

MEETING HANDOUTS

- February 2025 Minutes
- Data and Technology Committee Charter (in meeting invitation)
- Communications Workgroup Charter (in meeting invitation)

MEETING CALLED TO ORDER at 11:03 am, by Jessica Glendening, Chair. Quorum was established.

Agenda Item 1: Approval of the February 2025 Minutes

Discussion: February 2025 Criminal Justice Coordinating Council (CJCC) meeting minutes presented. No corrections were identified. Motion to approve was made by Doris Ricks, seconded by Pam Weigand, approved unanimously.

Agenda Item 2: Updates on Strategic Priority 1: Enhancing Systemwide Data

Discussion: Katy Fitzgerald, Criminal Justice Coordinator, shared that she has started the process of engaging the first cohort of decision points for system measures. The group has not yet met, but a draft charter that outlines the CJCC's expectations and the deliverables is being presented to the CJCC for approval. The charter follows the strategic plan for this priority. No edits or changes were suggested to be made to this charter. It is expected that there will be a more substantive update on this priority area in the June meeting.

Agenda Item 3: Updates on Strategic Priority 4: Strategic Communications Plan

Discussion: Katy Fitzgerald introduced the members of the Communications workgroup who attended this meeting. The workgroup's charter was also presented to the CJCC for review and approval. No edits or changes were suggested.

Katy Fitzgerald facilitated an annotated SWOT analysis with the CJCC related to communications. The feedback provided is attached to these minutes.

Agenda Item 4: Future Agenda Items

Discussion: No items were shared by CJCC members for the Executive Committee to consider for future agendas.

Agenda Item 5: Open Discussion/Agency Updates

Discussion: Chair Glendening shared that the Executive Committee anticipates having a standing agenda item of checking in with members about impacts of federal funding changes. No members shared any impacts or updates to federal funding streams in this meeting. Members were asked to share any agency updates they may have. Katy Fitzgerald introduced Sheriff Armbrister's new podcast in his absence. "View from 100" is a podcast started by the Sheriff in March, with two episodes published to date. Links to the podcast have been published on the Sheriff's social media pages and the County website.

Agenda Item 6: Public Comment

Discussion: Ellen Johnson discussed concerns related to the impacts of parental substance abuse on child abuse, particularly when parents are reunified with their children and

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may need additional support to assist their recovery. Ellen also shared about a potential victim impact panel and crisis court for adults who have been involved with child abuse cases, childcare at the courthouse, the importance of sober living houses in the community, which may be impacted by city ordinances, and asked how she can share research resources with the council.

MEETING ADJOURNED at 12:20 pm.

Member Attendance:

Name	Present/Absent
Sheriff Armbrister	Absent
Chief Lockhart	Present
Judge McCabria	Present
Judge Kopecky	Absent
DA Loomis	Present
Jessica Glendening	Present
Pam Weigand	Present
Susan Benkelman	Present
Patrick Schmitz	Present
Lori Alvarado	Absent
Shannon Reid	Present
Brad Finkeldei	Present
Doris Ricks	Present
Tim Shoulderblade	Present

Others in Attendance:

Name	Agency
Kristy Danford	Justice Management Institute
Karrey Britt	Douglas County
George Diepenbrock	Douglas County Sheriff's Office
Laura McCabe	Lawrence Police Department
Captain Jack Campbell	KU Police Department
Alex Wiebel	DCCCA

CJCC Communications Plan Exercise

The following questions will be used to facilitate conversation to give the Communications Workgroup feedback as they begin to develop a strategic communications plan for the CJCC. When you think about each of the following types of communications from and about the CJCC, we would like your feedback about what is working well (Strengths) and what could be improved (Challenges).

1. Internal communications within/across CJCC staff and CJCC members

Strengths:

Meetings of specific disciplines/partner groups generally occur regularly outside of CJCC meetings, but there could be opportunity to elevate CJCC in those.

Challenges/Opportunities:

Email can be confusing

Acronyms are not always clear; Need for more simplistic language for all cultures and messages

Consider using different formats to communicate messaging, but there is still the chance that messages get lost

CJCC members often do not know that things are moving forward in the courts/programming until they are announced at the meeting- CJCC members shouldn't be surprised by new programming efforts.

More effective sharing of workgroup activities to the CJCC on a regular basis, even if the update is just that they are working.

Smart Brevity app- can help make messages more succinct.

Opportunity for organizations/departments to share at CJCC meetings; make more intentional time for each person to share at least something; Ask for updates prior to the CJCC meeting that can be shared.

2. Communications from CJCC members to/within their agency and staff about the CJCC

Strengths:

Member agencies utilize various methods to communicate with their staff and to their own circles/reach in the community, especially if something that will impact their frontline staff as a result of the CJCC is happening.

Challenges/Opportunities:

Opportunity for all agencies to utilize their communications staff and outreach to share about the CJCC.

3. External communications from the CJCC to the community, media, stakeholders, etc.

Strengths:

Challenges/Opportunities:

Thinking about adult learning processes, how can we better communicate the approach, the "why", and what the goals are of our work, particularly in workgroups?

When we meet big milestones, we have opportunities to communicate with each other and the public about our work.

What is our elevator speech about what the CJCC does for its members?

Same message and information should be shared by all- a common set of information should be provided to agencies to share in their own platforms and circles.

If people don't know what the CJCC is, statements from the CJCC don't mean much. Conveying what we are will help make our statements more powerful.

Other Notes:

- We should give ourselves grace as we develop our communications. Focus on our work, we are performing a service, not selling a product. Focus on the quality, rather than the quantity of communications, so that when we communicate, it matters.