

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-01

ORDER APPOINTING DISTRICT COURT HEARING OFFICER

Pursuant to K.S.A. 23-492 *et seq.* and Supreme Court Rule No. 172, James George is hereby appointed as District Court Hearing Officer of the 7th Judicial District to serve from January 2, 2012 through January 1, 2013. This appointment authorizes James George to hear all matters set out in the section of the Seventh Judicial District Local Court Rules pertaining to the District Court Hearing Officer and to exercise all powers and duties set forth therein as belonging to the District Court Hearing Officer.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the District Court Hearing Officer shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the District Court Hearing Officer, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 3rd day of January, 2012.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-02

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) James George is hereby appointed as judge pro-tem of the 7th Judicial District to serve from January 2, 2012 through January 1, 2013. This appointment authorizes James George to hear original trials filed pursuant to the Small Claims Procedures Act and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2010 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 3rd day of January 2012.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-03

The following attorneys are appointed to serve on the juvenile panel for the Seventh Judicial District for calendar year 2012:

Napolean Crews
Juanita Carlson
Rebekah Gaston
Jodi Meyer
J.C. Gilroy
Craig Stancliffe

During this period members of the juvenile panel shall represent parties when appointed by the court in matters arising under the Kansas Parentage Act (K.S.A. 38-1110 *et seq.*, and amendments thereto), the Revised Kansas Code for Care of Children (K.S.A. 2010 Supp. 38-2201 *et seq.*, and amendments thereto), and the Revised Kansas Juvenile Justice Code (K.S.A. 2010 Supp. 38-2301 *et seq.*, and amendments thereto).

This order is made and is effective this 3rd day of January 2012.

Robert W. Fairchild
Chief Judge

cc: Judge Pokorny
Judge Huff
Judge Malone
Judge Martin
Judge Kittel
Judge Jim George
Linda Koester-Vogelsang
Doug Hamilton
Juvenile Panel Members

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-04

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2010 Supp. 20-310a (d) & (e) Juanita Carlson is hereby appointed as judge pro-tem of the 7th Judicial District to serve from January 2, 2012 through January 1, 2013. This appointment authorizes Juanita Carlson to hear original trials filed pursuant to the Protection from Abuse and Stalking Acts and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2010 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 3rd day of January 2012.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER 12-05
ORDER ESTABLISHING PANELS OF ATTORNEYS TO REPRESENT
INDIGENT DEFENDANTS**

The attorneys named on the lists attached hereto are appointed to serve on the misdemeanor and felony panels for representation of indigent defendants for the Seventh Judicial District for the period beginning January 2, 2012 and ending January 1, 2013.

This order is made and is effective this 3rd day of January 2012.

Robert W. Fairchild
District Judge, Division 1

Sally D. Pokorny
District Judge, Division 2

B. Kay Huff
District Judge, Division 3

Michael J. Malone
District Judge, Division 4

Paula B. Martin
District Judge, Division 5

Peggy C. Kittel
District Judge, Division 6

cc: Doug Hamilton

2012 FELONY PANEL

Babbit, Kevin	331-0300	kbabbit@fed-firm.com
Bell, Branden	856-5055	branden.bell@bellfolsom.com
Billam, Jason B.	979-6428	JBillam@BillamHenderson.com
Bolton, Andrew	843-0450	abolton@pihhlawyers.com
Butler, Julia	691-9128	julia.v.butler@gmail.com
Carlson, Juanita	749-5986	jcarlson@1040nh.com
Chahine, Hatem	979-1850	jayhawkhatem@yahoo.com
Clarke, Michael	832-2181	mrc@clarkeandwilson.com
*Collister, Edward	842-3126	collkamp@sbcglobal.net
Crawford, John	813-1750	PhilCrawfordlaw.com
Crews, Napoleon	856-5562	ncrews@crewslawfirm.net
Eckelman, Linda	842-2787	linda@eckelman.net
Folsom, Carl	856-5055	carl.folsom@bellfolsom.com
Gilroy, J.C.	856-2755	icgilroy@sunflower.com
Glendining, Jessica	856-0100	jessica@defendks.com
Griffy, Skip	842-0040	sg328@aol.com
Hall, Adam	842-3126	collkamp@sbcglobal.net
Henderson, Courtney	979-6428	CHenderson@BillamHenderson.com
Jilka, Michael	913-663-1174	mjilka@jilkalaw.com
Johnson, Thomas	843-0450	tjohnson@pihhlawyers.com
Kautsch, Max	840-0077	kautschlaw@yahoo.com
Keck, Angela R.	(888)782-9720	Achievingjustice@gmail.com
Kerns, John	856-2228	johnwkerns71@gmail.com
Kunen, Jessica	832-1606	jkunen@gmail.com
Lee, Clinton	913-727-5900	clintonlee@att.net
*Nelson, Kari	979-4985	KNLawOffice@hotmail.com
Robinson, Greg	979-1180	GRobinsonEsq@aol.com
Rumsey, James	856-3264	rumseylaw@sunflower.com
Singleton, Kenzie	840-5822	kenziesingleton@gmail.com
Smith, Branden	856-0780	Branden@SmithLegalLLC.com
Sonntag, Geoffrey	289-5105	geoffsonntag@hotmail.com
Stancliffe, Craig	842-6432	cstancliffe@sunflower.com
Swain, Sarah G.	842-2787	swainlawoffice@gmail.com
Whitman, Charles	843-4353	whitlegal@sunflower.com

