notice thereof are erected upon the above described sections of county roads.

IN WITNESS WHEREOF, the foregoing Resolution was adopted this _____ day of _____, 2003.

BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, KANSAS

_____
Bob Johnson, Chairman

ATTEST:

_____
Jere McElhaney, Member

_____
Patty Jaimes, County Clerk

_____
Charles Jones, Member