



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

111 East Eleventh Street, Unit 200
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Executive Committee Meeting Minutes

June 7, 2023

Executive Board and Emergency Management met virtually.

Those virtually present in the meeting included: Truman Waugh—City of Lawrence; Mike Baxter – Douglas County Consolidated Fire District #1, Mike Pattrick – Baldwin City Police Department; Tony Foster—Douglas County Emergency Communications; Brad August – Chemtrade; Veronica White – Lawrence-Douglas County Public Health

Emergency Management staff virtually present in the meeting included Robert Bieniecki, Joshua Taylor, Erin Huneke, Jillian Rodrigue

Minutes – Mike Pattrick entertained a motion to receive the virtual meeting minutes for May 3, 2023. Brad August made the motion to accept and was seconded by Mike Baxter. All members voted in favor to approve.

Executive Committee Business –Erin Huneke

- July Full Board Meeting and Reorganization
 - LEPC Membership Reorganization takes place at the July Full Board meeting. EM presented a draft membership for 2023-2024 board and executive committee. The current committee discussed and agreed on membership. Brad August moved to recommend their selection to the full board next month, Tony Foster seconded, and all voted in favor.
 - The July meeting will be held at the Eudora Public Safety Building with a presentation from Teri Axman of LMH Health.
 - EM nominated 2 recipients for the 2023 Preparedness Partner Awards. These awards are given out each year to people or organizations who showed a high level of dedication to emergency response and planning. Brad August moved to award the nominees, and Tony Foster seconded. All voted in favor. The awards will be distributed at the July meeting.

Staff Updates – Joshua Taylor, Robert Bieniecki

- Planning –
 - LEOP: Annual ESF reviews are in progress. Guidelines will come out this fall for the required review and rewrite of the EOP due in 2024.
 - COOP: The June 3-part training series is full and begins today.
 - Recovery Plan: The state has a new requirement for counties to have a recovery plan as part of a state-wide planning effort. EM will host the first planning meeting with county recovery partners on June 12.
- Grants—
 - HMEP 2023: The gap analysis project is well underway. Workshops are being planned for July and August to involve agency partners in the process.
 - Robert presented to the CEPR (State Commission on Emergency Planning and Response) on June 1 about our recent HMEP projects and outcomes. LEPC Committee member Brad August was in

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Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)
Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)
Plans: Local Emergency Operations Plan (LEOP), Continuity of Operations Plan (COOP), Emergency Support Function (ESF)
IPPW: Integrated Preparedness Planning Workshop
EOC: Emergency Operations Center
KDEM: Kansas Division of Emergency Management
ARPA: American Recovery Plan Act



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attendance. Angee Morgan from the Kansas Division of Emergency Management was very complimentary of the Douglas County LEPC as a leader in the state.

- ARPA Project Updates—
 - Sirens, Digipeater Project and Cellular Backup Project: Digipeater project is complete. The cellular backup project is delayed due to an issue at Federal Signal but moving forward.
 - Main EOC: This project is in a holding pattern until the alternate EOC is complete.
 - Alternate EOC: Upgrade project is actively moving forward.
 - EM Vehicle: The vehicle ordering process has made little progress, and we've begun discussing buying off the lot with the dealership to expedite things.
 - EM Trailer: The trailer has come in and planning is in process for building it out.
 - PPE: Volunteer t-shirts are being redesigned and ordered.
- Open Burning –
 - EM has been working with the District Attorney's office on potential charging for violation of the burn ban. There is now a draft resolution to change the county code which will be reviewed later today with Chief Baxter.
- EM Budget—
 - EM has provided the Board of County Commissioners with information regarding the outdoor warning siren system and its history, to give the board an opportunity to ask questions before deciding on a budget request for 2 new sirens. EM staff will be on hand to answer questions at the June 14 meeting.
- Volunteers—
 - Training continues for all volunteers.
 - Skywarn has held a month of weekly radio nets where members can check in and practice radio etiquette. ACT continues its weekly nets.
- Preparedness / Outreach –
 - EM has recently presented to various groups, including a program for a PEO group, activities for a cub scout camp, and severe weather safety presentations to Lawrence Parks and Recreation employees.
 - EM also participated in an event held by Pendleton's celebrating their 40th year in business and recognizing the 4th anniversary of the 2019 tornado.
 - We will be participating in the Juneteenth event in South Park again this year.

Close – Mike Pattrick

A motion was made by Brad August to adjourn the meeting and was seconded by Mike Baxter. Meeting adjourned.

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