*Appeals and 1507 cases only

2012 NON-FELONY PANEL

Babbit, Kevin	331-0300	kbabbit@fed-firm.com
Bell, Branden	856-5055	branden.bell@bellfolsom.com
Bellemere, Julia	760-1883	juliabellemere@sunflower.com
Bolton, Andrew	843-0450	abolton@pihhlawyers.com
Brittingham, Kyle	843-8117	kylebrit@gmail.com
Butler, Julia	691-9128	julia.v.butler@gmail.com
Carlson, Juanita	749-5986	jcarlson@1040nh.com
Chahine, Hatem	979-1850	jayhawkhatem@yahoo.com
Coleman, Christopher	371-1454	ChrisColemanLegal@gmail.com
Crawford, John	813-1750	PhilCrawfordlaw.com
Crews, Napoleon	856-5562	ncrews@crewslawfirm.net
Dazey, Jeffrey	913-782-9720	jeffrey.achievingjustice@gmail.com
Eckelman, Linda	842-2787	linda@eckelman.net
Emert, Mark	331-0300	memert@sunflower.com
Folsom, Carl	856-5055	carl.folsom@bellfolsom.com
Gaston, Rebekah	727-8455	rebekahgaston@gmail.com
Gilroy, J.C.	856-2755	jcgilroy@sunflower.com
Glendining, Jessica	856-0100	jessica@defendks.com
Griffy, Skip	842-0040	sg328@aol.com
Hall, Adam	842-3126	collkamp@sbcglobal.net
Jilka, Michael	913-663-1174	mjilka@jilkalaw.com
Johnson, Brian	841-0694	brjohnson1@sunflower.com
Kautsch, Max	840-0077	kautschlaw@yahoo.com
Kennedy, Erin	218-3019	erinmkennedylaw@me.com
Kerns, John W.	856-2228	johnwkerns71@gmail.com
Kunen, Jessica	832-1606	jkunen@gmail.com
Lee, Clinton	913-727-5900	clintonlee@att.net
Lefler, Jessica	785-727-9718	ifleffler@gmail.com
Lungstrum, Richard	207-992-6154	rlungstrum@aya.yale.edu
Olson, Tim	856-5055	tim.olson@bellfolsom.com
Peoples, Chris	841-4700	cpeoples@rilinglaw.com
Riling, Bobbie Lee	841-4700	briling@rilinglaw.com
Robinson, Gregory	979-1180	GRobinsonEsq@aol.com
Rosenthal, James	842-5297	
Rumsey, James	856-3264	rumseylaw@sunflower.com
Sciolaro, Kyle	913-481-3340	kyle@sciolaro.com
Seiden, Joshua	289-8490	joshua@seiden-law.com
Singleton, Kenzie	840-5822	kenziesingleton@gmail.com
Smith, Branden	856-0780	Branden@SmithLegalLLC.com
Sonntag, Geoffrey	289-5105	geoffsonntag@hotmail.com
Stancliffe, Craig	842-6432	cstancliffe@sunflower.com
Tubbs, Michael	856-2081	mtubbs@tubbslaw.com
White, Keith	842-2010	kwhite5030@hotmail.com
Whitman, Charles	843-4353	whitlegal@sunflower.com

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12- 06

ASSIGNMENT OF PROTECTION FROM ABUSE AND STALKING CASES

All Protection From Abuse and Protection From Stalking cases shall be assigned to the divisions and for the weeks in 2012 set forth on the attached schedule. During the assigned week the judge of the assigned division will review all petitions, issue temporary orders and set all petitions for a hearing in that division.

IT IS SO ORDERED this 6th day of January, 2012.

Robert W. Fairchild
Chief Judge

Cc: Judges Kittel, Pokorny, Huff
Linda Koester-Vogelsang
Douglas Hamilton
Sheriff's Department
Charles Branson
Katherine Shaw

PFA/PFS DUTY JUDGE SCHEDULE

January 6, 2012-JULY 6, 2012

Week	Assigned Judge
1/6-1/13	Judge Huff
1/13-1/20	Judge Pokorny
1/20-1/27	Judge Kittel
1/27-2/3	Judge Huff
2/3-2/10	Judge Kittel
2/10-2/17	Judge Pokorny
2/17-2/24	Judge Huff
2/24-3/2	Judge Pokorny
3/2-3/9	Judge Kittel
3/9-3/16	Judge Huff
3/16-3/23	Judge Kittel
3/23-3/30	Judge Pokorny
3/30-4/6	Judge Pokorny
4/6-4/13	Judge Huff
4/13-4/20	Judge Kittel
4/20-4/27	Judge Pokorny
4/27-5/4	Judge Huff
5/4-5/11	Judge Kittel
5/11-5/18	Judge Pokorny
5/18-5/25	Judge Huff
5/25-6/1	Judge Kittel
6/1-6/8	Judge Pokorny
6/8-6/15	Judge Huff
6/15-6/22	Judge Kittel
6/22-6/29	Judge Huff
6/29-7/6	Judge Pokorny

