## **Temporary Second Dwelling Affidavit**

Temporary second dwelling units shall be administratively granted by the Zoning & Codes Director to approve two temporary dwelling units, travel trailer or recreational vehicle during construction per the Douglas County Board of Zoning Appeals approval on February 19, 2018.

Office Use RTSD
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Application checklist:	The Micoustry and Micoustry an
	I description of the property, its existing and/or proposed second
A copy of a recorded deed of the pr	roposed site.
Any other information regarding the by the Zoning & Codes office.	ne proposed dwelling as requested
Property Owner(s):	
PIN	Plate Acreage
Address	Email
City, State, Zip Code	Daytime Phone
Explain in detail the purpose of requesting a second dwelling? Attach additional pages if necessary.	
Tioodsary.	
Ticocssary.	
Provide the name(s) of the person(s) who	will occupy the second dwelling:
•	will occupy the second dwelling:
•	
Provide the name(s) of the person(s) who	

The Zoning & Codes Director shall review the applicants request with the following criteria to determine if the permit may be processed administratively:

- Two dwelling units or approved travel trailer or recreational vehicle on a subject property during construction only; and only while the building permit is valid and required inspections are progressing.
- b. The second dwelling unit must be converted, in compliance, or removed within 60 days of the issuance of the certificate of occupancy.
- c. The second unit may not cause a nuisance to neighbors or the general public.
- d. The second unit must meet all applicable building codes.

- e. Sanitary conditions must be inspected and approved by the Douglas County Health Department for temporary use.
- f. Accessible parking must be located on said property, no parking within country right-of-way.
- g. No dwelling unit or storage of materials may be located within the regulatory floodway or floodplain.
- h. Upon the issuance of the primary residence permit, the second temporary dwelling use granted is valid for a maximum of two years.
- i. Special use exceptions that the director determines does not meet the exemption criteria shall obtain approval by the Board of Zoning Appeals.

**NOW, THEREFORE,** the undersigned hereby certifies to Douglas County, Kansas, its departments and employees, as follows:

- (1) The proposed structure will be used solely for a temporary second dwelling.
- (2) If the use of the structure is changed at any time during the construction of the primary residence such that it is no longer is used solely for temporary second dwelling purposes, the undersigned acknowledges that the undersigned has been informed that the building must be made to comply with the then-current building codes.
- (3) I agree to be in compliance with the above outlined criteria.

Tonya Voigt, Planning Director

Douglas County Zoning & Codes Department

Date

Comments: