



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

111 East Eleventh Street, Unit 200
Lawrence, Kansas 66044-2909
Office: (785) 832-5259
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Executive Committee Meeting Minutes December 3, 2025

Executive Board members and Emergency Management met virtually.

- LEPC Board Members present: Teri Axman, David Ernst, John Mathis, Greg Gardner
- Emergency Management staff present: Robert Bieniecki, Erin Huneke, Ellie Hall
- Other attendees: Lane Sekavec

Minutes – Teri Axman entertained a motion to receive the virtual meeting minutes for November 5, 2025. Greg Gardner made the motion to accept and was seconded by David Ernst. The motion carried.

Executive Committee Business – Erin Huneke

- January Full Board: The next full board meeting will take place in Baldwin City at the golf course clubhouse, with a presentation by Chief Mike Patrick on planning for large events.

Staff Updates – Robert Bieniecki, Erin Huneke

- Planning –
 - EOP:
 - ESF reviews are completed for 2025.
 - New annexes supporting the EOP (e.g., Drought, Flood, and Fire) are complete.
 - IPP: No update. Please continue to encourage partners to complete the survey.
 - COOP: EM will be part of the beta testing program for the State’s replacement for the BOLD planning system in 2026.
- Grants—
 - EMPG: We are still waiting to hear back about 2025 funding. It may be reduced this year.
 - HMEP: We are still waiting on funding from the federal government to move forward with this year’s project, a Commodity Flow Study.
- FIFA World Cup Planning—
 - After the December 5 draw day, we will know which teams will compete in Kansas City. Basecamp selection could happen at the end of January or in early March.
 - A contractor (Ascentra) has been selected to design a tabletop exercise to test the mass casualty and active threat plans ahead of the World Cup, most likely in May.
 - A website for Lawrence FIFA activities will be launching soon.
- Construction—
 - The outer walls are complete, mostly interior work remains. Move-in is scheduled for May.

Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)

Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)

Plans: Local Emergency Operations Plan (LEOP), Continuity of Operations Plan (COOP), Emergency Support Function (ESF)

IPPW: Integrated Preparedness Planning Workshop

EOC: Emergency Operations Center

KDEM: Kansas Division of Emergency Management



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- Volunteers—
 - EOC Support held an activation drill on 11/13.
 - We will hold the End of Year Meeting for all volunteers on 12/11.
 - Five volunteers will be taking their amateur radio license exam on 12/7.
 - A busy training calendar is planned for 2026.
- Outreach, Training, & Exercises—
 - EM is hosting state instructors to teach G2300 (Intermediate EOC Operations) in January.
 - EM is hosting MGT-467 Sport & Special Event Public Information & Emergency Notification course in March.
 - EM staff are working on an extreme heat workshop for local event organizers, parks and recreation departments, and the business community.
 - Josh is attending the Missouri Public Library Conference this week to promote the Disaster Asset Concept Program, preparedness, and resource coordination.
- Other Updates—
 - The Operations trailer is currently getting 2 amateur and one 800mhz radios installed.
 - John Mathis shared that the Firefighter 1 & 2 courses brought to the county by Clint Hornberger have been a huge asset for our first responders. Chief Mathis is also hoping to bring an EMT class to Douglas County early next year.
 - Lane Sekavec gave a summary of the recent train derailment and recovery efforts in Jefferson County.

Close – Teri Axman

A motion was made by Greg Gardner to adjourn the meeting. Meeting adjourned.

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