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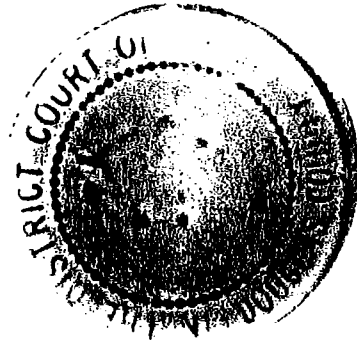
CLERK OF THE DISTRICT COURT

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 12-7
ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES**

Now on this 8th day of February 2012, the district judges of the Seventh Judicial District amend Local Rule No. 13 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED.



Handwritten signature of Robert W. Fairchild in black ink.

Robert W. Fairchild
District Judge
Division No. 1

Handwritten signature of Sally Pokorny in black ink.

Sally Pokorny
District Judge
Division No. 2

Handwritten signature of B. Kay Huff in black ink.

B. Kay Huff
District Judge
Division No. 3

Handwritten signature of Michael J. Malone in black ink.

Michael J. Malone
District Judge
Division No. 4

Handwritten signature of Paula B. Martin in black ink.

Paula B. Martin
District Judge
Division No. 5

Handwritten signature of Peggy C. Kittel in black ink.

Peggy C. Kittel
District Judge
Division No. 6

RULE NO. 13. This rule supplements Kansas Supreme Court Rule 1001 and any amendments thereto.

1. Anyone seeking to create any type of audio, video or photographic recording of court proceedings, whether taking place in the courtroom or another location, including the hallways or outside the courtroom, must request permission from the court and must follow Supreme Court Rule 1001 and any amendments thereto.
2. Anyone seeking permission to make an audio, video or photographic recording shall contact the administrative assistant of the division of the court in which the proceeding is taking place at least seven (7) days prior to the hearing. In the event the administrative assistant is not available, the requesting party shall contact the court administrator. The court may waive the seven-day period if it deems waiver to be appropriate.
3. The administrative assistant, or court administrator in the administrative assistant's absence, shall notify the presiding judge of any requests for media recordings and advise the requesting party or parties of the judge's decision.
4. Whenever the judge presiding over a case believes it is advisable, the chief judge may appoint a specific media coordinator for that case only.
5. No one may photograph, interview or record a juror or witness during a court proceeding.
6. No video or photographic recording shall be made of a defendant in a criminal case who is in restraints unless the defendant is seated at counsel table and the restraints are not visible in the image.
7. No one shall make any photograph or record items of evidence that have not been admitted into evidence by the court.
8. The presiding judge may restrict the locations within the courtroom where photography and recording equipment may be located or used.

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-8

ORDER APPOINTING TEMPORARY CHIEF JUDGE

Due to the absence of the chief judge from the State of Kansas, Peggy C. Kittel is hereby appointed as the temporary chief judge of the 7th Judicial District to serve from March 17, 2012 through March 21, 2012, inclusive.

IT IS SO ORDERED this 14th day of March 2012.

Robert W. Fairchild
Chief Judge

Cc: Linda Koester-Vogelsang
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-09

CANCELLATION OF SHERIFF'S SALE

When a plaintiff in an action to foreclose a mortgage on real estate seeks to cancel a sheriff's sale ordered by the court, the plaintiff shall file a motion in a timely manner requesting an order cancelling the sale which sets forth reasons for requesting that the sale be cancelled. The plaintiff may not request another order of sale until all reviews have been completed. The court will not approve additional motions to cancel a sheriff's sale in that case except in extraordinary circumstances and upon good cause being shown.

This order is made and is effective this 14th day of March 2012.

Robert W. Fairchild
Chief Judge

cc: Judges
Doug Hamilton
Linda Koester-Vogelsang

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS
(Seventh Judicial District)

ADMINISTRATIVE ORDER NO. 12-10

1. Mandatory Provisions in Orders for Support. Unless otherwise ordered, each order for the support of a child or for maintenance of a spouse or ex-spouse (order for support) entered in the district shall include the following applicable language:

IT IS FURTHER ORDERED that pursuant to Kansas Supreme Court Administrative Order No. 168 all [child support] [maintenance support] payments shall be made payable and paid to the Kansas Payment Center at P.O. Box 758599, Topeka, Kansas 66675-8599. Any payments not made in accordance with this provision shall be presumptively disallowed.

IT IS FURTHER ORDERED that the District Court Trustee shall monitor and enforce the child support order and may pursue remedies available to the obligee to enforce the order for support.

