

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-01

ORDER APPOINTING DISTRICT COURT HEARING OFFICER

Pursuant to K.S.A. 23-492 *et seq.* and Supreme Court Rule No. 172, James George is hereby appointed as District Court Hearing Officer of the 7th Judicial District to serve from January 2, 2011 through January 1, 2012. This appointment authorizes James George to hear all matters set out in the section of the Seventh Judicial District Local Court Rules pertaining to the District Court Hearing Officer and to exercise all powers and duties set forth therein as belonging to the District Court Hearing Officer.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the District Court Hearing Officer shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the District Court Hearing Officer, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 2nd day of January, 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-02

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2009 Supp. 20-310a (d) & (e) James George is hereby appointed as judge pro-tem of the 7th Judicial District to serve from January 2, 2011 through January 1, 2012. This appointment authorizes James George to hear original trials filed pursuant to the Small Claims Procedures Act and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2009 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 2nd day of January 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 11-03
ORDER APPOINTING JUDGE PRO TEM**

Pursuant to K.S.A. 2009 Supp. 20-310a, Max Kautsch, a regularly admitted member of the bar of this state, is hereby appointed as judge pro-tem of the 7th Judicial District to hear all small claims cases during calendar year 2011. This appointment shall be effective during the period beginning January 2, 2011 and ending January 1, 2012.

IT IS SO ORDERED this 2nd day of January, 2011.

Robert W. Fairchild
Chief Judge

cc: Judges
Max Kautsch
Douglas Hamilton
Linda Koester-Vogelsang

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-04

The following attorneys are appointed to serve on the juvenile panel for the Seventh Judicial District for calendar year 2011:

Napolean Crews
Juanita Carlson
Emily Hartz
Jodi Meyer
J.C. Gilroy
Craig Stancliffe

During this period members of the juvenile panel shall represent parties when appointed by the court in matters arising under the Kansas Parentage Act (K.S.A. 38-1110 *et seq.*, and amendments thereto), the Revised Kansas Code for Care of Children (K.S.A. 2009 Supp. 38-2201 *et seq.*, and amendments thereto), and the Revised Kansas Juvenile Justice Code (K.S.A. 2009 Supp. 38-2301 *et seq.*, and amendments thereto).

This order is made and is effective this 2nd day of January 2011.

Robert W. Fairchild
Chief Judge

cc: Judge Pokorny
Judge Shepherd
Judge Malone
Judge Martin
Judge Peggy Kittel
Judge Jim George
Linda Koester-Vogelsang
Doug Hamilton
Juvenile Panel Members

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-05

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2009 Supp. 20-310a (d) & (e) Juanita Carlson is hereby appointed as judge pro-tem of the 7th Judicial District to serve from January 2, 2011 through January 1, 2012. This appointment authorizes Juanita Carlson to hear original trials filed pursuant to the Protection from Abuse and Stalking Acts and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2009 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 2nd day of January 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER 11-06
ORDER ESTABLISHING PANELS OF ATTORNEYS TO REPRESENT
INDIGENT DEFENDANTS**

The attorneys named on the lists attached hereto are appointed to serve on the misdemeanor and felony panels for representation of indigent defendants for the Seventh Judicial District for the period beginning January 2, 2011 and ending January 1, 2012.

This order is made and is effective this 14th day of January 2011.

