

2022 Natural & Cultural Grant Program

Douglas County Heritage Conservation Council (HCC)

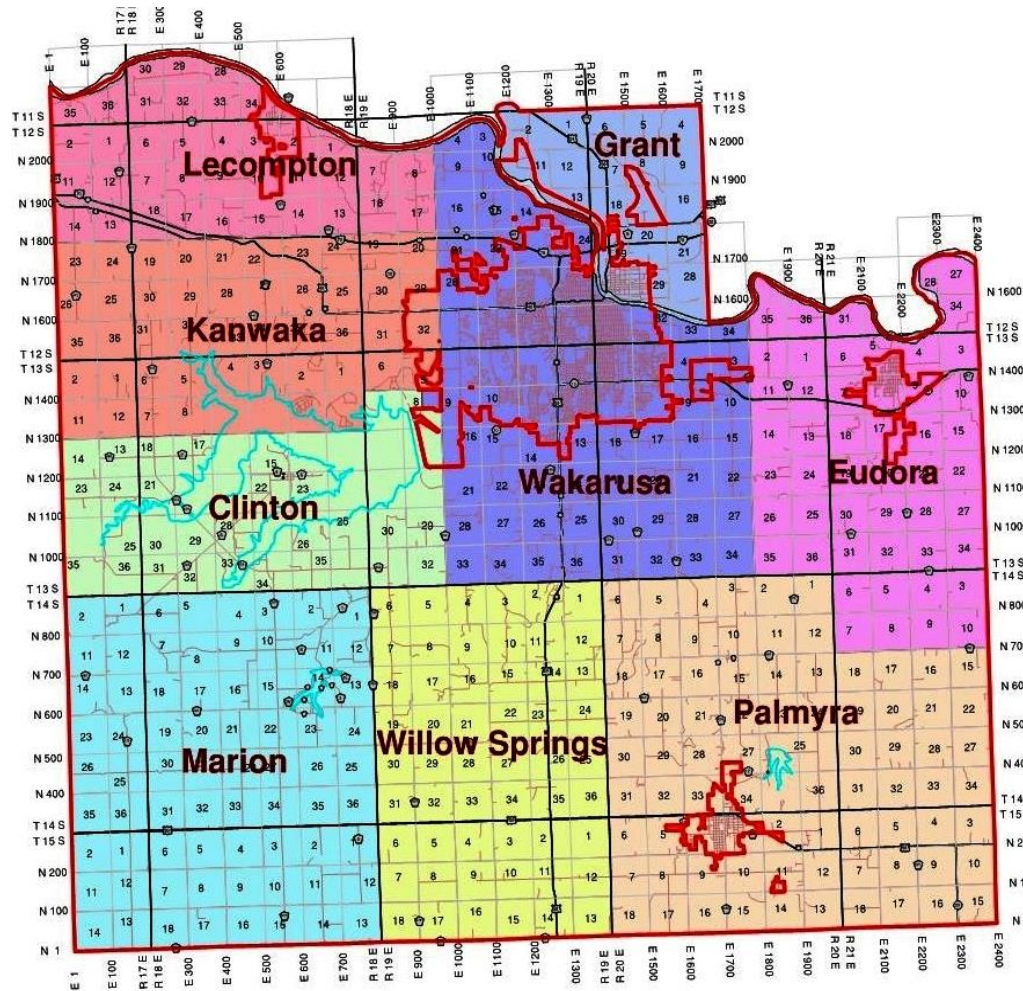
<https://www.douglascountyks.org/>



The HCC promotes the conservation of our cultural and natural heritage to honor our past, enrich our present, and inspire our future.



Grants Support Projects Across Douglas County



Preserving Cultural Heritage



[La Yorda Digitization Project](#)

2022 Heritage Grant Program Funding

This is a competitive grant program.

Applicant requests are generally 2-3 times the amount of available funds.

2022 Grant Dollars: \$200,000



2022 Natural & Cultural Grant Program

Grants Categories: **Major Grants \$40,000 to \$74,000**
 Target Grants Up to \$39,999





Grant Program Timeline



- **Potential Applicants must meet with HCC Program Coordinator by Feb. 25, 2022**
- **Application Deadline: Wednesday, March 10 - 5:00 pm Submit to Heritage Office via email to heritage-coordinator@douglascountyks.org**
- **Major Grant Application Presentations: March 24th at 7 pm via Zoom**
- **Evaluation Sessions March 31 & April 7 – at 7 pm via Zoom**
- **Recommendations to Douglas County Commission in early May, 2022**

Who May Apply?

Douglas County based entities:

- **Non-profit organizations or businesses**
- **K-12 schools, colleges, universities, libraries**
- **Any unit of local government**

Individuals, families, or out-of-county organizations, businesses or units of government must have a Douglas County partner.

What Types of Projects are Eligible?

- Historic Structures, Historic Sites, Archaeological Sites, Historic Cemeteries
- Prairie; woodlands, waterways; habitat restoration/preservation; cultural landscapes, trails
- Agriculture (working farms, heritage farms; high quality agricultural soils)
- Stories from before the Civil War to the present including Freedom's Frontier National Heritage Area themes: Civil War & pre-Civil War heritage; Settlement stories before and after Civil War; the Enduring Struggle for freedom and the Continuing Struggle for freedom, or Pre-settlement history
- Elevating under told/little-known stories of underrepresented people: Magnifying the narratives from Indigenous communities, immigrant or refugee populations, or marginalized groups.
- Giving visibility to little-known but significant places/stories.