IT IS FURTHER ORDERED that each party shall complete the Court Trustee Information Form providing the District Court Trustee with the party's name, social security number, address, and employer including business address. Further, this form is to be updated within seven (7) days after any change in the party's name, address or employer including employer's business address. The District Court Trustee shall provide a copy of this completed form and all updates to the other party.

IT IS FURTHER ORDERED that the Child Support Order Information Sheet be completed and shall accompany but not be attached to the Journal Entry filed with the Clerk of the District Court per Kansas Supreme Court Administrative Order No. 168.

IT IS FURTHER ORDERED that withholding of income to enforce this order for support and any modifications shall take effect without further notice pursuant to K.S.A. 2011 Supp. 23-3103 and any amendments thereto.

IT IS FURTHER ORDERED that the amount of [child support] [maintenance] payable per month is [\$], due on or before the [] day of each month beginning on [].

2. Hearings on Income Withholding. If an obligor moves to stay issuance of an order of income withholding, the hearing officer shall set a hearing to permit the obligor to assert any affirmative defenses authorized by K.S.A. 2011 Supp. 23-3106, and within 45 days of notice of intent to the obligor the hearing officer shall provide a decision on whether or not the withholding of income is to occur.

3. Time Standards. The Chief Judge of the District shall monitor all cases subject to the expedited judicial process in order to insure that any action to establish, modify, or enforce support obligations is completed from the time of filing to the time of disposition within the following time frames:

- (i) 90% in 90 days
- (ii) 98% in 180 days
- (iii) 100% in 365 days

4. Date and Notice. This order replaces Local Administrative Order 05-12, supplements the Local Court Rules and is effective the 30th day of March, 2012.

The Clerk of the Court is directed to mail a copy of this order to the Office of Judicial Administration and to deliver a copy to the attorneys having applicable business in the District.

Robert W. Fairchild
Chief Judge

c: Judge Pokorny
Judge Huff
Judge Malone
Judge Martin
Judge Kittel
Judge George
Doug Hamilton
Katy Nitcher

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS
Seventh Judicial District

FILED
DOUGLAS COUNTY
DISTRICT COURT

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ADMINISTRATIVE ORDER 12-11

Qualification for Eligibility to Douglas County Panel
for Indigent Defense Services

In felony cases:

Pursuant to K.A.R. 105-3-1, and in addition to any requirements established by state statute and published rules of the Kansas State Board of Indigent Defense Services, to be eligible for the Douglas County panel of attorneys qualified to be appointed in felony cases for indigent defendants, attorneys must:

- a) Maintain an office in Douglas County where they are available by local telephone during a regular Monday through Friday work week;
- b) Not be an employee of the State of Kansas;
- c) Attend the annual seminar on criminal law and procedure sponsored and presented by the Douglas County Bar Association if:
 - i) they have graduated from law school or become a member of the Kansas Bar within three years of the time they propose to join the panel; and,
 - ii) they have not been a member of the Douglas County felony panel for a period of at least three years prior to the time they wish to be on the panel.

Prior to being appointed on felony cases charging level 5 felonies through off grid felonies, in addition to the above, the attorney must have attended the felony seminar in that calendar year.

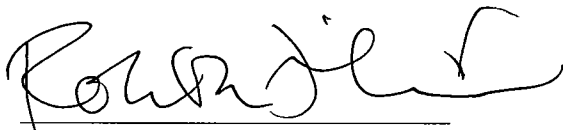
The term of appointment shall be for a minimum period of one year. The administrative judge may waive this requirement for good cause shown.

In non-felony cases:

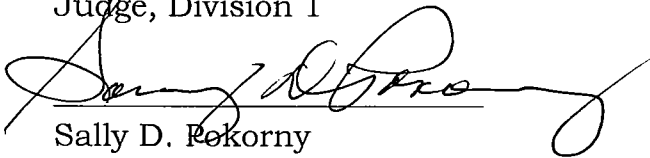
In addition to any requirements established by state statute and Rules of the Supreme Court to be eligible for the Douglas County panel of attorneys qualified to be appointed in non-felony cases for indigent defendants, interested attorneys must:

- a) Maintain an office in Douglas County where they are available by local telephone during a regular Monday through Friday work week;
- b) Not be an employee of the State of Kansas;
- c) Attend the annual seminar on criminal law and procedure sponsored and presented by the Douglas County Bar Association if:
 - i) They have graduated from law school or become a member of the Kansas Bar within three years of the time they propose to join the panel; and
 - ii) They have not been a member of the Douglas County non-felony panel for a period of at least three years prior to the time they wish to be on the panel.

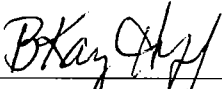
Signed at Lawrence, Kansas, this 20th day of April, 2012.