Robert W. Fairchild
District Judge, Division 1

Sally Pokorny
District Judge, Division 2

Michael J. Malone
District Judge, Division 4

Paula B. Martin
District Judge, Division 5

Peggy C. Kittel
District Judge, Division 6

cc: Doug Hamilton

2011 FELONY PANEL

Babbit, Kevin	841-8282	1425 Oread West, Ste 105, Lawrence, KS
Billam, Jason B.	979-6428	1012 Mass. St., Ste 211, Lawrence, KS
Bolton, Andrew	843-0450	P.O. Box 485, Lawrence, KS
Butler, Julia	841-4700	P.O. Box B, Lawrence, KS
Carlson, Juanita	749-5986	1046 New Hampshire, Ste.# 52, Lawrence, KS
Chahine, Hatem	979-1850	843 New Hampshire., Lawrence, KS
Clarke, Michael	832-2181	1040 New Hampshire; Lawrence, KS
*Collister, Edward	842-3126	3311 Clinton Pkwy. Ct., Lawrence, KS
Crews, Napoleon	856-5562	3300 Clinton Pkwy Crt, Ste 010, Lawrence, KS
Folsom, Carl	856-5055	1040 New hampshire, Lawrence, KS
Gilroy, J.C.	856-2755	1046 New Hampshire, Lawrence, KS
Griffy, Skip	842-0040	901 Kentucky, Ste 107, Lawrence, KS
Henderson, Courtney	979-6428	1012 Mass. St., Ste 211, Lawrence, KS
Johnson, John	856-3956	3120 Mesa Way, Lawrence, KS
Johnson, Thomas	843-0450	P.O. Box 485, Lawrence, KS
Kautsch, Max	840-0077	16 East 13 th St., Lawrence, KS
Keck, Angela R.	(888)782-9720	719 Mass., Ste 119, Lawrence, KS
Kerns, John	856-2228	708 West 9 th Street; Suite 211; Lawrence KS
Kunen, Jessica	832-1606	1046 New Hampshire, Lawrence, KS
Lee, Clinton	841-9477	128 Sharon Dr., Lawrence, KS
*Nelson, Kari	979-4985	P.O. Box 44-2588, Lawrence, KS
Robinson, Greg	979-1180	3915 W. 10 th Circle, Lawrence, KS
Rumsey, James	856-3264	840 Connecticut Street; Suite C, Lawrence KS
Singleton, Kenzie		
Smith, Branden	856-0780	P.O. Box 1034, Lawrence, KS
Sonntag, Geoffrey	840-0077	16 East 13 th St., Lawrence, KS
Stancliffe, Craig	842-6432	1244 Rhode Island, Lawrence, KS
Swain, Sarah G.	842-2787	4106 W. 6 th , Ste B., Lawrence, KS
Thadani, Karan	856-3956	3120 Mesa Way, Ste C, Lawrence
Tubbs, Michael	856-2081	P.O. Box 3125, Lawrence, 66046
Whitman, Charles	843-4353	P.O. Box 1, Lawrence, KS 66044

*Appeals and 1507 cases only

2011 NON-FELONY PANEL

Babbit, Kevin	841-8282	1425 Oread West, Ste105, Lawrence, KS
Bellemere, Julia	760-1883	P.O. Box 1937, Lawrence, KS
Bolton, Andrew	843-0450	P.O. Box 485, Lawrence, KS
Brittingham, Kyle	843-8117	1041 New Hampshire, Lawrence
Butler, Julia	841-4700	P.O. Box B, Lawrence, KS
Carlson, Juanita	749-5986	1046 N.H., Ste. 52, Lawrence, KS
Chahine, Hatem	979-1850	16 E. 13 th St., Lawrence, KS
Crews, Napoleon	856-5562	3300 Clinton Pkwy Crt, Ste 10, Lawrence
Emert, Mark	331-0300	900 Mass., Ste 601, Lawrence, KS
Folsom, Carl	856-5055	1040 New Hampshire, Lawrence, KS
Gilroy, J.C.	856-2755	1046 New Hampshire, Lawrence, KS
Griffy, Skip	842-0040	901 Kentucky, Lawrence, KS
Hall, Adam	842-3126	3311 Clinton Pkwy. Ct., Lawrence, KS
Johnson, Brian	841-0694	1417 Marilee Dr., Lawrence, KS
Johnson, John	856-3956	3120 Mesa Way, Lawrence, KS
Kautsch, Max	840-0077	16 E. 13 th St., Lawrence, KS
Kennedy, Erin	218-3019	1630 Barker Ave., Lawrence, KS
Kerns, John W.	856-2228	708 W 9 th ; Ste 211, Lawrence, KS
Kunen, Jessica	832-1606	1046 New Hampshire, Lawrence, KS
Lee, Clinton	841-9477	128 Sharon Dr., Lawrence, KS
Peoples, Chris	841-4700	P.O. Box B, Lawrence, Ks
Riling, Bobbie Lee	841-4700	P.O. Box B, Lawrence, KS
Robinson, Gregory	979-1180	3915 W. Tenth Circle, Lawrence, KS
Rosenthal, James	842-5297	719 Mass, Ste 122, Lawrence, KS
Rumsey, James	856-3264	840 Connecticut, Suite C; Lawrence, KS
Singleton, Kenzie		
Smith, Branden	856-0780	719 Mass, Ste 126, Lawrence, KS
Sonntag, Geoffrey	840-0077	16 East 13 th St., Lawrence, KS
Stancliffe, Craig	842-6432	1244 Rhode Island, Lawrence, KS
Steffens, Chris	550-3134	719 Mass., Ste 117, Lawrence, KS
Thadani, Karan	856-3956	3120 Mesa Way, Ste C, Lawrence, KS
Tubbs, Michael	856-2081	P.O. Box 3125, Lawrence, 66046
White, Keith	842-2010	1319 Iowa St., Lawrence, KS
Whitman, Charles	843-4353	P.O. Box 1, Lawrence, KS 66044

