

# Michael J. Malone Douglas County Law Library

## 2027 Registration Form

Kansas Supreme Court #: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  
Business Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email (required): \_\_\_\_\_

*(Disclaimer: I understand I am responsible for receiving emails from the Douglas County Law Library through MailChimp server and agree to subscribe to said emails from mgrlawlib@dgcoks.gov.)*

Are you renewing your registration, **or** registering for the first time?

Registration Renewal      New Registration      Receipt Required

Are you required to register, **or** registering only to have a Law Library key, **or** not required to register? **Choose One**

Required to register      Registering only to have a key      Not required to register

If not required, please specify reason:

- *You are required by statute to register if your principal office, i.e., main office, is in Douglas County; or, if your principal office is in another state, but you reside in Douglas County. See K.S.A. 20-3126.*
- *Upon registration, attorneys may request a key card giving them access to the Law Library, Monday - Friday 8 a.m. to 5 p.m.*
- *Key cards must ONLY be used by registered individual. A firm may request a key card for law clerks separate from attorney key cards.*

### Payment Information

- Form must be accompanied by a **check only** for \$50 made payable to Douglas County
- Check and form can be mailed to **Michael J Malone Douglas County Law Library, 111 E 11th St, Lawrence, KS, 66044** -OR- presented, in person, in one of three ways:
  - Law Library Manager Hours: Mon-1pm-5pm; Tues 8:30am-4:30pm; Wed/Thurs 8:30am-12:30pm
  - Place in Drop box at main entrance to JLEC addressed to Law Library
  - At Clerk's office to be placed in Law Library Manager's mailbox

**Due:** January 15, 2027      **Fee:** \$50 per year

**Questions? 785-838-2477** Lindsey Pendry | Library Manager | mgrlawlib@dgcoks.gov