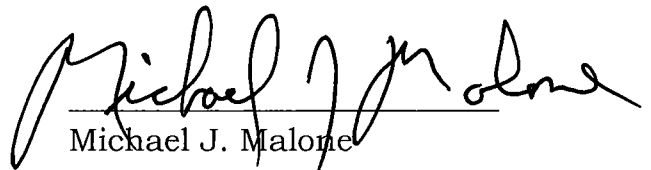
Robert W. Fairchild
Judge, Division 1



Sally D. Rokorny
Judge, Division 2



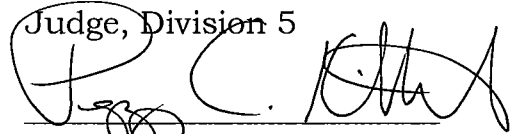
B. Kay Huff
Judge, Division 3



Michael J. Malone
Judge, Division 4



Paula B. Martin
Judge, Division 5



Peggy C. Kittel
Judge, Division 6

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-12

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2011 Supp. 20-310a (d) & (e) Randy McGrath is hereby appointed as district judge pro-tem of the 7th Judicial District to serve on May 31, 2012 and June 1, 2012. This appointment authorizes Randy McGrath to hear any cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 29th day of May 2012.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-15

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2011 Supp. 20-310a (d) & (e) James George is hereby appointed as district judge pro-tem of the 7th Judicial District to serve from 5:00 p.m. June 13, 2012 to 5:00 p.m. June 15, 2012. James George is authorized to perform the duties of a district judge while the district judges are outside of the district to attend judicial conference.

IT IS SO ORDERED this 11th day of June 2012.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12- 16

ASSIGNMENT OF PROTECTION FROM ABUSE AND STALKING CASES

All Protection From Abuse and Protection From Stalking cases shall be assigned to the divisions and for the weeks in 2012 set forth on the attached schedule. During the assigned week the judge of the assigned division will review all petitions, issue temporary orders and set all petitions for a hearing in that division. Any petition that needs to be processed after normal court hours shall be taken to the regular duty judge assigned for that day.

IT IS SO ORDERED this 12th day of June, 2012.

Robert W. Fairchild
Chief Judge

Cc: Judges Kittel, Pokorny, Huff
Linda Koester-Vogelsang
Douglas Hamilton
Sheriff's Department
Charles Branson
Katherine Shaw

PFA/PFS DUTY JUDGE SCHEDULE

July 6, 2012-January 4, 2013

Week	Assigned Judge
7/6-7/13	Judge Huff
7/13-7/20	Judge Kittel
7/20-7/27	Judge Pokorny
7/27-8/3	Judge Huff
8/3-8/10	Judge Pokorny
8/10-8/17	Judge Kittel
8/17-8/24	Judge Huff
8/24-8/31	Judge Huff
8/31-9/7	Judge Pokorny
9/7-9/14	Judge Kittel
9/14-9/21	Judge Kittel
9/21-9/28	Judge Huff
9/28-10/5	Judge Pokorny
10/5-10/12	Judge Huff
10/12-10/19	Judge Pokorny
10/19-10/26	Judge Kittel
10/26-11/2	Judge Kittel
11/2-11/9	Judge Pokorny
11/9-11/16	Judge Huff
11/16-11/23	Judge Huff
11/23-11/30	Judge Kittel
11/30-12/7	Judge Pokorny
12/7-12/14	Judge Kittel
12/14-12/21	Judge Huff
12/21-12/28	Judge Kittel
12/28-1/4	Judge Pokorny

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-17

ORDER APPOINTING TEMPORARY CHIEF JUDGE

Due to the absence of the chief judge from the State of Kansas, Peggy C. Kittel is hereby appointed as the temporary chief judge of the 7th Judicial District to serve from July 8, 2012 through July 15, 2012, inclusive.

IT IS SO ORDERED this 2nd day of July 2012.

Robert W. Fairchild
Chief Judge

Cc: Linda Koester-Vogelsang
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-18

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2011 Supp. 20-310a (d) & (e) Branden Smith is hereby appointed as judge pro-tem of the 7th Judicial District to serve from July 18, 2012 through January 1, 2013. This appointment authorizes Branden Smith to hear original trials filed pursuant to the Protection from Abuse and Stalking Acts and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2011 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 18th day of July 2012.

Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-19

ORDER APPOINTING TEMPORARY CHIEF JUDGE

Due to the absence of the chief judge from the State of Kansas, Peggy C. Kittel is hereby appointed as the temporary chief judge of the 7th Judicial District to serve from September 9, 2012 through September 16, 2012, inclusive.

IT IS SO ORDERED this 7th day of September 2012.

Robert W. Fairchild
Chief Judge

Cc: Linda Koester-Vogelsang
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 12-20
ORDER ADOPTING LOCAL COURT RULE No. 24**

Now on this 9th day of October 2012, the district judges of the Seventh Judicial District adopt Local Rule No. 24 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED.