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

AMENDED ADMINISTRATIVE ORDER NO. 11-07

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 20-310a (a) James George is hereby appointed as district judge pro-tem of the 7th Judicial District to serve from January 20, 2011 through January 21, 2011. This appointment authorizes James George to hear cases previously assigned to Division 3.

IT IS SO ORDERED this 18th day of January 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-08

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2009 Supp. 20-310a (d) & (e) J. C. Gilroy is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on January 21, 2011. This appointment authorizes J.C. Gilroy to hear traffic cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 18th day of January 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 11-09
ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES**

Now on this 18th day of February 2011, the district judges of the Seventh Judicial District amend Local Rule No. 11 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED.

Robert W. Fairchild
District Judge
Division No. 1

Sally Pokorny
District Judge
Division No. 2

Kay Huff
District Judge
Division No. 3

Michael J. Malone
District Judge
Division No. 4

Paula B. Martin
District Judge
Division No. 5

Peggy C. Kittel
District Judge
Division No. 6

RULE NO. 11 DOMESTIC CASES

A. Newly filed divorce and paternity actions.

1. *Filing of Petition.* At the time a party files a divorce or paternity action, the clerk will give the petitioner a date and time to appear for a status docket.

2. *Status Docket.*

a. At the status docket, the court will hear any divorce cases in which the parties have entered into an agreement concerning child support, parenting time, and division of property and debts and any cases in which the respondent is in default, so long as the documents served with the divorce petition include a document that contains the following language:

Please take notice that a divorce hearing is scheduled be held on the _____ day of _____, _____, at 9:00 a.m. or as soon thereafter as is convenient to the Court, before the Honorable _____, District Judge, Division _____ in the Judicial and Law Enforcement Center, 111 East 11th Street, Lawrence, Kansas 66044.

If you do not file an answer within the time period specified in the summons or appear in court on the above date, a default judgment may be entered against you as to all matters over which the court has jurisdiction.

b. If the respondent has filed an answer or appears at the status docket and the parties state that the parties have not reached agreement on all issues, the court will set a status conference or pretrial hearing at a future date. The court will determine the appropriate nature of the future hearing on a case by case basis.

3. *Status Conferences.*

a. The judge of Division 2 will hold status conferences on Tuesdays between 11:00 a.m. and noon.

b. The judge of Division 3 will hold status conferences on Thursdays between 3:00 p.m. and 5:00 p.m.

4. *Motions.* Parties wishing to set motions for hearing should contact the administrative assistant for the division to which the case has been assigned. Routine motions will be set for a proffer hearing on a date established by that division for proffer hearings. Motions requiring more

than thirty minutes or requiring testimony of witnesses will receive a special setting

a. The judge in Division 2 will hear motions by proffer on Tuesdays between 11:00 a.m. and noon.

b. The judge of Division 3 will hear motions by proffer on Mondays at 4:00 p.m.

5. *Pretrial Conferences.* The parties to a divorce case which has been set for a contested hearing must set the case for a pretrial conference prior to the contested hearing. The parties shall exchange pretrial questionnaires five days before the date of the pretrial conference. At the pretrial conference the court will direct the parties to prepare a pretrial order that will govern the conduct of the trial. The parties should exchange proposed parenting plans and lists of witnesses and exhibits prior to the pretrial conference and should determine which exhibits can be admitted by stipulation at the pretrial conference. The pretrial order will replace the suggested findings of fact previously required by the court.

6. *Certificates of Divorce or Annulment.* Prior to presenting evidence at a final divorce or annulment hearing the petitioner, or the respondent if the respondent is the only party that is going to present evidence, shall submit to the court a completed, typed certificate of divorce or annulment form. The clerk will not furnish certified or conformed copies of Journal Entries until the typed certificate of divorce or annulment form has been received by the court.

