

CUSTOMER INSTRUCTIONS FOR CANCELLING THE KA NUMBERS

If an owner no longer owns the vessel, they will need to cancel the KWDPT registration or KA numbers, out of their name. They will need to notify KDWP in writing to cancel the registration from their name. KDWP does not accept cancellations by phone. KDWP will accept cancellations by any of the following methods:

- **Internet:** Go online to <https://gooutdoorskansas.com> → Boat Registration → Login. Once logged in choose the boat you wish to cancel, and in the top right corner click on “Notification of Change”. Choose this option and confirm your information. This option changes the status IMMEDIATELY & is Douglas County’s preferred method used to cancel the registration out of your name. Note, this system will require an email address when logging in.
- **Mail** to KDWP: 512 SE 25th Ave, Pratt, KS 67124
- **Fax** at 1-620-672-3013