Robert W. Fairchild
District Judge
Division No. 1

Sally Pokorny
District Judge
Division No. 2

B. Kay Huff
District Judge
Division No. 3

Michael J. Malone
District Judge
Division No. 4

Paula B. Martin
District Judge
Division No. 5

Peggy C. Kittel
District Judge
Division No. 6

RULE NO. 24 JURORS - EXCUSALS AND DEFERRALS

- A. All persons are eligible for jury service except the following:
 - a. persons that are less than eighteen (18) years of age;
 - b. persons that are not citizens of the United States;
 - c. persons that are not residents of Douglas County;
 - d. persons that are unable to understand the English language with a degree of proficiency sufficient to respond to a jury questionnaire form prepared by the jury clerk;
 - e. persons that have within 10 years immediately preceding the date of summons for jury service been convicted of, pleaded guilty to or pleaded no contest to an indictment or information charging a felony;
 - f. persons that are presently under adjudication of incompetency; or
 - g. mothers breastfeeding their children, in which case jury service shall be postponed until such mother is no longer breastfeeding the child.
- B. The following persons may be excused from jury service by a judge:
 - a. persons who are physically or mentally unable to serve as a juror;
 - b. persons whose presence elsewhere is required for the public welfare, health, or safety;
 - c. persons for whom jury service would cause extraordinary or compelling personal hardship; or
 - d. persons that have served as jurors during the preceding 12 months.
- C. The following persons will be excused from jury service by the clerk upon request:
 - a. persons over the age of 70;
 - b. person physically unable to serve;
 - c. persons whose religious beliefs do not allow them to serve;
 - d. persons who have served as jurors in state or federal court during the preceding 12 months.
- D. Any person summoned for jury service may request that their jury service be postponed to a later date. No person may request more than two postponements and the total postponement period for all postponements may not exceed 12 months.

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-21

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2011 Supp. 20-310a (d) & (e) Randy McGrath is hereby appointed as district judge pro-tem of the 7th Judicial District to serve from October 12, 2012 through November 2, 2012, inclusive. This appointment authorizes Randy McGrath to hear any cases previously assigned to the Pro-tem division.

IT IS SO ORDERED this 12th day of October 2012.

Robert W. Fairchild
Chief Judge

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DOUGLAS COUNTY
DISTRICT COURT

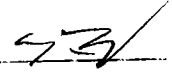
IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-23

2012 NOV -7 A 11:13

ORDER APPOINTING JUDGE PRO TEM


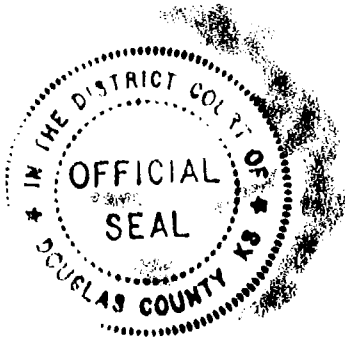
BY



Pursuant to K.S.A. 2011 Supp. 20-310a (d) & (e) Juanita Carlson is hereby appointed as judge pro-tem of the 7th Judicial District to serve on November 15, 2012. This appointment authorizes Juanita Carlson to hear original trials in small claims actions assigned to the Pro-Tem Division and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2011 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 7th day of November 2012.



Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

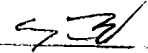
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DOUGLAS COUNTY
DISTRICT COURT

ADMINISTRATIVE ORDER NO. 12-24

2012 NOV -7 A 11:13

ORDER APPOINTING JUDGE PRO TEM

BY

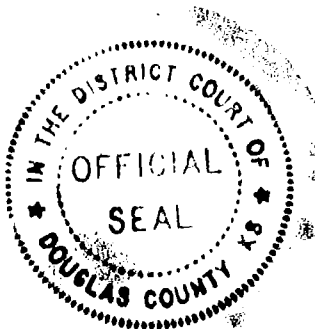


Pursuant to K.S.A. 2011 Supp. 20-310a (d) & (e) Branden Smith is hereby

appointed as judge pro-tem of the 7th Judicial District to serve on November 16, 2012. This appointment authorizes Branden Smith to hear original trials in traffic actions assigned to the Pro-Tem Division and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2011 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 7th day of November 2012.



Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

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DOUGLAS COUNTY
DISTRICT COURT

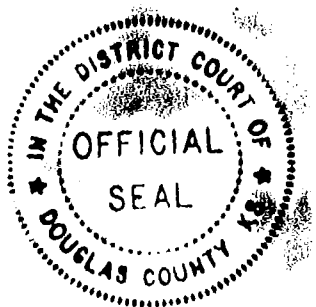
ADMINISTRATIVE ORDER NO. 12-25

2012 NOV -7 A 11: 55

ORDER APPOINTING JUDGE PRO TEM

Pursuant to K.S.A. 2011 Supp. 20-310a (d) & (e) James George is hereby
appointed as district judge pro-tem of the 7th Judicial District to serve from 8:00
a.m. November 8, 2012 to 7:00 p.m. November 8, 2012. James George is
authorized to perform the duties of a district judge while the district judges are
outside of the district to attend training.

IT IS SO ORDERED this 7th day of November 2012.



