



# Personal Property Change Form

If you have any changes to your personal property, please fill out the form below, scan and email to [personalproperty@dgcoks.gov](mailto:personalproperty@dgcoks.gov). If you prefer mailing the form, please submit to:

Douglas County Appraiser's Office  
 Attn: Personal Property  
 1100 Massachusetts St, Unit 1  
 Lawrence, KS 66044

<b>Personal Property Type (Circle)</b>					
Mobile Home	Vehicle	Trailer	Aircraft	Watercraft	Other
Commercial & Industrial Machinery & Equipment (CIME)					
<b>Description</b>					
Quick Ref #	Make	Model	Model Year	VIN/Serial Number	
_____	_____	_____	_____	_____	
<b>Change (Circle)</b>					
Purchase	Sold	Use Change	Location Change		
Sale Price	_____	Sale Date	_____		
Buyer	_____				
Buyer's Phone/Email	_____				
Use Change	_____				
Location Change	_____	_____	_____	_____	_____
	Street	City	County	State	
Submitted By	_____				
Phone/Email	_____				

Your phone number and email address will only be used for the purpose of distributing agency notifications.

If you have a list of personal property or Commercial & Industrial Machinery & Equipment (CIME) that you have sold or disposed of, please attach the list with this form and submit it to our office.