

DOUGLAS COUNTY ZONING & CODES

FLOODPLAIN DEVELOPMENT APPLICATION

3755 E 25th Street, Lawrence, KS 66046 PH: 785.331.1343 | Fax: 785-842-1201

INSTRUCTIONS FOR COMPLETING THE FLOODPLAIN DEVELOPMENT PERMIT APPLICATION:

Section A: CONTACT INFORMATION. Complete name and contact information of applicant. If not the owner, provide proof of legal representation of the owner. If there is a builder/ contractor provide their information also.

Section B: PROPERTY DESCRIPTION. Complete information in this section describing location of the property. Space is provided for other locator if project is not for a residential property. Long legal descriptions should be attached on a separate page and noted here. Developed properties may attach a FIRMette showing location of floodplain to structures if structure pre-dates 2006. [FIRMette website: www.msc.fema.gov]

Section C: DEVELOPMENT TYPE. For new construction and substantial improvements or substantial damage/repair are required to provide an elevation certificate as part of the Floodplain Development Permit. An elevation certificate based on construction drawings can be used at the start of construction. A finished construction Elevation Certificate is required when the project is complete. Final Inspection will be scheduled after a completed Elevation Certificate is submitted.

Section D: MARKET VALUE. Describe the development. Is this a substantial improvement or repair? Substantial improvements or Substantial Damage Repairs require the entire structure be brought up to current codes, which includes that the lowest floor (including basement) be elevated one (1) foot above the base flood elevation (BFE).

Section E: FLOOD MAP INFORMATION. For a project in a designated floodway a no-rise certificate is required. In an area of non-detailed study, where a floodway has not been designated, the floodway first must be determined before a no-rise certificate can be submitted.

Section F: ELEVATIONS & REFERENCES. Specify if National Geodetic Vertical Datum of 1929 or North American Vertical Datum of 1988 was used for the elevation information in this section. **Lowest floor of a residential structure (including basement) and level of floodproofing for a non-residential structure must be one (1) foot above the base flood elevation. If a house has a basement the lowest floor is the floor of the basement. This information will be on an elevation certificate. If the County' LIDAR was used to interpolate or determine elevations please note this source on your permit application. Certain types of Public Works and other non-residential projects can provide finished elevation information on a certified letter in lieu of filling out the FEMA Elevation Certificate. Examples are: excavation of a borrow pit, creation of an agricultural pond & dam, bridge or road construction projects.

Section G: OTHER PERMITS REQUIRED. The Kansas Department of Agriculture, Division of Water Resources requires permits for fill placed in floodplains, tree removal in floodways, levees, stream obstructions or channelization, and jurisdictional dams. Some minor projects are exempt based on the amount of fill, upstream drainage area, or the size of the dam. The US Army Corps of Engineers may require permits if the project involves wetlands, dredging, or altering the course of a navigable water way.

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NFIP Community Number **200087**

Application # _____

TO THE ADMINISTRATOR: The undersigned hereby makes application for a permit to develop in a floodplain. The work to be performed, including flood protection works, is as described below and in attachments hereto. The undersigned agrees that all such shall be done in accordance with the Floodplain Management Ordinance and applicable county/city ordinances and the State of Kansas requirements as contained in K.S.A. 12-766, and K.A.R. 5-44-1 through 5-44-6.

-----Section A-----

Name of Owner or Developer Name of Contractor or Builder Date (mm/dd/yy)

Mailing Address _____

Owner _____ Contractor/Builder _____
Phone Name Phone Name

-----Section B-----

Floodplain Property Address _____ OR

For Non-Residential: Road No. ☐ Bridge No. ☐ State Permit No. ☐ Other

Legal Description

-----Section C-----

Check (choose all that apply):

*New Construction ☐ Floodproofing Method is by: Fill ☐ or Other ☐

If Other, Please Explain

*Substantial Improvement ☐ *Repair of Substantial Damage ☐ Grading/Regrading ☐ *Finished Elevation
Minimum Improvement ☐ Excavation ☐ Fill ☐ Certificates Required
(less than 50% market value) (includes foundation work)

-----Section D-----

Project Description

Value of Improvement (fair market) _____ Pre-Improved Value _____

-----Section E-----

FEMA Flood Map Panel Number _____ NFIP Effective Date _____ Zone _____

Is Work Located in:

Floodway Fringe ☐ Floodway ☐ *NOTE: When in floodway a No-Rise Certification is required. Attach this certificate.*

Is No-Rise Certification attached? Yes ☐ No ☐

Special Flood Hazard Area: A ☐ AE ☐ AH ☐ AO ☐ Other: _____

-----Section F-----

Elevation: NGVD (1929) ☐ or NAVD (1988) ☐ Is Elevation Certificate attached? Yes ☐ No ☐

Base Flood Elevation (BFE) ☐ **or** Base Flood Approximate (BFA) ☐ on parcel _____ Feet

Elevation at development site (estimate) _____ Feet

**Elevation of lowest floor of residential development _____ Feet

**Elevation of floodproofing for non-residential structure _____ Feet

Source of elevation information _____

-----Section G-----

List required permits from other agencies. Attach copies. DWR ☐ CORPS ☐ EPA ☐

Local permit will not be processed until State, Federal Permits (if required) are issued.

Notice: Read Carefully. This permit is issued with the condition that the lowest floor (including basement) of any new or substantially-improved (over 50% current market value) residential structure will be elevated at least one (1) foot above the base flood elevation. If the proposed development is a non-residential structure, this permit is issued with the condition that the lowest floor (including basement) of any new or substantially improved non-residential structure will be elevated or floodproofed at least one (1) foot above the Base Flood Elevation. This permit is issued with the condition that the owner/developer will provide a FEMA elevation certificate completed by a licensed land surveyor or professional engineer certifying the "as-built" lowest floor elevation of any new or substantially improved structure covered by this permit.

Permit: Approved ☐ Denied ☐ (attach explanation) Date _____

Signature (Owner)

Signature of Community Official

Print Name (Owner)

Print Name and Title of Community Official