



# Personal Property Change Form

## Douglas County Appraiser's Office

If you have any changes to your personal property, please fill out the form below, scan and email to [personalproperty@dgcoks.gov](mailto:personalproperty@dgcoks.gov). If you prefer mailing the form, please submit to:

Douglas County Appraiser's Office  
Attn: Personal Property  
1100 Massachusetts St, Unit 1  
Lawrence, KS 66044

### Personal Property Type (Select One)

Mobile Home    Vehicle    Trailer    Aircraft    Watercraft    Other  
Commercial & Industrial Machinery & Equipment (CIME)

### Description

Quick Reference Number  
Make  
Model  
Model Year  
VIN/Serial Number

### Change (Select One)

Purchase  
Sold  
Use Change  
Location Change

### Sale Details

Sale Price  
Buyer Full Name  
Buyer's Phone  
Use Change

Sale Date  
Buyer's Email Address

### Location Change

Street Address  
City

County  
State

Submitted By  
Phone  
Email

Your phone number and email address will only be used for the purpose of distributing agency notifications.

If you have a list of personal property or Commercial & Industrial Machinery & Equipment (CIME) that you have sold or disposed of, please attach the list with this form and submit it to our office.