7. *Paternity Cases.* Attorneys have an obligation to evaluate the facts in all paternity cases and determine whether the facts require a *Ross* hearing. If the attorney determines that such a hearing is necessary the attorney should prepare an order appointing a guardian-ad-litem for the child and set the matter for hearing.

8. *Mandatory Divorce Education Classes and Child Custody Mediation*

a. All parents in divorce, annulment, separate maintenance, protection from abuse and post paternity actions involving issues regarding minor children of the relationship shall attend a divorce education class approved by the Douglas County District Court.

b. Each parent shall be responsible for prepayment of the fee for the class. At its discretion the court may assess this expense to one or both parties as costs in the action.

c. Parties to a contested case involving issues of child custody, parenting schedules and/or parenting rights must attempt to settle the issues through mediation prior to setting the case for final hearing.

d. The court will not set a divorce, annulment, separate maintenance action or post paternity proceeding involving minor children of the relationship for final hearing until the parents have complied with this rule. The court may waive this requirement for good cause.

e. The court may require the parties to attend a Divorce Education Class or a similar program prior to hearing a motion for change of custody.

B. Ex Parte Orders

1. Ex parte orders containing provisions that restrain the disposition of property or contact between the parties shall restrain both parties equally.

2. A party filing an ex parte request for a restraining order that requires either party to leave the home should file a domestic relations affidavit and should include in the affidavit supporting the request the following information in addition to all other matters required by law:

- a. a paragraph stating whether either party has left the home;
- b. a paragraph stating whether either party has alternative housing available (e.g. relative and friends), and the parties' financial ability to obtain alternative housing; and
- c. a paragraph stating the health conditions of both parties.

3. A party filing an ex parte request for temporary custody of a minor child should include in the affidavit supporting the request, in addition to all matters required by law, the following:

- a. a paragraph describing with specificity any special circumstances that would make temporary sole custody rather than temporary joint custody appropriate;
- b. a statement as to which parent presently has custody of the child;
- c. a paragraph stating whether either party has left the home, and if so, whether the child or children accompanied the party;
- d. a paragraph stating which parent has furnished the majority of the personal care for the child(ren); and
- e. a paragraph stating whether any child has special needs that a specific parent has been meeting.

4. A party requesting a child support order, whether the request is for a temporary order or an order approving child support contained in a separation agreement, must submit with the proposed child support order a completed, typed Domestic Relations Affidavit and a typed, suggested Child Support Worksheet completed in accordance with the Kansas Child Support Guidelines. A party requesting a maintenance order shall submit a

completed, typed Domestic Relations Affidavit prepared pursuant to Supreme Court Rule 139.

5. Any attorney or party who submits to the court a motion and proposed ex parte order granting child support shall include an additional copy of the order, clearly marked "Court Trustee" together with a copy of the Child Support Worksheet and the Domestic Relations Affidavit required by Supreme Court Rule 139 and Administrative Order No. 128. The affidavit shall include the residences, business addresses, and properly redacted Social Security numbers for both parties.

C. Post Divorce Issues

1. Motions to enforce parenting time and motions to enforce or modify child support are assigned to the Pro-tem Division.
2. Cases that involve issues other than or in addition to motions to enforce parenting time and motions to enforce or modify child support will continue in the division to which the case was originally assigned.
3. Post divorce cases involving issues other than enforcement of parenting time are subject to the requirements of Section A.8. of this rule.

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11- 15

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) J. C. Gilroy is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on June 24, 2011. This appointment authorizes J.C. Gilroy to hear traffic cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 17th day of June 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-11

ORDER APPOINTING TEMPORARY CHIEF JUDGE

Due to the absence of the chief judge from the State of Kansas, Sally D. Pokorny is hereby appointed as the temporary chief judge of the 7th Judicial District to serve from March 22, 2011 through March 27, 2011, inclusive.

IT IS SO ORDERED this 17th day of March 2011.

Robert W. Fairchild
Chief Judge

Cc: Linda Koester-Vogelsang
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-12

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2009 Supp. 20-310a (d) & (e) Juanita Carlson is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on April 21, 2011. This appointment authorizes Juanita Carlson to hear small claims cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 8th day of April 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

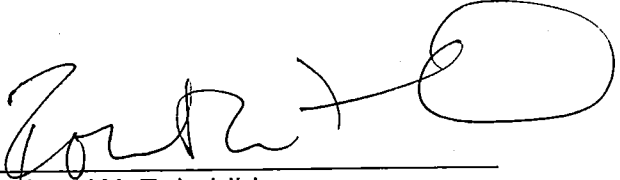
AMENDED ADMINISTRATIVE ORDER NO. 11-13

Licensed Providers of Alcohol Evaluation and Treatment Services

Pursuant to the amendments to K.S.A. 8-1008 contained in House Substitute for Senate Bill 6 adopted by the 2011 Kansas Legislature, the following qualifications are required for certification of alcohol evaluation and treatment providers in Douglas County.

