

Application for Excess Size/Weight Permit

Douglas County Public Works

3755 E 25th St, Lawrence, KS 66046
(785) 832-5293



For use in Douglas County, Kansas

Regular Permit Instructions

- Review of application shall only be performed when this form is accompanied by base application fee (Section IX) and submitted to the Douglas County Public Works Office not less than three (3) working days prior to the date of move.
- A permit will not be issued until Douglas County Public Works receives proof of insurance, a Credit Card authorization form or certified check for \$1000, and the full application fee. Douglas County can use Credit Card for any fees. (all \$1000 deposit checks are returned)
- Application and additional information may be submitted by mail or fax to the address or number furnished at the end of this application.

Specific Items

- Item III.F – Describe entire route to be traveled in Douglas County. List name of each highway, route, road, or street.
- Item IV.B.1(a),(b),(c),(d), and (e) – Complete information for each type of vehicle involved.
- Item IV.B.1(e) – Note any units other than standard highway vehicles.
- Item V.A. – Indicate number of axles by circling appropriate number.
- Item V.B. – Indicate each axle width from outside to outside.
- Item V.C. – Indicate # of wheels on each axle.
- Item VII – For clarification or explanation of any item in this application or additional information relating to proposed move.

Maximum Axle Weights: Single non-drive axle=22,000 lb. Single drive axle=24,000 lb. Tandem=45,000 lb. Triple=60,000 lb. Quad or more=65,000 lb.

Applicant Information

Applicant Name

Applicant Email Address

Company Name

Company Address

City

State

Zip

Company Telephone Number

Company Fax Number

Emergency Phone Number

Vehicle(s) Owner Name

Vehicle(s) Owner Phone Number

Load Owner Name

Load Owner Phone Number

Proposed Date and Time of Move in Douglas County

Date of Move

Approximate Start Time

Approximate End Time

Move Route

Point of Origin

Destination

Start Location in Douglas County (county line, address, etc.)

End Location in Douglas County

Note: Draw move route on attached Douglas County Map

Description of Route in Douglas County

Use road names (US, State, County, etc.), directional heading and distance for each leg.

Vehicle and Load

Vehicle Type	Truck	Truck-Tractor	Trailer	Semi-Trailer	
Other					
Vehicle					
VIN					
Year					
Make					
RGVW *				* Registered Gross Vehicle Weight	
License State					
License Number					
Unit Number					
Load Weight			Overall Weight		
Overall Height			Overall Width		
Overall Length					
Axle Layout Specifications					
Axle Number (front to back)	Axle Width	Number of Tires	Average Tire Width	Axle Load	Axle Spacing

Insurance

Vehicle

Insurance Company

Policy Number

Expiration Date

Bodily Injury/Property Damage Coverage Amount

Agent Name

Agent Phone Number

Load

Insurance Company

Policy Number

Expiration Date

Bodily Injury/Property Damage Coverage Amount

Agent Name

Agent Phone Number

Remarks

Additional Requirements and Deposit

- Proof of insurance required
- Credit Card Authorization form required
 - Go to Public Works home page and see Documents section

Base Regular Permit Fee: \$50.00

Options to Pay

- **Certified Check:** Mail to address listed above with Attn. LOAD PERMITS payable to Douglas County Public Works.
- **Credit Card Authorization Form:** (Preferred) fill out and email with permit.
- **Call:** (785)-832-5293 to pay with credit card.

Note: All card payments have a 2.35% fee. Paying by card expedites permit process. An additional fee based on travel length on County and Township roads may be assessed at the rate of \$10.00 per mile. This will be determined by the complexity of the load, route taken and amount of involvement with county staff on day of move.

Signature and Date

Applicant hereby agrees to abide by all applicable laws, rules, and regulations pertaining to the Douglas County excess size/weight road use policy.

Applicant Signature

Signature Date

Submission Options

Email: publicworks@dgcoks.gov

Fax: (785) 842-1201

Mail: Douglas County Public Works
3755 E. 25th Street
Lawrence, KS 66046

Office Use Only

Date Application Received

Estimated Professional Consultation Fee \$

Additional Fee Based on Travel Length \$

Miles x \$10.00/mile

Date Application Fee Received

Deposit on File? Yes No

Permit Approval Date

Permit Denial Date