Robert W. Fairchild
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-26

7TH JUDICIAL DISTRICT 2013 HOLIDAYS

The following dates have been approved as the holidays for calendar year 2013:

New Year's Day	Monday, January 1, 2013
Martin Luther King Day	Monday, January 21, 2013
Presidents Day	Monday, February 18, 2013
Memorial Day	Monday, May 27, 2013
Independence Day	Thursday, July 4, 2013
Labor Day	Monday, September 2, 2013
Columbus Day	Monday, October 14, 2013
Veterans Day	Monday, November 11, 2013
Thanksgiving Day	Thursday, November 28, 2013
	Friday, November 29, 2013
Christmas Day	Wednesday, December 25, 2013

Observance of these holidays by the district court may be deferred whenever observance of the holiday would interfere with judicial proceedings in progress.

BY THE ORDER OF THE COURT this 20th day of November, 2012.

Robert W. Fairchild
Chief Judge

cc: All Departments of the District Court
Craig Weinaug, County Administrator
Nancy Dixon
Katherine Shaw

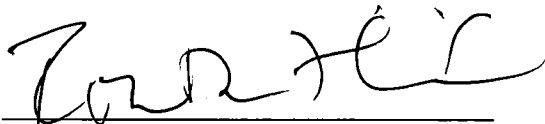
IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

ADMINISTRATIVE ORDER NO. 12-27

ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES

Now on this 19th day of December 2012, the district judges of the Seventh Judicial District amend Local Rule No. 11 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

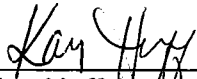
IT IS SO ORDERED.



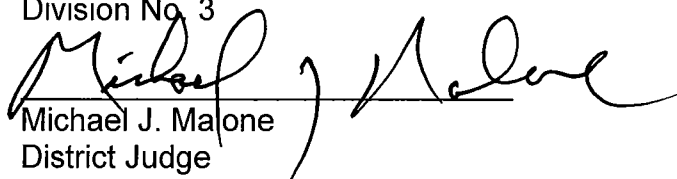
Robert W. Fairchild
District Judge
Division No. 1



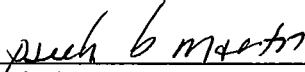
Sally Pokorny
District Judge
Division No. 2



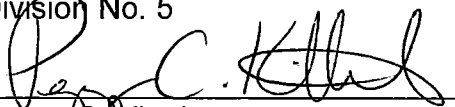
Kay Huff
District Judge
Division No. 3



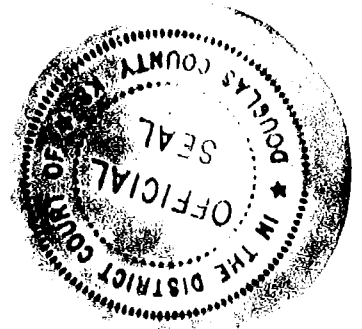
Michael J. Malone
District Judge
Division No. 4



Paula B. Martin
District Judge
Division No. 5



Peggy C. Kittel
District Judge
Division No. 6



RULE NO. 11 DOMESTIC CASES

A. Newly filed divorce and paternity actions.

1. *Filing of Petition.* At the time a party files a divorce or paternity action, the clerk will give the petitioner a date and time to appear for a status docket.

2. Status Docket.

a. At the status docket, the court will hear any divorce cases in which the parties have entered into an agreement concerning child support, parenting time, and division of property and debts and any cases in which the respondent is in default, so long as the documents served with the divorce petition include a document that contains the following language:

Please take notice that a divorce hearing is scheduled be held on the _____ day of _____, _____, at 9:00 a.m. or as soon thereafter as is convenient to the Court, before the Honorable _____, District Judge, Division _____ in the Judicial and Law Enforcement Center, 111 East 11th Street, Lawrence, Kansas 66044.

If you do not file an answer within the time period specified in the summons or appear in court on the above date, a default judgment may be entered against you as to all matters over which the court has jurisdiction.

b. If the respondent has filed an answer or appears at the status docket and the parties state that the parties have not reached agreement on all issues, the court will set a status conference or pretrial hearing at a future date. The court will determine the appropriate nature of the future hearing on a case by case basis.

3. Status Conferences.

a. The judge of Division 2 will hold status conferences on Tuesdays between 9:00 a.m. and 11:00 a.m.

b. The judge of Division 3 will hold status conferences on Mondays between 9:00 a.m. and 11:00 a.m.

4. *Motions.* Parties wishing to set motions for hearing should contact the administrative assistant for the division to which the case has been assigned. Routine motions will be set for a proffer hearing on a date established by that division for proffer hearings. Motions requiring more than thirty minutes or requiring testimony of witnesses will receive a special setting

a. The judge in Division 2 will hear motions by proffer on Tuesdays between 11:00 a.m. and noon.

b. The judge of Division 3 will hear motions by proffer on Mondays at 3:00 p.m.

