



DOUGLAS COUNTY ZONING AND CODES DEPARTMENT

3755 E 25th Street, Lawrence, KS 66046

TELEPHONE: (785) 331-1343

No building or structure (excluding signs and fences) shall be demolished or removed from the property without first applying for and obtaining a demolition permit.

Demolition permits need to specify the type of waste that will be generated, whether the structure or site contains hazardous material, verify where the demolition waste will be hauled or whether it will be recycled, and, how the site will be restored following demolition.

SUBMITTAL REQUIREMENTS

- Permit Application Completed
- If applicable, approval for the abandonment of the sewage disposal system by the Douglas County Health Department.
- Name and address of the owner of the property and/or structure.
- Location of the building(s) or structure(s) to be wrecked on a site plan.
 - Demolitions where a portion of the building will remain may require submittal of structural documents by an architect/structural engineer for analysis of the structure. A separate permit will also be required for the completion or finishing work of such a project where portions of a building remain.
- Dimensions of the structure – Square Footage, Number of Stories, Type of Foundation (basement type, crawl space, slab, etc)
- The permit holder is responsible for notifying each utility company of the demolition. All utility lines must be identified and flagged. [Kansas One Call](http://www.kansasonecall.com) is a free service paid for by the agencies which have facilities registered with Kansas One Call. Kansas One Call can be reached by phone or internet. The phone number is 811 or www.kansasonecall.com or 1-800-DIG-SAFE (1-800-344-7233)



Be prepared to have the following information:

- Address of Demolition Site
- Start Date of Excavation
- Nearest Intersection/Highway
- Type of Work & Equipment Used

*For the purpose of zoning, any pre-existing non-conforming use status that the property may have been entitled to, shall terminate with demolition of the structure. Any subsequent use of the property must comply with current zoning regulations. Applicants are advised that demolition of structures may seriously prejudice any application for a use variance, as economic hardship incurred shall be self-created.

- A Stormwater Pollution Prevention Plan **MAY BE** required.
 - Pursuant to the Provisions of Kansas Statutes Annotated 65-164 and 65-165; the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.; the “Clean Water Act”); and the Kansas Surface Water Quality Standards (K.A.R. 28-16-18 et seq.), owners or operators of any project or combination of projects who engage in construction activities which will disturb **one (1) or more acres** must have authorization to discharge stormwater runoff under the construction stormwater general permit S-MCST-0701-1. The purpose of the construction stormwater program is to protect the waters of the State from contamination. This project is designed to minimize off-site effect of soil erosion and resulting sediment loss through the use of property construction techniques, including installing both temporary and permanent erosion prevention measures. Please visit or contact the Kansas Department of Health and Environment (KDHE) at **785-296-1500** or visit their website: [Construction Stormwater Program | KDHE, KS](#). Fact sheet: [Fact Sheet revised as issued.doc \(ks.gov\)](#).
- If a building or structure is to be relocated to a new site, the applicant will also be required to obtain a Building Permit.
- Demolition permit fee is \$100.00.

ADDITIONAL REQUIREMENTS FOR DEMOLITION

Additional requirements for demolition activities include the following:

- Remove all floors, foundations, footings, basement(s), and retaining walls down to 18 inches below grade. Demolition debris must be removed from the site.
- Fill excavations and other cavities with clean fill material that is smaller than eight inches in dimension, and cover so that no broken concrete is exposed.
- Grade the site so the surface is smooth and water will run off. Be sure grading conforms to existing neighboring grades on all sides of the lot or site.
- When demolition activities are complete, leave the site clean, in safe condition, and protected from erosion and drainage problems.

INSPECTION REQUIREMENTS

- An **Initial Site Inspection** will need to be scheduled **24 hours** in advance.
 - All utility lines must be flagged and properly disconnected prior to the initial site inspection.
- Open basement/foundation inspection when the structure is removed and only the foundation or basement remains.
- Final inspection – All permanent site stabilization, erosion, and water drainage controls must be in place before obtaining final approval.
 - Note: Only brick, stone, rock or similar material may be buried, **NO** organic material like wood, sheetrock, shingles, hazardous materials, etc. may be buried. Douglas County does not allow the burning of construction or waste debris.



DEMOLITION PERMIT APPLICATION

DOUGLAS COUNTY ZONING AND CODES DEPARTMENT
3755 E 25th STREET, LAWRENCE, KANSAS 66046
TELEPHONE: (785) 331-1343

COMPLETE THE FOLLOWING INFORMATION

APPLICANT INFORMATION

Owner(s) Name:		Home Phone:
Address:	City/State/Zip:	Cell Phone:
Contractors Name:		Business Phone:
Address:	City/State/Zip:	Cell Phone:

PROPERTY INFORMATION

Property Address:	City, State/Zip:		
Acreage:	Subdivision:	Lot:	Block:
Estimated Completion Date:	Dimensions:	Square Footage:	
Structure to be Demolished:			

PROVIDE WASTE INFORMATION

How is the site to be restored following demolition?	
Where will demolition waste be hauled? Provide name, address and phone number. (Keep landfill receipt for verification.)	
List content of demolition waste.	
Was or will any explosives be used in the demolition? Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, what type?
Does this structure contain Hazardous Waste Contamination? Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, please list all hazardous materials and disposal method.

Attach additional information on separate sheet.

I (we) the undersigned property owner(s) of record hereby authorize the filing of this application and declare that all required materials are submitted along with this application and that the information and materials submitted are complete and accurate. I (We) hereby acknowledge that this application will be processed in sequence with respect to other submittals.

Signature of Owner or Applicant: _____ Date: _____