



## DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

111 East Eleventh Street, Unit 200

Lawrence, Kansas 66044-2909

Office: (785) 832-5259

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### Executive Committee Meeting Minutes August 6, 2025

Executive Board members and Emergency Management met virtually.

- LEPC Board Members present: Teri Axman, Greg Gardner, John Mathis, David Ernst, Monroe Hanson
- Emergency Management staff present: Robert Bieniecki, Josh Taylor, Erin Huneke, Ellie Hall

**Minutes** – Teri Axman entertained a motion to receive the virtual meeting minutes for June 4, 2025. David Ernst made the motion to accept and was seconded by John Mathis. Greg Gardner abstained. All other members voted in favor.

#### **Executive Committee Business** – Erin Huneke

- **BOCC Approval:** The Board of County Commissioners will consider a vote next week to recommend the new Douglas County LEPC membership to the state.
- **October Full Board:** The next board meeting will take place at the Eudora Community Center with a presentation on World Cup, hopefully by a representative from KC2026. The January Full Board meeting will most likely take place in Baldwin City with a presentation on large pre-planned events by Chief Mike Patrick.

#### **Staff Updates** – Robert Bieniecki, Josh Taylor

- New Staff: Robert introduced the new EM intern, Ellie Hall.
- Planning –
  - EOP:
    - The third-quarter review (ESF#3, 11, 12, 14) is scheduled for August 20, 2025.
    - Active Threat and Mass Fatality Plans were finalized and rolled out in July 2025, with a potential exercise in the first half of 2026.
    - New plans supporting EOP (e.g., Drought, Flood, and Fire) are in the final stages of development, with drafts expected for work group review by the end of Q3 2025.
  - IPP: No update. Please continue to encourage partners to complete the survey.
  - COOP: No update. EM continues to be available to support partners.
  - Mitigation: EM has collected all promulgation documentation from all jurisdictions who have adopted the regional mitigation plan.
- Grants—
  - EMPG: 2025 funding appears to be intact. EM will apply for and receive that funding in early 2026. A notice of opportunity has gone out for EMPG for 2026 which the state will apply for.

#### Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)

Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)

Plans: Local Emergency Operations Plan (LEOP), Continuity of Operations Plan (COOP), Emergency Support Function (ESF)

IPPW: Integrated Preparedness Planning Workshop

EOC: Emergency Operations Center

KDEM: Kansas Division of Emergency Management



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- **FIFA World Cup Planning—**
    - Sections of Douglas County Unified Command continue to meet. We should have much more information by mid-December when the first round of teams are determined.
  - **Construction—**
    - The Judicial and Law Enforcement Center experienced serious flooding during the flash flood event in mid-July, partially due to the construction. Construction at the Public Safety Building has had some setbacks but contractors still report that we should be able to move in May.
    - EM met with Emergency Communications and contractors to discuss antenna needs and placement at the new Public Safety Building.
  - **Volunteers—**
    - Volunteers supported Consolidated Fire District #1 first aid and cooling stations at the Douglas County Fair this past weekend.
    - All volunteers will have the opportunity to take CPR/AED and Stop the Bleed training in the coming weeks.
    - Volunteers will support EM outreach at the upcoming Kids Expo in addition to providing helmet fittings for free helmets provided by Lawrence-Douglas County Fire Medical.
    - Two volunteers will attend the National CERT Conference this week thanks to donated funds.
  - **Outreach, Training, & Exercises—**
    - The EM trailer and outreach table will be at the Lawrence Schools Foundation Kids Expo on Saturday, August 9<sup>th</sup>.
    - EM presented at the second round of the Lawrence Police Department's Police Camp and Teen Academy in July.
    - Josh has been invited to present on the libraries as disaster assets concept program at two regional library conferences this fall.
    - Fall 2025 CERT Weekend Class will take place October 3-5 at Flory Meeting Hall.
    - Robert and John will attend the Kansas Emergency Managers Association conference next month.

### **Close – Teri Axman**

A motion was made by Greg Gardner to adjourn the meeting and was seconded by David Ernst. Meeting adjourned.

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