Evaluation Process - Highest Criteria

Conservation and Preservation of Natural and/or Cultural Resources: The project provides substantial benefit to the conservation and preservation of natural and/or cultural resources.

Matching Resources: Refers to the presence and extent of additional resources dedicated to the project activities (i.e. in-kind contributions, additional grant funding, cash on hand, loans, project partnerships and volunteer labor or donated professional services).

Sustainability: Refers to the long-term maintenance of a project. (i.e. what steps will be taken in the future to ensure the preservation of the project and/or make the project available to the public?)

Additional Criteria

Project Urgency: Refers to both the nature and extent of preservation threat.

Community Impact: Refers to how the project contributes to maintaining or enhancing Douglas County's heritage for public benefit. This may include heritage tourism, elevating under told stories, magnifying historically underrepresented voices, bringing awareness to lesser known, yet significant places in our community, providing public educational benefit, and economic impacts (utilizing local products and services, such as Douglas County procured materials, supplies, and labor, whenever feasible).

Connectivity: Refers to how strongly the project connects to physical sites and interpretive stories, as well as demonstrating a collaborative effort between agencies or organizations.

Educational/Interpretative Value: Refers to opportunities for the public to acquire educational benefit (i.e. is there evidence of educational programs, educational partnerships, exhibits and/or publications? Does the project illuminate under told or untold stories. Does the project enhance the understanding of cultural and ecological history?)



Additional Criteria

Public Access: Refers to whether the project includes opportunity for the public to experience or have contact with the project, including direct physical (on-site) access or virtual access (films, books or digital media). If no public access will be allowed, what is the justification for this project?

Budget: Refers directly to how reasonable the costs associated with grant project activities outlined in the budget appear. (Do the cost estimates appear valid based on known costs? Are all project costs accounted for? Are bids included in the application?)

Feasibility: Refers to how realistic the proposed project is and the capacity of the applicant to finish the project by the project deadline. Considerations include the project description, timeframe, projected costs, and having the necessary regulatory approvals or those yet to be secured, such as local permits, zoning approvals, land use rights, and, if applicable, project approval by the Kansas State Historic Preservation Office. Is there evidence that the individual or organization has the capacity to accomplish the project? If the project requires expertise the organization does not have, how will that expertise be supplemented?



Additional Criteria

Designated Structures, Districts and Landscape: Such listing and designations include National, State or Local Register of Historic Places for structures and districts; landscapes with national or state recognition and designated as conservation areas; wilderness areas; and historic or scenic trails.

Overall Quality of Application: Takes into consideration the grant application's completeness, clarity, thoroughness as well as the overall thoughtfulness of the grant project (i.e. is the budget thorough and reflective of the project activities? Did the applicant fully answer each application question?)

Review of Grant Application Timeline

Review Guidelines and the 2022 grant application, then:

- Meet with HCC Program Coordinator prior to February 25, 2022
- Grant Deadline: Wed., March 10th – Full application must be no larger than 15MB and be contained in one pdf document
- Applications will be submitted by email to the HCC Program Coordinator
- Major Grantee Applicants will make presentations to the HCC on March 24th
(Required for major grant applicants only.)
- The HCC will review applications on March 31st and April 7th
(At these sessions, no public comments are allowed.)
- Award recommendations will be sent to the Board of County Commissioners in early May

Grant Timeline Continued-

- Funding Decision by County Commission- May
- Notification to applicants – May-June
- Grant Agreements Signed By All Parties
- First Distribution of Funds – 30% of grant award (if over \$5,000)
- 2ND Distribution- 60% of grant award after submission of an Interim Report
- Final Distribution after submission of a Final Report after the report is approved by the HCC

Reports are reviewed by the HCC at their monthly meetings which are held on the first Thursdays of each month. (The HCC does not meet in August.) To be included on an agenda, reports must be received at least 10 s prior to the first Thursday of the month.

Grant Management

Project Agreement

- Signatory
- Acceptance of any conditions/amendments

Payment Process

- Awards of \$5,000 or less – 100% payment at front end of project – However, a final report is required
- Over \$5,000- Distributions by percentages - 30/60/10 with 30% at front end, interim and final reports are required

Reporting Requirements

- Interim Report
- Final Report
- Quarterly Reports - projects over \$50,000 and 6 months in duration

Grant Acknowledgment

An acknowledgment shall be included in materials resulting from or related to the Douglas County HCC grant award.

These materials include, but are not limited to: research publications, annual reports, newsletters, press releases, books, films, radio programs, databases, reports, online resources, exhibits, yard signs, and events related to the award.

Written acknowledgement shall be in the form of the following statement:

“This project/program has been funded [in part/entirely] by a grant from the Douglas County Heritage Conservation Council. However, the content is solely the responsibility of the authors and does not necessarily represent the official views of the Douglas County Heritage Conservation Council.”

Logo -The Douglas County logo will be provided by the HCC Program Coordinator and shall be included with the written acknowledgement whenever possible.



Grant Acknowledgement Yard Signs Available at the HCC Office

—PROJECT FUNDED BY—

Douglas County Heritage Conservation Council



Supporting our Natural & Cultural Resources



Schedule a Required Application Meeting with HCC Program Coordinator

Prior to Feb. 25th, contact:

Heritage Coordinator

Email: heritage-coordinator@douglascountyks.org

Phone: 785-330-2878



For more information, visit: <https://www.douglascountyks.org/>