5. *Pretrial Conferences.* The parties to a domestic case which has been set for a contested hearing must set the case for a pretrial conference prior to the contested

hearing. The parties shall exchange pretrial questionnaires (form attached hereto as *Exhibit A*) five days before the date of the pretrial conference. At the pretrial conference the court will direct the parties to prepare a pretrial order that will govern the conduct of the trial. The parties should exchange proposed parenting plans and lists of witnesses and exhibits prior to the pretrial conference and should determine which exhibits can be admitted by stipulation at the pretrial conference. The pretrial order will replace the suggested findings of fact previously required by the court.

6. *Certificates of Divorce or Annulment.* Prior to presenting evidence at a final divorce or annulment hearing the petitioner, or the respondent if the respondent is the only party that is going to present evidence, shall submit to the court a completed, typed certificate of divorce or annulment form.

7. *Paternity Cases.* Attorneys have an obligation to evaluate the facts in all paternity cases and determine whether the facts require a *Ross* hearing. If the attorney determines that such a hearing is necessary the attorney should prepare an order appointing a guardian-ad-litem for the child and set the matter for hearing.

8. *Mandatory Divorce Education Classes and Child Custody Mediation*

a. All parents in divorce, annulment, separate maintenance, protection from abuse and post paternity actions involving issues regarding minor children of the relationship shall attend a divorce education class approved by the Douglas County District Court.

b. Each parent shall be responsible for prepayment of the fee for the class. At its discretion the court may assess this expense to one or both parties as costs in the action.

c. Parties to a contested case involving issues of child custody, parenting schedules and/or parenting rights must attempt to settle the issues through mediation prior to setting the case for final hearing.

d. The court may require the parties to attend a Divorce Education Class or a similar program prior to hearing a motion for change of custody.

e. The court will not set a divorce, annulment, separate maintenance action or post paternity proceeding involving minor children of the relationship for final hearing until the parents have complied with these rules. The court may waive any requirement for good cause.

B. Ex Parte Orders

1. Ex parte orders containing provisions that restrain the disposition of property or contact between the parties shall restrain both parties equally.

2. A party filing an ex parte request for a restraining order that requires either party to leave the home should file a domestic relations affidavit and should include in the affidavit supporting the request the following information in addition to all other matters required by law:

a. a paragraph stating whether either party has left the home;

b. a paragraph stating whether either party has alternative housing available (e.g. relative and friends), and the parties' financial ability to obtain alternative housing; and

c. a paragraph stating the health conditions of both parties.

3. A party filing an ex parte request for temporary custody of a minor child should include in the affidavit supporting the request, in addition to all matters required by law, the following:

- a. a paragraph describing with specificity any special circumstances that would make temporary sole custody rather than temporary joint custody appropriate;
- b. a statement as to which parent presently has custody of the child;
- c. a paragraph stating whether either party has left the home, and if so, whether the child or children accompanied the party;
- d. a paragraph stating which parent has furnished the majority of the personal care for the child(ren); and
- e. a paragraph stating whether any child has special needs that a specific parent has been meeting.

4. A party requesting a child support order, whether the request is for a temporary order or an order approving child support contained in a separation agreement, must submit with the proposed child support order a completed, typed Domestic Relations Affidavit and a typed, suggested Child Support Worksheet completed in accordance with the Kansas Child Support Guidelines. A party requesting a maintenance order shall submit a completed, typed Domestic Relations Affidavit prepared pursuant to Supreme Court Rule 139.

5. Any attorney or party who submits to the court a motion and proposed ex parte order granting child support shall include an additional copy of the order, clearly marked "Court Trustee" together with a copy of the Child Support Worksheet and the Domestic Relations Affidavit required by Supreme Court Rule 139 and Administrative Order No. 128. The affidavit shall include the residences, business addresses, and properly redacted Social Security numbers for both parties.

C. Post Divorce Issues

1. Motions to enforce parenting time and motions to enforce or modify child support are assigned to the Pro-tem Division.

2. Cases that involve issues other than or in addition to motions to enforce parenting time and motions to enforce or modify child support will continue in the division to which the case was originally assigned.

3. Post divorce cases involving issues other than enforcement of parenting time are subject to the requirements of Section A.8. of this rule.

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

FILED
DOUGLAS COUNTY
DISTRICT COURT

ADMINISTRATIVE ORDER NO. 12- 28


2012 DEC 27 P 2: 48

ASSIGNMENT OF PROTECTION FROM ABUSE AND STALKING CASES

BY 53

All Protection From Abuse and Protection From Stalking cases shall be assigned to the divisions and for the weeks in 2013 set forth on the attached schedule. During the assigned week the judge of the assigned division will review all petitions, issue temporary orders and set all petitions for a hearing in that division.

IT IS SO ORDERED this 27th day of December, 2012.



Robert W. Fairchild
Chief Judge

Cc: Judges Kittel, Pokorny, Huff
Linda Koester-Vogelsang
Douglas Hamilton
Sheriff's Department
Charles Branson
Katherine Shaw