

Entrance Permit

Douglas County Public Works

3755 E 25th St, Lawrence, KS 66046

dgcoks.gov/public-works/contact



For use in Douglas County, Kansas

Entrance Information

The purpose of the new entrance:

House Field Business Temporary Other

New Entrance

Property Owner hereby agrees to construct entrance according to Douglas County specifications and to hold Douglas County harmless for any injury to any individuals which may occur while working on County right-of-way. Property Owner (or contractor) shall provide proper traffic control per Douglas County specifications during construction. Property Owner (contractor) shall notify Douglas County Public Works department at least 24 hours prior to beginning construction. Entrance must be inspected, constructed and accepted by the Douglas County Public Works Department within **6 months** of the issuance date of this permit. If new entrance is not constructed and accepted **within 6 months** of this date, all construction shall cease, and a new application for an entrance must be made.

New Entrance Permit Fee: **\$75.00**

Payment Received By

Unapproved Existing Entrance

Property agrees to construct entrance according to Douglas County specifications and to hold Douglas County harmless for any injury to any individuals which may occur while working on County right-of-way. Property Owner (or contractor) shall provide proper traffic control per Douglas County specifications during construction. Property Owner (contractor) shall notify Douglas County Public Works department at least 24 hours prior to beginning construction. Entrance must be inspected, constructed and accepted by the Douglas County Public Works Department within 6 months of the issuance date of this permit. If new entrance is not constructed and accepted within 6 months of this date, all construction shall cease, and a new application for an entrance must be made.

Unapproved Entrance Permit Fee: **\$75.00**

Payment Received By

Existing Entrance

Property Owner understands that if the existing entrance is not sufficient for access to the proposed building site, Property Owner may be required to pay \$75.00 permit fee and will be required to modify/reconstruct the existing entrance to meet the specifications established by Douglas County to receive a building permit.

Property Information

Property Owner

Primary Owner Full Name

Street Address

City State Zip

Phone Number Email Address

General Contractor (if known)

Full Name

Street Address

City State Zip

Phone Number Email Address

Property Details

Street Address

City State Zip

Section Township

Range Quarter Section

Subdivision Lot Block

Entrance Location

Specify with approximate address or tie to local landmarks

Applicant Signature

Signature Date

Office Use Only

Entrance Permit Number

Date Flag Placed at Entrance