1. All certified alcohol evaluation and treatment providers shall be licensed providers with DUI specialty licensed by the Secretary of Social and Rehabilitation Services.
3. The provider shall maintain an office located in Douglas County; open to the public a minimum of 25 hours per five day work week. During the hours that the provider is open to the public, the potential clients must be able to speak with provider personnel to schedule an appointment.
4. The provider will accept pro bono cases as the clients present themselves for evaluation.
5. The provider will inform all clients of the availability of options for obtaining the recommended education or treatment.
6. The provider shall furnish an annual report to the court, listing the number of evaluations it has performed and the recommendations made.
7. The provider shall furnish recommendations in the format required by law or regulation.
8. This order rescinds and replaces Administrative Order No. 95-10.

It is so ordered this 30th day of June, 2011.



Robert W. Fairchild
Chief Judge

cc: Judge Pokorny
Judge Huff
Judge Malone

Judge Martin
Judge Kittel
Judge George



IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-14

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) Juanita Carlson is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on June 23, 2011. This appointment authorizes Juanita Carlson to hear small claims cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 17th day of June 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11- 15

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) J. C. Gilroy is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on June 24, 2011. This appointment authorizes J.C. Gilroy to hear traffic cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 17th day of June 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-16

ASSIGNMENT OF PROTECTION FROM ABUSE AND STALKING CASES

All Protection From Abuse and Protection From Stalking cases shall be assigned to the divisions and for the weeks in 2011 set forth on the attached schedule. During the assigned week the judge of the assigned division will review all petitions, issue temporary orders and set all petitions for a hearing in that division.

IT IS SO ORDERED this 29th day of June, 2011.

Robert W. Fairchild
Chief Judge

Cc: Judges
Linda Koester-Vogelsang
Douglas Hamilton
Katherine Shaw

PFA/PFS DUTY JUDGE SCHEDULE

July 1, 2011-December 31, 2011

Week	Assigned Judge
7/1-7/8	Judge Huff
7/8-7/16	Judge Huff
7/16-7/22	Judge Pokorny
7/22-7/29	Judge Kittel
7/29-8/5	Judge Pokorny
8/5-8/12	Judge Huff
8/12-8/19	Judge Kittel
8/19-8/26	Judge Huff
8/26-9/2	Judge Pokorny
9/2-9/9	Judge Kittel
9/9-9/16	Judge Pokorny
9/16-9/23	Judge Kittel
9/23-9/30	Judge Pokorny
9/30-10/7	Judge Huff
10/7-10/14	Judge Pokorny
10/14-10/21	Judge Kittel
10/21-10/28	Judge Huff
10/28-11/4	Judge Kittel
11/4-11/11	Judge Huff
11/11-11/18	Judge Kittel
11/18-11/25	Judge Pokorny
11/25-12/2	Judge Kittel
12/2-12/9	Judge Pokorny
12/9-12/16	Judge Huff
12/16-12/23	Judge Huff
12/23-12-30	Judge Kittel
12/30-1/6	Judge Pokorny

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-17

7TH JUDICIAL DISTRICT 2012 HOLIDAYS

The following dates have been approved as the holidays for calendar year 2012:

New Year's Day	Monday, January 2, 2012
Martin Luther King Day	Monday, January 16, 2012
Presidents Day	Monday, February 20, 2012
Memorial Day	Monday, May 28, 2012
Independence Day	Wednesday, July 4, 2012
Labor Day	Monday, September 3, 2012
Columbus Day	Monday, October 8, 2012
Veterans Day	Monday, November 12, 2012
Thanksgiving Day	Thursday, November 22, 2012 Friday, November 23, 2012
Christmas Eve Day	Monday, December 24, 2012
Christmas Day	Tuesday, December 25, 2012

Observance of these holidays by the district court may be deferred whenever observance of the holiday would interfere with judicial proceedings in progress.

