



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

111 East Eleventh Street, Unit 200
Lawrence, KS 66044-2909

Office: (785) 832-5259

Fax: (785) 832-5101

October 5, 2022

Baldwin City Police Department

Vice-chair Tony Foster welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on October 5, 2022.

LEPC Board Members present in the meeting included:

Tony Foster	Kjrsten Abel Ruch
Sara Kerkhoff	Derek Bland
James Druen	Truman Waugh
Hubert White	Karrey Britt
Matthew Faulk	Mike Russell
Greg Gardner	Mindy Andrsevits
Mike Baxter	John Stipetich
Teri Axman	Lane Sekavec
Lynn Hughes	Kay Johnson

Emergency Management staff included:

Robert Bieniecki	Erin Huneke
Joshua Taylor	

Others attending: Charles Gazillo, Jamie Hofling

Welcome/Minutes of July 6, 2022

- Vice-chair Tony Foster called the meeting to order.
- Teri Axman moved to approve the minutes of the July 6th Full Board Meeting. Greg Gardner seconded and the motion passed.

Presentation:

- Gary Tolle from Southern Star gave a presentation on pipeline safety, leaks, and emergency response. Visit <https://www.southernstar.com/safety/pipeline-safety/> for more information and see pipeline locations here: <https://www.npms.phmsa.dot.gov/>.

Staff Updates – Robert Bieniecki, Josh Taylor, Erin Huneke

- Plans:
 - **LEOP:** ESF meetings are almost completed. In these meetings, ESF agency partners participate in tabletop exercises and update ESF plans as needed. 2022 ESF meetings should be complete by Thanksgiving.
 - **IPPW:** Josh will send out the survey link to board members. Please report any past or planned trainings and exercises so they can be added to the IPP calendar.

Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)

Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)

Plans: Local Emergency Operations Plan (LEOP), Continuity of Operations Plan (COOP)

COVID-19 Related: Unified Command (UC), Emergency Support Function (ESF), Recovery Support Function (RSF)

Procurement: Request for Proposal (RFP), Request for Quote (RFQ)

IPPW: Integrated Preparedness Planning Workshop

ARPA: American Rescue Plan Act



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- **COOP:** EM has presented two cycles of a three-part workshop to County agencies. A third cycle will take place in October. This workshop goes step-by-step through the creation of COOP plans in the BOLD system. In 2023, EM will be able to offer this workshop to city and other organizations.
 - **Mitigation:** Money is available for projects related to winter storms through mid-October. Contact Josh Taylor at jtaylor@douglascountyks.org for more information.
 - Grants:
 - **HMEP:**
 - 2022: HMEP Grant funds paid for a full-scale hazardous materials transportation incident exercise, which took place on September 23rd. Several community agencies and partners participated, and an After Action Meeting is scheduled for October 28th.
 - 2023: EM's proposal for a 2023 gap analysis to look at our whole program was approved.
 - **EMPG:** \$10,000 additional dollars were approved to support county EM planning positions. The EMPG application for 2022 is due at the end of October.
 - ARPA Project Updates:
 - EOC-A Improvements: waiting on bids, and some equipment has been ordered
 - Alternate EOC Improvements: initial planning has begun, looking for contractors to bid
 - New Vehicle: Reached out to Ford and Chevy and have gotten one estimate so far
 - CERT Trailer: Have only gotten 1 bid so far, planning for needed equipment
 - Siren Projects (Digipeater and cellular backup): Met with Blue Valley Public Safety, who have ordered equipment. Installation planning will be the next step.
 - PPE: The first order of rain coats for volunteers is in process.
 - Volunteer Groups (CERT, ACT, Skywarn)
 - Volunteers have been assisting with Accountability at KU Home football games.
 - Volunteers and staff provided communications accountability for the Great Kaw Adventure Race on October 1st.
 - Outreach and Preparedness:
 - The next CERT Weekend Class is scheduled for October 14-16.
 - Jillian and Robert attended the Kansas Emergency Managers Conference in September; Jillian taught a pre-conference class.
 - September was National Preparedness Month; social media was used to promote preparedness and provide information to the community.

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- Robert and Jillian helped facilitate discussions at a town hall meeting for the Wakarusa Drive Extension Project. Learn more about the project and view the meeting here: <https://www.douglascountyks.org/wakarusa-drive-extension>
 - EM staff and volunteers hosted youth from the Big Brothers Big Sisters waiting list for a Big For A Day Event September 17th. Staff and volunteers paired with kids and participated in preparedness activities.
 - Kate Dinneen worked on several outreach programs, including a mini-CERT class with Boys and Girls Club and a presentation to the Schwegler Neighborhood Association.
 - EM continues to sell (at cost) and set up weather radios to individuals and businesses.
 - EM has a webpage where you can request outreach to your organization or business: <https://www.douglascountyks.org/emergency-management/webforms/emergency-management-outreach-request>.
 - Other business:
 - Jillian Rodrigue has been accepted into the current Leadership Lawrence class.
 - The National Weather Service will be presenting EM with an award recognizing 25 years of institutional dedication to measuring levels on the Kansas River.
 - Burn Resolution: EM is working with partners as well as local and state officials on potentially reworking the Burn Resolution and updating communication with the public. The current DA is interested in enforcing the burn ban.

Information Sharing

- Jamie Hofling: Douglas County Sustainability Department will be holding a series of focus groups as part of their development of a county-wide Climate Action Plan.
- Matthew Faulk: The Bert Nash facility had a small electrical fire last month which allowed for a chance to exercise and then improve plans. Bert Nash uses the Headcount Accountability app to track staff in such emergencies.
- James Druen: KUPD is preparing for College Game Day.
- John Stipetich: A new assistant director for Emergency Management has been hired at KU and will begin soon. A campus-wide EOC-focused active shooter tabletop exercise will take place in November.
- Sara Kerkhoff: The American Red Cross has a presence in Douglas County again. Sara is looking to meet as many people as she can.
- Lee Sekavec: The Kansas HazMat Symposium will take place in Wichita November 14-16.
- Derek Bland: Baldwin City is hosting the Maple Leaf Festival October 15-16. Additionally, Derek is seeking speakers in the environmental sciences area to speak to students at his junior high school.

Adjourn:

Tony Foster called for a motion to adjourn. Greg Gardner so moved, and Teri Axman seconded the motion. The motion was approved.

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