BY THE ORDER OF THE COURT this 13th day of July, 2011.

Robert W. Fairchild
Chief Judge

cc: All Departments of the District Court
Craig Weinaug, County Administrator
Nancy Dixon
Katherine Shaw

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-18

ORDER APPOINTING TEMPORARY CHIEF JUDGE

Due to the absence of the chief judge from the State of Kansas, Sally D. Pokorny is hereby appointed as the temporary chief judge of the 7th Judicial District to serve from July 17, 2011 through July 24, 2011, inclusive.

IT IS SO ORDERED this 13th day of July 2011.

Robert W. Fairchild
Chief Judge

Cc: Linda Koester-Vogelsang
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-19

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) Juanita Carlson is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on August 4 and August 16, 2011. This appointment authorizes Juanita Carlson to hear any case previously assigned to the Pro-tem division.

IT IS SO ORDERED this 29th day of June 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 11-20
ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES**

Now on this 2nd day of August 2011, the district judges of the Seventh Judicial District amend the Local Rule No. 5 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED this day of August 2, 2011.

Robert W. Fairchild
District Judge
Division No. 1

Sally Pokorny
District Judge
Division No. 2

B. Kay Huff
District Judge
Division No. 3

Michael J. Malone
District Judge
Division No. 4

Paula B. Martin
District Judge
Division No. 5

Peggy C. Kittel
District Judge
Division No. 6

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-22

ORDER APPOINTING TEMPORARY CHIEF JUDGE

Due to the absence of the chief judge from the State of Kansas, Peggy C. Kittel is hereby appointed as the temporary chief judge of the 7th Judicial District to serve from October 2, 2011 through October 9, 2011, inclusive.

IT IS SO ORDERED this 29th day of September 2011.

Robert W. Fairchild
Chief Judge

Cc: Linda Koester-Vogelsang
Douglas Hamilton

RULE NO. 5 EXPUNGEMENT OF SENTENCE/RECORDS

A) *Expungement of Conviction Procedure for Obtaining Relief under K.S.A. 2011 Supp. § 21-6614*

Upon the filing of a petition requesting expungement of conviction:

- 1) The court will order a date for hearing and include a notice to the district attorney. The movant shall prepare the order and notice for the court's approval.
- 2) The defendant shall, on the date of hearing, present evidence in person or, at the discretion of the judge, by affidavit, as to whether he or she has been convicted of a felony in the past two (2) years preceding the date of the hearing and whether any proceedings involving any such crime are presently pending or being instituted against the defendant. The court shall make an order allowing or denying the relief requested and file the order in the case. If relief is granted, the order shall, in addition to the information required by K.S.A. 2011 Supp. 21-6614, contain a direction to the Clerk to send certified copies of the order to the agencies set out at K.S.A. 2011 Supp. 21-6614.

B) *Expungement of Records Procedure for Obtaining Relief under K.S.A. 2010 Supp. §38-2312*

Upon the filing of an application requesting expungement of records:

- 1) The court shall order a date for hearing and include a notice to the district attorney. The applicant shall prepare the order and notice for the court's approval.
- 2) The applicant shall on the date of hearing present evidence in person or, at the discretion of the judge, by affidavit, concerning those matters set out in K.S.A. 2010 Supp. §38-2312. The court shall make an order allowing or denying the relief requested and file the order in the case file. If relief is granted, the order shall in addition to the information required by K.S.A. 38-2010 Supp. §38-2312, contain a direction to the Clerk to send certified copies of the order to the agencies set out at K.S.A. 2010 Supp. §38-2312.

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-22

ORDER APPOINTING TEMPORARY CHIEF JUDGE

Due to the absence of the chief judge from the State of Kansas, Peggy C. Kittel is hereby appointed as the temporary chief judge of the 7th Judicial District to serve from October 2, 2011 through October 9, 2011, inclusive.

IT IS SO ORDERED this 29th day of September 2011.

Robert W. Fairchild
Chief Judge

Cc: Linda Koester-Vogelsang
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-23

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) Randy McGrath is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on October 13, 2011. This appointment authorizes Randy McGrath to hear small claims cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 11th day of October 2011.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 11-24

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) Randy McGrath is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on November 21, 2011. This appointment authorizes Randy McGrath to hear any case previously assigned to the Pro-tem division.

IT IS SO ORDERED this 15th day of November 2011.

Robert W. Fairchild
Chief Judge